



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENTAL AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environmental and Leisure Committee of Bognor Regis Town Council will be held in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **6.30pm on MONDAY 15th SEPTEMBER 2025.**

All Members of the Environmental and Leisure Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. An opportunity will be afforded to **members of the public** to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee.) Any written question received by 9am on Monday 15th September 2025 from members of the public not able to attend the Meeting in person, will be read by the Chair during this adjournment.

It is intended that the meeting may be viewed remotely via the Town Council's Facebook page.

Glenna Frost

DATED this 8th DAY of SEPTEMBER 2025

TOWN CLERK

AGENDA AND BUSINESS

1. Welcome by Chair
2. Apologies for Absence and their approval, subject to meeting the agreed criteria
3. Declarations of Interest:
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days. Members and Officers should make their declaration by stating:
 - a) the item they have the Interest in
 - b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote

- e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
4. To approve the Minutes of the Environmental and Leisure Committee Meeting held on 14th July 2025
 5. Adjournment for public question time and statements
 6. Clerk's Report from previous Minutes
 7. Bognor Regis In Bloom Working Group - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Meeting held on 6th August 2025 including: -
 - Recommendation that Myra King and Patricia Downham be appointed as Members of the Working Group - Min. 6 refers
 8. Allotments Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Notes of the Meeting held on the 18th August 2025 including: -
 - Recommendation that Mr. Phil Fortin be appointed as Tenant Representative (Re-Established Site) for the 2024-2025 allotments year and that this appointment be recommended to Council for ratification - Min. 5 refers
 - Recommendation that expenditure of £15.00 for shingle for pathway reinstatement, to be funded from the Gravits Lane Maintenance Budget, be approved - Min. 8 refers
 9. To ratify expenditure of £1,000 from the Publicity and Promotions Budget 2025-26 towards a youth art-based project on the hoardings at 2-4 Waterloo Square working in partnership with Arun District Council, Coastal Catalyst and Artswork
 10. To approve the concept and production of a Disabled Access Guide for Bognor Regis either as a standalone venture or in partnership with professional services
 11. To ratify any Public Events Licence application representations submitted by the Town Clerk in accordance with the Delegated Authority and process
 12. To consider the future of mascot Billy the Bulb in context of potential future storage issues
 13. Consideration of production of a leaflet and seafront shelter posters, including format and delivery, in relation to 2026 events in the town, and any potential budget implications
 14. To further consider a request from The 39 Club for the Town Council to facilitate a meeting of youth providers and the delivery of Youth Voice, deferred from the last meeting - Min. 32 refers
 15. To consider the future production of the monthly e-bulletin and agree any necessary funding
 16. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO
THE COUNCIL CHAMBER IF REQUIRED**



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MINUTES OF THE MEETING OF THE ENVIRONMENTAL AND LEISURE COMMITTEE HELD ON MONDAY 14th JULY 2025

PRESENT:

Cllr. K. Batley (Chair); Cllrs: D. Dawes, R. Nash (until Min. 29), Miss. C. Needs, P. Ralph, M. Stanley, Mrs. J. Warr (until Min. 29), M. White and P. Wells

IN ATTENDANCE:

Mr. M. McLaughlin (Committee Clerk)
1 member of the public
Mrs. G. Frost (Town Clerk) for part of meeting

The Meeting opened at 6.32pm

21. WELCOME BY CHAIR

The Chair welcomed everyone present and read the Council's opening statement with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

22. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA

Apologies for absence were received from Cllr. P. Woodall. The Clerk recommended that the reason given was acceptable, and the absence was **APPROVED** by Members.

23. DECLARATIONS OF INTEREST

The Chair addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- b) the nature of the Interest
- c) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote

- d) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Batley declared an Ordinary Interest in Agenda item 12 owing to his family connection

Cllr. Miss. Needs declared an Ordinary Interest in Agenda item 12 as a volunteer representative

24. TO APPROVE THE MINUTES OF THE ENVIRONMENTAL AND LEISURE COMMITTEE MEETING HELD ON 19th MAY 2025, AND THE EXTRAORDINARY MEETING HELD ON 9th JUNE 2025

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the Environmental and Leisure Committee Meeting held on 19th May 2025, and the Extraordinary meeting held on 9th June 2025, as an accurate record of the proceedings and the Chair duly signed them.

25. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

The Chair invited members of the public to raise any questions or statements they wished to make.

No questions were raised, and thus, the meeting was not adjourned.

26. CLERK'S REPORT FROM PREVIOUS MINUTES

26.1 3rd February 2025 - Min. 72.4. Consideration of Youth & Young Persons Budget 2024/2025 Applications

Of the four successful funding recipients, that being Bognorphenia CIC Music Project, Bognor Regis Youth & Community Centre, Making Theatre Gaining Skills CIC, and South Coast Skate Club CIC, to date only South

Coast Skate Club CIC has submitted the monitoring form, in accordance with the Town Council's Funding Policy.

South Coast Stake Club CIC reports that a total of eighteen, 2-hour skate sessions were delivered between 17th - 19th February, and 7th - 18th April 2025. Across the sessions, 160 children attended aged between 3-15 years old (76 girls, 79 boys and 5 identifying as non-binary).

26.2 19th May 2025 – Min. 7.2 Nomination of Alexandra Theatre as an Asset of Community Value

Arun District Council, under Asset of Community Value Nomination Reference: ACV106, approved Alexandra Theatre, Belmont Street, Bognor Regis PO21 1BL, an Asset of Community Value on 18th June 2025. Valid for five years, Arun will add the Theatre to their list of Assets of Community Value and place a "charge" on both The Local Land Charges Register and Land Registry. Further information can be found at <https://www.arun.gov.uk/assets-of-community-value>.

26.3 19th May 2025 – Min. 7.3 Letter to Arun District Council in relation to Promenade Bandstand Lights

The Property, Estates, and Facilities Manager informed on 11th July 2025, by email, receipt of replacement lights by the Contractor is due. No timescales or dates, as yet, are confirmed.

26.4 9th June 2025 – Min. 20 Christmas Illuminations – Queensway

Following a quotation request in relation to the resolution of power supply issues for the Christmas illuminations in Queensway, Enerveo have indicated that the installation of feeder pillars would be expensive, citing three primary factors:

1. Position of the LV (Low Voltage) main.
2. Positioning of feeder pillars to rear of footway, as required by Highway Authority – West Sussex County Council.
3. Resultant excavations and permanent reinstatements.

Thus, commando sockets are the only viable option for which the Christmas lights contractor has provided a quotation. Installation of sockets and subsequent illuminations would require approval of a Third-Party Agreement, requiring mandatory non-destructive certification of the columns. Anticipated expenditure is in the region of £1,086 which could be funded from Rolling Capital, as one-off infrastructure improvement.

27. BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETINGS HELD ON 14th JANUARY, 28th MAY AND 25th JUNE 2025

The Committee Clerk's report, including appendices relating to the Notes of the Working Group, was **NOTED**.

27.1 Recommendation for date of presentation for Youth Groups Competition winners - Min. 5.2 of 25th June 2025 refers

Members unanimously **RESOLVED** to **RATIFY** the date of presentation for Youth Groups Competition winners, whilst noting this was held at 4pm on Thursday 3rd July 2025, at Bognor Regis Mini Golf.

27.2 Recommended expenditure of £16 plus VAT for the purchase of a winner's plaque for the Youth Groups Competition - Min. 5.2 of 25th June 2025 refers

Members unanimously **RESOLVED** to **RATIFY** the total expenditure of £16 plus VAT for the purchase of a winner's plaque for the Youth Groups Competition, to be funded from the 2025/2026 Competition Expenses Budget.

27.3 Recommended expenditure of £30 for 2x vouchers for winners of the Youth Groups Competition - Min. 5.2 of 25th June 2025 refers

Members unanimously **RESOLVED** to **RATIFY** the total expenditure of £30 for vouchers for winners of the Youth Groups Competition, to be funded from the 2025/2026 Competition Expenses Budget.

27.4 Recommended expenditure of £368.50 plus VAT for bedding plants for the winning designs of the Youth Groups Competition - Min. 5.2 of 25th June 2025 refers

Members unanimously **RESOLVED** to **RATIFY** the total expenditure of £368.50 plus VAT for bedding plants for the winning designs of the Youth Groups Competition, to be funded from the 2025/2026 Competition Expenses Budget.

27.5 Recommended expenditure of £15 for the winning entrants of the Schools Competition - Min. 5.3 of 25th June 2025 refers

Members unanimously **RESOLVED** to **RATIFY** the total expenditure of £15 for a voucher for the winner of the Schools Competition, to be funded from the 2025/2026 Competition Expenses Budget.

28. YOUTH AND YOUNG PERSONS BUDGET 2025/2026 INCLUDING: - TO REVIEW THE GUIDELINES/CRITERIA, FUNDING POLICY AND APPLICATION FORM, AND AMEND IF REQUIRED – MIN. 89.1 REFERS; TO AGREE THE DATE OF AN EXTRAORDINARY ENVIRONMENTAL AND LEISURE COMMITTEE MEETING LATE JULY/EARLY AUGUST TO CONSIDER APPLICATIONS – MIN. 89.2 REFERS

The Committee Clerk's report, including the Funding Policy and application form attached, was **NOTED**.

28.1 Following a review of the Funding Policy, Members **AGREED to make a slight amendment under "who can apply?" by specifically naming the five Wards of Bognor Regis, within which organisation/applicants must operate or**

whose activities and projects benefit Bognor Regis residents from these Wards.

With the agreed changes to the policy incorporated, Members **AGREED** to **APPROVE** the Funding Policy and Youth and Young Persons application form for use in 2025/2026.

- 28.2** It had previously been agreed that applications to the Youth and Young Persons Budget 2025/2026 would be considered en-bloc, in mid-July 2025, with funding awarded at an Extraordinary Meeting to be held late July/early August 2025. However, with the Funding Policy and application form only just approved, it was suggested that this timeline needed to be extended, and alternative dates considered.

It was therefore **AGREED** that a deadline date for receipt of all applications, be set for 5pm on Monday 22nd September 2025, with an Extraordinary Meeting of the Committee to take place at 6.30pm on 13th October 2025.

Cllrs. Nash and Mrs. Warr left the Meeting

- 29. CHRISTMAS ILLUMINATIONS 2025 INCLUDING: - TO AGREE THE LIGHTING DISPLAY PROPOSALS AS PREVIOUSLY PRESENTED - MIN. 20 REFERS; TO AGREE MEMBERS OF THE CHRISTMAS ILLUMINATIONS WORKING GROUP - MIN. 20 REFERS**

The Committee Clerk's report, including the display options, a summary of Members preferred options, and answers to questions raised with the Christmas lights contractor appended to the report, was **NOTED**.

The Committee Clerk detailed the preferred options, following his consultation via email with the Committee, however he commented that not all Members had responded, which had not allowed for a majority decision in some cases, of the design options available. Discussion took place regarding the Motif Crossings for High Street, London Road and York Road, with the majority of those Members present in favour of the "Perie" option, which was agreed.

The Chair sought advice from the Town Clerk who was present in the public gallery, who stressed the importance of decisions being reached as soon as possible on the Christmas lights to enable the order to be placed with the contractor. The Council needed to ensure the displays would be ready for installation in time for the Switch-On event at the end of November and the Clerk recommended that the Working Group should be tasked with agreeing the detail and delivering the project, within the allocated budget so this timeframe could be met.

29.1 Members in discussion, and with consideration to time, complexity of choice and further comments made, deemed, in consultation with the Town Clerk, a Working Group would be best suited to deliver the Christmas Illuminations.

29.2 Members **AGREED** that the membership of the Christmas Illuminations Working Group would include Cllrs. Batley, Dawes, Stanley and Wells. To enable the Working Group to progress with the project, it was **RESOLVED** that Delegated Authority be given to the Clerk in liaison with the Working Group to progress the provision of Christmas Illuminations within the budget previously set.

30. TO RATIFY ANY PUBLIC EVENTS LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

The Committee Clerk's report, detailing that it had not been possible to submit representation on behalf of the Town Council in response to any of the applications owing to an insufficient number of Councillors responding to the request from the Committee Clerk, was **NOTED**.

31. TO NOTE THAT THE CANCELLED MEETING OF THE ALLOTMENTS SUB-COMMITTEE, DUE TO BE HELD ON 16th JUNE 2025, HAS BEEN RESCHEDULED AND WILL BE HELD AT 6.30PM ON 18th AUGUST 2025

The Committee Clerk's report was **NOTED**.

Members **NOTED** that the cancelled meeting of the Allotments Sub-Committee, of which all those on the Environmental and Leisure Committee are Members, due to be held on 16th June 2025, has been rescheduled and will be held at 6.30pm on 18th August 2025.

32. TO CONSIDER THE FOLLOWING REQUESTS FROM THE 39 CLUB, REFERRED FROM CLLR. M. WHITE: -

32.1 For Bognor Regis Town Council to facilitate a meeting of youth providers in the locality as a platform to share information about the services and projects they deliver

A Member stated, in context, the 39 Club intends to reach out to other local youth providers, including The Pheonix Centre and Bognor Regis Youth & Community Centre to ascertain what projects these providers intend, now and in the immediate future.

With the Member asked to liaise directly with the 39 Club, it was **AGREED** to **DEFER** further consideration to allow for the Member to report back to the Committee at the next scheduled meeting on 15th September 2025.

- 32.2 For the Town Council to support the delivery of Youth Voice, providing an opportunity for young people to discuss their ideas, concerns and what projects they'd like to see**

It was **AGREED** to **DEFER** consideration of supporting delivery of Youth Voice until the Member's report referred to in Minute 32.1 was received.

33. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated.

The Meeting closed at 7.48pm

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 7 - BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 6th AUGUST 2025 INCLUDING: -

REPORT BY THE COMMITTEE CLERK

FOR DECISION

Members are asked to receive the Notes of the Bognor Regis in Bloom Working Group Meeting held on 6th August 2025 (attached as **Appendix 1**).

Members are asked to **RESOLVE** to **AGREE** the following: -

- Recommendation that Myra King and Patricia Downham be appointed as Members of the Working Group – Min. 6 refers.

DECISIONS

Members are asked to **NOTE** the Notes of the Bognor Regis in Bloom Working Group Meeting held on 6th August 2025.

Members are asked to **AGREE** the following:

- Recommendation that Myra King and Patricia Downham be appointed as Members of the Working Group and further **AGREE** that these co-opted appointments be recommended to Council for ratification.

NOTES AND RECOMMENDATIONS

Bognor Regis Town Council Bognor Regis in Bloom Working Group Wednesday 6th August 2025

PRESENT: Cllr. P. Woodall, also Mrs. G. Edom, Ms. P. Keane, Mrs. S. Hamilton Jones, Mr. E. Fane, Mrs. I. Cross (Committee Clerk) and Mrs. R. Vervecken (Civic & Office Manager). Also 1 member of the public.

The Meeting began at 10.35am

It was noted that the Meeting was non-quorate and that any decisions would need to be made as Recommendations to the Environmental and Leisure Committee

1. TO ELECT THE CHAIR AND VICE-CHAIR FOR THE 2025/2026 MUNICIPAL YEAR (DEFERRED FROM PREVIOUS MEETING)

As the meeting was once again not quorate, it was **AGREED** the election of a Chair and Vice-Chair would need to be **DEFERRED** to the next meeting. For the purposes of this meeting, Cllr. P. Woodall acted as Chair.

2. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr. Goodheart and Cllr. Mrs. Yeates and Mrs. Teverson and Mr. Jackson, with the Committee Clerk (CC) recommending that the reasons given were acceptable. These absences were therefore **APPROVED** by members.

No apologies were received by the Clerk from Cllr. Mrs. Warr and therefore this absence could not be approved.

3. APPROVAL OF THE NOTES OF THE MEETING HELD ON 30th APRIL 2024 AND OF THE NON-QUORATE MEETINGS HELD ON 3rd JUNE, 16th JULY, 24th SEPTEMBER AND 12th NOVEMBER 2024, AND 14th JANUARY, 18th FEBRUARY, 8th APRIL, 28th MAY AND 25TH JUNE 2025

As the meeting was not quorate, the Notes of the previous meetings, listed above, would be formally approved at the next quorate meeting but, in the meantime, the most recent Notes of 25th June 2025 were **RECOMMENDED** to the Environmental and Leisure Committee.

4. CLERK'S REPORT

There was no Clerk's Report.

5. BOGNOR REGIS IN BLOOM (BRiB) INCLUDING:

5.1 BRiB Annual Competition

It was reported that by the closing date, 24 entries had been received.

5.2 Judging Queries

A query was raised in relation to judging the Sunflower category 8, where it was felt that there was evidence to suggest they might also be considered within the sustainable category. Furthermore, there were examples within the Best Neighbourhood category which might also mean they too could be considered within other categories. It was therefore **AGREED** that in such cases entries be considered for both categories.

It was **AGREED** that the land opposite 9 Upper Bognor Road should move from Best Neighbourhood category to Environmental category.

It was noted that entries within some of the categories were from members of the public who had a connection with some of the Working Group members. It was **AGREED** that for this year the entries would remain but in future years to ensure transparency, this would not be permitted.

Comment was made that whilst members of the public had submitted individual entries, upon judging it was noted that the gardens formed part of residential areas. After a short discussion, there was the consensus that most people took responsibility for maintaining their own gardens therefore it was **AGREED** it was appropriate to judge them as per the original entry forms.

There was discussion about businesses entering the competition where it was known that professional gardening services were employed, with a query raised as to whether this was fair to other entrants. It was highlighted that many other businesses in the town were likely to arrange similar support, but it was not possible to know for sure what other businesses did. There was agreement amongst members of the Working Group that they did not wish to discourage businesses from entering the competition, as it was important to work with businesses who had a desire to make the town look attractive. It was **AGREED** therefore, to accept entries from businesses regardless of what professional garden services they may use.

5.3 Future BRiB Awards Venue

Following a meeting with representatives from Butlin's, who had offered to support the community and Working Group by potentially hosting future BRiB Awards for free, it was agreed that the CC continue this liaison to progress the matter.

5.4 Update 2025 BRiB Awards Evening

The CC stated that as previously advised the Salvation Army Hall had been booked for 9th October 2025 from 6pm – 10pm. As the CC had not viewed the venue herself, she stated she would contact the host with a view to organising a further visit to finalise arrangements. She would notify other members of the planned visit, and if they wished to accompany the CC they were welcome to do so.

The CC raised the matter of appointing a compere for this event, and Cllr. P. Woodall volunteered.

The CC advised the Group that it had been agreed at the February meeting that new trophies would be bought. The cost quoted at that time was £313.90. The CC stated she would contact Arundel Trophies to check whether the pricing had altered and as appropriate proceed to order and request the engraving of the new trophies in readiness for the Awards event.

The Group also discussed catering arrangements for the Awards evening, and it was **AGREED** that the arrangements put in place for food and drink for the event in 2024 should remain in place. The CC said she would check with the venue whether they may be able to provide any teas and coffees.

The CC said she had received a little bit of feedback from a BRiB entrant who had made the comment they felt the judging was too late and as such their garden was past its best. Whilst she acknowledged the weather this year had been particularly warm, making it difficult to keep gardens at their best, she asked the Group for their comment. Members felt that if the competition were organised early enough, the judging could be completed during the first two weeks of July, but changing to this arrangement may be dependent on the number of judges willing and available as numbers had 'dwindled' of late. If entries were to increase, based on current Working Group members this would be difficult to achieve.

It was noted that the sharing of a poster on Facebook, inviting new members to join the Working Group, had resulted in 2 new members of the public coming along to the meeting. It was suggested advertising in the monthly newsletter and the CC proposed putting up some posters in garden centres with other businesses perhaps willing to put a poster on their notice boards. The CC agreed to make enquiries. Posters will also be placed on the Town Council notice boards providing there is space to do so.

Following a proposal that, as an ex-member of the Working Group, Mrs. M. Huntingdon's contribution to the Group's work over many years should be celebrated at the BRiB Awards Evening. It was **AGREED** this was an

excellent suggestion and that the specific details would be discussed during the next meeting in September.

5.5 Schools Competition; to provide an update on judging arrangements

The CC advised that she and Cllr. Mrs. Yeates had visited ABC Hook Lane Nursery to make the presentation and award the £15 gift voucher for the best Garden Pea Growing Competition on 17th July. A photograph of the children together with Cllr. Mrs. Yeates has been placed on the BRTC website. The Chair expressed his delight that the children had enjoyed growing the peas and in doing so, learned that peas were not something you bought from supermarkets.

5.6 SSEIB 'Celebration Stations' Competition; to receive an update on entry into the 2025 competition, following the judging of the Station on Friday 20th June 2025 (if available)

The CC advised that in the absence of any news she had emailed Rowena Tyler (Arun Valley Line Officer) seeking an update. She hoped she would have further news by the time of the next meeting.

6. TO RECOMMEND TO THE ENVIRONMENTAL AND LEISURE COMMITTEE THE APPOINTMENT OF MYRA KING AND PATRICIA DOWNHAM AS MEMBERS TO THE WORKING GROUP

Myra King could not attend the meeting, but Patricia Downham was present. All **AGREED** that their appointment be **RECOMMENDED** to the Environmental and Leisure Committee.

7. TO CONSIDER THE WAY FORWARD WITH REGULAR BOGNOR IN BLOOM LITTER PICKS

The CC provided an update from Cllr. Mrs. Yeates who reported that in her experience there was always a limited public response when litter picks were organised, despite it being a topic that featured highly on public engagement events. She spoke of a proposal to set up a Town Community Group which Cllr. P. Wells is championing and within that she suggested that litter picking might be one of the tasks. Cllr. Mrs. Yeates felt it might be ideal to tie everything together which she felt might improve overall success rates.

The Working Group members then discussed where the focus of attention might need to be in relation to location for future litter picks.

Concerns were shared on the future of volunteering, with younger generations appearing less interested in putting themselves forward. The raising of the normal retirement age was also discussed as a potential threat to securing future volunteers as this was the most common demographic typically available.

The Civic and Office Manager advised that the purpose of the proposed Town Community Group was to create a bank of volunteers who the town could 'tap in to' to support future activities in Bognor such as litter picks. Some felt the town faced a potential problem with the establishment of the new Community Group in that people's preferences were to typically volunteer to support a charity. It was suggested that a way to overcome this challenge might be to encourage the group to work with other local charities rather than operate as a single entity.

Discussion of future litter picks continued, and it was suggested linking with Brownies, Scouts and Schools who might also be interested in supporting litter picks. Organising litter picks on a weekend was mentioned, recognising this might be a time when families might volunteer to participate. It was thought this idea might be more attractive if an incentive were added as a reward for taking part. Working with different organisations might be useful particularly as a means of engaging with the public and promoting the element of sustainability.

