



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

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Dear Sir/Madam,

MEETING OF THE PLANNING AND LICENSING COMMITTEE

I hereby give you Notice that a Meeting of the Planning and Licensing Committee of the Bognor Regis Town Council will be held in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **4pm on TUESDAY 29th OCTOBER 2024.**

All Members of the Planning and Licensing Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **members of the public** to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee). Any written question received by 9am on Tuesday 29th October from members of the public not able to attend the Meeting in person, will be read by the Chair during this adjournment.

PLEASE NOTE START TIME

DATED this 22nd day of OCTOBER 2024

CLERK TO THE COUNCIL

AGENDA AND BUSINESS

1. Welcome by Chair
2. Apologies for Absence and their approval, subject to meeting the agreed criteria
3. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.
Members and Officers should make their declaration by stating:
a) the item they have the Interest in

- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
4. To approve the Minutes of the Planning and Licensing Committee Meeting held on 8th October 2024
 5. Adjournment for public question time and statements
 6. Clerk's report from previous Minutes
 7. To consider Planning Applications on Lists dated 4th, 11th and 18th October 2024
 8. To consider Premises Licence Applications including any variations and any other Licence Applications
 9. To consider any Pavement Licence applications
 10. To consider WSCC's proposed transport improvements along the A259 between Bognor Regis and Chichester and to agree any comments to be submitted in response to the public consultation – Min. 94 refers
 11. CIL update including: -
 - To receive details of the CIL receipts paid to the Town Council in October 2024
 - To note that the Town Council's CIL Annual Monitoring Report for 2023/24 has been submitted to ADC
 12. To receive details of WSCC's Draft Highway Network Management Plan (HNMP) and to agree any comments to be submitted in response to the stakeholder consultation - Min. 95.1 refers
 13. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED



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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 8th OCTOBER 2024

PRESENT: Cllr. Mrs. J. Warr (Chair), Cllrs: J. Barrett, D. Dawes (during Min. 90.2), S. Goodheart (during Min. 90.2), P. Ralph, B. Waterhouse and P. Woodall

IN ATTENDANCE: Mrs. J. Davis (Assistant Clerk)

The Meeting opened at 4.00pm

84. WELCOME BY CHAIR

The Chair welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

85. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA

Apologies for absence were received from Cllr. Mrs. Yeates with the Clerk recommending that the reason given was acceptable. This absence was **APPROVED** by Members.

No apologies for absence had been received from Cllrs. Dawes and Goodheart so these could not, therefore, be approved.

86. DECLARATIONS OF INTEREST

The Chair addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote

- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore, must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent.

They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

87. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 17th SEPTEMBER 2024

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the meeting held on 17th September 2024 as an accurate record of the proceedings and the Chair signed them.

88. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no members of the public seated in the public gallery, therefore, the meeting was not adjourned.

89. CLERK'S REPORT FROM PREVIOUS MINUTES

There was nothing to report.

90. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 13th, 20th AND 27th SEPTEMBER 2024

90.1 The Committee noted that there were no views from other Town Councillors to report.

90.2 The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

Cllrs. Dawes and Goodheart arrived at the Meeting

- 90.3** The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

Owing to their arriving part-way through the consideration of the final planning application (BR/170/24/HH), Cllrs. Dawes and Goodheart **ABSTAINED** from voting and asked that this be recorded in the Minutes.

- 91. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS. ALSO, PREMISES LICENCE 120235: ICE RINK, LAND AT CAR AND COACH PARKING, LONDON ROAD, BOGNOR REGIS**

- 91.1 Licensing Act 2003
Premises: Ice Rink, Land at Car and Coach Parking, London Road, Bognor Regis
Licence Number: 120235**

The Committee noted the application for a Premises Licence for the supply of alcohol for consumption on and off the premises, Monday to Sunday between the hours of 10:00 and 21:00.

Members **RESOLVED** to raise **NO OBJECTION** to the Premises Licence being granted for the reasons outlined in the application.

