



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

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Dear Sir/Madam,

MEETING OF THE PLANNING AND LICENSING COMMITTEE

I hereby give you Notice that a Meeting of the Planning and Licensing Committee of the Bognor Regis Town Council will be held in Studio 1, Regis Centre, Belmont Street, Bognor Regis at **4pm on TUESDAY 31st AUGUST 2021.**

All Members of the Planning and Licensing Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee.)

It is intended that the meeting may be viewed remotely via the Town Council's Facebook page.

DATED this 24th day of AUGUST 2021

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Town Council Meeting held 4th May 2021
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.
Members and Officers should make their declaration by stating:
 - a) the item they have the Interest in
 - b) whether it is a Disclosable Pecuniary or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote

- e)if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
4. To approve the Minutes of the Online Planning and Licensing Committee Meeting held on 27th April 2021
 5. Adjournment for public question time and statements
 6. To consider the Terms of Reference for the Planning and Licensing Committee and to make any necessary recommendations on proposed changes to the Policy and Resources Committee
 7. To Note the planning applications ratified at the Council Meeting held 5th July 2021
 8. To ratify responses made to planning applications on lists dated between 25th June 2021 and 30th July 2021, made under delegated authority
 9. To consider Planning Applications on Lists dated 6th, 13th and 20th August 2021
 10. To consider Premises Licence Applications, including any variations and any other Licence Applications
 11. To consider and agree any attendance at a WSCC consultation webinar in relation to the Draft West Sussex Transport Plan 2022-2036
 12. Correspondence received since the last meeting held on 27th April 2021

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



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MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE

HELD ON TUESDAY 27th APRIL 2021

PRESENT ONLINE:

Cllr. S. Goodheart (Chairman), Cllrs: J. Barrett,
Mrs. S. Daniells, Ms. A. Sharples and Mrs. J. Warr

IN ATTENDANCE ONLINE:

Mrs. J. Davis (Civic & Office Manager and
Meeting Host)
Mrs. G. Frost (Town Clerk)
No members of the public attended via Zoom
(at start of meeting)
7 members of the public watching via Facebook
(at start of meeting)

The Meeting opened at 4.03pm

390. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the Meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

Apologies for absence had been received from Cllr. Smith, owing to personal reasons.

No apologies for absence had been received from Cllr. Erksine.

391. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

If a Member were required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

392. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 6th APRIL 2021

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 6th April 2021. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee **APPROVED** the Minutes of the Online Meeting held on 6th April 2021 as an accurate record of the proceedings and the Chairman duly signed them.

393. ADJOURNMENT FOR PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no public questions or statements.

394. TO RECEIVE THE CLERK'S REPORT

There was nothing to report.

395. TO RATIFY ANY PAVEMENT LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

The following decisions were **RATIFIED**:

- Licence Application Number: 114688 in relation to Mitchell's Travel, 2 London Road Bognor Regis - Members **AGREED** to offer **NO OBJECTION** to the application to place 4 tables and 16 chairs directly outside the premises from 8am until 7pm Monday to Saturday and 8am to 5pm on Sundays.
- Licence Application Number: 114702 in relation to London Road Café, 6-8 London Road, Bognor Regis – Members **AGREED** to offer **NO OBJECTION** to the application to place 11 tables and 44 chairs directly outside the premises from 8am until 6pm Monday to Sunday.

396. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 2nd AND 9th APRIL 2021

396.1 The Committee noted that there were no views from other Town Councillors to report.

396.2 The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

396.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

397. TO CONSIDER PREMISES LICENCE APPLICATIONS, INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There were no applications to consider.

398. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated.

