



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

E-mail: bognortc@bognorregis.gov.uk

Dear Sir/Madam,

MEETING OF THE PLANNING AND LICENSING COMMITTEE

I hereby give you Notice that a Meeting of the Planning and Licensing Committee of the Bognor Regis Town Council will be held in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **4pm on TUESDAY 23rd NOVEMBER 2021.**

Please note that the doors to the Town Hall will be closed at 4pm and no entry will be possible after this time.

All Members of the Planning and Licensing Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

Any member of the public wishing to attend the meeting must pre-book a place by emailing bognortc@bognorregis.gov.uk before 9.30am on Tuesday 23rd November 2021. A maximum of six places will be available for this meeting. No entry will be permitted to those who have not pre-booked a place.

All pre-booked attendees will be provided in advance with COVID guidance for the use of the Town Hall and this guidance must be adhered to at all times.

An opportunity will be afforded to those **members of the public** who have pre-booked a place to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee). Any written question received by 9am on Tuesday 23rd November from members of the public not able to attend the Meeting in person, will be read by the Chairman during this adjournment.

It is intended that the meeting may be viewed remotely via the Town Council's Facebook page.

DATED this 15th day of NOVEMBER 2021

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.
Members and Officers should make their declaration by stating:
 - a) the item they have the Interest in
 - b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
3. To approve the Minutes of the Planning and Licensing Committee Meeting held on 2nd November 2021
4. Adjournment for public question time and statements
5. To consider Planning Applications on Lists dated 29th October, 5th and 12th November 2021
6. To consider Premises Licence Applications, including any variations and any other Licence Applications
7. To further consider the Motion from Cllr. M. Stanley, as agreed at the Council Meeting held 1st November 2021 (Min. 113 refers), in relation to the Bognor Regis gateway location (Picturedrome/Train Station and Reynolds Building area)
8. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED



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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 2nd NOVEMBER 2021

PRESENT: Cllr Mrs. J. Warr (Chairman), Cllrs: J. Barrett,
Mrs. S. Daniells, and B. Waterhouse

IN ATTENDANCE: Mrs. J. Davis (Civic & Office Manager)
No members of the public

The Meeting opened at 4.04pm

23. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and went through the evacuation procedure in the event of a fire.

Apologies for absence had been received from Cllr. Mrs. Staniforth, due to a family matter, and Cllr. Woodall who was unwell.

No apologies had been received from Cllrs. Cunard or Erskine.

24. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes

apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

25. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 21st SEPTEMBER 2021

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the Meeting held on 21st September 2021 as an accurate record of the proceedings and the Chairman signed them.

26. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no members of the public present.

27. TO RATIFY DELEGATED DECISIONS INCLUDING: - RESPONSES MADE TO PLANNING APPLICATIONS ON LISTS DATED BETWEEN 17TH SEPTEMBER AND 1ST OCTOBER 2021; THE DECISION TO SUBMIT NO OBJECTION IN RELATION TO PAVEMENT LICENCE APPLICATION NUMBERS 115404 (2 LONDON ROAD) AND 115407 (2B LONDON ROAD), AND PREMISES LICENCE APPLICATION NUMBER 115408 (1 LONDON ROAD); COMMENTS SUBMITTED IN RESPONSE TO ADC'S DRAFT STREET TRADING AND MARKETS POLICY CONSULTATION

The Civic & Office Manager's report and Appendix detailing the relating applications was **NOTED**.

Following the cancellation of the Planning and Licensing Committee Meeting due to be held on 12th October, Members were instead canvassed for their opinion on the applications on the Lists dated between 17th September and 1st October 2021, and corresponding comments were submitted to Arun District Council by the Town Clerk under their Delegated Authority (appended to these Minutes as **Appendix 1**).

Furthermore, Members were canvassed for their opinion on two Pavement Licence applications, a Premises Licence application, and for comments in response to ADC's Draft Street Trading and Markets Policy Consultation.

The responses made to Planning Applications on lists dated between 17th 17th September and 1st October 2021; the decision to submit no objection in relation to Pavement Licence application numbers 115404 (2 London Road) and 115407 (2b London Road), and Premises Licence application number 115408 (1 London Road); and comments submitted in response to ADC's Draft Street Trading and Markets Policy Consultation, made under Delegated Authority, were **RATIFIED** by the Committee.

28. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 8th, 15th AND 22nd OCTOBER 2021

28.1 The Committee noted that there were no views from other Town Councillors to report.

28.2 The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

28.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 2**).