- 92. TO CONSIDER ANY PAVEMENT LICENCE APPLICATIONS INCLUDING PAVEMENT LICENCE 120228: COSTA COFFEE, 33 LONDON ROAD, BOGNOR REGIS AND PAVEMENT LICENCE 120236: CAFÉ CENTRAL, 46A LONDON ROAD, BOGNOR REGIS**

The Assistant Clerk's report was **NOTED**.

- 92.1 Business and Planning Act 2020
Premises: Costa Coffee, 33 London Road, Bognor Regis
Licence Number: 120228**

The Committee noted the application received for a Pavement Licence for 17 tables with 34 chairs, to be placed on the pavement directly outside the premises.

Members **RESOLVED** to raise **NO OBJECTION** to the Pavement Licence for Costa Coffee being granted for the reasons outlined in the application.

- 92.2 Business and Planning Act 2020
Premises: Café Central, 46A London Road, Bognor Regis
Licence Number: 120236**

The Committee noted the application received for a Pavement Licence for 6 tables with 20 chairs, to be placed on the pavement directly outside the premises.

Members **RESOLVED** to raise **NO OBJECTION** to the Pavement Licence for Café Central being granted for the reasons outlined in the application.

92.3 Business and Planning Act 2020
Premises: Rocks Bar & Grill, 41 - 43 High Street, Bognor Regis
Licence Number: 120252

The Committee noted that another Pavement Licence application had been received, for Rocks Bar & Grill, for 4 tables with 16 chairs to be placed directly outside of the premises.

Members **RESOLVED** to raise **NO OBJECTION** to the Pavement Licence for Rocks Bar & Grill being granted for the reasons outlined in the application.

93. TO CONSIDER WSCC'S PROPOSALS TO MAKE A PERMANENT TRAFFIC REGULATION ORDER IN CLARENCE ROAD, BOGNOR REGIS, AND AGREE ANY COMMENTS TO BE SUBMITTED IN RESPONSE TO THE CONSULTATION

The Assistant Clerk's report was **NOTED**.

Members **RESOLVED** to **AGREE** to raise **NO OBJECTION** in response to WSCC's proposals to make a permanent Traffic Regulation Order in Clarence Road, Bognor Regis.

94. TO RECEIVE DETAILS OF WSCC'S PROPOSED TRANSPORT IMPROVEMENTS ALONG THE A259 BETWEEN BOGNOR REGIS AND CHICHESTER IN PREPAREDNESS TO CONSIDER ANY RESPONSE TO THE PUBLIC CONSULTATION AT THE COMMITTEE MEETING TO BE HELD ON 29th OCTOBER

The Assistant Clerk's report was **NOTED**.

Members attention was drawn to the link within the report from which the consultation documents could be found, with a reminder that they would be asked for any comments at the next Committee Meeting.

95. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated.

Additional correspondence included: -

95.1 WSCC - Invitation to participate in stakeholder engagement in relation to the draft Highway Network Management Plan (HNMP) to set out the approach taken to all aspects of highway network management in West Sussex. Circulated via email to Committee Members on 7th October with notification that the consultation will be included on the next agenda.

95.2 WSCC - Public Notice that Essex Road, Bognor Regis, will be temporarily closed to all traffic between the junctions with Town Cross Avenue and Hawthorn Road on 28th October 2024 for up to 5 days (it is estimated that the work will be completed by 28th October). The restriction will be in

place, daytime only, from 09:30 until 16:00 and is necessary for the safety of the public and workforce while Southern Water carry out carriageway repairs. An alternative route will be signed on site but please visit <https://one.network/?tm=139774422> for more details. Access maintained for emergency services, residents and pedestrians. For information regarding this closure please contact Cappagh Browne on behalf of Southern Water on 03303 030368 who will be able to assist with the scope of these works.

- 95.3** ADC - Notification that planning application BR/67/24/PL (Flat 1, 4 Nelson Road, Bognor Regis, PO21 2RY), to which the Town Council objected, is expected to be determined by ADC's Planning Committee at their meeting to be held on 16th October 2024.