8. ANY TREE PLANTING PROJECT UPDATES TO BE REPORTED

Cllr. P. Woodall advised that he had spoken with Euronics concerning the land behind New Look on Bedford Street. They had said they would be happy to use weedkiller and then place shingle on the site. In addition, they would seek to change the existing plant arrangement and had suggested a 2 x 2 combination of plant and Cypress trees.

At present the land is full of wildflowers and Sweet Peas so visually the land is looking attractive however all acknowledged the land needed managing for the longer term. The Working Group strongly disagreed with the use of weedkiller on the site.

All agreed that at the end of the season, the plants would need cutting down and the land would require weeding. A discussion focused on the best combination of plants and trees that might suit the site. It was agreed small plants should be avoided (as these could easily be taken), but scale was important. Cllr. P. Woodall said he would go back to Euronics to enquire about costs and whether they would also be willing to contribute.

Concern was expressed about the numbers of volunteers who might be needed to manage the land, considering the Working Group was already small and it was a struggle to attract new people. The existing Group was already rotating round different areas but would struggle to maintain a further 2 plots. Cllr. P. Woodall enquired whether it would be possible for Town Force to be help do some of the strimming when required. The Civic and Office Manager advised she would enquire but knew as a resource the Town Force were already stretched. Mr. Fane felt confident the plot could be looked after and said he was happy to help strim.

It was acknowledged that whatever happened with the land the weeds would still need to be managed. Various alternatives to using weedkiller were discussed and Cllr. P. Woodall agreed he would re-visit the situation with Euronics.

Following an enquiry about the proposal to plant trees along Shripney Road, it was agreed that Cllr. Goodheart should provide an update at the next meeting.

9. TO CONSIDER ANY PROJECTS FOR A POTENTIAL APPLICATION TO THE 2026/2027 'YOUR STATION YOUR COMMUNITY' IMPROVEMENT FUND

The CC reminded the Working Group of previous ideas discussed such as a water fountain at the entrance to the station and the use of water reservoirs to allow for planting at the station to be more sustainable and require less watering. With comment made about it being helpful to see the criteria again, the CC agreed to re-circulate for further consideration at the next meeting.

10. UPDATE ON PURCHASE OF HEDGEHOG ROAD SIGNS AS LAST DISCUSSED AT THE MEETING HELD ON 14th JANUARY 2025 (MIN. 7 REFERS)

Mrs. Edom said she needed to speak with Cllr. Goodheart and agreed to provide an update for the next meeting.

11. AREAS OF CONCERN/EYESORES IN THE TOWN FOR POSSIBLE REPORTING TO THE RELEVANT AUTHORITY

The CC advised she had spoken with the Town Force Manager following comment about the hanging baskets outside the front of the Town Hall looking dry and the potential use of water storing crystals. The CC advised the Working Group that the Council were already using a unique self-watering system for hanging baskets (sourced through a company called Amberol) in a bid to save time, water and money. This was the best solution.

Reference was made to the Sunken Gardens, adjacent to Hatters, where due to the cutting back of trees and brambles, a lot of rubbish had accumulated. Whilst the Working Group thought the land might belong to Hatters, it was not sure. It was **AGREED** the CC would make further enquiries regarding ownership.

Another area of concern was at the bottom of Gloucester Road (left hand side by Butlin's car park) where it was noted the Hebes were all dead. It was unclear whether Town Force had planted the Hebes or whether the land belonged to Butlin's. It was **AGREED** the CC would make further

enquiries to establish ownership with a view to requesting the area is re-planted.

The BT site was noted as providing a great location for wildlife but remained an eyesore within the town. The background to this site was discussed.

12. UPDATE FROM VOLUNTEER PROJECTS INCLUDING BOGNOR COMMUNITY GARDENERS AND FRIENDS OF HOTHAM PARK

12.1 Bognor Community Gardeners

Ms. Keane reported the Unicorn Planter had been cut back, some geraniums had been removed, and some marigolds had been planted. The Community Gardeners were a nice little group but not huge and not everyone was available to help every week.

Problems had been experienced with their lock-up and some tools were still missing, due to a misunderstanding with Tivoli. However, the group were in the process of retrieving the missing items though at present they were having to use their own watering cans.

12.2 Friends of Hotham Park

Mrs. Edom explained that the decision had been taken to reduce the number of meetings as there had been too many. The Park had recently secured the Green Flag Award again, and the intention was to strive to achieve the Heritage Award in the future.

Mrs. Edom said she had recently gone to update the Wildlife Notice boards but noted all the notices had disappeared. There are only 2 keys available to unlock these notice boards; Mrs Edom has a key, and the other is kept at The Lodge. It was unknown, how these notices had come to be removed but Mrs Edom said constant vandalism within the park was a problem.

Mrs. Edom also noted that trying to hold an event in the park, however small, was becoming increasingly bureaucratic to arrange. Arun District Council has an on-line system which in her view, was long and too detailed. Mrs Edom spoke of using the system last year when trying to book the use of the bandstand last year but had, in the end, given up. Friends of Hotham Park had contacted Arun District Council to talk through their difficulties, but it had not made a difference to the outcome. Mrs. Edom said it all felt 'very heavy duty' despite events potentially being small, low key and low risk and was in danger of putting people off organising anything. Mrs. Edom said she recognised the need for authorities to be careful but the 'one size fits all' approach was not helpful.

13. CORRESPONDENCE

There was nothing to report.

12. DATE OF NEXT MEETING

A date of Wednesday 24th September at 10.30am was proposed. It was suggested that to try and encourage more attendee's consideration should be given to Tuesday 23rd September at the same time.

The CC **AGREED** to circulate both dates to all Working Group members to determine which date would be most suitable. Once agreed the CC would confirm all arrangements via email.

The Meeting ended at 12.01pm

AGENDA ITEM 8

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 8 – ALLOTMENTS SUB-COMMITTEE - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 18th AUGUST 2025 INCLUDING: -

REPORT BY THE COMMITTEE CLERK

FOR DECISION

Members are asked to receive the Notes of the Allotments Sub-Committee Meeting held on 18th August 2025 (attached as **Appendix 1**).

Members are asked to **RESOLVE** to **RATIFY** the following: -

- Recommendation that Mr. Phil Fortin be appointed as Tenant Representative (Re-Established Site) for the 2024-2025 allotments year and that this appointment be recommended to Council - Min. 5 refers
- Recommendation that expenditure of £15.00 for shingle for pathway reinstatement, to be funded from the Gravits Lane Maintenance Budget, be approved - Min. 8 refers

DECISIONS

Members are asked to **NOTE** the Notes of the Allotments Sub-Committee held on the 18th August 2025.

Members are asked to **RATIFY** the following: -

- Recommendation that Mr. Phil Fortin be appointed as Tenant Representative (Re-Established Site) for the 2024-2025 allotments year and that this appointment be recommended to Council for ratification - Min. 5 refers
- Recommendation that expenditure of £15.00 for shingle for pathway reinstatement, to be funded from the Gravits Lane Maintenance Budget, be approved - Min. 8 refers



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
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Telephone: 01243 867744
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MINUTES OF THE MEETING OF THE ALLOTMENTS SUB-COMMITTEE

HELD ON MONDAY 18th AUGUST 2025

PRESENT:

Cllrs: K. Batley, D. Dawes, Mrs. J. Warr, P. Wells,
M. White and P. Woodall

IN ATTENDANCE:

Mrs. I. Cross (Allotments & In Bloom Officer)
Mrs. J. Davis (Deputy Clerk)
Mr. P. Goodchild (Tenant Representative)
Mr. C. Penfold (Tenant Representative)
Mrs. L. Russell (Tenants Representative)

The Meeting opened at 6.30pm

1. TO APPOINT A NEW CHAIR AND VICE-CHAIR OF THE ALLOTMENTS SUB-COMMITTEE

Having been Chair of the Sub-Committee for the 2024/2025 Municipal Year, Cllr. Woodall opened the meeting by stating the need to formally elect a new Chair and Vice-Chair for the Sub-Committee. Following a vote, it was **AGREED** that Cllr. Woodall would continue as Chair and Cllr. Batley would be Vice-Chair of the Sub-Committee for 2025 - 2026.

2. WELCOME BY CHAIR

The Chair welcomed those present and read the Council's Opening Statement with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding.

3. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA

Apologies for absence were received from Cllrs. R. Nash, Miss. C. Needs and P. Ralph. The Clerk recommended that the reasons given were acceptable. These absences were **APPROVED** by Members.

There were no apologies received from Cllr. M. Stanley, and these could not therefore be approved.

4. DECLARATIONS OF INTEREST

The Chair addressed those Members present to ask if they wished to confirm

any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, they must temporarily leave the meeting for the discussion and vote.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest at this time

5. **TO RATIFY THE APPOINTMENT OF MR. P. FORTIN AS A CO-OPTED NON-VOTING MEMBER OF THE SUB-COMMITTEE AS NOMINATED, VIA EMAIL, AFTER THE AGM DATED 24th OCTOBER 2024**

The Sub-Committee Clerk's report was **NOTED**.

Members **RATIFIED** the chosen Representative and **AGREED** to **RECOMMEND** to the Environmental and Leisure Committee, the co-option of Mr. Phil Fortin (Re-Established Site) as Tenant Representative for the 2024-2025 allotments year and that this be recommended to council for approval.

6. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 4th NOVEMBER 2024**

The Sub-Committee **RESOLVED** to **APPROVE** the Minutes of the meeting held on 4th November 2024 as an accurate record, and these were the signed by the Chair.

7. CLERK'S REPORT

7.1 17th June 2024 – Min. 15 Arrangements for the judging of the Annual Awards

The Sub-Committee Clerk said she had circulated an email to Councillors requesting volunteers to judge the allotments. Whilst Cllr. Batley had initially come forward, a change in personal circumstances meant he had been unable to complete the judging. Cllr. Batley confirmed he was still willing to judge. The Sub-Committee Clerk said she would circulate a further email and asked the Councillors to respond. Cllr. Mrs. Warr said she would be willing to assist.

Cllr. Batley said the judging sheets he had previously received did not contain all the information required, resulting in a significant number of plots missing from the paperwork. The Sub-Committee Clerk said she would review the material and email updated sheets to both Cllrs. Batley and Mrs. Warr so they might complete the judging.

8. RATIFICATION OF EXPENDITURE AND RECOMMENDATION OF APPROVAL TO THE ENVIRONMENTAL AND LEISURE COMMITTEE

The Sub-Committee Clerk's report was **NOTED**.

The following costs were **RATIFIED** by the Sub-Committee:

- Shingle for pathway reinstatement - £15.00 (charged to the Gravits Lane Maintenance Budget).

Sub-Committee Members **RESOLVED** to **RECOMMEND** the approval of the above expenditure to the Environmental and Leisure Committee.

9. REPORT ON THE ANNUAL HEALTH & SAFETY INSPECTION HELD ON 6th MAY 2025, SITE VISIT CONDUCTED ON 23rd JULY 2025, AND TO NOTE THE ARRANGEMENTS FOR FUTURE HEALTH & SAFETY INSPECTIONS AT THE ALLOTMENTS – MIN. 35 REFERS

The Sub-Committee Clerk's report was **NOTED**, along with the requirement of the next Health & Safety inspection to be carried out in November.

10. REPORT ON LETTINGS

The Sub-Committee Clerk's report was **NOTED**.

In reference to the significant number of fruit trees on a few plots resembling 'orchards', as referred to in the report, a Tenant Representative stated that these historically had been permitted, but this was not the situation for any new plots. A comment was made that current allotment guidelines stated only fruit trees are permitted to be grown. A Member observed that the situation became problematic when the roots of these fruit trees spread.

The Vice-Chair said during his last visit with the previous Sub-Committee Clerk he had observed 4 new fir trees. Further discussion was had regarding the impact of fir trees and whether existing firs might be re-planted into pots. This was not considered an option due to their potential growth and height. A Councillor queried whether it would be worth asking local schools if they might like a fir tree which might then be used as a living Christmas tree.

The treehouse referred to in the report had, it was believed, been in situ for at least 5 years. A Member asked what other allotment users thought of the treehouse, to which a Representative said some were concerned, others were not. A fellow Representative stated that the number of buildings in general on plots was increasing whether that were greenhouses or polytunnels. Those present were reminded that during an earlier meeting it was agreed that 70% of the plot must be for growing. It was observed that anyone wishing to put a structure on their allotment needs permission and this provision already existed within the Allotment Information Leaflet.

It was suggested that it might be helpful to distribute a census to tenants asking them to confirm what they had on their individual plots, for example any structures, trees. In addition, it would also be helpful to have photos of each plot and for tenants to be reminded of the permissions they needed to have concerning structures and play equipment.

It was **AGREED** by all Members that orchard trees, and other trees that produce edible produce such as Olive and Bay trees could be grown on allotment plots, however the growing of fir trees is not permitted.

It was further **AGREED** by all Members that existing treehouses were a legacy issue and therefore it was not appropriate to ask tenants to dismantle them, however, as highlighted in the Allotment Information Leaflet (Clause 23) such equipment was no longer permitted from June 2024.

11. REPORTS FROM CO-OPTED ALLOTMENT HOLDERS, INCLUDING REPORT ON PLOT CONDITIONS

A Tenant Representative said 4 plots on the Gravits Lane site due for re-letting would need strimming.

It was also highlighted that foxes on the site continued to present a problem, and the alleyways were overgrown with nettles, brambles and bindweed, which the foxes tended to hide in. It was noted that Arun District Council was responsible for this land, but they had not cleared it. Comment was made concerning the problems with rubbish left by residents in the same alley ways. It was recognised that ideally, Arun District Council should clear their land particularly as the fire service would need access in the event of a fire. It was understood that the previous Sub-Committee Clerk had written to Arun District Council on this matter, however there was uncertainty as to whether any response had been received. It was **AGREED** the Sub-Committee Clerk would establish whether a letter had been sent to Arun District Council and if so, what the outcome might be.

Reference was made to an overgrowing tree in a private garden adjacent to plot 109 and that in the path by Hawthorn Road seeds were starting to grow in the alleyway. These needed to be removed before they became too big. A Member suggested that the Clerk should contact Dan Cox from Arun District Council, and that ADC's responsibility for clearing the alleyway be raised at the next Liaison Meeting.

The Representative continued to report that there had been issues with people going on to other people's plots and picking produce.

Comment was made regarding the hedge that divides the two sites and Members were reminded that at a previous meeting they had agreed that the hedge should be higher, although this appeared not to have been minuted. With Town Force continuing to keep the hedge cut low, it was felt if the hedge were higher it would act as a wind break, and it was understood that the Town Force Team had the tools to be able to maintain a higher hedge. A tenant had recommended that the hedge should be allowed to grow for 2-3 years then 'laid'.

All Members **AGREED** that the hedge should be allowed to grow, with the sides being maintained and weeded, with a decision as to whether the hedge should be cut taken at each Sub-Committee Meeting.

A query was raised around plots 10a and 10b which needed weeding with the Clerk advising these would be investigated.

In closing, reference was made to the new panel fencing which had recently replaced the previous 5 bar gate. Its longevity was questioned, and it was felt that due to its weight it was hazardous. Additionally, it could not be locked as access was required to the sub-station.

12. ANNUAL REVIEW OF THE ALLOTMENTS INFORMATION LEAFLET

The Sub-Committee Clerk's report, and the Allotment Information Leaflet attached, was **NOTED**.

It was stated that the existing Clause 3 encompasses 'treehouses', as large play equipment. A suggestion was made that it would be helpful to illustrate the point by stating what might constitute large play equipment by using the following words: "such as" and "but not limited to".

There was discussion about children on the allotment sites with concerns raised in relation to them running around, particularly when there were greenhouses present.

With existing guidelines stating that children should remain in their respective tenants' plots, it was suggested that the signage on site should be re-visited with a reminder that parents were responsible for their child's safety when on site.

A Member sought clarification concerning the use of netting on the allotment

sites as this could cause problems for hedgehogs. Generally, it was felt that there had been a downturn in the number of hedgehogs, with them about to appear on the 'red list', and there were few instances reported of hedgehogs getting caught in netting.

It was suggested contact be made with Brent Lodge and Sussex Wildlife inviting them to conduct site visits and provide advice on foxes and hedgehogs etc. It was proposed and Members **AGREED** that the emergency contact numbers of both Brent Lodge and Sussex Wildlife be added to the Allotment Leaflets.

All Members **AGREED** the changes to the name of the Sub-Committee Clerk and date. It was further **AGREED** that Clause 3 of the Allotment Information Leaflet be expanded to include the words "such as" and "but not limited to", and that Clause 4 be amended to include trees that produce edible produce such as Olive and Bay trees also be permitted.

13. TO NOTE DATE OF ANNUAL MEETING OF ALLOTMENT HOLDERS ON MONDAY 27th OCTOBER 2025 AND TO CONSIDER ARRANGEMENTS

The Sub-Committee Clerk's report was **NOTED**.

All Members **AGREED** the proposed date and time for the Annual Meeting of Allotment Holders as being 27th October 2025 at 7.00pm.

Members also **AGREED** to the provision of refreshments and **RESOLVED** to **AGREE** a budget of up to £50.00 for light refreshments to be provided at the event, to be funded from the Competition Budget.

14. TO CONSIDER THE PURCHASE OF TWO NOTICEBOARDS FOR THE ALLOTMENT SITES, AS DISCUSSED AT THE MEETING HELD ON 4th NOVEMBER 2024 – MINS. 31.2 AND 31.5 REFER

The Sub-Committee Clerk's report was **NOTED**.

Whilst the previous Sub-Committee Clerk had provided quotations for notice boards at the November meeting, it was unclear as to what size these boards were. All Members **AGREED** to **DEFER** any decision on this agenda item, allowing for further research to be undertaken to identify larger boards, that might be either free standing or attached to the shelter or fencing, with a report to be brought back to the November meeting.

It was also **AGREED** that any discussion regarding the potential of swapping plots be **DEFERRED** until such time the provision of notice boards is decided.

15. UPDATE ON FENCING OF THE ELECTRICITY SUBSTATION ACCESS AREA, FUNDED BY THE SAFER ARUN PARTNERSHIP – MIN. 33 REFERS

The Sub-Committee Clerk's report was **NOTED**.

A Member asked the Tenant Representatives whether they felt the

installation of the new fencing at the entrance to the Bognor Regis Town Council Allotments represented an improvement. It was noted there was no rubbish at present, which was felt to be an improvement on the previous situation.

Cllr. Wells left the Meeting

16. TO CONSIDER ANY AMENDMENTS TO THE BAN ON HERBICIDES AND PESTICIDES, AS DISCUSSED AT THE MEETING HELD ON 4th NOVEMBER 2024 – MIN. 39 REFERS

The Sub-Committee Clerk's report was **NOTED**.

A Councillor said they had become aware of some research showing that the use of phosphate pellets was not as good as first thought. The view now held seemed to suggest worms absorbed the iron, subsequently causing them a problem. The Councillor was asked whether they had any alternative suggestions as they felt they had tried many different methods with little success and felt tenants should be able to use something on their plots. The Councillor was unable to provide examples of suitable alternatives.

Cllr. Wells returned to the Meeting

A Tenant Representative observed that the inability to use herbicides had contributed to the problem with overgrown alleyways mentioned earlier in the meeting.

It was recognised that the use of herbicides and pesticides was a controversial topic, but comment was made that farmers had to use something to maintain their crops and produce something to eat. Additionally, it was noted that it would be disheartening for tenants to try and grow crops for them only to be ruined, therefore it was considered appropriate for tenants to be able to use something albeit in moderation, such as household weedkillers.

It was **AGREED** the Sub-Committee Clerk would do further research in relation to what neighbouring councils permit by way of the use of herbicides and pesticides on their allotments, and that suggested wording for the Town Council Allotment Information Leaflet would be presented to Members at the next meeting for their consideration. It was noted that any agreed changes to the use of herbicides and pesticides would need to be reflected in the Tenancy Agreement.

17. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence as detailed in the list previously circulated.

The Meeting closed at 7.43pm

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 9 - TO RATIFY EXPENDITURE OF £1,000 FROM THE PUBLICITY AND PROMOTIONS BUDGET 2025-26 TOWARDS A YOUTH ART-BASED PROJECT ON THE HOARDINGS AT 2-4 WATERLOO SQUARE WORKING IN PARTNERSHIP WITH ARUN DISTRICT COUNCIL, COASTAL CATALYST AND ARTSWORK

REPORT BY THE COMMITTEE CLERK

FOR DECISION

Arun District Council, working in partnership with Coastal Catalyst and Artswork, enquired on 24th July 2025 as to whether Bognor Regis Town Council would match Arun's contribution of £1,000 for a proposed youth art-based project to transform the hoarding boards at 2-4 Waterloo Square. It was intended that these works would be on display from Summer 2025 until 2027/28.

Members were subsequently invited, by email on 31st July 2025, to support, and match fund the proposal, with £1,000 from the Publicity and Promotions Budget 2025-26.

Members, in majority, supported the youth art-based project, and the Council confirmed to Arun, on 6th August 2025, our funding contribution.

DECISION

Members are asked to **RATIFY** expenditure of £1,000 towards match-funding for a youth art-based project on the hoardings at 2-4 Waterloo Square, as general promotion, to be funded from Publicity and Promotion Budget 2025-26.

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 10 - TO APPROVE THE CONCEPT AND PRODUCTION OF A DISABLED ACCESS GUIDE FOR BOGNOR REGIS EITHER AS A STANDALONE VENTURE OR IN PARTNERSHIP WITH PROFESSIONAL SERVICES

REPORT BY THE COMMITTEE CLERK

FOR DECISION

Background

A Member, new to the Environmental and Leisure Committee, initially raised the prospect of a Disabled Access Guide for Bognor Regis, via a round robin email on 20th May 2025, to all Members, including Non-Committee Members. The Member, responding to advice on protocol by the Committee Clerk, resubmitted as a written request that the proposal be included on a future agenda, to the Committee Chair, who duly accepted.

Existing Disabled Access Guides

The Clerk initially enquired with Arun District Council and West Sussex Council, if either produced an accessibility guide for Bognor Regis. Similarly, with Chichester Access Group, for steer and guidance, having produced a guide for Chichester. All enquiries were unsuccessful with neither Arun nor West Sussex able to confirm the existence or production of an access guide. Chichester Action Group didn't reply and an internet search returned no results. In absence, the Clerk, reasonably concluded, no such guide, current or historic, exists for Bognor Regis.

