



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK, Joanne Davis, The Town Hall, Clarence Road,

Bognor Regis, West Sussex, PO21 1LD

Telephone: 01243 867744

E-mail: clerk@bognorregis.gov.uk

Dear Sir/Madam,

EXTRAORDINARY MEETING **OF THE POLICY AND RESOURCES COMMITTEE**

I hereby give you Notice that an Extraordinary Meeting of the Policy and Resources Committee of the Bognor Regis Town Council will take place in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **6pm on MONDAY 18th MAY 2026**.

All Members of the Policy and Resources Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. An opportunity will be afforded to **members of the public** to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee.) Any written question received by 9am on Monday 18th May from members of the public not able to attend the Meeting in person, will be read by the Chair during this adjournment.

PLEASE NOTE START TIME

CHAIR OF COMMITTEE

TOWN CLERK

DATED this 12th day of MAY 2026

AGENDA AND BUSINESS

1. To note the appointment of the Chair and Vice-Chair of the Committee as agreed at the Annual Town Council Meeting held on 11th May 2026
2. Welcome by Chair
3. Apologies for Absence and their approval, subject to meeting the agreed criteria
4. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer

within 28 days. Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
 - b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
5. Adjournment for public question time and statements
 6. To resolve to move to Confidential Business (S.O. 3d) – (contractual)
 7. To resolve to suspend Standing Orders (S.O. 7a) to consider revisiting the previous decision, or making further comment, following further information becoming available, in relation to the Community Warden Service Contract Award – Min. 167 refers
 8. To receive an update in relation to the Community Warden Service contract for 2026/2027, agreeing next steps and approve any related expenditure – Min. 167 refers

Agenda items **8** will contain confidential items and require a resolution to exclude public and press.

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO
THE COUNCIL CHAMBER IF REQUIRED**

**BOGNOR REGIS TOWN COUNCIL
EXTRAORDINARY POLICY AND RESOURCES COMMITTEE MEETING
18th MAY 2026**

**AGENDA ITEM 1 – TO NOTE THE APPOINTMENT OF CHAIR AND VICE-CHAIR
AS AGREED AT THE ANNUAL COUNCIL MEETING ON 11th MAY 2026**

REPORT BY THE DEPUTY CLERK

FOR DECISION

At the Annual Town Council Meeting of 11th May 2026, Members agreed the appointment of the Chair and Vice-Chair of the Policy and Resources Committee for the 2026/27 municipal year.

DECISION

Members are asked to **NOTE** the appointment of Cllr. P. Wells as Chair and Cllr. Mrs. G. Yeates as Vice-Chair of the Policy and Resources Committee for the 2026/27 municipal year.