The Meeting closed at 4.34pm

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING OF THE
PLANNING AND LICENSING COMMITTEE HELD ON 8th OCTOBER 2024
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 13th, 20th AND 27th SEPTEMBER 2024)**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/163/24/HH</u> <u>31 Victoria Road</u> Bognor Regis PO21 2RP</p>	<p>Erection of a rear outbuilding.</p>	<p>NO OBJECTION</p>
<p><u>BR/127/24/PL</u> <u>Fraser Court</u> High Street Bognor Regis PO21 1HG</p>	<p>Replace wooden balcony balustrades with metal balustrades.</p>	<p>NO OBJECTION</p>
<p><u>BR/153/24/HH</u> <u>4 Ivy Crescent</u> Bognor Regis PO22 8AB</p>	<p>Single storey front extension.</p>	<p>NO OBJECTION</p>
<p><u>BR/170/24/HH</u> <u>11 Chichester Road</u> Bognor Regis PO21 2XG</p>	<p>Conversion of loft to habitable use including installation of 4 No. front dormers and rear rooflights.</p>	<p>NO OBJECTION Whilst Members have no objection to the proposals to convert the loft to create a games room (as per the plans), Town Councillors have observed very poor parking practice during the ongoing development. This has created obstructions to the sightlines of road users as they approach the busy roundabout opposite the site. The Town Council would ask that this is conveyed to the applicant and that this antisocial behaviour cease.</p>

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING OF THE
PLANNING AND LICENSING COMMITTEE TO BE HELD ON 29th OCTOBER 2024
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 4th, 11th AND 18th OCTOBER 2024)**

<p><u>BR/171/24/HH</u> <u>4 Scott Close</u> Bognor Regis PO21 1UL</p>	<p>Proposed integral rear garage and installation of side window.</p>	<p><i>COMMENT BY 31-OCT-24</i></p>
<p><u>BR/191/24/PL</u> <u>Ground Floor</u> <u>6 Ockley Road</u> Bognor Regis PO21 2HW</p>	<p>Proposed Change of Use of the ground floor from a Tyre Fitting Workshop (Sui Generis) to a Car Showroom use (Sui Generis). This application is in CIL zone 4 (zero rated) as other development.</p>	<p><i>COMMENT BY 07-NOV-2024</i></p>
<p><u>BR/180/24/PL</u> <u>Winslade Court</u> <u>10 Cavendish Road</u> Bognor Regis PO21 2JW</p>	<p>Change of use from 8-bedroom House in Multiple Occupation (HMO) to 11-bedroom HMO. This application is in CIL zone 4 and is CIL liable.</p>	<p><i>COMMENT BY 14-NOV-2024</i></p>
<p><u>BR/199/24/T</u> <u>103 Nyewood Lane</u> Bognor Regis PO21 2TY</p>	<p>Reduce lateral spread leaving final height and spread to 6m x 7m to 1 No. Yew (T1). Reduce crown by maximum of 2m, and lift lower limbs to give clearance of 5m on roadsides, to leave final height and spread of approximately 16m x 14m to 1 No. Lime (T2).</p>	<p><i>COMMENT BY 14-NOV-2024</i></p>

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING
29th OCTOBER 2024**

AGENDA ITEM 10 - TO CONSIDER WSCC'S PROPOSED TRANSPORT IMPROVEMENTS ALONG THE A259 BETWEEN BOGNOR REGIS AND CHICHESTER AND TO AGREE ANY COMMENTS TO BE SUBMITTED IN RESPONSE TO THE PUBLIC CONSULTATION - MIN. 94 REFERS

REPORT BY THE ASSISTANT CLERK

FOR DECISION

As noted by Members at the previous meeting (Min. 94 refers), West Sussex County Council has been inviting residents to share their views on proposals for future transport improvements along the A259 between Bognor Regis and Chichester. The scheme forms part of the County Council's wider transport plan which includes making walking, cycling, and use of public transport more attractive options for local journeys.