As an example of a Town Centre Guide of Chichester, deemed an "*accessible city*", the Chichester City Access Guide Revised Edition (attached as **Appendix 1**), produced in 2014, by Chichester Access Group, comprise 113 pages, with summary maps and tabular contents including:

- Blue Badge Parking
- Accessible Public WC's
- Places to Stay
- Eating Out
- Health Shopping Community & Leisure
- Banks Building Societies & Financial Services
- Places of Worship
- Veterinary Practices
- Useful Information

What is an Access Guide?

An accessibility guide provides a comprehensive description of information, facilities, and services available for people with access needs, enabling them to determine if a venue or place of interest, is right for them.

Increasing pictorial, with summary fact based prescriptive details i.e. route, accessible public transport, accessible parking, main entrance access, distances to accessible toilets, provision of visual and hearing assistance.

Primary Legislation

1. Equality Act 2010. Section 20 – *Reasonable Adjustments*.
2. Health & Safety at Work Act 1974.
3. Management of Health & Safety at Work Regulations 1999 - *Risk Assessment of Disabled Persons Specific Needs*.

What Constitutes a Good Access Guide?

A guide serving people with all types of disability. Whether physical, mental, sensory impairment, limited stamina and now, increasingly, dementia. Produced in multiple formats; large print, easy read, audio, and online, HTML/PDF with WCAG 2.2 compliance.

Advice

The Committee Clerk contacted ESL Services who provide support to companies in the UK through access audits, delivering the Accessible Solutions that businesses need to function, grow and thrive in a marketplace accessible to all. The advice received from ESL Services is attached as **Appendix 2**.

Professional Services

Due to the complexity and comprehensive nature of information requirements, input, extensive consultations, and the requisite engagement of qualified Access Auditors, professional services are available.

What is Involved?

- Determine venues and points of interest.
- Establish points of access, audit and assessment.
- Collate and verify data content, accuracy and format.
- Introduce graphics, pictures, maps, images.
- Produce and print guide – hard copy or electronic format.

Noting the limitations of information, the period of validity and longevity. Thus, follow-up revisions and revised editions would be required to maintain the accuracy of content for intended users.

Resource & Budgetary Provision

Evidently, production of Disabled Access Guide for Bognor Regis is a specialist activity, outside the capability and capacity of current Town Council staff.

Further, in the absence of provision or allowance in the Publicity and Promotions Budget 2025-26, should Members elect to progress with an Access Guide then a recommendation would need to be made to the Policy and Resources Committee for a suitable budget to be identified. A ballpark estimate of the required expenditure would be in excess of £10,000 excluding VAT.

DECISION

In acknowledging that professional services would need to be employed, at a cost in the region of £10,000 plus VAT, do Members **RESOLVE** to **AGREE** that the Town Council produces a Disabled Access Guide for Bognor Regis and, if so, that a recommendation be made to the Policy and Resources Committee and that a suitable budget be identified?



Chichester City Access Guide Revised Edition



C.A.G.

Chichester Access Group

This guide has been produced by the Chichester Access Group (CAG). Members of CAG provide their time and experience free and work to promote access for all, to encourage the provision of goods and services to disabled people.

Members of CAG are qualified Access Auditors and the Group undertakes Access Audits, for which it makes a small charge. For details of this, please contact us using the information below.

The purpose of this guide is to provide information to residents and visitors to the area.

We would advise that all visitors check by telephoning direct to the establishment, if they are in any doubt whether their requirements would be met. As far as we know, all information is correct at the time of going to print, but we would be grateful to know of any changes or omissions. Latest updates to this guide are available at www.chichesteraccessgroup.org.uk – click on the Chichester City Access Guide, which will open a searchable pdf.

Contact:

Telephone: 07818 688490

Email: info@chichesteraccessgroup.org.uk

Website: www.chichesteraccessgroup.org.uk

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Please note: Whilst every care has been taken over the accuracy of information contained within this publication, the producers of this booklet, Chichester Access Group, cannot be held responsible for any errors or omissions contained therein.



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* Please see maps on pages 4 & 5

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PARKING LOCATIONS
Available free in Chichester

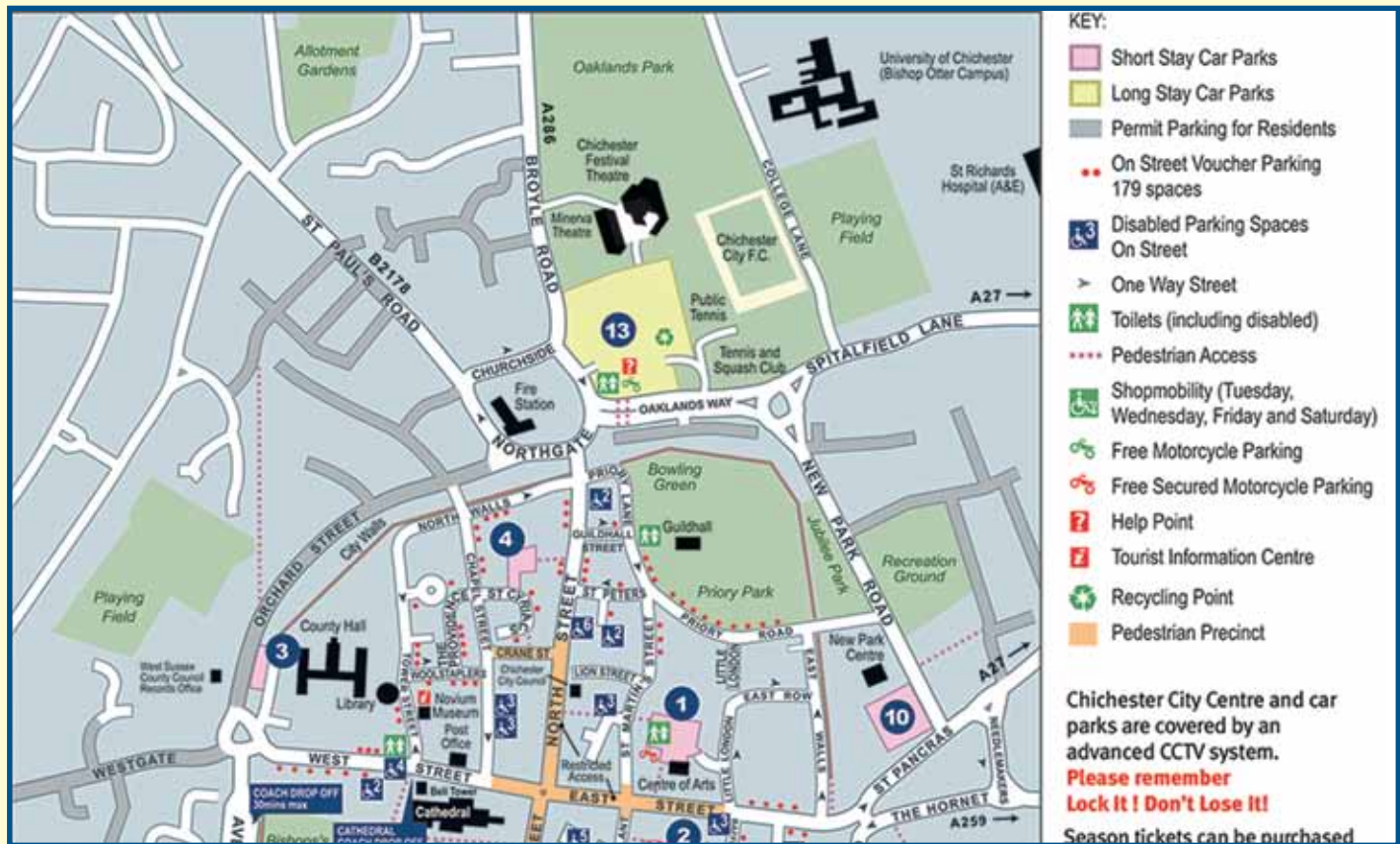
Location & Contact Details	Location	Number of Spaces	Access
① Little London Car Park	Central Chichester	8	Via East Street, Little London
② Baffins Lane Car Park	Off East Pallant	2	Via South Street, West Pallant, East Pallant
③ Orchard Street Car Park	Opposite Public Records Office	1	Via Westgate Roundabout, Orchard Street
④ St Cyriacs Car Park	St Cyriacs	2	Via Chapel Street, St Cyriacs
⑤ South Pallant Car Park	South Pallant	2	Via South Street, South Pallant
⑥ East Pallant Car Park & Cawley Priory Car Park	Chichester District Council Offices & off South Pallant	9 1	Via Market Road, St. John's Street & Via South Street, South Pallant
⑦ Market Avenue	St John's Street	1	Via St John's Street
⑧ Market Road (Sat & Sun)	Market Road	3	Via Market Road
⑨ Market Avenue South Pallant (Sat & Sun)	Market Avenue	0	Via Market Avenue

Location & Contact Details	Location	Number of Spaces	Access
⑩ New Park Road Car Park	New Park Road	3	Via New Park Road
⑪ Multi-Storey Car Park	Avenue de Chartres	9	Via Roundabout at Avenue de Chartres
⑫ Basin Road Car Park	Basin Road	2	Via A286 Basin Road
⑬ Northgate Car Park	Near Public WC & Festival Theatre Entrance Gate	13	Via Westgate Roundabout, Orchard Street
⑭ Cattle Market Car Park	Market Road	6	Off Market Road
⑮ Westgate Leisure Centre Car Park	Westgate Leisure Centre	6	Via Ravenna Roundabout
 On Street Parking	Chapel Street	6	Via One Way System from West Street
 On Street Parking	Cooper Street	5	Via South Street
 On Street Parking	North Street & entry to Pedestrian Precinct	8	Via Northgate Gyratory
 On Street Parking	St John's Street	4	Via East Street
 On Street Parking	West Street	2	Via Westgate Roundabout

PARKING LOCATIONS

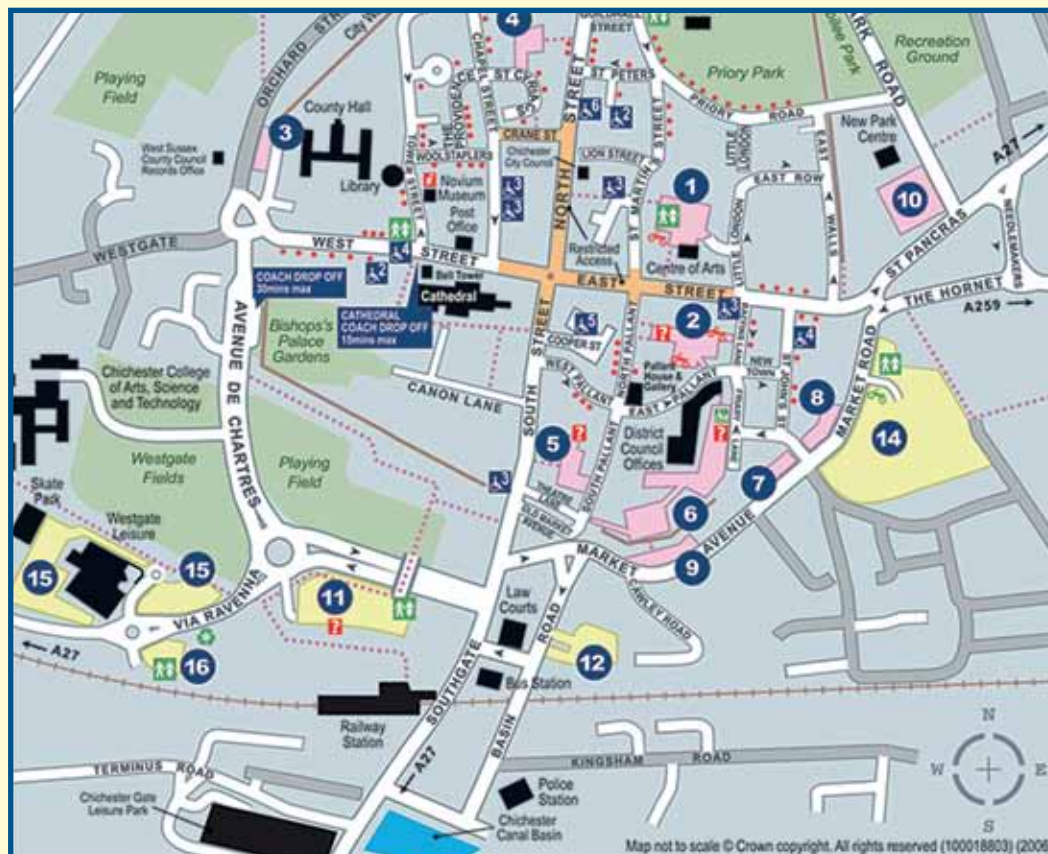
Available free in North Chichester




With kind permission of Chichester District Council



PARKING LOCATIONS

Available free in South Chichester



-  Tourist Information Centre
-  Recycling Point
-  Pedestrian Precinct

Chichester City Centre and car parks are covered by an advanced CCTV system.

**Please remember
Lock It ! Don't Lose It!**

Season tickets can be purchased for parking in some of the car parks.

A pre-paid smart card is also available for purchasing daily pay and display tickets instead of using cash. For more information go to our website www.chichester.gov.uk

A variable message system directs vehicles to spaces in the four largest car parks to help drivers.

For any enquiries, contact:
Parking Services, East Pallant House, 1 East Pallant, Chichester, West Sussex PO19 1TY
Telephone: (01243) 534500
Fax: (01243) 534633
email:

cdccarparks@chichester.gov.uk

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Accessibility of Venues

To ensure that all venues are assessed under the same criteria, the following is a guide to how we determine the level of accessibility:

- EXCELLENT
= level access
- GOOD
= No more than a 1 inch step, or an access ramp
- ADEQUATE
= No more than a 2 inch step, or an access ramp



ACCESSIBLE WCs

Location	Nearest Car Park	Access	RADAR Key Required	Opening Hours	Attendant
Little London Car Park	Car Park 1	Excellent	No	Summer 0800-1900 Winter 0800-1800	Yes
Market Road	Car Park 8	Excellent	Yes	Summer 0800-1900 Winter 0800-1800	Yes
Multi Storey	Car Park 11	Excellent	Yes	Summer 0800-1900 Winter 0800-1800	No
Northgate Gyratory	Car Park 13	Excellent	Yes	Summer 0800-1900 Winter 0800-1800	No
Priory Park, Priory Lane	On Street or Car Park 4	Good	Yes	Summer 0800-1900 Winter 0800-1800	No
Tower Street (Opposite Cathedral)	On Street or Car Park 4	Excellent	Yes	Summer 0800-1900 Winter 0800-1800	No
Waitrose Car Park Cathedral Way	Waitrose	Excellent	Yes	24 Hours - Daily	No

PLACES TO STAY - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
George Bell House 4 Canon Lane Chichester PO19 1PX Tel: 01243 813586	Good *Reserved Parking in Road Car Park 5	Yes No	Bed & Breakfast 1 accessible room on Ground floor	Booking only	*1 space - by prior arrangement
The Ship Hotel 57 North Street Chichester PO19 1NH Tel: 01243 778000	*Adequate On Site	No No	Hotel & Restaurant	Phone to book	*Disabled Access via Car Park and Decking, off Guildhall Street Portable Ramp available - Essential to contact staff prior to arrival
Travelodge Chapel Street Chichester PO19 1BU Tel: 0871 9846454	Excellent Car Park 4	Yes Yes	2 Star Hotel	24 Hours	4 Fully Accessible Bedrooms Lift to upper floor

EATING OUT - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Amelie & Friends 31 North Street Chichester PO19 1LY Tel: 01243 771444	*Adequate Car Park 1 & 4	Yes No	Restaurant	Lunch Mon-Fri & Sun 1200-1430 Sat 1200-1530 Dinner Mon-Fri 1730-2100 Sat 1700-2100	*Ramp Available on request *Large WC - not adapted
Apple Café Waterstones The Dolphin & Anchor West Street Chichester PO19 1QD Tel: 01243 775155	*Excellent Car Park 4 & 5	Yes No	Café	Mon-Fri 1000-1600 Sat 1000-1700 Sun 1115-1500	Café on 1st Floor *Access through Waterstones Bookshop May be some obstruction by book displays Lift to 1st Floor
ASK 30 East Street Chichester PO19 1LX Tel: 01243 775040	Excellent Car Park 2	Yes No	Italian Food	Mon-Thur 1200-2300 Fri-Sat 1200-2330 Sun 1200-2200	Level access via side door - Telephone ahead

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Attibassi Gordon House The Square Chichester PO19 7BD Tel: 01243 775325	Excellent New Park Car Park 5	Yes No	Italian Coffee Bar	Mon-Thur 0800-2000 Fri-Sat 0800-2200 Sun 0800-1900	
Baskervilles Pallant House Gallery 9 North Pallant Chichester PO19 1TJ Tel: 01243 774557	Excellent Car Park 2 & 11	Yes No	Café and Light Lunches	Tue-Sat 1000-1700 Thur 1000-2000 Sun/Bank Hols 1100-1700	
Bill's - Lower Level 3 Buttermarket North Street Chichester PO19 1LQ Tel: 01243 528607	*Good Car Park 2	*Yes No	Café	Mon-Sat 0800-2300 Sun 0900-2230	*Access-Limited turning space inside *Lift to Accessible WC Upstairs -Very Heavy Doors from Lift Lobby to Accessible WC
Bill's - Upper Level 3 Buttermarket North Street Chichester PO19 1LQ Tel: 01243 528607	*Good Car Park 2	*Yes No	Restaurant & Café	Mon-Sat 0800-2300 Sun 0900-2230	*Lift to Upper Floor Very Heavy Doors from Lift Lobby to Accessible WC

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Brasserie Blanc Richmond House The Square Chichester PO19 7SJ Tel: 01243 534200	Excellent New Park Car Park 5	Yes No	French Cuisine	Mon-Fri 1100-1445 & 1730-2200 Sat 1100-2230 Sun 1200-2100	
Café Brasserie 63 South Street Chichester PO19 1EE Tel: 01243 528894	Excellent On Street Parking & Car Park 5	Yes No	French Cuisine	Mon-Fri 0800-2300 Sat 0900-2300 Sun 0900-2230	
Café Nero 57 East Street Chichester PO19 1HL Tel: 01243 839080	Excellent Car Park 14	Yes No	Coffee Shop, Snacks & Cakes	Mon-Sat 0700-1900 Sun 0800-1800	
Café Paradiso 5 The Boardwalk North Street Chichester PO19 1AR Tel: 01243 532967	Excellent Car Park 13	No No	Vegetarian Cuisine	Mon-Sat 0900-1700 Sun 1000-1600	
Café Ricara 42 South Street Chichester PO19 1DR Tel: 01243 778850	Excellent Car Park 5	No No	Café	Mon-Sat 0900-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Café Rouge 30 Southgate Chichester PO19 1DP Tel: 01243 781751	Excellent Car Park 11 & 12	Yes No	Continental style Café Anglo/French Cuisine	Mon-Sat 0900-2300 Sun 0900-2230	
Carluccio's Eastgate Square Chichester PO19 1ED Tel: 01243 527412	Excellent New Park 10 & Car Park 8	Yes No	Italian Cuisine	Mon-Sat 0800-2300 Sun 0900-2230	
Charcoal Grill 42 The Hornet Chichester PO19 7JG Tel: 01243 783176	Good Car Park 10 & 14	No No	Pizza, Kebab & Burger Takeaway	Daily 1200-2400	
Charlie Harpers 5 Eastgate Square Chichester PO19 1ED Tel: 01243 783223	Excellent New Park 10 & Car Park 8	No No	Cakes, Meals & Snacks	Mon-Sat 0745-1630 Sun 0945-1500	
China Royal 6-7 Market Road Chichester PO19 1JW Tel: 01243 790011	Excellent Car Park 14	Yes No	Chinese Cuisine	Daily 1200-1430 & 1730-2300	
Confucius 2 Cooper Street Chichester PO19 1EB Tel: 01243 783158	Good On Street Parking	No No	Cantonese & Peeking Cuisine	Mon-Sat 1200-1400 and 1800-2300	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
El Castizo la Tienda 2A Crane Street Chichester PO19 1LH Tel: 01243 538330	*Adequate Car Park 6	No No	Spanish Delicatessen	Telephone for details	*1 inch step and Display stand obstructing doorway
George Bell House 4 Canon Lane Chichester PO19 1PX Tel: 01243 813586	Good *Reserved Parking in Road Car Park 5	Yes No	Rooms available to book for Luncheon Parties	Booking only	*1 space - by prior arrangement
India Gate 14 St Pancras Chichester PO19 7SJ Tel: 01243 787748	*Adequate On Site Parking	No No	Indian Cuisine	Mon-Fri 1200-1430 & 1730-2330 Sat & Sun 1730-2330	*Access via Rear Entrance
Lemon Grass 5-6 St Pancras Chichester PO19 7SJ Tel: 01243 533362	Excellent New Park Car Park 10	Yes No	Thai Cuisine	Mon-Thur 1200-1430 & 1730-2300 Fri-Sat 1200-1430 & 1730-2330	
Macari 78 North Street Chichester PO19 1LQ Tel: 01243 780365	Excellent Car Park 1	No No	Coffee House	Mon-Sat 0900-1800 Sun 1000-1600	Serves Light Lunches & Snacks

