



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK, Joanne Davis, The Town Hall, Clarence Road,

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Dear Sir/Madam,

JOINT CONSULTATIVE SUB-COMMITTEE (STAFFING)

I hereby give you Notice that a Meeting of the Joint Consultative Sub-Committee (Staffing) of the Bognor Regis Town Council will be held in **The Council Chamber, The Town Hall, Bognor Regis** at **5.45pm** on **MONDAY 29th JUNE 2026**.

All Members of the Joint Consultative Sub-Committee (Staffing) are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

PLEASE NOTE START TIME

DATED this 23rd day of JUNE 2026

TOWN CLERK

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Appointment of Chair and Vice-Chair
2. Welcome by Chair
3. Apologies for Absence and their approval, subject to meeting the agreed criteria
4. Declarations of Interest
5. To resolve to move to Confidential Business (S.O. 3d)
6. To Approve the Minutes of the Meeting held on 2nd February 2026
7. Staffing update since last meeting and to consider any resulting actions
8. To further consider staffing resources for the future – Min. 15.2 of the Sub-Committee Meeting held on 16th September 2025 refers
9. To consider changes to the Town Council's contractual notice period, following a request from an employee
10. To consider an employee request to increase their contractual hours for a trial period

NOTE: Items on this Agenda contain confidential information and will require a resolution to exclude the public & press (S.O. 3d) (staffing)

MEMBERSHIP:

Cllr. P. Ralph	Mayor
Cllr. Mrs. G. Yeates	Vice-Chair of Policy and Resources Committee
Cllr. P. Woodall	Bognor Independent Group Leader
Cllr. R. Nash	Labour Group Leader
Cllr. P. Wells	Liberal Democrats Group Leader
Staff:	Mrs. J. Davis, Mr. M. Hirst and Mrs. R. Vervecken