With the A259 being a major route used by many to access work, school and other local services, the suggested upgrades will help improve the flow of traffic and encourage more trips by public transport, walking and cycling. This is part of WSCC's strategy that also includes improving the performance of the A27 and supporting the transition to electric vehicles.

The proposed improvements include a range of measures such as improving junctions, adding bus priority measures, enhancing bus stops, creating additional space for cycling and walking, and introducing new crossing points.

Feedback from residents is essential in helping WSCC to create a transport network that serves the needs of a growing community while also supporting the council's efforts towards a cleaner, greener future. WSCC want to hear about thoughts on the potential improvements for the A259 corridor, including the areas between the following locations:

- A259 / A27 Bognor Road junction
- A259 / Drayton Lane junction
- A259 / B2259 North Bersted Bypass junction
- A259 North Bersted Bypass / Rowan Way junction
- A259 Rowan Way / A29 Shripney Road junction
- A259/A29 Felpham Relief Road junction

Full details of the route and the proposals can be found on the [consultation page](#) and WSCC are encouraging residents, businesses and road users to take a look and tell them what they think about them by completing the online survey. They will use this feedback to help them develop potential designs and decide next steps for the scheme.

The scheme is at an early stage of development and will depend on securing central Government grant funding, so it is likely to be several years before construction could begin.

All the details about the planned improvements and links to the online survey can be found at yourvoice.westsussex.gov.uk/a259-chichester-bognorregis. Any comments must be submitted before 23:55 on Monday 11th November 2024.

DECISION

Members are invited to **AGREE** any comments to be submitted in response to WSCC's public consultation relating to proposed transport improvements along the A259 between Bognor Regis and Chichester.

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING
29th OCTOBER 2024**

AGENDA ITEM 11 - CIL UPDATE INCLUDING: -

- **TO RECEIVE DETAILS OF THE CIL RECEIPTS PAID TO THE TOWN COUNCIL IN OCTOBER 2024**
- **TO NOTE THAT THE TOWN COUNCIL'S CIL ANNUAL MONITORING REPORT FOR 2023/24 HAS BEEN SUBMITTED TO ADC**

REPORT BY THE ASSISTANT CLERK

FOR DECISION

To receive details of the CIL receipts paid to the Town Council in October 2024

Notification has been received from ADC, as the CIL Charging Authority, that the Town Council will receive a payment of £5,981.91 by 28th October 2024 for CIL receipts relating to Bognor Regis.

To note that the Town Council's CIL Annual Monitoring Report for 2023/24 has been submitted to ADC

Community Infrastructure Levy (CIL) monitoring requires the Town Council to provide Annual Financial Reports, on CIL, detailing how the money has been spent and these must be published on the Town Council's website. The Town Council's CIL Monitoring Report for 2023/24, submitted to ADC, is attached as **Appendix 1**. Also submitted, and attached as **Appendix 2**, is an overview of the Town Council's management of CIL receipts received to date.

DECISIONS

Members are asked to **NOTE** that a CIL receipt payment of £5,981.91 will be paid to the Town Council in October 2024.

Members are also asked to **NOTE** that the Town Council's CIL Annual Monitoring Report for 2023/24, and the accompanying overview document, has been submitted to Arun District Council.

SECTION 5	
<p>Details of any notices received in accordance with Reg 59E (*refer to note 3) Regulation 59E covers notices served by Arun District Council (ADC) on the Town or Parish Council requiring it to repay some or all of the CIL receipts where ADC believes some or all of the CIL received by the Town or Parish Council has not been spent in accordance with the CIL Regulations.</p>	£0
The total value of CIL receipts subject to the notices served under Regulation 59E during the reported year April 2023- March 2024	0.00
The total value of CIL receipts subject to the notices served under Regulation 59E in any year that has not been paid to Arun District Council's CIL Team by the end of the reported year.	0.00
Total value of CIL receipts subject to notices served under Regulation 59E	0.00
SECTION 6	
<p>Publication and submission of CIL Monitoring Report Regulation 121B (3) (a) the Town or Parish Council must publish the report:</p> <ul style="list-style-type: none"> (i) On its website (ii) On Arun District Council's website if the Town or Parish Council does not have a website 	
The Town or Parish Council must send a copy of the report to Arun District Council's CIL Team, preferably by the 31 October each year and no later than 31 December following the reported year in accordance with Reg 121B (3) (b)	