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Marco 1 Northgate Chichester PO19 1AR Tel: 01243 774204	Excellent Car Park 13	Yes No	International Cuisine	Mon-Sat 1200-2300 Sun 1200-2000 Food Mon-Sat 0930-1200 Coffee	
Marks & Spencer 16 East Street Chichester PO19 1DS Tel: 01243 539292	Excellent Car Park 2	Yes *No	Café	Mon-Wed 0800-1800 Thur, Fri & Sat 0800-1900 Sun 0900-1800	
Masion Blanc 56 South Street Chichester PO19 1DS Tel: 01243 539292	Good Car Park 5	Yes No	French style Bakery & Rolls	Mon-Fri 0800-1730 Sat 0900-1800 Sun 0930-1600	
New Park Centre New Park Road Chichester PO19 7XY Tel: 01243 536840	Excellent On Site	Yes No	Licensed Coffee Shop & Cakes	Varies Ring for details	Entrance at rear of Car Park via Automatic Doors
Papa John's 36 The Hornet Chichester PO19 7JG Tel: 01243 533338	Good Car Park 14	No No	Pizza Takeaway	Daily 1100-2300	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Patisserie Valerie Unit 4 Buttermarket North Street Chichester PO19 1LQ Tel: 01243 816593	Excellent Car Park 1	Yes No	Restaurant & Café	Mon-Fri 0900-1830 Sat 0800-1830 Sun 0830-1730	Assistance given to disabled customers
Pizza Express 27 South Street Chichester PO19 1EL Tel: 01243 786764	Excellent Car Park 5	Yes No	Italian Restaurant & Takeaway Pizza & Pasta	Mon-Sat 1130-2300 Sun 1130-2230	
Prezzo 61 South Street Chichester PO19 1EE	Excellent Car Park 5	Yes No	Italian Restaurant Pizza & Pasta	Mon-Sun 1200-2330	
Shake & Delic 3a Crane Street Chichester PO19 1LH Tel: 01243 530144	*Good Car Park 6	No No	Café & Coffee Shop	Mon-Fri 0800-1800 Sat 1000-1800 Sun 1000-1600	*25mm step
Slug & Lettuce 27-28 Southgate Chichester PO19 1ES Tel: 01243 792012	Excellent Car Park 6	Yes No	Wine Bar & all day meals & snacks	Mon-Thur 1000-2400 Fri-Sat 1000-0100 Sun 1000-2330	
South Street Deli 62 South Street Chichester PO19 1EE	Excellent Car Park 5	No No	Delicatessen & sandwich bar	Mon-Sat 0730-1730 Sun 0900-1730	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Splits Bakery 1 St Martin Square Chichester PO19 1NN	Adequate Car Park 1	No No	Bakery, Cakes, Sandwiches	Mon-Sat 0800-1600	
Starbucks 13 North Street Chichester PO19 1LB Tel: 01243 532750	*Adequate Car Park 1	No No	Coffee Shop	Mon-Sat 0700-1830 Sun 0700-1800	*Portable Ramp Available - bell call near Entrance Door
The Bull 4-5 Market Road Chichester PO19 1JW Tel: 01243 792432	Good Car Park 14	No No	Pub Food	Sun-Thur 1130-2300 Fri-Sat 1200-0030 Sun 1200-2400	
The Chichester Inn 38 West Street Chichester PO19 1RP Tel: 01243 783185	Adequate Car Park at rear	No No	Pub Food	Daily 1200-2300	
The Cloisters Café Cathedral Cloisters Chichester PO19 2PX Tel: 01243 813590	Excellent Car Park 2 & 3	Yes No	Café & Light Lunches	Mon-Fri 0930-1600 Sat 0930-1700 Sun 1000-1600	
The Dolphin & Anchor West Street Chichester PO19 1QD Tel: 01243 790280	Excellent Car Park 3 & 4	Yes No	Pub Restaurant	Daily 0800-2400	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
The Eastgate 4 The Hornet Chichester PO19 7JG Tel: 01243 774877	Good Car Park 14	No No	Pub Food	Sun-Thur 1200-2300 Fri-Sat 1200-2400	
The Fountain 29 Southgate Chichester PO19 1ES Tel: 01243 781352	*Adequate Car Park 5 & 6	No No	Pub Food	Mon, Wed & Sun 1000-2300 Tue, Thur, Fri & Sat 1000-2400	* Access via side door
The Nags Head 3 St Pancras Chichester PO19 7SJ Tel: 01243 785823	Good New Park Car Park 10	No No	Pub & Restaurant	Mon-Thur 1100-2300 Fri-Sat 1200-0030 Sun 1200-2330	
The Real Eating Company 1 Stockland House East Street Chichester PO19 1JE Tel: 01243 699838	Excellent Car Park 2	Yes No	Coffee, Cakes & Snacks	Mon-Sat 0700-1800 Sun 0800-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
The Ship Hotel 57 North Street Chichester PO19 1NH Tel: 01243 778000	*Adequate On Site	No No	Hotel & Restaurant	Phone to book	*Disabled Access via Car Park and Decking, off Guildhall Street Portable Ramp available - contact staff One Bedroom with Accessible Shower - Upper Floor & requires Lift access
The Swallow Bakery 81 North Street Chichester PO19 1LQ Tel: 01243 533008	Excellent Car Park 1	No No	Bakery & Café	Mon-Fri 0900-1730 Sun 1000-1700	
The Vestry 21-23 Southgate Chichester PO19 1ES Tel: 01243 773358	Excellent Car Park 5 & 6	Yes No	Pub Restaurant	Mon-Fri 0800-2400 Sat & Sun 0800-2430	
Toy's Flying Wok Southdown Buildings Basin Road Chichester PO19 1DQ	Excellent On Street Parking	No No	Takeaway Noodle Bar	Sun-Thur 1100-2130 Fri-Sat 1100-2300	
Trents 50 South Street Chichester PO19 1DS Tel: 01243 773714	*Good Car Park 5	Yes No	Wine Bar & Restaurant European Cuisine	Mon-Sat 0730-2300 Sun 0830-2230	*Via side entrance

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Vintage 12-14 Westgate Chichester PO19 3EU Tel: 01243 539336	*Good Car Park 3 or On Street	No No	Pub Restaurant	Mon-Thur 1100-2300 Fri & Sat 1100-2400	
Wagamama 26 South Street Chichester PO19 1DS Tel: 01243 533955	Excellent Car Park 5	Yes No	Japanese Cuisine & Noodle Restaurant	Mon-Sat 1100-2200 Sun 1200-2200	
West Cornwall Pasty Co. 27 North Street / 1Crane Street Chichester PO19 1LX Tel: 01844 205140	Excellent Car Park 4	Yes No	Cornish Pasties	Mon-Sat 0900-1800 Sun 1000-1700	
West's West Street Chichester PO19 1QU Tel: 01243 539637	Good Car Park 3 or On Street	Yes No	Pub Restaurant	Daily 1100-2300	
Whipped & Baked 3 Guildhall Street Chichester PO19 1NJ	*Adequate On Road Parking or Car Park 13	No No	Café & Takeaway Bread, Cakes Vegan & Vegetarian	Mon-Fri 0900-1700 Sat 0900-1730	*Narrow Doorway approx 50mm threshold step



HEALTH - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
GP Surgeries					
Langley House Surgery 27 West Street Chichester PO19 1RW Tel: 01243 782955	Excellent Car Park 3 & 5	No No	NHS & Private GP	*Mon-Fri 0800-1830	*By appointment
Dental Surgeries					
No. 45 Dental East Street Chichester PO19 1HX Tel: 01243 755570	Excellent Car Park 2	Yes Yes	Private Dentist	Mon-Fri 0800-1700	By appointment
Richmond House Dental 47 South Street Chichester PO19 1PL Tel: 01243 783141	*Excellent Car Park 5	Yes No	NHS & Private Dentist	Mon, Tue, Thur 0930-1730 Wed 0800-1630 Fri 0930-1600	*Entrance at rear By appointment
Tooth Booth 22 The Hornet Chichester PO19 7JG Tel: 01243 839104	Adequate Car Park 10 & 14	Yes No	NHS & Private Dentist	Mon-Fri 0830-1300 & 1400-1730	

HEALTH - INNER CITY - UPDATES

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Emergency Dental Services St Richards Hospital Spitalfield Lane Chichester PO19 6SE Tel: *01243 831790	Excellent On Site	Yes Yes	NHS	1730-2200 *Only for this Service Must Telephone for appointment first	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Other Health Care Services					
Amplifon 3 Eastgate Square Chichester PO19 1ED Tel: 0845 2411919	Excellent Car Park 10 & 14	No No	Hearing Aid Service/Retailer	Mon-Fri 0900-1700 Sat 0900-1300	
Chichester Hearing Care Centre 6 Baffins Court Baffins Lane Chichester PO19 1UA Tel: 01243 774536	Excellent Car Park 2 & 6	No No	Hearing Aid Service/Retailer	Mon-Fri 0930-1630 Sat 0930-1300	
Little London Chiropody & Podiatry Clinic *31 Little London Chichester PO19 1PN Tel: 01243 783904	*Excellent Car Park 1	No No	Chiropody & Podiatry	By Appointment	*Ring bell at No. 30 for level access
Alternative Medicine					
Zen Acupuncture and Chinese Healthcare 2A Crane Street Chichester PO19 1LH Tel: 01243 784736	Good Car Park 4	No No	Acupuncture & Chinese Healthcare	Telephone for appointment	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Pharmacies					
Boots (the Chemist) 10-12 North Street Chichester Tel: 01243 819012	Excellent Car Park 1	No *Yes	Pharmacy & Disability Equipment	Mon-Sat 0800-1900 Sun 1000-1600	*Portable Hearing Loop available from Pharmacy
Boots 50 North Street Chichester PO19 1NQ Tel: 01243 782897	*Good Car Park 4	No No	Pharmacy	Mon-Sat 0800-1800 Sun 1030-1630	*Narrow Doorway Accessible Consulting Room
Kamsons Pharmacy Eastgate Square Chichester PO19 1JL Tel: 01243 782194	Adequate Car Park 14	No No	Pharmacy	Mon-Fri 0900-1900 Sat. 0900-1700	Access Ramp
Space N K 24 East Street Chichester PO19 1HA Tel: 01243 788636	Excellent Car Park 2	No No	Apothecary	Mon-Sat 0930-1730 Sun 1100-1600	



SHOPPING - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
3 Store 68 East Street Chichester PO19 1HL Tel: 01243 780039	*Adequate Car Park 14	No No	Mobile Phone Retailer	Mon-Sat 0900-1730 Sun 1030-1630	*Ramp available on request
Accessorize 84 North Street Chichester PO19 1LQ Tel: 01243 536008	Excellent Car Park 1	No No	Fashion & Hair Accessories	Mon-Fri 0930-1730 Sat 0900-1800 Sun 1030-1630	
Age UK Unit 2 Ambassador House Crane Street Chichester PO19 1LL Tel: 01243 536174	*Adequate Car Park 4	No No	Charity Shop	Mon-Sat 0900-1700	*50mm step - front door bell to summon assistance Wheelchair Accessible changing room
All that Glitters 2 North Street Chichester PO19 1LB Tel: 01243 782511	*Excellent Car Park 1	No No	Fashion Accessories & Scarves	Phone for details	
Amoeba 55 East Street Chichester PO19 1JG Tel: 01243 823016	Excellent Car Park 14	No No	Jewellers	Mon-Sat 0900-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Argos 19 Southgate Chichester PO19 1ES Tel: 0845 1657344	Excellent Car Park 5 & 11	No No	Catalogue Shopping	Mon-Sat 0930-1730 Sun 1000-1600	
Art for All The Square Eastgate Chichester PO19 7LJ Tel: 01243 781532	Excellent On Site Parking	No No	Paintings & Prints	Mon-Sat 0930-1700	Car Park at rear
Baby Talk 58 North Street Chichester PO19 1NB Tel: 01243 779248	Excellent Car Park 1	No No	Baby & Toddler's Clothing Baby Toys	Mon-Fri 0930-1700 Sat 0930-1730	
Barnardo's 65 South Street Chichester PO19 1EE Tel: 01243 532494	*Adequate Car Park 5	No No	Charity Shop	Mon-Sat 0900-1700 Sun 1100-1500	*Ramp available on request
Barnardo's Unit 4 Ambassador House Crane Street Chichester PO19 1LL Tel: 01243 532475	*Adequate Car Park 4	No No	Charity Shop	Mon-Sat 0900-1700	*45mm step, entrance can prove difficult for mobility scooters
Basler 39 North Street Chichester PO19 1LX Tel: 01243 530421	*Good Car Park 1	No No	Women's Fashion	Mon-Sat 0930-1730	*25mm step Wheelchair Accessible Changing Room

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Bell & Blake 10 Market Road Chichester PO19 1JW Tel: 01243 790674	Good Car Park 14	No No	Estate Agents & Lettings	Mon-Sat 0830-1800	
Between the Lines 79 North Street Chichester PO19 1LQ Tel: 01243 1235315	Excellent Car Park 1	No No	Gifts & Cards	Mon-Sat 0900-1730 Sun 1030-1630	
Big Man's Shop & LJS 46 South Street Chichester PO19 1DS Tel: 01243 787859	Excellent Car Park 5	No No	Jeanswear and Men's Outsize Clothing	Mon-Sat 0900-1730 Sun 1000-1600	
Black's 4 South Street Chichester PO19 1EH Tel: 01243 216627	Excellent Car Park 5	No No	Outdoor Activity Clothing for Women, Men & Children	Mon-Sat 0900-1730 Sun 1000-1700	
Blinkers (Regis) Salon 11 Crane Street Chichester PO19 1LJ Tel: 01243 527676	Excellent Car Park 4	*No No	Hair Salon	Mon, Tue, Wed & Fri 0900-1730 Thur 0900-1900 Sat 0830-1600	Wheelchair Accessible Wash Basin *Small Ambulant WC
Bliss 12 The Hornet Chichester PO19 7JG Tel: 01243 839862	Excellent Car Park 14	No No	Hair & Nail Salon	Mon-Sat 0930-1800	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Bloomingville 35-36a East Street Chichester PO19 1HS Tel: 01243 533012	*Excellent Car Park 2 & 14	No No	Gift and Home Ware	Mon-Sat 0900-1730 Sun 1000-1600	*To first part of shop. Split level shop 2 steps to upper level
Bond a Frame 15A St Pancras Chichester PO19 78J Tel: 01243 789343	Adequate On Site Parking or Car Park 10 & 14	No No	Picture Framers	Mon-Sat 0930-1730	
Boogaloo Shoes 8 Baffins Court Baffins Lane Chichester PO19 1UA Tel: 01243 774009	Good Car Park 2 & 6	No No	Children's shoes	Mon-Sat 1000-1730 Sun 1100-1600	
Boots (the Chemist) 10-12 North Street Chichester Tel: 01243 819012	Excellent Car Park 1	No *Yes	Pharmacy, Perfumes, Toiletries Baby and Disability Equipment	Mon-Sat 0800-1900 Sun 1000-1600	*Portable Hearing Loop available from Pharmacy
Boots 50 North Street Chichester PO19 1NQ Tel: 01243 782897	*Good Car Park 4	No No	Pharmacy	Mon-Sat 0800-1800 Sun 1030-1630	*Narrow Doorway Accessible Consulting Room

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Boots Opticians 76-77 North Street Chichester PO19 1LQ Tel: 01243 789927	*Good Car Park 4	No Yes	Opticians	Mon, Wed, Thur & Fri 0830-1800 Tue 0930-1800 Sat 0900-1730 Sun 1000-1600	*Steep slope up to double doors 2nd door leaf heavy
British Heart Foundation 64 North Street Chichester PO19 1LT Tel: 01243 776611	Excellent On Street & Car Park 4	No No	Charity Shop	Mon-Sat 0900-1730	Wheelchair Accessible Changing Room
Buzby & Blue 48 The Hornet Chichester PO19 7JG Tel: 01243 778804	Good Car Park 14	No No	Hair Salon	Mon, Thur & Fri 0900-1800 Tue & Wed 0900-1930 Sat 0830-1700	Low level, wheelchair accessible hair washing basin
C&H Fabrics 33-34 North Street Chichester PO19 1LX Tel: 01243 783300	Excellent Car Park 4	No No	Dress Fabrics, Home Furnishings, Craft Materials	Mon, Tue, Thur, Fri & Sat 0900-1730 Wed 0930-1730	Over two floors Lift at rear of shop
Cancer Research 49 South Street Chichester PO19 1DS Tel: 01243 779732	Excellent Car Park 5	No No	Charity Shop	Mon-Sat 0830-1700 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Cargo 31-33 South Street Chichester PO19 1EL Tel: 01243 786343	Good Car Park 5	No No	Furniture & Homewares	Mon-Sat 0900-1730 Sun 1030-1630	
Carphone Warehouse 1 North Street Chichester PO19 1LB Tel: 0843 538 1081	Good Car Park 1	No No	Mobile Phone Retailer	Mon-Sat 09000-1730 Sun 1000-1600	Short Concrete Screed Ramp
Cathedral Shop Cathedral Cloisters Chichester PO19 2PX Tel: 01243 813590	Excellent Car Park 3 & 4	*Yes No	Souvenirs & Gifts	Mon-Fri 0930-1600 Sat 0930-1700 Sun 1100-1500	* Toilets in adjacent café
CC/Viyella 82 East Street Chichester PO19 1HA Tel: 01243 783550	Good Car Park 2 & 14	No No	Women's Clothing	Mon-Fri 0930-1730 Sat 0900-1730 Sun 1100-1600	Viyella Shop upstairs - No Lift
Champneys 60 East Street Chichester PO19 1HL Tel: 01243 819010	Excellent Car Park 2 & 14	No No	Beauty Products	Mon-Thur 0900-2000 Fri-Sat 0900-1730 Sun 1000-1700	
Chesca 22 South Street Chichester PO19 1EJ Tel: 01243 531529	Good Car Park 5	No No	Women's Fashion	Mon-Sat 1030-1730 Sun 1100-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Chichester Office Supplies 4 Crane Street Chichester PO19 1LH Tel: 01243 771252	*Good Car Park 4	No No	Commercial Office Supplies	Mon-Sat 0900-1730	*25mm step
Children's Society 48 South Street Chichester PO19 1DS Tel: 01243 839625	Good Car Park 5	No No	Charity Shop	Mon-Sat 0900-1700	
Claire's 83A North Street Chichester PO19 1LQ Tel: 01243 532049	Excellent Car Park 1	No No	Fashion & Hair Accessories	Mon-Fri 0900-1730 Sat 0900-1800 Sun 10000-1600	Assistance given to disabled customers
Clarks 76 East Street Chichester PO19 1HL Tel: 01243 785869	Excellent Car Park 2 & 14	No No	Shoes and Accessories	Mon-Sat 0900-1730 Sun 100-1630	
Classix 7 Boardwalk, North Street Chichester PO19 1AR Tel: 01243 775611	Good Car Park 4 & 13	No No	Women's Clothing	Mon-Sat 0930-1700	
Clintons Cards 14 East Street Chichester PO19 1HE Tel: 01243 538320	Excellent Car Park 1	No No	Cards and Gifts	Mon-Sat 0830-1730 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
CMW Motorcycles 20 The Hornet Chichester PO19 7JG Tel: 01243 782544	Excellent Car Park 14	No No	Motorcycle Shop	Mon, Tue, Wed & Fri 0830-1730 Sat 0830-1700	
Cook 4 The Square, Eastgate Chichester PO19 7LJ Tel: 01243 790737	Excellent Car Park 14	No No	Home Cooked style Frozen Foods	Mon-Sat 0930-1730 sun 1100-1600	
Coral 14 Market Road Chichester PO19 1JW Tel: 0800 242232	*Good Car Park 14	Yes No	Turf Accountants	Mon-Fri 0900-2030 Sat 0800-2200 Sun 1000-1930	*Ramped access
Coral 68 North Street Chichester PO19 1LP	Excellent Car Park 4	No No	Turf Accountants	Mon-Fri 0830-2130 Sat 0830-2100 Sun 1000-1930	Customer Shop Support 0800 169 0299
Cotswold 51 East Street Chichester PO19 1JG Tel: 01243 788167	*Adequate Car Park 2	No No	Outdoor and Travel Clothing	Mon-Sat 0900-1730 Sun 1030-1630	*Disabled entrance via side door
Country Kitchens 13a Eastgate Square Chichester PO19 1JL Tel: 01243 539777	Good Car Park 10	No No	Kitchens and Bathrooms	Mon-Fri 0900-1730 Sat 0900-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Country Style 38 The Hornet Chichester PO19 7JG Tel: 01243 532261	Good Car Park 14	No No	Home Interiors	Mon, Wed - Sat 1000-1700	
Crabtree & Evelyn 4 West Street Chichester PO19 1QD Tel: 01243 779311	Good Car Park 3 & 5	No No	Hand & Body Care	Mon-Sat 0900-1730 Sun 1030-1430	
Creations Hair & Beauty 26 Southgate Chichester PO19 1ES Tel: 01243 533052	Good Car Park 11 & 12	No No	Men's Hairdresser	Mon & Wed 0945-1700 Thur 0945-2000 Fri 0945-1705 Sat 0800-1700	
Crew Clothing 8 The Boardwalk North Street Chichester PO19 1AR Tel: 01243 775844	Good Car Park 4 & 13	No No	Leisure Clothing	Mon-Sat 0900-1730 Sun 1030-1630	
David Messam 28 East Street Chichester PO19 1HS Tel: 01243 787829	*Good Car Park 1	No No	DIY Tools, Keys cut, Ironmongery and jewellery findings and beads	Mon-Sat 0845-1730	*Level Access to Ground Floor Further Upper and Basement Floors Assistance to Access Goods given

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
DisKing 10 Crane Street Chichester PO19 1LJ Tel: 01243 698303	Excellent Car Park 4	No No	IT Services & Computer Repair, Computers and Computer Consumables	Mon-Sat 0900-1730	
Drapewise 38 Southgate Chichester PO19 1DP Tel: 01243 780543	Good Car Park 11 & 12	No No	Curtain Makers	Mon-Sat 0900-1700	
Early Learning Centre 78 East Street Chichester PO19 1LP Tel: 01243 781170	Excellent Car Park 2	No No	Educational Toys	Mon-Sat 0900-1730 Sun 1000-1600	
East 14 South Street Chichester PO19 1EJ Tel: 01243 780903	Good Car Park 5	No No	Women's Fashion	Mon-Sat 0930-1730 Sun 1000-1630	
Ebony 20 South Street Chichester PO19 1EJ Tel: 01243 776678	Good Car Park 5	No No	Jewellers	Mon-Sat 0930-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
EE/T Mobile 30a East Street Chichester PO19 1HS Tel: 01243 778482	Excellent Car Park 2	No Yes	Mobile Phones	Mon-Sat 0900-1730 Sun 1030-1630	
Embrace Beauty 4 Baffins Court Baffins Lane Chichester PO19 1UA Tel: 01243 839190	Good Car Park 2	No No	Beauty Salon	Mon, Tue, Fri 1000-1800 Wed & Thur 1000-200 Sat 1000-1600	
Ernest Jones 93 East Street Chichester PO19 1HA Tel: 01243 790033	*Adequate Car Park 1 & 2	No No	Jewellers	Mon-Sat 0900-1730 Sun 1000-1600	
Evans Weir The Victoria 25 St Pancras Chichester PO19 7LT Tel: 01243 787751	Excellent On Road Parking	No No	Chartered Accountants	Mon-Fri 0900-1700	
Fired Earth 13 Eastgate Square East Street Chichester PO19 1JL Tel: 09067 840045*	Good Car Park 2 & 14	No No	Fire Surrounds, Paint and Tiles	Mon-Sat 0930-1730	*Premium rate call charges - £1 per minute

