



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744 E-mail: bognortc@bognorregis.gov.uk

Dear Sir/Madam,

MEETING OF THE MAYORALTY SELECTION COMMITTEE

I hereby give you Notice that a Meeting of the Mayoralty Selection Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Bognor Regis at **10am on MONDAY 31st OCTOBER 2016**

All Members of the Mayoralty Selection Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

DATED this 24th day of OCTOBER 2016

TOWN CLERK

AGENDA AND BUSINESS

1. To appoint Chairman of the Committee
2. Welcome by Chairman and Apologies for Absence
3. Declarations of Interest
4. To Approve the Minutes of the Meeting held on 26th April 2016
5. To consider nominations for Deputy Mayor 2017-18 and make recommendation to Annual Council Meeting 2017

Committee Members : Cllrs A Cunard, D Maconachie & P Woodall
Distribution to other Councillors for information only



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MINUTES OF THE MAYORALTY SELECTION COMMITTEE MEETING

HELD ON TUESDAY 26th APRIL 2016

PRESENT: Cllr. A. Cunard, P. Dillon and P. Woodall

IN ATTENDANCE: Mrs. R. Hambleton (Minutes Secretary)

The Meeting opened at 6.00pm

5. APPOINTMENT OF CHAIRMAN OF THE COMMITTEE

It was **RESOLVED** to appoint Cllr. Dillon as Chairman for this meeting.

6. APOLOGIES FOR ABSENCE

The Chairman welcomed all to the meeting. All Committee Members were in attendance.

7. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) Whether it is an Ordinary interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all

The Committee noted that there were no Declarations of Interest made at this point in the Meeting.

8. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 28th OCTOBER 2015**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 28th October 2015 as an accurate record of the proceedings and the presiding Chairman signed them.

9. **CONSIDER NOMINATIONS FOR DEPUTY MAYOR 2016-17 AND MAKE RECOMMENDATION TO ANNUAL COUNCIL MEETING 2016**

The Chairman nominated Cllr. P. Woodall for Deputy Mayor. It was noted that the Independent Group was supportive of Cllr. Woodall's nomination, but would be seeking to put forward an Independent nomination for the 2017/18 Deputy Mayor.

Members **RESOLVED** to **RECOMMEND** that Cllr. P. Woodall be appointed as the Deputy Town Mayor for 2016-17 at the Annual Council Meeting.

The Meeting closed at 6.02pm