29. TO CONSIDER PREMISES LICENCE APPLICATIONS, INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

Licensing Act 2003

Premises: Butlin's, Upper Bognor Road, Bognor Regis, PO21 1JJ

Application Number: 115517

The Committee noted the application received to vary the Premises Licence to add a non-standard time for New Years Eve of 10.00 - 00.30 for all permitted licensable activities (with opening hours to be 10.00 - 01.00) in respect of the Temporary Entertainment Venue (known as Studio 36) only.

Members **RESOLVED** unanimously to offer **NO OBJECTION** to a Variation of Premises Licence being granted for Butlin's.

30. TO RECEIVE DETAILS OF ARUN DISTRICT COUNCIL'S INFRASTRUCTURE INVESTMENT PLAN (IIP) FINAL CONSULTATION OCTOBER 2021 AND TO CONSIDER ANY RESPONSE

The Civic and Office Manager's report was **NOTED**.

Following a brief discussion, Members **AGREED** that the Infrastructure Investment Plan Consultation proforma should be returned to Arun District Council, with updates in relation to the Urban Greening Project, and further **AGREED** that no new infrastructure projects be identified at this time.

31. CORRESPONDENCE

The Committee noted receipt of correspondence previously circulated.

The Meeting closed at 4.47pm

**PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE
CANCELLED PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 12th OCTOBER
2021 FOR WHICH MEMBERS OF THE COMMITTEE WERE CANVASSED FOR THEIR OPINIONS AND
CORRESPONDING COMMENTS SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
(LISTS DATED 17th, 24th SEPTEMBER, AND 1st OCTOBER 2021)**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/216/21/HH</u> 32 Wellington Road Bognor Regis PO21 2RR</p>	<p>Erection of single storey rear and side extension</p>	<p>NO OBJECTION</p>
<p><u>BR/219/21/HH</u> 25 Hillsboro Road Bognor Regis PO21 2DX</p>	<p>Erection of single storey side extension</p>	<p>NO OBJECTION</p>
<p><u>BR/201/21/PL</u> Ravenna Richmond Avenue West Bognor Regis PO21 2YG</p>	<p>Erection of a new building comprising of 3 No apartments (2 No 2 bed units & 1 No 1 bed unit), including alterations to the fenestration of the existing building (resubmission following BR/176/20/PL). This site is in CIL Zone 4 (Zero Rated) as flats</p>	<p>OBJECTION - Members unanimously objected to planning application BR/201/21/PL on the material planning grounds of Access and Highways safety - specifically access by emergency vehicles; the proposed layout and density of the buildings and resulting over development; and traffic generation. It is not felt that the grounds on which the original application (BR/176/20/PL) was refused have been addressed in this resubmission. For example, that the development results in an intensification of use of the proposal site that adversely affects the character of an existing building occupying the site and the character of established residential area which</p>

<p><i>BR/201/21/PL (cont.) Ravenna Richmond Avenue West Bognor Regis PO21 2YG</i></p>		<p>would affect neighbouring amenities and would fail to provide an adequate area of amenity space which would demonstrably harm the amenities of future and existing occupants; contrary to Policies D SP1, D DM1 and QE SP1 of the Arun Local Plan and relevant paragraphs of the NPPF. Furthermore, whilst parking spaces are now proposed, they do not meet the number required by ADC and would be subject to approval from WSCC in relation to a vehicle crossover licence.</p>
<p><u>BR/218/21/PL</u> CPR Ltd Unit 1 Dickenson Place Bognor Regis PO22 9QU</p>	<p>Provision of specialist paint booth in existing light industrial building including roof ducts/vents. This site is in CIL Zone 4 (Zero Rated) as other development</p>	<p>NO OBJECTION</p>
<p><u>BR/222/21/PL</u> Vincent House 75 Highfield Road Bognor Regis PO22 8PD</p>	<p>Creation of 1 No 1 Bed & 1 No 2 bed Units to roof space of existing block with 2 No new car parking space and revised access provision. This site is in CIL Zone 4 (Zero Rated) as flats</p>	<p>OBJECTION The addition of the proposed new units brings the total number of units for this development to that proposed in planning application BR/215/18/PL. Bognor Regis Town Council objected to planning application BR/215/18/PL on the grounds that the proposal did not include sufficient parking provision to meet the needs of future occupiers in accordance with the residential parking standards in use at the time and that it would result in an increase in pressure for on-street parking spaces which would be</p>