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Game 30 South Street Chichester PO19 1EL Tel: 01243 839059	Good Car Park 5	No No	Computer Games & IT	Mon-Sat 0900-1730 Sun 1030-1630	
Gascoigne Pees 35 North Street Chichester PO19 1IZ	*Good Car Park 4	No No	Estate Agent	Mon-Fri 0845-1800 Sat 0900-1700	*Odd angle to entrance may impact on access
George Ide LLP Lion House St Pancras Chichester PO19 7GE Tel: 01243 786668	*Adequate On Site Parking	No No	Solicitors	Mon-Fri 0900-1715	*Ramped access
Gerry Weber 31 East Street Chichester PO19 1HS Tel: 09067 840057*	Excellent Car Park 1 & 2	No No	Women's Fashion	Mon-Sat 0900-1730 Sun 1030-1630*	*Premium rate call charges - £1 per minute
GNC 66 South Street Chichester PO19 1EE Tel: 01243 532775	Good Car Park 5	No No	Health Foods & Supplements	Mon-Sat 0900-1730 Sun 1000-1600	
Gold Arts 1 East Street Chichester PO19 1HE Tel: 01243 527715	Excellent Car Park 1 & 2	No No	Jewellery and Watches	Mon-Sat 0830-1800	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Good News 5 St Martin Street Chichester PO19 1NN Tel: 01243 778877	Good Car Park 1	No No	News Agent & Tobacconist	Mon-Sat 0500-1800 Sun 0500-1300	
Goodrowes 6 The Hornet Chichester PO19 7JQ Tel: 01243 784411	Excellent On Site Parking or Car Park 14	No No	Agricultural Supplies & Outdoor Clothing	Mon-Fri 0800-1700 Sat 0800-1630	
Gorgeous 3 The Boardwalk North Street Chichester PO19 1AR Tel: 01243 533610	*Good Car Park 13	No No	Clothes and Accessories	Mon-Sat 1000-1730	*Also level access from outside footpath
Guilt Lingerie 4 St Martin Street Chichester PO19 1NN Tel: 01243 771111	Good Car Park 1	No No	Lingerie	Mon-Sat 1000-1700	
Guitar Sound 1 St Pancras Chichester PO19 7SJ Tel: 01243 539106	Excellent Car Park 10 & 14	No No	Guitars & Accessories	Mon-Sat 0930-1730 Sun 1000-1600	
H Samuels 18 North Street Chichester PO19 1LB Tel: 01243 784079	Excellent Car Park 1	No No	Jewellers	Mon-Sat 0900-1730 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
H&M 47 East Street Chichester PO19 1HX Tel: 08447 369000	*Excellent Car Park 2 & 14	No No	Fashion clothing	Mon-Sat 0900-1730 sun 1030-1630	Lift available
Hansfords 18 South Street Chichester PO19 1EJ Tel: 01243 782491	*Adequate Car Park 5	No No	Men's Fashions	Mon-Sat 0900-1730	*Ramp available on request
Harvey Jones 16 South Street Chichester PO19 1EJ Tel: 01243 850574	Excellent Car Park 5	No No	Bespoke Kitchens	Mon-Sat 0900-1800 Sun 1000-1700	
Henry Adams Auctioneers Baffins Hall Baffins Lane Chichester PO19 1UA Tel: 01243 532299	*Adequate from Baffins Lane Car Park 2 & 6	No Yes	Auctioneers	By appointment	*Level access through rear entrance Phone in advance
Henry Adams LLP Rowan House Baffins Lane Chichester PO19 1UA Tel: 01243 533377	Excellent Car Park 2 & 6	No No	Estate Agent and Chartered Surveyors	Mon-Fri 0900-1800 Sat 0900-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Heritage Antiques 84 St Pancras Chichester PO19 7NL Tel: 01243 783796	Level Access to Yard On Road Parking	No No	Antiques, Pine & Contemporary Sales	Mon-Sat 0930-1700 Sun 1100-1600	Two 50cm steps into Shop
HMV 6 East Street Chichester PO19 1HE Tel: 01243 756980	Excellent Car Park 1	No Yes	Multi-Entertainment Retailer	Mon, Fri, Sat 0830-1800 Wed & Thur 0900-1800 Sun 1030-1630	
Holland and Barrett 19 North Street Chichester PO19 1LB Tel: 01243 7798898	Excellent Car Park 4	No No	Health Foods	Mon-Sat 0900-1730 Sun 1000-1600	Including Frozen and Chilled Vegetarian range foods
Hotel Chocolat 33 East Street Chichester PO19 1HS Tel: 01243 781448	Good Car Park 2 & 14	No No	Chocolatier	Mon-Fri 0930-1800 Sat 0900-1800 Sun 1030-1630	
Hotter 87 North Street Chichester PO19 1LQ	Excellent Car Park 1	No No	Shoes and Accessories	Mon-Sat 0900-1730 Sun 1000-1600	
HQHair 4 Eastgate Square Chichester PO19 1ED Tel: 01243 780781	Good Car Park 14	Yes No	Hairdresser	Mon 0900-1800 Tue-Fri 0900-1900 Sat 0830-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Iceland 55 South Street Chichester PO19 1DS Tel: 01243 786381	Excellent Car Park 5	No No	Fresh & Frozen Foods	Mon-Wed 0900-1800 Thur & Fri 0900-1900 Sat 0830-1800 Sun 1100-1700	
Indigo 1 Baffins Lane Chichester PO19 1UA Tel: 01243 273320	Good Car Park 2 & 6	No No	Women's Fashion	Mon-Sat 0930-1730	
Jack Wills 40 North Street Chichester PO19 1LX Tel: 01243 781313	*Adequate Car Park 4	No No	Women's & Menswear	Mon-Sat 0930-1800 Sun 1030-1630	*50mm Step Wheelchair Accessible Changing Room
Jaques Vert 70 North Street Chichester PO19 1LP Tel: 01243 775922	Excellent Car Park 4	No No	Women's Fashions, Wedding Dresses & Formal Hire	Mon-Sat 0900-1730 Sun 1000-1600	Wheelchair Accessible Changing Room
Jigsaw 92 East Street Chichester PO19 1HA Tel: 01243 538627	*Adequate Car Park 1 & 2	No No	Women's Fashion	Mon-Sat 0930-1800 Sun 0930-1630	*Ramp available

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Johnstons 54 East Street Chichester PO19 1HA Tel: 01243 537788	Good Car Park 14	No No	TV and Household Appliances	Mon-Sat 0900-1700	
JoJo Maman Bebe 51 South Street Chichester PO19 1DS Tel: 01243 782552	Excellent Car Park 5	No No	Mother & Baby Boutique	Mon-Fri 0930-1730 Sat 0930-1730 Sun 1030-1630	
Jones Bootmaker 85 North Street Chichester PO19 1LQ	*Adequate Car Park 1	No No	Shoe Retailers	Mon-Fri 0900-1730 Sat 0900-1800 Sun 1100-1600	*Ramp Available on Request 165mm step
Joules 7 South Street Chichester PO19 1EH Tel: 01243 779699	Excellent Car Park 5	No No	Women's, Men's & Children's Fashions	Mon-Sat 0930-1730 Sun 1000-1600	
Kamsons Pharmacy Eastgate Square Chichester PO19 1JL Tel: 01243 782194	*Adequate Car Park 14	No No	Pharmacy	Mon-Fri 0900-1900 Sat 0900-1700	*Access Ramp
Kids Stuff 53 South Street Chichester PO19 1DS Tel: 01243 378805	Excellent Car Park 5	No No	Toys	Mon-Sat 0900-1730 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Kuoni 12 East Street Chichester PO19 1HE Tel: 01243 776777	Excellent Car Park 2	No No	Travel Agent	Mon-Sat 0930-1730 Sun 1030-1630	
L K Bennett 2 East Street Chichester PO19 3EA Tel: 01243 539402	Excellent Car Park 2	No No	Women's Fashion	Mon-Sat 0930-1800 Sun 1030-1630	
Lakeland 64 North Street Chichester PO19 1LT	Excellent On Street & Car Park 4	No No	Homewares, Baking Utensils/ Tins, Cooking Ingredients	Mon-Sat 0900-1730 Sun 1030-1630	Over 3 floors Lift access to upper floors
Leaders 3 Northgate Chichester PO19 1BA Tel: 01243 533533	*Excellent Car Park 13	No No	Letting Agents	Mon-Fri 0900-1800 Sat 0900-1600	*Small metal weather strip at entrance
Lower Lodge Candles 2 The Boardwalk, North St Chichester PO19 1AR Tel: 01243 538833	Good Car Park 13	No No	Candles and gifts	Mon-Sat 0930-1700	
Lowery 74 North Street Chichester PO19 1LQ Tel: 01243 789518	*Adequate Car Park 1	No No	Jewellers	Phone for details	*Step down into shop

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Lush 87 East Street Chichester PO19 1HA Tel: 01243 532822	*Adequate Car Park 1 & 2	No No	Hand Made Soaps and cosmetics	Mon-Sat 0930-1730 Sun 1100-1700	
Magnet 58 East Street Chichester PO19 1HL Tel: 01243 788177	Excellent Car Park 2	No No	Kitchen and Furniture	Mon-Sat 0900-1800	
Mailboxes etc 26 The Hornet Chichester PO19 7BB Tel: 01243 788221	Good Car Park 14	No No	Mail boxes, Copying	Mon-Fri 0830-1730 Sat 0900-1200	
Majestic Wine 51 The Hornet Chichester PO19 7JL Tel: 01243 531431	Good On Site Parking	No No	Wines & Spirits Merchants	Mon-Wed 1000-1900 Thur-Fri 1000-2000 Sat 0900-1900 Sun 1000-1700	
Manuka 6 The Boardwalk North Street Chichester PO19 1AR Tel: 01243 786366	Good Car Park 13	No No	Health Food Store	Mon-Fri 0830-1730 Sun 1000-1600 Closed Saturday	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Marilyn's Cakes 12 Almshouse Arcade 19 The Hornet Chichester PO19 7JL Tel: 01243 785678	Adequate Car Park 14	No No	Cake Design Studio & shop	Tue-Sat 1000-1600	
Marks & Spencer 16 East Street Chichester PO19 1DS Tel: 01243 539292	Excellent Car Park 1	Yes *Yes	Café, Food Hall, Gents' Clothing, and Household Items	Mon-Wed 0800-1800 Thur, Fri & Sat 0800-1900 Sun 0900-1800	*Only available at Cards & Wrap
Marks & Spencer 21 North Street Chichester PO19 1LB Tel: 01243 782598	Excellent Car Park 1 & 4	No *Yes	Women's & Children's Clothing & Household Items	Mon-Fri 0900-1730 Sat 0900-1800 Sun 1030-1630	*Only available at Bureau de Change, Order & Collect. Refunds & Exchanges Lift & Escalator to Upper Floor
Martin & Co 12 Southgate Chichester PO19 1ES Tel: 01243 887887	Excellent Car Park 6 & 11	No No	Letting Agents	Mon-Fri 0930-1730 Sat 0900-1300	
Mint Velvet 88 East Street Chichester PO19 1HA Tel: 01243 788883	Excellent Car Park 1 & 2	No No	Women's Fashion	Mon-Sat 0930-1730 Sun 1030-1630	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Mistral 15 South Street Chichester PO19 1EJ Tel: 01243 784558	Excellent Car Park 5	No No	Women's Fashions	Mon-Sat 0930-1800 Sun 1030-1630	
Molton Brown 25 East Street Chichester PO19 1HS Tel: *09067 840066	Excellent Car Park 1 & 2	No No	Beauty and Bath Products	Mon-Sat 0930-1730 Sun 1030-1630	*Premium rate call charges - £1 per minute
Monsoon 71 East Street Chichester PO19 1HL Tel: 01243 776624	Excellent Car Park 2	No No	Women's Fashion	Mon-Sat 0930-1730 Sun 1030-1630	
Montezumas 29 East Street Chichester PO19 1HS Tel: 01243 537385	Excellent Car Park 1 & 2	No No	Chocolatier	Mon-Sat 0900-1800 Sun 1000-1600	
Moss Bros. 11 South Street Chichester PO19 1EH Tel: 01243785039	*Adequate Car Park 5	No No	Men's Clothing & Formal Hire Service	Mon-Sat 0900-1800 Sun 1000-1600	* Ramp available
Mothercare 30 East Street Chichester PO19 1HS Tel: 01243 789966	Excellent Car Park 1 & 2	No Yes	Everything for Mother and Baby	Mon-Sat 0900-1730 Sun 1030-1630	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Mountain Warehouse 83 North Street Chichester PO19 1LQ Tel: 01243 380058	*Adequate Car Park 1	No No	Outdoor Clothing & Equipment	Mon-Sat 0900-1730 Sun 1030-1630	*50mm step
Multyork Ltd 52 East Street Chichester PO19 1EJ Tel: 01243 773595	Good Car Park 14	No No	Furniture	Mon-Sat 0930-1730 Sun 1000-1600	
Musto 21 South Street Chichester PO19 1EJ	Good Car Park 5	No No	Women's & Men's Outdoor Pursuits Fashions	Mon-Sat 0930-1730 Sun 1000-1800	
New Look 2 East Street Chichester PO19 1HE Tel: 01243 819310	*Excellent Car Park 2 & 14	No Yes	Fashion Clothing	Mon-Sat 0900-1700 Sun 1030-1630	*Lift available
Next 19 East Street Chichester PO19 1HS Tel: 08448 445565	Excellent Car Park 1 & 2	No Yes	Men's Fashion	Mon-Sat 0930-1730 Sun 1030-1630	
Next The Corn Exchange East Street Chichester PO19 1HS Tel: 08448 445396	Excellent Car Park 2	No Yes	Women's Fashion	Mon-Sat 0930-1730 Sun 1030-1630	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Nisa Local 15 Eastgate Square East Street Chichester PO19 1JL Tel: 01724 282028*	Good Car Park 14	No	Groceries and Newsagents	Mon-Sat 0600-2000 Sun 0800-1700	*HQ General Enquiry Number
NY Hair 33 West Street Chichester PO19 1EJ Tel: 01243 778990	Good Car Park 3 & 4	No No	Hairdresser	Mon-Sat 0900-1800 Thur 0900-1900	
O2 82 North Street Chichester PO19 1LQ Tel: 01243 775000	Excellent Car Park 4	No Yes	Mobile Phone Retailer	Mon-Sat 0930-1730 Sun 1030-1630	
Oldie Sweet Shop 19A South Street Chichester PO19 1EJ Tel: 01243 699171	Good Car Park 5	No No	Traditional Sweet Shop	Mon-Sat 0930-1730	
Orange 26 East Street Chichester PO19 1HS Tel: 08703 763226	Excellent Car Park 2	No Yes	Communications and Mobile Phones	Mon-Sat 0830-1800 Sun 1000-1600	
Orvis 34 South Street Chichester PO19 1EL Tel: 01243 792140	Good Car Park 5	No No	Outdoor Activity Clothing & Equipment	Wed, Thur, Fri & Sat 0900-1730 Tue 0930-1730	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Pampurred Pets 30 Southgate Chichester PO19 1DP Tel: 01243 839398	Adequate Car Park 6 & 11	No No	Pet Shop	Mon-Sat 0900-1730	
Pandora 79 East Street Chichester PO19 8HL Tel: 01243 539686	Excellent Car Park 2	No No	Jewellery	Mon-Sat 0900-1730 Sun 1000-1600	
Paper Chase 14 North Street Chichester PO19 1LB Tel: 01243 778533	Excellent Car Park 1	No No	Stationery, Cards & Gift Wrap	Mon-Sat 0900-1730 Sun 1030-1630 Subject to Change	
Perfect Timing 71 South Street Chichester PO19 1EE Tel: 01243 779310	Excellent Car Park 5 & 6	No No	Clocks & Watches & Repairs	Tue-Sat 1000-1700	
Phase Eight 67 East Street Chichester PO19 1HL Tel: 01243 536098	Excellent Car Park 2	No No	Women's Fashion Clothing	Mon-Sat 0900-1730 Sun 1000-1630	
Phone-In 2 Stocklund House East Street Chichester PO19 1JE Tel: 01243 530576	Excellent Car Park 2	No No	Mobile Phones	Mon-Sat 0900-1730	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Phones 4 U 71-72 North Street Chichester PO19 1LP Tel: 01243 779643	Good Car Park 1	No No	Mobile Phone Retailer	Mon-Sat 1000-1700	
Pia 81 East Street Chichester PO19 1HA Tel: 01243 537000	Adequate Car Park 1 & 2	No No	Jewellery and Fashion Accessories	Mon-Sat 0900-1730 Sun 1030-1630	
Picture House 10 The Hornet Chichester PO19 7JG Tel: 01243 698087	Good Car Park 14	No No	Photo to Canvas & Artwork Reproduction	Mon-Fri- 1030-1730 Sat 1000-1600	
Pink Party Pig Shop 11-12 Market Road Chichester PO19 1JW Tel: 01243 792160	Excellent Car Park 14	No No	Party Decorations, Fancy Dress & Accessories	Mon-Fri 1030-1730 Sun 1000-1600	
Poundland 62 East Street Chichester PO19 1HL Tel: * 09067 840061	Excellent Car Park 2	No No	General Goods	Mon-Sat 0830-1800 Sun 1000-1600	Premium rate call charges - £1 per minute
Pressleys Butter Market, North Street Chichester PO19 1LQ Tel: *0907 018 0025	Excellent Car Park 1	No No	Jewellers	Telephone for details	*Premium rate call charges - £1 per minute