For further guidance on the CIL Regulations please refer to [Gov.uk - Community Infrastructure Levy](https://www.gov.uk/guidance/community-infrastructure-levy)

Notes

1 Regulation 121B 2(a) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a local council to report the total CIL receipts for the reported year.

2 Regulation 121B 2(e) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a local council to report details of the total amount of:

- (i) CIL receipts for the reported year retained at the end of the reported year; and
- (ii) CIL receipts from previous years retained at the end of the reported year.

3 Regulation 121B 2(d) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a local council to report details of any notices received in accordance with regulation 59E¹, including

- (i) The total value of CIL receipts subject to notices served in accordance with regulation 59E during the reported year
- (ii) The total value of CIL receipts subject to a notice served in accordance with regulation 59E in any year that has not been paid to the relevant charging authority by the end of the reported year.

4 Regulation 121B 2(b) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a local council to report the total CIL expenditure for the reported year.

5 Regulation 121B 2(c) of the Community Infrastructure Regulations 2010 (as amended) requires a local council to provide a summary of CIL expenditure during the reported year including

- (i) The items to which CIL has been applied; and
- (ii) The amount of CIL expenditure on each item.

	Received	Expires	Spent	Unspent CIL receipts	Allocated CIL receipts (proposed & agreed but not yet physically paid for)	Unallocated CIL Receipts
2020-2021 Monitoring (report to ADC by 31.10.2021)						
	Apr-20	£0	N/A			
	Oct-20	£0	N/A			
Total CIL receipts for year 2020-2021	£0	N/A	N/A	N/A	N/A	N/A
2021-2022 Monitoring (report to ADC by 31.10.2022)						
	Apr-21	£725.00	Apr-26			
	Oct-21	NIL	N/A			
Total CIL receipts for year 2021-2022	£725.00					
			£12.50 - BRTC bin sticker (paid in 2023/24 year, from 2021/22 CIL receipts)	£712.50		
					£685.99 - bin Victoria Drive (agreement signed with ADC 02.05.2023 but BRTC still waiting to be invoiced - will be paid for from 2021/22 CIL receipts)	
					£26.51 - contribution 1 of 3 towards £3,000 expenditure for BRTC Green Infrastructure improvements agreed by C'ttee 17.09.2024 (will be paid from 2021/22 CIL receipts)	£0
2022-2023 Monitoring (report to ADC by 31.10.2023)						
	Apr-22	NIL	N/A			
	Oct-22	£1,209.38	Oct-27			
Total CIL receipts for year 2022-2023	£1,209.38		£0	£1,209.38		
					£1,209.38 - contribution 2 of 3 towards £3,000 expenditure for BRTC Green infrastructure improvements agreed by C'ttee 17.09.2024 (will be paid from 2022/23 CIL receipts)	£0
2023-2024 Monitoring (report to ADC by 31.10.2024)						
	Apr-23	£2,418.76	Apr-28			
	Oct-23	£0	N/A			
Total CIL receipts for year 2023-2024	£2,418.76		£0	2,418.76		
					£1,764.11 - contribution 3 of 3 towards £3,000 expenditure for BRTC Greem Infrastructure improvements (2023/24 project in progress)	£654.65
2024-2025 Monitoring (report to ADC by 31.10.2025)						
	Apr-24	£9,777.69	Apr-29			
	Oct-24	5,981.91	Oct-29			
Total CIL receipts for year 2024-2025	£15,759.60		£0	£15,759.60		
					None as at 24.10.2024	£15,759.60
TOTAL CIL FUNDS CURRENTLY AVAILABLE			£12.50	£20,100.24	£3,685.99	£16,414.25