<p><i>BR/222/21/PL (cont.)</i> <i>Vincent House</i> <i>75 Highfield Road</i> <i>Bognor Regis</i> <i>PO22 8PD</i></p>		<p>harmful to the amenity of local residents by way of increased conflict/competition for existing spaces and the need for residents to park further away from their dwelling. It was therefore contrary to policies T SP1 and QE SP1 of the Arun Local Plan. This issue was upheld, at appeal, by the Planning Inspector who themselves concluded that "the proposed development would result in an increase in pressure for on-street parking spaces and therefore would be significantly harmful to the living conditions of future occupiers and existing residents". Members continue to be of the opinion that the addition of a further 2 units on this site would increase pressure for on-street parking and Bognor Regis Town Council, therefore, object to planning application BR/222/21/PL.</p>
<p><u>BR/224/21/HH</u> 3 Glencathara Road Bognor Regis PO21 2SF</p>	<p>Replacement conservatory with change of roof from pitch to flat roof</p>	<p>NO OBJECTION</p>
<p><u>BR/225/21/T</u> Hardy House 25 Nelson Road Bognor Regis PO21 2RY</p>	<p>Crown reduction of 1 No. Sycamore tree to height approx. 10m and spread approx. 8m</p>	<p>NO OBJECTION subject to the approval of the ADC Arboriculturist. It is recommended, if approved, that no work should be carried out if any birds or bats are nesting.</p>

<u>APPENDIX 2</u> <u>PLANNING AND LICENSING COMMITTEE MEETING HELD ON 2nd NOVEMBER 2021</u> <u>REPRESENTATIONS ON PLANNING APPLICATIONS ON LISTS DATED 8th, 15th AND 22nd OCTOBER 2021</u>		
<u>BR/234/21/PL</u> Butlin's Upper Bognor Road Bognor Regis PO21 1JJ	Rear extension to the existing temporary venue (Studio 36) to accommodate back of house facilities and associated works. This site is in CIL Zone 4 (Zero Rated) as other development	NO OBJECTION
<u>BR/232/21/PL</u> Butlin's Upper Bognor Road Bognor Regis PO21 1JJ	Retention of existing temporary venue (Studio 36) which accommodates performance stage and seating, including mechanical ventilation system/external plant equipment, for an additional temporary period of 2 years (24 months) from the end of the 1-year period (ending 11 March 2022) granted for BR/292/20/PL. Also being applied for is a 1-night exemption from the restriction on hours of use approved under BR/292/20/PL (latest use of venue 23:00, latest egress of venue by 23:30) for New Year's Eve only to allow the use of the venue until 00:30 and egress of the venue by 01:00. This site is in CIL Zone 4 (Zero Rated) as other development	NO OBJECTION
<u>BR/221/21/PL</u> Bognor Rugby Football Club Hampshire Avenue PO21 5JH	Variation of condition following grant of BR/93/18/PL relating to Condition No 2 - approved plans	NO OBJECTION
<u>BR/233/21/HH</u> 77 Hillsboro Road Bognor Regis PO21 2DY	Hip to gable loft conversion with 2 x side dormers	NO OBJECTION

<p><u>BR/235/21/HH</u> 15 Mayfield Road Bognor Regis PO21 5NA</p>	<p>Erection of single storey rear extension</p>	<p>NO OBJECTION</p>
<p><u>BR/237/21/T</u> 4 Monterey Gardens Bognor Regis PO21 2FY</p>	<p>Fell 1 No. Ash tree</p>	<p>NO OBJECTION</p>
<p><u>BR/213/21/HH</u> 12-14 The Steyne Bognor Regis PO21 1TP</p>	<p>Erection of front porch extension, installation of first floor double balcony and external facade alterations (This application may affect the character and appearance of The Steyne, Bognor Conservation Area)</p>	<p>NO OBJECTION</p>
<p><u>BR/242/21/OUT</u> Land rear of 94-100 Hook Lane Bognor Regis PO22 8AT</p>	<p>Outline application with all matters reserved except access for the demolition of existing bungalow to form new access for 6 No. detached chalet dwellings (resubmission following BR/124/21/OUT). This application may affect the setting of listed buildings & may affect the character & appearance of the Upper Bognor Road & Mead Lane Conservation Area</p>	<p>NO OBJECTION</p>
<p><u>BR/243/21/PO</u> Flat 4 Anglesea Court 11 Victoria Road South Bognor Regis PO21 2AA</p>	<p>Application under S106A (3) to modify the age restriction obligation on the legal agreement dated 6th April 1987 linked to planning permission BR/517/85</p>	<p>NO OBJECTION</p>
<p><u>BR/229/21/HH</u> 25 Pevensey Road Bognor Regis PO21 5NS</p>	<p>First floor side extension, mansard roof extension with 2 x side dormers and installation of crossover</p>	<p>NO OBJECTION</p>