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Proposals 1 Jays Walk St Martins Street Chichester PO19 1NP Tel: 01243 781729	Adequate Car Park 1	No No	Bridal Gowns and Accessories	Mon-Sat 0900-1730 Sun 1000-1500	
R L Austen Ltd 75 North Street Chichester PO19 1LQ Tel: 01243 782135	*Good Car Park 1	No No	High Quality Jewellers	Mon-Sat 0900-1700	*Slope inside shop 2 steps down to lower level Assistance given to disabled customers
Rachel George 4 The Boardwalk North Street Chichester PO19 1AR Tel: 01243 784475	Good Car Park 4	No No	Women's Shoes and Handbags	Mon-Sat 0930-1730	
Rathbone Law 59 North Street Chichester PO19 1NB Tel: 01243 787881	Excellent Car Park 1	No No	Jewellers	Phone for Opening Hours	
Ricara 1 Old Market Avenue Chichester PO19 1EE Tel: 01243 779310	Excellent Car Park 6	No No	School Uniforms	Mon-Sat 0900-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
River Island 84 East Street Chichester PO19 1HA Tel: 01243 780737	*Excellent Car Park 2	No Yes	Fashion Clothing	Mon-Sat 0900-1730 Sun 1030-1630	*Lift available
Robert Dyas 80 North Street Chichester PO19 1LQ Tel: 01243 774774	Excellent Car Park 1	No *No	Hardware & Household Goods	Mon-Fri 0830-1730 Sat 0830-1800 Sun 1030-1630	*Hearing Loop has been removed from Tills!
Rohan 1 The Boardwalk, North St Chichester PO19 1AR Tel: 01243 787214	Good Car Park 4	No No	Sports Wear	Mon-Sat 0930-1730	
Russell & Bromley 1-3 South Street Chichester PO19 1EH Tel: 01243 782244	Excellent Car Park 5	No No	Fashion Footwear & Accessories	Mon-Sat 0900-1730 Sun 1000-1630	
Rymans 39 East Street Chichester PO19 1HX Tel: 01243 789488	Good Car Park 1	No No	Stationers	Mon-Sat 0900-1730 Sun 1000-1630	
S&L Flowers 2 Eastgate Square Chichester PO19 1HX Tel: 01243 789559	Excellent Car Park 14	No No	Florist	Mon-Fri 0830-1730 Sat 0830-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Sahara 41 Little London Chichester PO19 1PL Tel: 01243 774777	Adequate Car Park 1	No No	Women's Fashion	Mon-Sat 0930-1730 Sun 1000-1600	
Scope Unit 3 Ambassador House Crane Street Chichester PO19 1LL Tel: 01243 775442	*Good Car Park 4	No No	Charity Shop	Mon-Sat 0900-1700	*25mm step, entrance can prove difficult for mobility scooters
Seasalt 5 South Street Chichester PO19 1EH Tel: 01243 782244	Excellent Car Park 5	No No	Women's and Men's Clothing Accessories & Footwear	Mon-Sat 0900-1730 Sun 1000-1600	
Sims Williams 8-9 Southgate Chichester PO19 1ES Tel: 01243 787868	Excellent Car Park 11	No No	Estate Agent	Mon-Fri 0900-1800 Sat 0900-1600	
SKE Services 2 Crane Street Chichester PO19 1LH Tel: 01243 778532	*Adequate Car Park 4	No No	Shoe Repairs, Keys Cut & Engraving	Call for Opening Times	*50mm step
Smith & Railier 64 South Street Chichester PO19 1EE Tel: 01243 380024	Excellent Car Park 5	No No	Jewellers	Mon-Sat 0900-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Solent Cleaners Peter's House 64 North Street Chichester PO19 1LT Tel: 01243 784213	*Good On Street & Car Park 4	No No	Dry Cleaners & Alterations	Phone for Details	*Ramp up to door
Solutions 73 South Street Chichester PO19 1EE Tel: 01243 780493	Excellent Car Park 5	No No	Apple Computer Specialists & IT Supplier	Mon-Sat 0900-1730 Sun 1030-1630	
South Street Deli 62 South Street Chichester PO19 1EE	Excellent Car Park 5	No No	Delicatessen & sandwich bar	Mon-Sat 0730-1730 Sun 0900-1730	
Southdown Estate Agent 17 The Hornet Chichester PO19 7JL Tel: 01243 786611	Good Car Park 14	No No	Estate & Letting Agents	Mon-Fri 0900-1600 Sat 0900-1600	
Space N K 24 East Street Chichester PO19 1HA Tel: 01243 788636	Excellent Car Park 2	No No	Apothecary	Mon-Sat 0930-1730 Sun 1100-1600	
Specsavers 41 East Street Chichester PO19 1HL Tel: 01243 533350	Excellent Car Park 2	No Yes	Opticians	Mon-Sat 0900-1730 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Splits Bakery 1 St Martin Square Chichester PO19 1NN	Adequate Car Park 1	No No	Bakery, Cakes, Sandwiches	Mon-Sat 0800-1600	
Sports Direct North Street Chichester PO19 1LB	*Adequate Car Park 1	No No	Sports Shoes & Clothing	Mon-Fri 0900-17330 Sat 0900-1800 Sun 1030-1630	*Difficulty in moving around
Squirrel Antiques 4 The Hornet Chichester PO19 7JG Tel: 01243 790904	Adequate Car Park 14	No No	Curios and Collectables	Mon-Sat 1000-1230 1300-1530	
St Wilfrid's Charity Shop 39-40 South Street Chichester PO19 1EL Tel: 01243 788966	Excellent Car Park 5	No No	Charity Shop	Mon-Sat 0900-1700	
Steamer Trading 69 South Street Chichester PO19 1EE Tel: 01243 788508	Excellent Car Park 5	No No	Cookware	Mon-Sat 0900-1730 Sun 1030-1630	
Stephen Lawrence 1 Magnus Court St Martin Street Chichester PO19 1AF Tel: 01243 784486	Excellent Car Park 1	No No	Women's Fashion	Mon-Sat 0900-1730 Sun 1100-1530	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Stephen Lawrence 11-14 St Martin Street Chichester PO19 1LS Tel: 01243 771378	Excellent Car Park 1	No No	Gentlemen's Outfitters	Mon-Sat 0900-1730 Sun 1100-1530	
Strutt & Parker 31 North Street Chichester PO19 1LY Tel: 01243 832600	*Adequate Car Park 4	No	Estate Agent	Mon-Fri 0830-1800 Sat 0900-1600	*Ramp Available on request
Susie Watson Designs 28 North Street Chichester PO19 1LX Tel: 01243 788084	Excellent Car Park 4	No No	Homewares, Fabrics, Paints, Personal Accessories, Cards etc.	Mon-Sat 0900-1730 Sun 1000-1600	
Sussex Cameras 17 Eastgate Square East Street Chichester PO19 1JG Tel: 01243 531536	Excellent On Street Car Park 8 & 14	No No	Photographic Equipment	Mon-Sat 0900-1730	
Sussex Cleaners 32 The Hornet Chichester PO19 7JG Tel: 01243 782190	Good Car Park 14	No No	Dry Cleaners	Mon-Fri 0830-1730 Sat 0845-1500	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Swarovski 86 East Street Chichester PO19 1HA Tel: 01243 773350	Excellent Car Park 2	No No	Jewellers	Mon-Sat 0900-1730 Sun 1030-1630	
Swinton Insurance 34 Southgate Chichester PO19 1JJ Tel: 01243 533160	Excellent Car Park 6	No No	Insurance Brokers	Mon-Fri 0900-1730 Sat 0900-1300	
Tamsheq Cathedral Courtyard Southgate Chichester PO19 1EU Tel: 01243 776600	*Adequate Car Park 6	No No	Exotic Crafts & Gifts	Mon-Sat 0930-1730	*Ramp available on request
Tekzone 53 East Street Chichester PO19 1JG Tel: 01243 775540	Good Car Park 14	No No	Media Centre	Mon-Sat 0930-1730	
Tesco Express 35 South Street Chichester PO19 1EL Tel: 0845 6757007	Excellent Car Park 5	No No	Convenience Store	Mon-Sat 0700-2200 sun 0800-2130	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
The Bazaar 1 Eastgate Square East Street Chichester PO19 1ED Tel: 01243 789037	Excellent Car Park 14	No No	Gifts, Basketware & Soft Furnishings	Mon-Sat 0930-1730 Sun 1030-1630	
The Beauty Rooms 16 Westgate Chichester PO19 3EU Tel: 01243 539571	Adequate Car Park 3	No No	Beauty Therapy, Massage & Tanning	Mon 0800-1600 Tue 1000-1900 Wed & Thur 1000-2000 Fri 0800-1800 Sat 0900-1500 Sun By Appointment	
The Body Shop 34 East Street Chichester PO19 1HS Tel: 01243 785180	Excellent Car Park 2	No Yes	Beauty Products	Mon-Sat 0900-1730 Sun 1030-1630	
The Edinburgh Woollen Mill 6 West Street Chichester PO19 1QF Tel: 01243 539506	Excellent Car Park 1 & 3	No No	Women's & Men's Clothing	Mon-Sat 0900-1730 Sun 1030-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
The Photography Lounge 16 Northgate Chichester PO19 1BJ Tel: 01243 699101	*Adequate On Site Parking	No No	Photographic Studio	Tue-Fri 1030-1730 Sat 1000-1500	*Wheelchair Access via Side Entrance Home-made portable ramp
The Swallow Bakery 81 North Street Chichester PO19 1LQ Tel: 01243 533008	Excellent Car Park 1	No No	Bakery & Café	Mon-Fri 0900-1730 Sun 1000-1700	
The White Company 73 North Street Chichester PO19 1LB	Excellent Car Park 4	No No	Fashion and Home Furnishings	Mon-Sat 0930-1800 Sun 1000-1600	
The Works 8 North Street Chichester Tel: 01243 532460	*Excellent Car Park 1	No No	Books, Puzzles, Games, Toys and Art & Craft Materials	Mon-Sat 0900-1700 Sun 1100-1600	*Store on 2 levels - lower accessible, 2 steps to upper level
Thomas Cook 40 East Street Chichester PO19 1HX Tel: 0844 3357171	*Excellent Car Park 2 & 14	No Yes	Travel Agent	Mon-Sat 0900-1730 Sun 1100-1600	*To first part of shop
Thorntons 13 East Street Chichester PO19 1LB Tel: 01243 785297	Excellent Car Park 1 & 2	No No	Chocolatier	Mon-Sat 0930-1730 Sun 1030-1630	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Timothy Roe 12-13 South Street Chichester PO19 1EH Tel: 01243 538313	*Adequate Car Park 5	No No	Jewellers	Mon-Sat 0930-1645 Sun 1000-1545	*Ramp available on request
Timpson 8 South Street Chichester PO19 1EH Tel: 01243 786767	Good Car Park 5	No No	Shoe & Watch Repairs, Key Cutting	Mon-Sat 0830-1730	
Toni & Guy 26 North Street Chichester PO19 1LB Tel: 01243 787488	Adequate Car Park 4	*No No	Hair Salon	Mon-Tue 0900-1730 Wed-Fri 0900-1900 Sat 0815-1730	50mm Step *Small Ambulant WC
Top Man Shop 89 East Street Chichester PO19 1HA Tel: 01243 537418	Excellent Car Park 1 & 2	No Yes	Gentlemen's Fashion	Mon-Sat 0900-1800 Sun 1030-1630	
tReds 9 North Street Chichester PO19 1LB Tel: 01243 780602	Excellent Car Park 1	No No	Shoes	Mon-Sat 0930-1730 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Truly Gorgeous 63 North Street Chichester PO19 1NB Tel: 01243 788090	*Adequate Car Park 1	No	Bridal Wear	Mon 1000-1730 Tue & Wed 0930-1700 Thur & Fri 1000-1730 Sat 0900-1700	*Shop on 3 levels Only 1st level Wheelchair Accessible No Accessible Changing Room
Urban Nature 53 East Street Chichester PO19 1HQ Tel: 01243 789362	Adequate Car Park 14	No No	Fashion Accessories	Mon-Sat 0900-1730 Sun 1000-1600	
Vapowell 3 Baffins Lane Chichester PO19 1UA Tel: 01243 696066	Excellent Car Park 2	No No	Electric Cigarette Retailer	Mon-Sat 1000-1730 Sun 1100-1600	
VIP Nail Studio 24 The Hornet Chichester PO19 7JG Tel: 01243 789009	Adequate Car Park 14	No No	Nail Salon	Mon-Sat 0930-1900 Sun 1000-1600	
Vision Express 74 South Street Chichester PO19 1EG Tel: 01243 380098	Excellent Car Park 5	No No	Opticians	Mon-Sat 0900-1730 Sun 1100-1600	Accessible Consulting Room

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Vodafone 69 North Street Chichester PO19 1LP Tel: 0870 070 0191	*Good Car Park 4	No Yes	Mobile Phone Retailer	Mon-Sat 0900-1800 Sun 1030-1630	Narrow Doorway (775mm)
W H Smith 16 North Street Chichester PO19 1LB Tel: 01243 782013	*Good Car Park 4	No Yes	Stationery, Books, Cards, Gifts etc	Mon-Sat 0830-1800 Sun 1000-1600	*Level Entry obstructed, double doors, only one held open, 2nd door leaf heavy, not automatic
Wallis 20 North Street Chichester PO19 1LB Tel: 01243 538041	Excellent Car Park 1	No No	Women's Clothing	Mon-Fri 0900-2000 Sat 0900-1900 Sun 1100-1800	Wheelchair Accessible Changing Room
Warehouse 7 West Street Chichester PO19 1QF Tel: 01243 538209	Good Car Park 1 & 3	No No	Women's Fashion & Accessories	Mon-Sat 0900-1730 Sun 1030-1630	
Waterstones the Dolphin & Anchor West Street Chichester PO19 1QD Tel: 01243 773030	*Excellent Car Park 1 & 3	Yes No	Book Store & Café	Mon, Wed, Thur, Fri & Sat 0900-1730 Tue 0930-1730 Sun 1030-1630	*Circulation space may be obstructed by book displays Lift to 1st and 2nd Floors

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
West Cornwall Pasty Co. 27 North Street /1Crane Street Chichester PO19 1LX Tel: 01844205140	Excellent Car Park 4	Yes No	Cornish Pasties	Mon-Sat 0900-1800 Sun 1000-1700	
Whipped & Baked 3 Guildhall Street Chichester PO19 1NJ	*Adequate On Road Parking Car Park 13	No No	Café & Takeaway Bread, Cakes Vegan & Vegetarian	Mon-Fri 0900-1700 Sat 0900-1730	*Narrow Doorway approx 50mm threshold step
Whitby's 2 Little London Walk East Street Chichester PO19 1HQ Tel: 01243 774646	Excellent Car Park 2 & 14	No No	Photographic Supplies and Passport Photos	Mon-Sat 0830-1730 Sun 1000-1600	
White Stuff 19 South Street Chichester PO19 1EJ Tel: 01243 538828	Good Car Park 5	No No	Women's & Men's Fashions	Mon-Sat 0900-1730 Sun 1030-1600	
Whitewall Galleries 37 East Street Chichester PO19 1HS Tel: 01243 531495	Good Car Park 2	No No	Art Work	Mon-Sat 0900-1800 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
William Hill 3 Stocklund House East Street Chichester PO19 1JE Tel: 08705 181715	Excellent Car Park 2	No No	Turf Accountant	Mon-Fri 0830-2130 Sat 0830-2030 Sun 1000-1815	
William Hill Unit 1 Ambassador House Crane Street Chichester PO19 1LL Tel: 0870 5181715	Good Car Park 4	No No	Turf Accountant	Mon-Sat 0830-2000 Sun 1000-1815	
YMCA Ground Floor Ambassador House Chichester PO19 1LL Tel: 01243 536017	*Excellent Car Park 4	No No	Charity Shop	Mon-Sat 0900-1700 Sun 1000-1600	*2nd Entrance Door Leaf opens/ staff assistance Wheelchair Accessible Changing Room
ZigZag 10 South Street Chichester PO19 1EH Tel: 01243 786694	Good Car Park 5	No No	Shoes and Accessories	Mon-Sat 0900-1730 Sun 1100-1600	

COMMUNITY & LEISURE - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Bishops Palace Garden Off Canon Lane Chichester PO19 1PX	Excellent Car Park 6 & 5	*Yes No	Ornamental Gardens	0800-Just Before Dusk	*In Cathedral Cloisters & Cathedral Café
New Park Centre New Park Road Chichester PO19 7XY Tel: 01243 536840	Excellent On Site	Yes *Yes	Cinema & Community Centre	Varies Ring for details	*Phone Box Office for Hearing Loop information
Pallant House Gallery 9 North Pallant Chichester PO19 1TJ Tel: 01243 774557	Excellent Car Park 1 & 4	Yes Yes	Gallery of Modern Art	Tue-Sat 1000-1700 Thur 1000-2000 Sun/Bank Hols. 1100-1700	The Museum of Modern Art in the South Excellent facilities and Access Established the 'Outside In' Project, an International Project for Artists who face a barrier to accessing the Art world.

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
The Novium Tower Street Chichester PO19 1QH Tel: 01243 775888	Excellent Car Park 1 & 4	Yes No	Museum	Summer Times Mon-Sat 1000-1700 Sun 1000-1600*	*Ring for Winter Times
The Oxmarket St. Andrews Court Off East Street Chichester PO19 1YH Tel: 01243 779103	Adequate Car Park 1	Yes No	Arts Centre	Tue-Sun 1000-1630	Closed Mondays



BANKS & FINANCIAL SERVICES - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Barclays Bank 74 East Street Chichester PO19 1HL Tel: 0845 755555	Excellent Car Park 11	No Yes	Bank	Mon-Fri 0900-1700 Sat 0900-1600	Low Wheelchair Counter
Co-operative Bank 24 North Street Chichester PO19 1LB Tel: 01243 786268	*Good Car Park 1	No Yes	Bank	Mon-Fri 0930-1700 Sat 0930-1300	*Short, steep tiled slope
Evans Weir The Victoria 25 St Pancras Chichester PO19 7LT Tel: 01243 787751	Excellent On Road Parking	No No	Chartered Accountants	Mon-Fri 0900-1700	
Halifax Building Society 21 East Street Chichester PO19 1HP Tel: 01243 220909	Excellent Car Park 11	No Yes	Bank & Building Society	Mon-Fri 0900-1700 Sat 0900-1500	Low Wheelchair Counter
Intercash 16 Eastgate Square Chichester PO19 1JW Tel: 02392 656900	*Adequate Car Park 14	No Yes	Bureau de Change	Mon-Fri 0900-1700 Sat 0900-1600	*Ramped access

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
HSBC 94 East Street Chichester PO19 1HD Tel: 0845 7404404	Excellent Car Park 11	No Yes	Bank	Mon-Wed 0900-1700 Tue 0930-1700 Thur 0900-1800 Sat 0900-1400	Low Wheelchair Counter
Lloyds TSB 10 East Street Chichester PO19 1HU Tel: 08453 000000	Excellent Car Park 11	No Yes	Bank	Mon-Fri 0900-1700 Sat 0900-1200	Low Wheelchair Counter
Marks & Spencer 21 North Street Chichester PO19 1LB Tel: 01243 782598	Excellent Car Park 1	No *Yes	Women's & Children's Clothing & Household Items Bureau de Change	Mon-Fri 0900-1730 Sat 0900-1800 Sun 1030-1630	*Only available at Bureau de Change, Order & Collect Refunds & Exchanges Lift & Escalator to Upper Floor
Nationwide Building Society 3-5 North Street Chichester PO19 1LB Tel: 0845 266 0306	Excellent Car Park 1	No Yes	Building Society/Bank	Mon-Tue & Thur Fri 0900-1700 Wed 0930-1700 Sat 0900-1200	Lowered Counter for Wheelchair Access

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Santander 15 North Street Chichester PO19 1LB Tel: 0845 7654321	Excellent Car Park 1	No Yes	Building Society/Bank	Mon-Tue & Thur-Fri 0900-1700 Wed 1000-1700 Sat 0900-1600	Lowered Counter for Wheelchair Access
Swinton Insurance 34 Southgate Chichester PO19 1JJ Tel: 01243 533160	Excellent Car Park 6	No No	Insurance Brokers	Mon-Fri 0900-1730 Sat 0900-1300	
TSB 66 East Street Chichester PO19 1HL Tel: 08453 000000	Excellent Car Park 11	No Yes	Bank	Mon & Tue 0900-1700 Wed 0930-1700 Thur & Fri 0900-1700 Sat 0900-1600	Low Wheelchair Counter



PLACES OF WORSHIP - INNER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Denomination	Opening Hours	Additional Information
Chichester Cathedral The Royal Chantry Chichester PO19 1AL Tel: 01243 782482	Excellent On Street Parking & Car Park 3 & 5	Yes Yes	Church of England	*Mon-Fri: 0730 Mattins 0800 Holy Communion 1730 Evensong or Evening Prayers	*Sat & Sun times different Times vary with Church Calendar & Events - See website or telephone for details Restaurant & Café









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* Please see maps on pages 4 & 5

PLACES TO STAY - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Premier Inn Chichester Gate Terminus Road Chichester PO19 8EL Tel: 01243 813060	*Adequate Parking by Main Door	Yes No	Hotel	Daily 24 Hours	5 Rooms *Low Access Baths - No Wet Rooms



EATING OUT - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Chichester Canal Trust Café Canal Wharf Stockbridge Road Chichester PO19 8DT Tel: 01243 771363	Excellent Limited Parking on Wharf Side and on Canal Wharf Road	Yes No	Café serving drinks and snacks	Mon-Sun 0930-1700	
Coast to Coast Oliver Whitby Road Parklands Chichester PO19 3LA Tel: 01243 536193	Adequate On Street Parking	Yes No	Café and Take Away Fish & Chips	Tue-Sat 1600-2030	
Dominos Pizza Chichester Gate Chichester PO19 8EL Tel: 01243 780990	Excellent On Site Parking	Yes No	Pizza Take Away	Mon-Thur 1100-2300 Fri & Sat 1100-2400 Sun 1100-2300	
Frankie & Bennies Chichester Gate Terminus Road Chichester PO19 2EB Tel: 01243 792332	Excellent On Site Parking	Yes No	New York Italian Restaurant	Mon-Sat 1000-2300 Sun 1000-2230	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Green Chilli Hardham Road Chichester PO19 8BU Tel: 01243 775858	Good On Street Parking	No No	Indian Takeaway	Mon-Sun 1700-2230	
Hospital 'Terrace Restaurant' 1st Floor Main Hospital	As Main Hospital	Yes No	Restaurant	Daily 0800-1930	Serving Hot & Cold Snacks; Breakfasts & Main Meals; Salad Bar; Fast Food call order Bar & Coffee Deli Bar
Kentucky Fried Chicken Chichester Gate Chichester PO19 8EL Tel: 01243 788431	Excellent On Site Parking	Yes No	American Style Chicken Take Away	Sun-Thur 1100-2300 Fri-Sat 1100-2400	
Kingsham Fisheries 3 Hardham Road Whyke Chichester PO19 8BU Tel: 01243 783444	Good On Street Parking	No No	Fish & Chips	Mon-Sat 1200-1400 & 1630-2030	
La Fish 110 The Hornet Chichester PO19 7JR Tel: 01243 775454	Excellent - At Rear On Road Parking	Yes No	Fish & Kebab Restaurant & Take Away	Mon-Sat 1130-1400 & 1630-2230 Sun 1600-2100	Front Take Away Window Accessible to wheelchairs Phone Adam for level access to Restaurant Gluten Free Batter served Wed-Sat 1800-2100

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Macdonalds Chichester Gate Chichester PO19 8EL	Excellent On Site Parking	Yes	American Burger Diner & Take Away	Mon-Sun 0600-2200	
Muchos Nachos 140 Whyke Road Chichester PO19 8HT Tel: 01243 785009	Good On Site Parking	No	Pub Serving Mexican Food	Mon-Sun 1200-2400	
Nandos Chichester Gate Terminus Road Chichester PO19 8EL Tel: 01243 539768	Excellent On Site Parking	Yes No	Spicy Peri-Peri Portuguese	Sun-Thur 1200-2200 Fri-Sat 1200-2300	
Royal Bengal 11 Adelaide Rd Chichester PO19 7NB Tel: 01243 778605	*Adequate On Street Parking	No No	Indian Restaurant & Take-away	Daily 1200-1400 & 1750 - 2330	*40cm Step Restricted access for wheelchair due to inside door arrangement.
Smith & Western Station Approach Chichester PO19 8DN Tel: 01243 788886	Good On Site Parking	Yes No	Western Style Bar & Grill	Mon-Sat 1100-2200 Sun 1200-2200	
South Island Chinese 1A Spitalfield Lane Chichester PO19 7NG Tel: 01243 779766	Excellent On Road Parking	No No	Chinese Take Away	Mon-Sat 1700-2300 Closed Tuesday	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Tesco Extra Fishbourne Road Chichester PO19 3JT Tel: 01243 6779149	Good On Street Parking	Yes No	Café	Mon 0800-2400 Tue-Fri 24 Hours Sun 1000-1600	
The Belle Isle Chapel Street Chichester PO19 1DL Tel: 01243 781085	Excellent Car Park 8 or 9	Yes No	Wine Bar & All Day Meals & Snacks	Mon-Fri 1100-2300 Sat 1000-2400 Sun 1000-2200	
The Gatehouse Chichester Gate Terminus Road Chichester PO19 8EL Tel: 01243 534070	Excellent On Site Parking	Yes No	Traditional British Pub Food	Daily 0900-2330	
The Harvester The Barn Barnfield Drive Chichester PO19 7AG Tel: 01243 785213	Excellent On Site Parking	Yes No	*Restaurant, Bar & Takeaway	Mon-Sun 0900-2300	*Food Service Times: Breakfast 0900-1200 Restaurant Mon-Sat 1130-2200 Sun 1100-2200
Waitrose Via Ravenna Chichester PO19 1RD Tel: 01243 537512	Excellent On Site Parking	Yes No	Supermarket & Café	Mon-Sat 0730-2000 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Food	Opening Hours	Additional Information
Westgate Leisure Centre Via Ravenna Chichester PO19 1RJ Tel: 01243 785651	Excellent On Site Parking	Yes Yes	Restaurant & Café	Mon-Thur 0630-2230 Fri 0700-2230 Sat 0700-1930 Sun 0900-1930	
WRVS Pantry Main Hospital Reception	As Main Hospital	Yes No	Café	Mon-Fri 0930-1630	Offers light snacks and tea and coffee
WRVS Tea Bar Outpatients' Department	Car Park adjacent to Outpatients' Dept.	Yes No	Tea Bar	Mon-Fri 0900-1600	Offers light snacks and tea and coffee



HEALTH - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Hospitals					
Nuffield Health Chichester Hospital 78 Broyle Road Chichester PO19 6WB Tel: 01243 887385	*Adequate On Site Parking	Yes No	Private Hospital Surgery and Consultant Lead Clinics No A&E	By Appointment and GP Referral	*Steep Ramp to Main Entrance Drop-off Bay opposite - Telephone ahead for assistance if required
St Richards Hospital Spitalfield Lane Chichester PO19 6SE Tel: 01243 788122	Excellent *On Site Parking	Yes **See Notes	NHS Hospital & Accident & Emergency	Daily - 24 Hours	*Free Disabled Bays opposite & Drop-off point outside Main Entrance. Pay on Foot Machine for non-Disabled Bays. **Portable Hearing Loop available from Patient Liaison Service (PALS) Tel: 01243 831822 Hospital Campus link: www.directenquiries.com/information/St%20Richard%27s%20Hospital/438949/detail/information.aspx

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
St Richards Hospital - Departments:					
Donald Wilson House	*Excellent Next to Unit	Yes PALS	Rehabilitation Unit	By Appointment	*Steep incline up to Main Doors Heavy internal Fire Doors
Munro Unit	Excellent 1 Disabled Bay Drop Off at Entrance Other Disabled Bays opposite Main Entrance	Yes PALS	Physiotherapy, Neurology, Dieticians, Cardiovascular, Occupational Therapy, Speech Therapy & other Clinics	By Appointment	Hosts Local Referral and Management Clinics for various Medical Conditions
Stillman House	Excellent On Site	Yes PALS	Administration		