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING
29th OCTOBER 2024**

AGENDA ITEM 12 - TO RECEIVE DETAILS OF WSCC'S DRAFT HIGHWAY NETWORK MANAGEMENT PLAN (HNMP) AND TO AGREE ANY COMMENTS TO BE SUBMITTED IN RESPONSE TO THE STAKEHOLDER CONSULTATION - MIN. 95.1 REFERS

REPORT BY THE ASSISTANT CLERK

FOR DECISION

As brought to Members attention at the previous meeting (Min. 95.1 refers), WSCC has developed a Highway Network Management Plan (HNMP) to set out the approach taken to all aspects of highway network management in West Sussex. Information pertaining to the HNMP was circulated, via email, to Committee Members on 7th October 2024.

This HNMP has been developed specifically for the individual needs of WSCC and its highway users and stakeholders. The development process has considered the current perceptions and observations of highway network performance from a range of stakeholders, including through internal workshops collating the opinions of a range of WSCC departments.

At this stage, WSCC are engaging with stakeholders who are invited to complete a survey in relation to the draft HNMP, with all responses received carefully considered as the document is revised and updated. The draft HNMP, together with a summary of feedback received from this consultation, will be reported to WSCC's Communities, Highways and Environment Scrutiny Committee (CHESC) on 25th November 2024; following this, the HNMP will be updated and approved subject to a formal decision of the Cabinet Member for Highways & Transport.

DECISION

Members are invited to **AGREE** any comments to be submitted in response to WSCC's stakeholder consultation relating to their draft Highway Network Management Plan.

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING
29th OCTOBER 2024**

AGENDA ITEM 13 - CORRESPONDENCE

REPORT BY THE ASSISTANT CLERK

FOR INFORMATION

1. WSCC - Public Notice that Victoria Drive, between the junctions with Aldwick Road and Ellasdale Road, in Bognor Regis will be temporarily closed to all traffic commencing on 4th November 2024 for up to 5 days (it is estimated to be completed on 8th November 2024) and is required for the safety of the public and workforce while Scottish and Southern Power Distribution undertake 24hr/day road closures for electrical connection works. The restriction will be in place 24hrs/day. An alternative route will be signed on site but please visit <https://one.network/?tm=139930784> for more details. Access maintained for emergency services, residents and pedestrians. For information regarding this closure please contact Scottish and Southern Power Distribution on 07586 822425 who will be able to assist with scope of these works.
2. ADC - Details received of Infrastructure Funding Statement 2023-24: a summary of Community Infrastructure Levy (CIL) and Section 106 Obligations (S106) held by Arun as at 31/3/24 reported in a format as required under the CIL Regulations. The document was heard at ADC's Planning Policy Committee on 26/9/24. Circulated to Committee Members on 15/10/24.
3. WSCC - Public Notice that Merrion Avenue, at the junction with Chichester Road B2259 and between Sandymount Avenue, in Bognor Regis will be temporarily closed to all traffic commencing on 4th November 2024 for up to 5 days (it is estimated to be completed on 8th November 2024) and is required for the safety of the public and workforce while SGN undertake 24hr/day road closures for gas mains replacement works. The restriction will be in place 24hrs/day. An alternative route will be signed on site but please visit <https://one.network/?tm=140696089> for more details. Access maintained for residents and pedestrians. Emergency services should follow the diversion route for access. For information regarding this closure please contact SGN on 0800 912 1700 who will be able to assist with scope of these works.
4. CPRE - Invitation to Planning Training Workshop on Thursday, 31st October, 10am - 2.30pm, Southwick Community Centre, Brighton. Circulated to Committee Members on 22/10/24.
5. WSCC - News Release: West Sussex County Council to challenge the Government to solve the issue of the severe congestion on the A27 through the County, following an announcement earlier this year to cancel plans for a bypass at Arundel and the failure to tackle serious congestion at other bottlenecks along the route.