<p><u>BR/240/21/PL</u> 9 Annandale Avenue Bognor Regis PO21 2ES</p>	<p>Change of use from a House of Multiple Occupation (class C4 up to 6 unrelated people) to a House of Multiple Occupation with over 6 unrelated people (Sui Generis). Construction of a first-floor rear extension over the kitchen and ground floor single storey extension remodelling the ground floor to create a new entrance and the replacement of the existing front door with a window. Removal of the existing chimney to the rear of the property and the removal of the small window on the 2nd floor (N E Elevation)</p>	<p>OBJECTION Due to a proliferation of smaller household typologies (and commensurate increase in population density) demand for parking has increased considerably which has led to amenity issues deriving from parking demands. Such amenity issues have involved anti-social blocking of driveways and overspill parking on roads which have prevented emergency service vehicles from using nearby streets. There would appear to be only off-road parking space outside the property at this current time. Permitting the proposed change of use from a House of Multiple Occupation (class C4 up to 6 unrelated people) to a House of Multiple Occupation with over 6 unrelated people (Sui Generis) would result in intensification of use that adversely affects the character of the area which would affect public and neighbouring amenities, and would result in the generation of excessive parking demands which would harm nearby public amenity, contrary to Policies H SP4 and QE SP1 of the Arun Local Plan.</p>
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**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING OF THE
 PLANNING AND LICENSING COMMITTEE TO BE HELD ON 23rd NOVEMBER 2021
 (AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 29th OCTOBER, 5th AND 12th NOVEMBER 2021)**

<p><u>BR/230/21/PL</u> 1 London Road Bognor Regis PO21 1PQ</p>	<p>Installation of new shopfront. This site is in CIL Zone 1 (Zero Rated) as other development</p>	<p><i>Comment by 25-NOV-21</i></p>
<p><u>BR/246/21/HH</u> 93 Chichester Road Bognor Regis PO21 5AE</p>	<p>Conversion of roofspace to habitable use to include a rear flat roof dormer and conversion of roof from hip to gable end</p>	<p><i>Comment by 25-NOV-21</i></p>
<p><u>BR/236/21/PL</u> Deal House 11-15 Sturges Road Bognor Regis PO21 2AH</p>	<p>Demolition of existing garage and replacement with 1 No. 1 bedroom self-contained unit. Additional cycle store and bin storage amendments. This application is in CIL Zone 4 and is CIL liable as new dwelling</p>	<p><i>Comment by 02-DEC-21</i></p>
<p><u>BR/250/21/PL</u> Unit 5 Dickinson Place Bognor Regis PO22 9QU</p>	<p>Ground & first floor extensions. This site is in CIL Zone 4 (Zero Rated) as other development</p>	<p><i>Comment by 02-DEC-21</i></p>
<p><u>BR/253/21/L</u> 65-71 Upper Bognor Road Bognor Regis PO21 1HR</p>	<p>Listed building consent for alterations to four listed buildings involving insertion of new windows, insertion of a new staircase, repairs and reinforcement of existing timber floors and roofs, removal of internal walls, forming openings in existing internal walls, erection of new internal partitions; extension of a listed building to create an office and warden's</p>	<p><i>Comment by 09-DEC-21</i></p>

<p><i>BR/253/21/L (cont.)</i> <i>65-71 Upper Bognor Road</i> <i>Bognor Regis</i> <i>PO21 1HR</i></p>	<p>accommodation; erection of new building consisting of 3 No. flats, offices and workshops; creation of new private gardens, separation of this part of the site from the wider University campus, creation of a shared landscaped courtyard, creation of areas for parking and storage for bins and cycles</p>	
<p><u>BR/252/21/PL</u> 65-71 Upper Bognor Road Bognor Regis PO21 1HR</p>	<p>Alterations to four listed buildings, extension of a listed building to create an office and warden's accommodation, erection of new building consisting of 3 No. flats, offices and workshops; creation of new private gardens, separation of this part of the site from the wider University campus, creation of a shared landscaped courtyard, areas for parking, and storage for bins and cycles. This application affects the setting of listed buildings and affects the character & appearance of the Upper Bognor Road & Mead Lane Conservation Area. It is in CIL Zone 4 (Zero Rated) as flats & other development</p>	<p><i>Comment by 09-DEC-21</i></p>
<p><u>BR/231/21/PL</u> 1 London Road Bognor Regis PO21 1PQ</p>	<p>Installation of extraction system. This site is in CIL Zone 4 (Zero Rated) as other development</p>	<p><i>Comment by 09-DEC-21</i></p>
<p><u>BR/254/21/HH</u> 3 Nelson Road Bognor Regis PO21 2RY</p>	<p>Erection of first floor side extension</p>	<p><i>Comment by 09-DEC-21</i></p>

