



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

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Dear Sir/Madam,

EXTRAORDINARY MEETING OF THE POLICY AND RESOURCES COMMITTEE

I hereby give you Notice that an Extraordinary Meeting of the Policy and Resources Committee of the Bognor Regis Town Council will take place in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **6.00pm on MONDAY 6th MARCH 2023.**

All Members of the Policy and Resources Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. An opportunity will be afforded to those **members of the public** who have pre-booked a place to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee.) Any written question received by 9am on Monday 6th March from members of the public not able to attend the Meeting in person, will be read by the Chairman during this adjournment.

CHAIRMAN OF COMMITTEE

TOWN CLERK

PLEASE NOTE THE START TIME

DATED this 27th day of FEBRUARY 2023

AGENDA AND BUSINESS

1. Welcome by Chairman and Apologies for Absence
2. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days. Members and Officers should make their declaration by stating:
 - a) the item they have the Interest in

- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
3. Adjournment for public question time and statements
 4. To consider the recommendation from the Allotments Sub-Committee in relation to security fencing at the Original Allotments site, Gravits Lane
- Min. 29 refers

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED

**BOGNOR REGIS TOWN COUNCIL
POLICY AND RESOURCES COMMITTEE – 6th MARCH 2023**

AGENDA ITEM 4 - TO CONSIDER THE RECOMMENDATION FROM THE ALLOTMENTS SUB-COMMITTEE IN RELATION TO SECURITY FENCING AT THE ORIGINAL ALLOTMENTS SITE, GRAVITS LANE - MIN. 29 REFERS

REPORT BY TOWN CLERK

FOR DECISION

At the Extraordinary Meeting of the Allotments Sub-Committee, held on 21st February 2023, Members discussed and agreed the need to complete the security fencing on the Original site to help prevent fly-tipping and to remove the shared access to homeowners on Gravits Lane.

Members also agreed the fencing should be installed at the earliest opportunity and ahead of the growing season. The Sub-Committee Clerk advised the quotes were valid for a limited time and might vary due to movement in global steel prices. For this reason, and to avoid any delay, this matter would be referred straight to the Policy and Resources Committee for consideration as the Committee responsible for the Rolling Capital Programme Budget.

The Chairman suggested, to avoid both the need for the Allotments Sub-Committee to agree higher expenditure at a future meeting, and to avoid a delay in the installation, Members recommend the expenditure with a small contingency.

Members agreed to recommend to the Policy and Resources Committee the expenditure of £2,941.67 (plus a 15% contingency if required) to be funded from the Rolling Capital Programme (Min. 29 refers).

DECISIONS

Do Members **RESOLVE** to **AGREE** the recommendation from the Allotments Sub-Committee?

If so, Members are invited to **RATIFY** the £2,941.67 (plus a 15% contingency if required) expenditure from the Rolling Capital Programme to pay for the installation of security fencing at the Original Allotments site, Gravits Lane.