



# **BOGNOR REGIS TOWN COUNCIL**

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Dear Sir/Madam,

## **MEETING OF THE TOWN COUNCIL OF BOGNOR REGIS**

I hereby give you Notice that a Meeting of the Town Council of Bognor Regis will take place in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **6.30pm on MONDAY 4<sup>th</sup> JULY 2022.**

All Members of the Town Council are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

An opportunity will be afforded to **members of the public** to put **Questions/Statements** to the Council during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Council.) Any written question received by 9am on Monday 4<sup>th</sup> July from members of the public not able to attend the Meeting in person, will be read by the Chairman during this adjournment.

**DATED THIS 27<sup>th</sup> DAY OF JUNE 2022**

**TOWN CLERK**

## **AGENDA AND BUSINESS**

1. Welcome by Town Mayor and Apologies for Absence
2. Declarations of Interest  
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days. Members and Officers should make their declaration by stating:
  - a) the item they have the Interest in
  - b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
  - c) the nature of the Interest
  - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
  - e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote,

whether they will be exercising their right to speak on this matter under Public Question Time

3. To adjourn the Meeting and welcome a representative from Sussex Police to provide a report on local policing (if available)
4. To APPROVE the Minutes of the Annual Town Council Meeting held on 9<sup>th</sup> May 2022 and Special Council Meeting held on 14<sup>th</sup> June 2022
5. Reports from WSCC County and ADC District Councillors (if available)
6. Written Questions from Councillors
7. Adjournment for public questions and statements
8. To consider any written dispensation requests received from Town Councillors
9. To Receive and Consider Reports, Minutes and Recommendations of Committees (other than any specific items on this Agenda)
- 9.1 **Policy and Resources Committee Meeting of 14<sup>th</sup> June and the Extraordinary Meeting of 29<sup>th</sup> June 2022** with resolutions, recommendations and reports including: -
  - Adoption of Terms of Reference for the Policy and Resources Committee; Joint Consultative Sub-Committee (Staffing); Allotments Sub-Committee; and Planning and Licensing Committee - Min. 8 refers
- 9.2 **Community Engagement and Environment Committee Meeting of 13<sup>th</sup> June 2022** with resolutions, recommendations and reports including: -
  - Recommendation to appoint the following Co-Opted Members to the Bognor Regis in Bloom Working Group: Mr. P. Dillon, Mrs. G. Edom, Mr. E. Fane, Mrs. M. Huntingdon, Mr. B. Jackson, Mrs. J. Jackson, Mrs. P. Keane and a representative from the Arun District Council Parks and Greenspace department – Min. 7.2 refers
- 9.3 **Planning and Licensing Committee Meetings of 17<sup>th</sup> May, 7<sup>th</sup> and 28<sup>th</sup> June 2022** with resolutions, recommendations and reports
- 9.4 **Events, Promotion and Leisure Committee Meeting of 16<sup>th</sup> May 2022** with resolutions, recommendations and reports including: -
  - Recommendation to appoint the following Co-Opted Members to the Allotments Sub-Committee: Mr. G. Delurey, Mr. C. Penfold, Mrs. L. Russell and Mr. S. Slater (Allotment Tenant Representatives) - Min. 7 refers
10. To formally receive the Minutes, Reports and Recommendations of the Committees, and refer any suggested amendments decided upon during the meeting back to the relevant Committee, and ratify any Committee actions as may be necessary
11. To note the List of Payments and Transfers made in [April](#) and [May](#) 2022 and to note the [balances, bank reconciliations and financial reports](#) (June not yet available) and outturn and approval of the contents and their publication. These documents are available on the Town Council website @ <http://www.bognorregis.gov.uk> (follow the link, click on 'Our Council', then 'Financial Information', where these documents can be accessed by clicking the appropriate box at the bottom of the page)
12. To receive an update on the provision of adequate equipment to support any continuation of live streaming of meetings and agree any next steps - Min. 27 refers (if available)

13. To note the Notes of the Members Briefing held on 23<sup>rd</sup> May 2022 and to consider the proposal that Bognor Regis Town Council lead on the development of a shared vision for Bognor Regis by engaging Professor Dave Cooper, Head of Business School, University of Chichester to assist in a formal visioning process
14. To note the BRTC project proposals submitted to ADC in response to the UK Shared Prosperity Fund (UKSPF) consultation
15. Regeneration including: -
  - To note the publication of the Minutes of the Bognor Regis Regeneration Board Meeting held on 27<sup>th</sup> April 2022 previously circulated to Councillors
16. Town Mayor's Report and duties undertaken
17. Town Crier's Report and duties undertaken
18. Reports from Representatives to other organisations
19. To receive Correspondence
20. Picturedrome Site update including: -
  - Director's report, any urgent actions taken for ratification
  - To note receipt of £9,000 Management fee from The Bognor Pier Company Ltd. (second quarter payment 2022)

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO  
THE COUNCIL CHAMBER IF REQUIRED**