<p><u>BR/255/21/HH</u> 45 Annandale Avenue Bognor Regis PO21 2ES</p>	<p>Erection of single storey rear extension following the demolition of existing rear conservatory</p>	<p><i>Comment by 09-DEC-21</i></p>
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**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING -
23rd NOVEMBER 2021**

AGENDA ITEM 7 - TO FURTHER CONSIDER THE MOTION FROM CLLR. M. STANLEY, AS AGREED AT THE COUNCIL MEETING HELD 1st NOVEMBER 2021 (MIN. 113 REFERS), IN RELATION TO THE BOGNOR REGIS GATEWAY LOCATION (PICTUREDROME/TRAIN STATION AND REYNOLDS BUILDING AREA)

REPORT BY THE CIVIC & OFFICE MANAGER

FOR DECISION

At the Council Meeting held 1st November, Members considered the following Motion from Cllr. M. Stanley: -

"This Council acknowledges the importance of the Bognor Regis gateway location (Picturedrome/Train Station and Reynolds Building area) and notes the considerable investment already made here, £600k on Station Square, £500k Station Road public realm improvements and £2m on the railway station. This area has also seen further improvements more recently with the opening of 'The Track', the relocation of Heygates Bookshop and the significant improvements underway at the Picturedrome Cinema. This Council believes the Bognor Regis gateway location is a key area within the town centre and it is vitally important to present the right tone when welcoming both visitors and residents alike to the town centre. Therefore we resolve to write to WSCC requesting they explore a pedestrianised or shared-space area for the junctions in and around the Bognor Regis gateway location. This Council further resolves to write to ADC, the Bognor Regis BID and the Bognor Regis Regeneration Board for their support in this project."

Following discussion, Members resolved to agree to support Cllr. Stanley's Motion and instructed that it be included on the Agenda for the next Planning and Licensing Committee Meeting, with a letter subsequently being sent to both Arun District Council and West Sussex County Council outlining the Town Council's proposal for a pedestrianised or shared-space area for the junctions in and around the Bognor Regis gateway location, asking for support and that the project be included when the Arun Growth Deal is refreshed.

However, it had been further agreed, at the Council Meeting, that non-Committee Members would email the Civic & Office Manager with their input for the proposal outline by Monday 15th November 2021.

To date, no Member has emailed the Civic & Office Manager with an outline of their proposals for the pedestrianised or shared-space and it is, therefore, the Officer recommendation that this matter be deferred to the next Planning and Licensing Committee Meeting to allow time for non-Committee Members to have some input.

DECISIONS

Do Members wish to discuss and **AGREE** outline proposals, for a pedestrianised or shared-space area for the junctions in and around the Bognor Regis gateway location, to be included in a letter to be sent to Arun District Council and West Sussex County Council asking for their support and that the project be included when the Arun Growth Deal is refreshed?

Or

Do Members **AGREE** to **DEFER** this item until the Planning and Licensing Committee Meeting, to be held 7th December 2021, to allow more time for non-Committee Members to email the Civic & Officer Manager with an outline of their proposals?

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING -
23rd NOVEMBER 2021**

AGENDA ITEM 8 - CORRESPONDENCE

REPORT BY THE CIVIC & OFFICE MANAGER FOR INFORMATION

1. ADC - Notification that the Barnham and Eastergate Neighbourhood Development Plan Review has successfully passed examination.
2. ADC - Notification that that Yapton Parish Council has submitted to Arun District Council Local Planning Authority Area (LPAA), their Plan Modification Proposal under Part 5 of the Neighbourhood Planning (General) Regulations 2012.
3. Save Aldingbourne Rife Footpaths Action Group - Newsletter 5. Circulated to all Councillors.
4. ADC – Notification that planning application BR/222/21/PL (Vincent House, 75 Highfield Road, Bognor Regis), to which the Town Council objected, will be determined by the Planning Committee on 24th November 2021.