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Women's and Children's Block	*Adequate Outpatients' Car Park or outside Loxwood Bldg	*Yes PALS	Gynaecological, Antenatal, Labour/Birthing Suite and Children's Unit	By Appointment	*Double set of Inner Heavy Manual Doors No Automatic Door Opener or Call for Assistance Button *Ambulant WC on Ground Floor Departments arranged over 3 floors with Lifts and 1st Floor Link to Loxwood Centre Bldg
GP Surgeries					
Cathedral Medical Group 15 Cawley Road Chichester PO19 1XT Tel: 01243 813450	Excellent On Site	Yes Yes	NHS & Private GP	Mon-Fri 0830-1800 (Extended times by appointment)	
Lavant Road Surgery 8 Lavant Road Chichester PO19 4RH Tel: 01243 527264	Excellent On Site	Yes No	NHS & Private GP A&E on Site	Mon 0730-2000 Tue & Fri 0730-1830 Wed & Thur 0800-1830	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Parklands Surgery 4 Parklands Road Chichester PO19 3DT Tel: 01243 782819	Excellent On Site Parking	Yes No	NHS & Private GP	Mon-Fri 0800-1830 By appointment	
Dentists					
Chichester Orthodontic Clinic 20 Westgate Chichester PO19 3EU Tel: 01243 786620	Good Car Park 8	No No	Private & NHS Orthodontics	*Tue-Thur 0900-1600	*By appointment
Emergency Dental Services St Richards Hospital Spitalfield Lane Chichester PO19 6SE Tel: *01243 831790	Excellent On Site	Yes Yes	NHS	1730-2200 *Only for this Service Must Telephone for appointment first	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Other Health Care Services					
Chichester Physiotherapy 8 City Business Centre Basin Road Chichester PO19 8DU Tel: 01243 527827	Adequate Restricted Parking On Site	*Yes No	Physiotherapists	By Appointment	*Within complex
Natural Health Centre City Business Centre Basin Road Chichester PO19 8DU Tel: 01243 786964	Adequate On Site Parking	*Yes No	Alternative Medicine with Therapy Rooms	By Appointment	*Within complex
Pharmacies					
Sainsburys Westhampnett Road Chichester PO19 7YR Tel: 01243 775721	Excellent On Site Parking	Yes No	Pharmacy	Mon, Tue, Wed 0700-2300 Thur & Fri 0700-2359 Sun 0700-2200	Scooters & Manual Wheelchairs available for customers Shopping assistance given

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Stephens Pharmacy The Ridgeway Parklands Chichester PO19 3LA Tel: 01243 782695	Excellent On Street Parking	No No	Pharmacy	Mon-Fri 0900-1300 & 1400-1730 Sat 0900-1300	
Summersdale Pharmacy 8 Lavant Road Chichester PO19 5RH Tel: 01243 527264	*Adequate On Site	No No	Pharmacy	Mon 0830-2000 Tue-Fri 0830-1830 Sat 0930-1130	*Heavy Doors make entry difficult, easier access via GP Surgery when open An accessible Consulting Room is available by arrangement
Tesco Extra Fishbourne Road Chichester PO19 3JT Tel: 01243 6779149	Good On Street Parking	Yes No	Pharmacy	Mon 0800-2400 Tue-Fri 24 Hours Sun 1000-1600	Manual Wheelchairs available for customers Shopping assistance given

VETERINARY PRACTICES - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Practice	Opening Hours	Additional Information
Companion Care Vets Inside 'Pets At Home' Portfield Way Chichester PO19 7YH Tel: 01243 785348*	*Excellent On Site Parking	No Yes	Veterinary Clinic	Mon-Fri 0900-1900 Sat 0900-1700 Sun 1030-1500	*Metal threshold strip to entrance Automatic Doors *Out of Hours service - Tel: 0845 223 2610
Pet Doctors Veterinary Clinic 3 Parklands Road Chichester PO19 3DP Tel: 01243 782880	Excellent On Site Parking	Yes No	Veterinary Clinic	Mon-Fri 0900-1900 Sat 0900-1200 Sun 1000-1200	



SHOPPING - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Allday Express 2 Southdown Buildings Southgate Chichester PO19 8DQ Tel: 01243 776644	Excellent On Street Parking at Entrance	No No	Convenience Store	Daily 0700-1900	
Beaver Tool Hire Oving Road Chichester PO19 7ET Tel: 01243 782510	Adequate Parking Outside	No No	Tool Hire	Mon-Fri 0730-1700 Sat 0800-1200	Access Ramp
Bed and Mattress A27 Westbound Chichester PO19 8FH Tel 01243 775151	Good On Site Parking	No No	Bed & Mattress Retailers	Mon-Sat 1000-1800 Sun 1000-1600	
Bern's Drums St James Works St Pancras Chichester PO19 7NN Tel: 01243 816600	Excellent On Site Parking	No No	Drums and accessories	Mon-Fri 1000-1800 Sat 1000-1730	
Brewers Oving Road Chichester PO19 7ET Tel: 01243 782855	Adequate Parking Outside	No No	DIY Painting & Decorating	Mon-Fri 0730-1700 Sat 0800-1700	Access Ramp

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
British Homestores Westhampnett Road Chichester PO19 7ZL Tel: 0845 8410164	*Adequate On Site Parking	Yes No	Homewares	Mon, Wed & Sat 0900-1800 Thur 0900-2000 Sun 1030-1630	*Steep Ramp, Heavy Manual Doors uneven surface to Entrance
Carpetright Portfield Way Chichester PO19 7YH Tel: 0844 2485446	Good Disabled Bays	No No	Carpets & Flooring	Mon & Tue 0930-2000 Wed-Sat 0900-1800 Sun 1030-1630	Automatic Doors
CEF Portfield Trade Centre Bognor Road Chichester PO19 8NS Tel: 01243 533225	Good Park in front of Entrance	No No	Electrical Supplies & Spares	Mon-Fri 0730-1700 Sat 0830-1200	
Ceramic Tile Distributors Quarry Lane Chichester PO19 8PE Tel: 01243 7887664	Good On Site Parking	No No	Bathroom & Kitchen Tiles	Mon-Fri 0730-1700 Sat 0800-1700	
Chichester Fancy Dress St James Works St Pancras Chichester PO19 7NN Tel: 01243 790555	Excellent On Site Parking	No No	Fancy Dress Hire	Mon-Fri 1200-1900 Sat 1000-1800	Closed Sundays and most Bank Hols.

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Churchley Plastics Portfield Trade Centre Bognor Road Chichester PO19 8NS Tel: 01243 537969	Good Park in front of Entrance	No No	Plastic building Supplies to Trade & Retail	Mon-Fri 0800-1655 Sat 0800-1155	
City Ceramics Quarry Lane Chichester PO19 8NY Tel: 01243 775613	Adequate Park in front of Entrance	No No	Ceramic Tile Retailer	Mon-Fri 0830-1730 Sat 0900-1600	
Concepts 4 Beaver Park Quarry Lane Chichester PO19 8NY Tel: 01243 538382	Excellent Park in front of Entrance	Yes No	Bathrooms, Bedrooms & Kitchen Suppliers & Fitters	Mon-Fri 0900-1730 Sat 0930-1630	
Co-op Store A27 Eastbound Texaco Chichester	Excellent On Site Parking	No No	Convenience Store	Daily 24 Hours	Narrow Aisles
Co-op Store A27 Westbound Texaco Chichester	Excellent On Site Parking	No No	Convenience Store	Daily 24 Hours	Narrow Aisles

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Co-op Store Oliver Whitby Road Parklands Chichester PO19 3LA	Good On Street Parking	No No	Convenience Store	Mon-Sun 0700-2200	
Covers Quarry Lane Chichester PO19 8PE Tel: 01243 785141	Excellent On Site Parking	Yes No	Bathroom & Kitchen Suppliers Hardware, Plumbing & Building Materials	Mon-Fri 0700-1700 Sat 0730-1700	
Design & Digital Print 5 Phoenix Business Centre Spur Road Chichester PO19 8PN Tel: 01243 787880	Excellent On Site Parking	Yes No	Most types of Printing In-house Graphic Design	Mon-Fri 0830-1700 Closed Sat	Friendly, helpful staff Assistance for disabled customers
Dulux Decorators Centre Unit 1-2 Beaver Trade Park Quarry Lane Chichester PO19 8NY	Excellent On Site Parking	No No	Paints, Woodcare, Wallpapers & Decorating Equipment	Mon-Fri 0730-1700 Sat 0800-1300	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Dyson King Chichester Trade Centre Quarry Lane Chichester PO19 8ET Tel: 01243 776739	Excellent On Site Parking	No No	Specialist Ironmongery & Locksmith Retailer	Mon-Thur 0730-1700 Fri 0730-1600	
Edward White & Sons 74-77 St Pancras Chichester PO19 7LS Tel: 01243 782136	*Adequate On Road Parking	Yes Yes	Funeral Directors	Mon-Fri 0900-1700	*Ambulant Access 50cm step
Elford's Sheds Units 2-3 Ben Turner Industrial Estate Oving Road Chichester PO19 7ET Tel: 01243 787721	*Adequate Parking Outside	No No	Shed Manufacturer	Mon-Thur 0800-1630 Fri 0800-1200	*Access Ramp
Falcon Fabrics Portfield Trading Estate Bognor Road Chichester PO19 8NS Tel: 01243 839850	Good On Site Parking	Yes No	Fabric & Upholstery Retailers	Mon-Sat 0900-1700 Sun 1000-1600	
Finishing Touch 75 St. James Road Chichester PO19 7HR Tel: 01243 775483	*Adequate Forecourt Parking	No No	Carpet Shop	Mon-Sat 0900-1700	*Ambulant Access 40cm Step

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Free Style Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 01249 776000	Good On Site Parking	Yes No	Kitchens & Bedroom Designs Retailers and Fitting	Mon-Sat 0900-1700	
Furniture & Mirrors Units 5-6 Terminus Mill Terminus Road Chichester PO19 8UN Tel: 01243 783960	*Adequate On Site Parking	No No	Furniture & Mirrors - Oak Specialist	Mon-Sat 0900-1730 Sun 1100-1600	*Ask for roller door to be opened if wider entrance required
Game Set & Match Unit 1 Beaver Trade Park Quarry Lane Chichester PO19 8NY Tel: 01243 538800	Excellent On Site Parking	Yes No	Sports & Games Equipment	Mon-Fri 0900-1730 Sat 0900-1700 Sun 1000-1500	
Grahams Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 01243 538728	Good On Site Parking	Yes No	Plumbers' Merchants Trade & Retail	Mon-Fri 0730-1700 Sat 0800-1200	
Halfords Portfield Way Chichester PO19 7YH Tel: 01243 533062	Adequate No Disabled Bays	No No	Car Accessories & Parts	Mon-Fri 0900-2000 Sat 0900-1800 Sun 1030-1630	Heavy Manual doors Uneven surface

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Handprinted Unit 6 Horton's Yard Melbourne Road Chichester PO19 7ND Tel: 01243 697606	Excellent On Site Parking	No No	Textile and Printing Materials	Mon-Fri 0930-1600	Telephone for appointment
Hardham Post Office & Newsagents 4 Hardham Road, Whyke Chichester PO19 8BU Tel: 01243 785515	Good On Street Parking	No Yes	Post Office, Newsagents, Convenience Store	Mon-Fri 0800-1900 Sat 0900-1800	
Harveys Portfield Way Chichester PO19 7YH Tel: 01243 771088	Good On Site Parking	No Yes	Furniture, Linen & Bedding	Mon, Thur & Fri 1000-2000 Wed & Sat 0900-1800 Sun 1030-1630	Lift
Head Start 46 Caledonian Road Chichester PO19 7FB Tel: 07914 627883	Excellent On Road Parking	No No	Barbers		Telephone for further details
Helmet City Phoenix Business Centre Spur Road Chichester PO19 8PN Tel: 01243 785424	Good On Site Parking	Yes No	Personal Protection Clothing	Mon-Sat 0900-1700	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Home Sense Portfield Way Chichester PO19 7YH Tel: 01243 771088	Good On Site Parking	No Yes	Household Goods & Gifts	Mon-Fri 0900-2000 Sat 0900-1800 Sun 1100-1700	Lift
Homebase Discovery Park Barnfield Drive Chichester PO19 6UX Tel: 0845 640735	Excellent On Site Parking	Yes No	DIY Superstore & Garden Centre	Mon-Thur 0800-2000 Fri 0800-2100 Sat 0800-2000 Sun 1000-1600	
HPS Chichester Trade Centre Quarry Lane Chichester PO19 8ET Tel: 01243 785805	Good On Site Parking	No No	Plumbing & Heating Suppliers	Mon-Fri 0730-1700 Sat 0800-1700	
HSS Hire Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 01243 789070	Good On Site Parking	Yes No	Tool Hire	Mon-Fri 0730-1730 Sat 0800-1300	
John Lewis Portfield Way Chichester PO19 7YH Tel: 01243 813030	Excellent On Site Parking	Yes Yes	Homeware	Mon-Fri 0900-2000 Sat 0900-1900 Sun 1100-1700	Automatic Door Coffee Shop, Lift Assistance to Car Excellent provision of Disabled Bays

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Johnstone Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 01243 792081	Good On Site Parking	Yes No	Paint Specialists Trade & Retail	Mon-Fri 0730-1700 sat 0800-1200	
Kingsham Fisheries 3 Hardham Road, Whyke Chichester PO19 8BU Tel: 01243 783444	Good On Street Parking	No No	Fish & Chips	Mon-Sat 1200-1400 & 1630-2030	
Laura Ashley 104 The Hornet Chichester PO19 7JR Tel: 01243 520900	Excellent On Road Parking	No Yes	Home Furnishings	Mon-Sat 0930-1730 Sun 1030-1630	
Lidl Portfield Way Chichester PO19 7YH Tel: 0870 4441234	Excellent On Site Parking	No No	Supermarket	Mon-Sat 0800-2000 Sun 1000-1600	
Lordite Wooden Floors Unit 10 Chichester Trade Centre Quarry Lane Chichester PO19 8ET Tel: 01243 790070	Excellent On Site Parking	Yes No	Specialist in eco-friendly Wooden Floors	Mon-Fri 0900-1700 Sat 0900-1300	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Magnet Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 01243 792437	*Adequate On Site Parking	No No	Kitchen Suppliers and Fitters	Mon-Sat 0900-1800	
Margroves Cycles 106-108 The Hornet Chichester PO19 7JR Tel: 01243 537337	Excellent On Road Parking	Yes No	Cycle Sales and Repairs	Mon-Sat 0900-1730	
Nicola Jane City Business Centre Basin Road Chichester PO19 8DU Tel: 0845 2657595	Good On Site Parking	*Yes No	Experts in Mastectomy Bras and Mastectomy Swimwear	Mon-Fri 0900-1700 Sat 0930-1300	*Within complex
One Stop 63 St Pauls Road Chichester PO19 3DD Tel: 01243 773800	Excellent On Site Parking	No No	Convenience Store	Mon-Sun 0600-2300	Members of www. myhermes.co.uk Parcel Shop
Pampurred Pets Chichester Trade Centre Quarry Lane Chichester PO19 8ET Tel: 01243 380174	Good On Site Parking	No No	Pet Supplies	Mon-Sat 0900-1730 Sun 1000-1600	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Parham Glass Phoenix Business Centre Spur Road Chichester PO19 8PN Tel: 01243 788300	Good On Site Parking	Yes No	Glass Installers and Retailers	Tue-Fri 0800-1700 Sun 0830-1200	
PC World Portfield Way Chichester PO19 7YH Tel: 0844 5610000	Good On Site Parking	No Yes	Computer equipment & Technology products	Mon-Fri 0900-2000 Sat 0900-1800 Sun 1000-1600	Automatic doors, sloping access.
Pets At Home Portfield Way Chichester PO19 7YH Tel: 0845 6009474	*Excellent On Site Parking	No Yes	Pet Accessories & Food *Veterinary Services	Mon-Fri 0900-2000 Sat 0900-1800 Sun 1000-1600	*Metal threshold strip to entrance Automatic Doors Very Helpful Staff *Companion Care Vets inside store
PMA Motor Factors Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 01243 772230	Good On Site Parking	No No	Motor Sports	Mon-Fri 0800-1750 Sat 0830-1200	
Premier Express 1 Hardham Road Chichester PO19 8BU Tel: 01243 780219	Good On Street Parking	No No	Convenience Store	Mon-Sat 0700-2100 Sun 0800-2030	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Reynolds 43 Spitalfield Lane Chichester PO19 6SG Tel: 01243 773311	Excellent On Road Parking	No No	Funeral Directors	Mon-Fri 0900-1700	Level access at side of building
Richards Blinds Unit 3 St James Industrial Estate Westhampnett Road Chichester PO19 7HN Tel: 01243 787877	*Adequate On Site Parking	*Yes No	Shutters/Blinds/ Awnings/ Canopies	Mon, Wed & Sat 0900-1700	*Ambulant Access 50cm step Accessible WC on site near entrance to Industrial Estate - RADAR Key
Sainsburys Westhampnett Road Chichester PO19 7YR Tel: 01243 775721	Excellent On Site Parking	Yes No	Supermarket, Café Fuel & Pharmacy	Mon, Tue, Wed 0700-2300 Thur & Fri 0700-2359 Sun 0700-2200	Scooters & Manual Wheelchairs available for customers Shopping assistance given Disabled assistance at Petrol Station Also hosts 'Centre for Dentistry' & 'Johnson Dry Cleaners'

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
SCREWFIX Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel: 0500 414141	Good On Street Parking	No No	DIY Tools, Ironmongery, Plumbing, Electrical, Building and Joinery Retailers	Mon-Fri 0700-1800 Sat 0800-1800 Sun 1000-1600	
SMR Solicitors 50 Westgate Chichester PO19 3HE	*Adequate On Site or On Street	Yes No	Solicitors	Mon-Fri 0900-1700	*Access via Ramp
Staples Portfield Way Chichester PO19 7YH Tel: 0844 4725399	Excellent On Site	No No	Office Supplies & Technology products	Mon-Fri 0800-2000 Sat 0900-1800 Sun 0900-1800	
Stephens Pharmacy The Ridgeway Parklands Chichester PO19 3LA Tel: 01243 782695	Excellent On Street Parking	No No	Pharmacy	Mon-Fri 0900-1300 and 1400-1730 Sat 0900-1300	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Summersdale Pharmacy 8 Lavant Road Chichester PO19 5RH Tel: 01243 527264	*Adequate On Site	No No	Pharmacy	Mon 0830-2000 Tue-Fri 0830-1830 Sat 0930-1130	*Heavy Doors make entry difficult, easier access via GP Surgery when open. An accessible Consulting Room is available by arrangement
Sussex Stationers (British Bookshops) North Street Chichester Tel: 01243 778797	*Excellent Car Park 5	No No	Books, Stationery and Art & Craft Materials	Mon-Sat 0900-1700	*Second door leaf can open for wider entrance
Sylvana Terminus Road Chichester PO19 8TX Tel: 01243 780633	Good On Street Parking	Yes No	Kitchen Designers and Suppliers	Mon-Sat 0900-1700 Sun 1000-1600	
Tesco Express 63 St. James's Road Chichester PO19 7HR Tel: 0845 0269321	Parking Outside Adequate	No No	Mini Supermarket	Mon-Sun 0700-2300	Access Ramp Automatic Doors

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Tesco Extra Fishbourne Road Chichester PO19 3JT Tel: 01243 6779149	Good On Site Parking	Yes No	Supermarket, Café Fuel & Pharmacy	Mon 0800-2400 Tue-Fri 24 Hours Sun 1000-1600	Manual Wheelchairs available Shopping assistance given Disabled assistance at Petrol Station
The Corner Shop 9 Adelaide Road Chichester PO19 7NB Tel: 01243 786203	*Adequate On Road Parking	No No	General Stores	Mon-Sat 0600-1900 Sun & Bank Hols. 0630-1300	*50cm Step, Ambulant access
The Stove Shop Phoenix Business Centre Spur Road Chichester PO19 8PN Tel: 01243 536204	Good On Site Parking	Yes No	Wood Burning & Multifuel Stoves Specialists in Flue & Chimney Installations	Tue-Fri 0900-1700 Sat 0900-1600	
Tile Flair Portfield Trading Centre Bognor Road Chichester PO19 8NS Tel 01243 530000	Good On Site Parking	Yes No	Floor & Wall Tiling Retailers	Mon-Fri 0800-1730 Sat 0830-1730	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Tile Giant 4 Portfield Trade Centre Bognor Road Chichester PO19 8ET Tel: 01243 533721	Good On Site Parking	No No	Floor and Wall Tiling Retailers	Mon-Fri 0800-1800 Sat 0900-1730 Sun 1000-1600	
Topps Tiles Unit 19 Quarry Lane Chichester PO19 8NY Tel: 01243 816500	Good On Site Parking	No No	Floor & Wall Tiling Retailers	Mon, Tue, Wed & Fri 0730-1800 Thur 0730-1900 Sat 0900-1800 Sun 1000-1600	
TriiT Sports Unit 5 Beaver Trade Park Quarry Lane Chichester PO19 8NY Tel: 01243 200156	Excellent On Site Parking	Yes No	Cycling & Associated Sports Equipment	Mon-Sat 0900-1800 Sun 1200-1600	
Waitrose Via Ravenna Chichester PO19 1RD Tel: 01243 537512	Excellent On Site Parking	Yes No	Supermarket & Café	Mon-Sat 0730-2000 Sun 1000-1600	
Whitmore Jones 1-3 Oving Road Chichester PO19 7EG Tel: 01243 783103	*Adequate On Road Parking	No No	Home Furnishings	Mon-Fri 0800-1800 Sat 0800-1700 Sun 1100-1600	*Ramp available to Side Entrance - Telephone in advance

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
WKB Toyota 117 The Hornet Chichester PO19 7JW Tel: 01243 536380	Excellent 3 Disabled Bays	Yes No	Car Sales and Service	Mon-Fri 0800-1700 Sat 0830-1700 Sun 1100-1600	
Yess Electrical 1 Chichester Trade Centre Quarry Lane Chichester PO19 8ET Tel: 01243 756978	Excellent On Site Parking	No No	Electrical Supplies	Mon-Fri 0700-1730 Sat 0800-1200	



COMMUNITY & LEISURE - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Basil Shipman Centre and Newell Centre Tozer Way, St Pancras Chichester PO19 7LG Tel: 01243 782245	Adequate On Road Parking	Yes No	Community Centre & Halls for Hire	Varies	Telephone for Bookings Car Park at rear for Newell Centre
Chichester Cemetery Church Road Chichester PO19 7HN Tel: 01243 534610	Excellent On Road Parking	*Yes No	Cemetery		*Ramp to Accessible WC challenging
Chichester Cine World Chichester Gate Chichester PO10 1RJ Tel: 0871 20020000	Excellent On Site Parking	Yes Yes	Multi-Screen Cinema	Mon-Sun 1000-2200	
Elitas Fitness 10 & 11 City Business Centre, Basin Road Chichester PO19 8DU Tel: 01243 920536	Good On Site Parking	Yes No	Fitness, Gym & soft tissue rehabilitation	Mon-Fri 0700-2000 By appointment	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Florence Park Pavilion Pound Farm Road Chichester PO19 2NE Tel: 01243 534798*	Excellent Parking Outside	Yes No	Community Meeting Room & Sports Changing Rooms	Varies	Meeting Room for 14 persons Male & Female Accessible WCs Closed each evening Sports changing rooms with Accessible WC and Wet Room *Bookings via CDC
Judith Adams Special Needs Centre Tozer Way 58a St Pancras Chichester PO19 7LS Tel: 01243 536433	Adequate On Road Parking	Yes No	Multi-purpose Day Centre	Mon-Fri 0900-1700 Sat - MIND Group 1000-1500 Sun - Tea & Chat 1200-1500	
Lakeside Superbowl Chichester Gate Chichester PO19 8EL Tel: 01243 776633	Excellent On Site Parking	Yes No	Ten Pin Bowling	Mon-Fri 1100-2345 Sat-Sun 0900-2345	



Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Nuffield Health Centre Chichester Gate Chichester PO19 8EL Tel: 01243 788678	Excellent On Site Parking	Yes No	Gym & Fitness Centre	Mon-Thur 0630-2200 Fri 0630-2100 Sat & Sun 0800-1900	
Regnum District Guide Hall 29 Whyke Lane Chichester PO19 7US Tel: 01243 782180	Excellent On Road Parking	No No	Girl Guide Meeting Hall		Telephone for further details
Southdowns Planetarium Sir Patrick Moore Building Kingsham Farm Kingsham Road Chichester PO19 8RP Tel: 01243 774400	Good *On Site Parking	Yes Yes	Planetarium & Science Displays	By Appointment	* Approach via Chichester Boys School. Excellent Customer Support for people with disabilities
St John's Chapel St John's Road Chichester PO19 1UU Tel: 01243 788631	*Adequate On Street Parking	No No	Georgian proprietary Chapel Now Redundant	Prior Booking	*Chapel may be hired for concerts, exhibitions and private events
St Pancras Church Hall 101 St Pancras Chichester PO19 7LJ Tel: 01243 536387	*Good On Street Parking	Yes No	Church Hall	Prior Booking	*Slight slope to door Church Office Mon-Thur 1000-1300

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
St Paul's Church Hall Churchside Chichester PO19 6FT Tel: 01243 533403	*Adequate Limited On Site Parking	No Yes	Church Hall	By appointment	*Ramp available on request Telephone ahead for parking assistance Refer to Church Website for further details of Services
Westgate Leisure Centre Via Ravenna Chichester PO19 1RJ Tel: 01243 785651	Excellent On Site Parking	Yes Yes	Leisure Centre	Mon-Thur 0630-2230 Fri 0700-2230 Sat 0700-1930 Sun 0900-1930	Gyms, Swimming Pools & Fitness Rooms



PLACES OF WORSHIP - OUTER CITY

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Denomination	Opening Hours	Additional Information
Christ Church Old Market Avenue Chichester PO19 1SW Tel: 01243 531594	Good Car Park 2	No No	Methodist URC	See Website for details	
St Paul's Church Churchside Chichester PO19 6FT Tel: 01243 533403	*Adequate Limited Parking On Site	*No Yes	Church of England	See Website for details	*Ramp available on request Telephone ahead for parking assistance Refer to Church Website for further details of Services
St Richards Church Cawley Road Chichester PO19 1XB Tel: 01243 782343	Excellent Car Park 3	Yes Yes	Roman Catholic	See Website for details	
St Wilfrids Church Sherbourne Road Chichester PO19 1AL Tel: 01243 783853	Excellent On Street Parking	Yes Yes	Church of England	Phone for details	

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Denomination	Opening Hours	Additional Information
The Church of St George Cleveland Road Chichester PO19 7AD Tel: 01243 782885	Excellent 2 Disabled Bays	Yes Yes	Church of England	Sun Mass 0800-0845 Parish Mass 1000-1120 Evensong - every 1st Sun 1700-1745 Mon-Fri Morning Prayer 0900-0930 Mass 0930-1000 except Thur Mass 1930-2000 Sat - Feast Days only	Refer to Church Website and Notice Board for further details



USEFUL INFORMATION

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Chichester Bus Station Southgate Chichester PO19 8DG Tel: 0845 1210190	Good Car Park 12	*Yes Yes	Bus Station	Daily 0500-2330	*Available to passengers during office hours
Chichester City Council The Council House North Street Chichester PO19 1LQ Tel: 01243 788502	Excellent Car Park 4	Yes Yes	Parish Council for the City of Chichester Room Hire	Mon-Fri 0830-1700	Lift to upper floors
Chichester District Council East Pallant House 1 East Pallant Chichester PO19 1TY Tel: 01243 785166	Excellent On Site Parking Car Park 6	Yes Yes	Local Authority	Mon-Thur 0845-1710 Fri 0845-1700	Lift available to Lower Ground Floor Disabled toilets available for public use in office hours. Public Access Rooms
Chichester Public Library Tower Street Chichester PO19 1QJ Tel: 01243 777351	Good Car Park 4	No No	Public Library	Mon-Fri 0900-1900 Sat 0900-1700	Lift available

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
Chichester Railway Station Southgate Chichester PO19 8DL Tel: 0845 1272920	*Excellent Adjacent Car Park	**Yes Yes	Railway Station	Mon-Sat 0510-2245 Sun 0640-2145	*Lift to all Platforms **Accessible WC on all Platforms
Post Office 10 West Street Chichester PO19 1AB Tel: 0845 7223344	Excellent Car Park 1	No Yes	Post Office, Financial Services & Stationery	Mon, Wed, Thur & Fri 0900-1730 Sun 1000-1600*	
Post Office at Hardham Newsagents 4 Hardham Road, Whyke Chichester PO19 8BU Tel: 01243 785515	Good On Street Parking	No Yes	Post Office, Newsagents, Convenience Store	Mon-Fri 0800-1900 Sat 0900-1800	
Sussex Police Kingsham Road Chichester PO19 8AD Tel: 01243 475432	Excellent On Site	Yes Yes	Central Police Station	Mon-Sat 0900-2000	
Tourist Information Centre at The Novium Museum Tower Street Chichester PO19 1QH Tel: 01243 775888	Excellent On Street Disabled Bay Car Park 4 & 3	Yes No	Tourist Information	Mon-Sat 0900-1745	*Ring for Winter dates & times

Location & Contact Details	Access and Parking	Accessible WC & Hearing Loop	Type of Venue	Opening Hours	Additional Information
West Sussex County Council County Hall Chichester PO19 1RQ Tel: 01243 777100	*Good On Site Parking	Yes Yes	County Council	Mon-Sat 0900-1766	*External Wheelchair Platform Lift at rear of building





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Email: info@chichesteraccessgroup.org.uk

Website: www.chichesteraccessgroup.org.uk

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Parking: Excellent Access: Excellent Disabled WC: Yes

"Following a detailed review of the websites Bognor Regis Town Council, Love Bognor Regis, and Bognor Today, it is clear that while these platforms provide valuable information on attractions, activities, accommodation, and dining options, there is no dedicated section addressing accessibility for people with disabilities.

Why Accessibility Information Matters

Providing clear, accurate accessibility information is essential for two reasons:

1. Legal Compliance – The Equality Act 2010 requires reasonable adjustments to ensure disabled people can access goods, services, and facilities without discrimination.
2. Economic Opportunity – The global disabled population is estimated at 1.8 billion people (17% of the population). In the UK alone, the spending power of disabled people and their households — known as the Purple Pound — was valued at £274 billion per year in 2020, with continued growth.

Research shows that 70% of disabled customers do not return to a business or location after encountering poor customer service or accessibility barriers. By providing clear accessibility details, Bognor Regis can significantly improve visitor satisfaction, encourage repeat visits, and strengthen its reputation as an inclusive destination.

Accessibility Guide for a Town Centre

To create a good accessibility guide for a town centre the following points should be included and taken in consideration:

For the Guide:

- Transport & parking: accessible parking bays, bus stops, taxi ranks.
- Facilities: public toilets (including Changing Places), seating/rest areas, dropped kerbs, lifts.
- Signage & wayfinding: clear, high-contrast signs, braille/tactile maps, digital navigation (app, QR Code/Navilens System), audible crossings.
- Lighting & safety: well-lit pedestrian areas, non-slip surfaces.
- Shops & services: entrances, counter heights, induction loops, assistance availability.
- Points of Interest: how to get there, how to access them.

Note: would be also recommended that limitations to access be added, specially to public places, parks, walkways

To help with data collection

- Carry out a generic disability access audit.
- engage with Stakeholders.
- Consult local disability groups, older people's forums, and carers.
- Involve people with lived experience in site visits — they will spot barriers that an audit alone might miss.

Document in Accessible Formats

- Use plain English and avoid jargon.
- Include photos, maps, and symbols.
- Provide information in multiple formats: large print, easy read, audio, and online HTML/PDF with WCAG 2.2 compliance.

Local Businesses

Developing a guide of this nature can be a significant investment. We recommend encouraging local businesses to participate by promoting and advertising their accessibility features.

What the Law Requires

Although is not legally required to conduct a formal disability access audit in the UK, doing so is highly advisable. Here's why:

1. Equality Act 2010 – Reasonable Adjustments
 - Under Section 20 of the Equality Act 2010, service providers (which include businesses offering goods or services to the public) must make "reasonable adjustments" to avoid putting disabled individuals at a substantial disadvantage compared to non-disabled people.
 - The law sets expectations but doesn't prescribe how you must identify or implement these adjustments.
2. No Mandatory Audit, but Strongly Recommended
 - The Code of Practice (Services, public functions and associations) suggests that you're more likely to meet your legal duties if you:
 - "carry out and act on the results of an access audit carried out by a suitably qualified person."
 - In practice, a structured audit makes it easier to anticipate barriers, a legal requirement under the Equality Act.

Health & Safety and Risk Assessment Laws

- Under the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1999, you're required to carry out risk assessments that consider disabled individuals' specific needs.
- Building Regulations (Approved Document M) also require accessible design in new and existing structures.

Why an Audit Is a Wise Investment

- Although it's not a mandatory requirement, an access audit helps:
 - Identify physical, digital, and procedural barriers.
 - Provide a documented basis for reasonable adjustments.
 - Shield you defensively in case of legal claims.
 - Inform planning and budgeting for accessibility improvements.

Unfortunately, we do not have the capacity to undertake a project of this scale. However, we would be pleased to offer our consultancy services to support you in achieving the best possible outcome for this project."

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 11 - TO RATIFY ANY PUBLIC EVENTS LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

REPORT BY THE COMMITTEE CLERK

FOR INFORMATION

The following Public Events Licence applications were made to West Sussex County Council: -

- Licence Application Number: EV0170 - WSCC-712164832. Destination Space on behalf of Charity Link holding fundraising and sign-up for Cat Protection for 1 week, commencing 1st – 6th September 2025 inclusive, between 9am – 5pm at London Road (North end) precinct with a small gazebo and pop-up banners.
- Licence Application Number: WSCC-734705698. Prostate Cancer UK, fundraising campaign to recruit regular giving through contactless methods. For 1 week, commencing 18th August 2025. Monday 18th to Saturday 23rd inclusive, at London Road precinct, adjacent Costa Coffee with a small gazebo.

Due to the short turnaround time allowed to respond to the Licensing Authority, Members of the Environmental and Leisure Committee were canvassed for their opinion via email.

However, with an insufficient number of Members responding to these applications within the deadline, it was not possible to submit representation on behalf of the Town Council in response.

In addition, further applications received included: -

- Licence Application Number: WSCC-736921157 – Bognor Regis Town Council, London Road pedestrian precinct, Puppet Party, 3# 30-minute shows between 10am-3pm on 22nd August 2025.

As the applicant for the above licence was an Officer of the Town Council, to avoid any conflict of interest, the Town Council notified West Sussex County Council of our abstention in submitting official representation.

Therefore, there are no representations to be ratified.

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 12 - TO CONSIDER THE FUTURE OF MASCOT BILLY THE BULB IN CONTEXT OF POTENTIAL FUTURE STORAGE ISSUES

REPORT BY THE COMMITTEE CLERK

FOR DECISION

Background

Billy Bulb currently resides at the Southern Cross Trading Estate, courtesy of F&G Transport, and has done for several years, under a reciprocal arrangement of free sponsorship signs on the central reservation A29.

F&G Transport, on 12th August 2025, gave advance notice of expiry of their current leasehold, with intention to move to a smaller local unit. Fearing potential damage, consequential of an interactive working warehouse environment with concentrated forklift and vehicular movements, have thus, asked we vacate Billy Bulb, on or by Friday 28th November 2025.

Enquiries

Enquiries were made by the Committee Clerk with known associates, such as Bognor Regis Museum, and a public appeal made on the Town Council's website and Facebook page but, to date, there have been no alternative storage offers forthcoming.

Dilemma

Billy's dilemma is twofold:

1. Primarily dimensions, secure storage and shutter door access requirements:
 - a. Dimensions; including trailer mounting: length: 3.4m including tow bar, width: 2.4m and height: 3.5m.
2. Of lesser extent, access to Billy for Town Council personnel when required at a scheduled event.

The former has proved the most problematical, as such, rendering:

1. Ineffective rehousing enquiries to date.
2. Negate use of the current Town Force unit at Beeding Close, for reasons of:
 - a. Height restriction of shutter door, and thus, access,
 - b. Available space – need to prioritise secure storage of vehicles, plant and equipment over Billy.
3. Necessitate renting of a larger unit with electric loading access in excess of 3.5m height minimum to accommodate Billy's height.

Alternative Warehousing & Market Rents

Such units are available, but rent is at a premium, typically up to £4,015.00 per month equating to £48,180 per annum.

Noting:

1. No such budgetary provision exists. Thus, requiring unbudgeted expenditure and therefore approval by the Policy and Resources Committee.
2. Underutilisation of floor space, with no plans, at present, to expand Town Force and Council operations to optimise space and unit cost per m.sq.

Frequency of Use

Previously, in past years, Billy Bulb attended the annual Carnival and Illuminations Gala. With aspirations to appear at both Littlehampton and Chichester Carnivals.

More recently, last year, the Councillor Drop-in Surgery at Hampshire Avenue, in an attempt to increase his profile. Similarly, an intention to attend the Christmas Illuminations Switch-On but due the unavailability of F&G staff to facilitate access, this appearance was cancelled.

Today, in reality, in absence of traditional volunteer drivers and attendants, and thus, an increasing reliance on Town Force operatives to attend these events, in context of an increasing workload, Billy scheduled appearances is increasingly restricted to the Carnival.

Hence, his utilisation is diminishing, and conversely, his time in storage - increasing.

Emotive Issue

It is appreciated that, for many, Billy is an emotive issue. In particular, synonymous with former Cllr. Jim Brooks, much missed, remembered and passionate about Billy. Whilst the prospect of rehousing and evident underutilisation of Billy Bulb comes at a time so recent to Jim's passing, it is necessary for serious thought to the future of Billy to be given.

DECISIONS

Members are asked to consider those options available: -

To continue with the current advertising campaign for voluntary rehousing under a reciprocal agreement until the next scheduled meeting of the Environmental and Leisure Committee scheduled for 10th November 2025.

To widen the campaign with design, development, printing and door dropping of leaflets to suitable business units in the immediate Bognor Regis area, again under a voluntary/reciprocal arrangement, for which expenditure will need to be approved, and a budget identified.

To contact agents of suitable business units within Bognor Regis and the immediate area for permanent rehousing at current market rents, with a report brought back to the next meeting and for which budget provision would need to be considered.

To consider the retirement of Billy and agree next steps, such as donating to a willing recipient, if one can be found before the end of November, or the dismantling and disposal of Billy.

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

**AGENDA ITEM 13 - CONSIDERATION OF PRODUCTION OF A LEAFLET AND
SEAFRONT SHELTER POSTERS, INCLUDING FORMAT AND DELIVERY, IN
RELATION TO 2026 EVENTS IN THE TOWN, AND ANY POTENTIAL BUDGET
IMPLICATIONS**

REPORT BY THE COMMITTEE CLERK

FOR DECISION

Prior to budget setting for 2026/27, Members are invited to consider whether to produce a leaflet and/or seafront shelter posters promoting Bognor Regis events in 2026, whilst bearing in mind that funds will not be available until 1st April 2026, to enable any budget recommendation to be made in good time. If there is an appetite for this then further consideration will be required in terms of design and format.

DECISIONS

Do Members **AGREE** to the production of a leaflet and seafront shelter posters to promote Bognor Regis events in 2026 and that an appropriate budget be provided?

If so, what format do Members **RECOMMEND** these promotional materials take i.e. DL leaflet, A4 folded etc, to enable officers to seek costings for presentation at the next meeting?

Do Members **AGREE** that any events leaflet produced for 2026 should be delivered to the wider West Sussex area and that an additional budget be provided to cover such costs?

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 14 - TO FURTHER CONSIDER A REQUEST FROM THE 39 CLUB FOR THE TOWN COUNCIL TO FACILITATE A MEETING OF YOUTH PROVIDERS AND THE DELIVERY OF YOUTH VOICE, DEFERRED FROM THE LAST MEETING - MIN. 32 REFERS

REPORT BY THE COMMITTEE CLERK

FOR DECISION

At the Committee Meeting held on 14th July 2025, details of a request from Cllr. White, in relation to the 39 Club, were shared with Members. The 39 Club were asking that the Town Council facilitate a meeting of youth providers in the locality, as a platform to share information about the services and projects they deliver, and that the Council support the delivery of Youth Voice , providing an opportunity for young people to share their ideas, concerns and what projects they'd like to see.

During discussions, Cllr. Batley suggested that the 39 Club had intended themselves to reach out to other local youth providers, including The Pheonix Centre and Bognor Regis Youth & Community Centre, to ascertain what projects these providers may be delivering, now and in the immediate future. With Cllr. Batley asked to liaise directly with the 39 Club, it was agreed to defer further consideration to allow for Cllr. Batley to report back to the Committee at the next scheduled meeting on 15th September 2025. Equally, it was agreed to defer consideration of supporting delivery of Youth Voice until the Cllr. Batley's report was received (Min. 32 refers).

DECISIONS

Subject to the findings detailed in any report forthcoming from Cllr. Batley, about whether the 39 Club have themselves ascertained what projects local youth providers are delivering, Members are asked to reconsider whether to **AGREE** to facilitate a meeting for various youth providers to present to Council, and each other, the services and projects they deliver? If so, Members are asked to further **AGREE** whether a Members Briefing be arranged or that those presenting be invited to attend a future Committee meeting.

Members are asked to consider again whether they **AGREE** any next steps in relation to a request to support the delivery of Youth Voice.

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

**AGENDA ITEM 15 - TO CONSIDER THE FUTURE PRODUCTION OF THE
MONTHLY E-BULLETIN AND AGREE ANY NECESSARY FUNDING**

REPORT BY THE DEPUTY CLERK

FOR DECISION

In February 2020, it was agreed by Members of the then Events, Promotion and Leisure Committee that the Town Council would start publishing a monthly E-Bulletin, seen to be a useful communication tool. A Mailchimp account was created and linked to the Town Council's website to facilitate delivery of the E-Bulletin. It was reported that, up to a limit of 2,000 subscribers, there would be no cost to the Council other than Officer time (Min. 81 refers).

Since then, a monthly E-Bulletin has been published to the Town Council's website, and linked to its Facebook page, with past issues available to view also. To view the latest, and past, issue, click on the link [here](#).

However, when Officers came to work on the E-Bulletin for August 2025, the Town Council's Mailchimp account stated that with more than 500 subscribers, it was necessary to upgrade to a paid plan in order to proceed. As there is no budgeted expenditure for the provision of an E-Bulletin, for the month of August alternative arrangements were made and Officers produced a Monthly Newsletter, using software available to them, which was uploaded to the Town Council's website (click [here](#) to view) and shared on Facebook.

In order to continue sending the E-Bulletin directly to subscribers, as well as uploading to the Town Council's website and Facebook page making the E-Bulletin accessible to non-subscribers, an upgrade to our Mailchimp account, to allow for up to 1,500 subscribers, would require expenditure of £19.84 per month, which could be funded from the Publicity and Promotion Budget. Alternatively, the E-Bulletin could be replaced with a Monthly Newsletter that can be uploaded to the website and Facebook page, without cost.

Note: Whilst a decision is waited as to whether to upgrade our Mailchimp account, Officers have created a Monthly Newsletter for September using free software available to them, as was done in August.

DECISION

Do Members **AGREE** or **DISAGREE** to continue with the monthly E-Bulletin, via Mailchimp? If agreeing to continue monthly expenditure of £19.84 plus VAT would be funded from the Publicity and Promotion Budget on an annual basis.

**BOGNOR REGIS TOWN COUNCIL
ENVIRONMENTAL AND LEISURE COMMITTEE MEETING
15th SEPTEMBER 2025**

AGENDA ITEM 16 - CORRESPONDENCE

REPORT BY THE COMMITTEE CLERK

FOR INFORMATION

1. Local Government Association Sustainability Bulletin July 2025. Various articles and initiatives under overarching headings of Improvement, Policy and Local Partnerships. Circulated via e-mail to all Committee Members.
2. Local Government Association Sustainability Bulletin August 2025. Various articles and initiatives under twin overarching headings of Improvement and Local Partnerships. Circulated via e-mail to all Committee Members.
3. Arun District Council, Your Accessibility Guide Link and Accessibility Improvement Report August 2025. Arun District Council and AccessAble access guides for each of the main beaches across the district. Inclusive of descriptions of beach access, details and photographs of parking, changing and toilet facilities. With additional links to beach listings or pages on Love Bognor Regis and Visit Littlehampton. Circulated via e-mail to all Committee Members.
4. Environmental & Climate Change Newsletter, West Sussex County Council, August 2025. Updates on Flood Risk Management Strategy, Story Garden Summer Reading Challenge, Highway Pollinator Corridors and Biodiversity, Climate Impacts on Local Communities, Recycling Initiatives, and Quick Links. Circulated via e-mail to all Committee Members.
5. Notification received from Arun District Council that Southdowns Music Festival had made an application for a Occasional Markets and Events Trading Consent. To avoid a conflict of interest, the Town Council refrained for submitting any comments in response to the consultation as the applicant is a Town Councillor.
6. Local Government Association Sustainability Budget September 2025. Various articles and initiatives under overarching headings of Improvement, Policy and Local Partnerships. Circulated via e-mail to all Committee Members