The Meeting closed at 4.41pm

<u>APPENDIX 1</u> <u>ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 7th APRIL 2021</u> <u>REPRESENTATIONS ON PLANNING APPLICATIONS ON LISTS DATED 2nd AND 9th APRIL 2021</u>		
BR/86/21/PL 29 Highcroft Crescent Bognor Regis PO22 8DH	Convert existing bungalow in to 1 No. 3 bed bungalow and 1 No. 2 bed bungalow. This application is in CIL Zone 4 and is CIL Liable as new dwelling	NO OBJECTION
BR/89/21/A 4C London Road Bognor Regis PO21 1PY	Installation of 2 x fascia signs and 1 x hanging sign	NO OBJECTION
BR/91/21/HH 84a Victoria Drive Bognor Regis PO21 2TA	Removal of existing attached garage and erection of single storey side extension	NO OBJECTION
BR/94/21/PL 32 William Street Bognor Regis PO21 1DL	Loft conversion, dormer extensions and conversion of the property into 2 x self-contained apartments	NO OBJECTION
BR/93/21/PL 22 Neville Road Bognor Regis PO22 8BN	Erection of a single storey one bed dwelling house with private amenity space, car parking space and refuse / recycling store	NO OBJECTION

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING -
31st AUGUST 2021**

**AGENDA ITEM 7 - TO NOTE THE PLANNING APPLICATIONS RATIFIED AT
THE COUNCIL MEETING HELD 5th JULY 2021**

REPORT BY THE CIVIC & OFFICE MANAGER

FOR NOTING

At the Town Council Meeting held on 5th July 2021, a list of planning applications advertised between 23rd April and 18th June with the corresponding comments of this Committee that were submitted to Arun District Council by the Town Clerk under their Delegated Authority, was reported and subsequently ratified by Members (attached as **Appendix 1**).

DECISION

Members are invited to **NOTE** that the comments agreed by the Planning and Licensing Committee in reference to planning applications on lists dated between 23rd April and 18th June were ratified at the Full Council Meeting held 5th July 2021.

PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE CANCELLED PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 18th MAY 2021 FOR WHICH MEMBERS OF THE COMMITTEE WERE CANVASSED FOR THEIR OPINIONS AND CORRESPONDING COMMENTS SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 23rd, 30th APRIL AND 7th MAY 2021)

<p><u>BR/85/21/HH</u> <u>12 Cavendish Road</u> Bognor Regis PO21 2JW</p>	<p>Proposed Flat Roof Balcony and open framed and top glazed Veranda Unit</p>	<p>OBJECTION on the material planning grounds that Members consider the proposals to cause overlooking and loss of privacy, thereby having a negative impact on neighbouring properties. Furthermore, Members feel that the design and appearance is out of keeping with the characteristics of the surrounding area.</p>
<p><u>BR/120/21/PL</u> <u>The Royal Hotel</u> The Esplanade Bognor Regis PO21 1SZ</p>	<p>Variation of condition 2 imposed under BR/257/20/PL relating to approved plans</p>	<p>NO OBJECTION</p>
<p><u>BR/96/21/A</u> <u>Chichester Road</u> Bognor Regis</p>	<p>Retention of a non-illuminated free standing sign</p>	<p>NO COMMENT as this planning application has been submitted by Bognor Regis Town Council.</p>
<p><u>BR/97/21/A</u> <u>Aldwick Road</u> Bognor Regis</p>	<p>Retention of a non-illuminated free standing 'welcome' sign</p>	<p>NO COMMENT as this planning application has been submitted by Bognor Regis Town Council.</p>

<p><u>BR/98/21/A</u> <u>Upper Bognor Road</u> Bognor Regis</p>	<p>Retention of a free standing non illuminated 'Welcome' sign</p>	<p>NO COMMENT as this planning application has been submitted by Bognor Regis Town Council.</p>
<p><u>BR/107/21/PL</u> <u>283-285 Chichester Road</u> Bognor Regis PO21 5AH</p>	<p>Replacement of semi-detached buildings with terrace of 3 No. houses. This site is in CIL Zone4 & is CIL Liable as replacement dwellings</p>	<p>NO OBJECTION</p>
<p><u>BR/124/21/OUT</u> <u>To Rear of 94-100 Hook Lane</u> Bognor Regis PO22 8AT</p>	<p>Outline application with all matters reserved except for access for demolition of existing bungalow to form new access and residential development of 6 No. chalet houses. This application affects the setting of the Upper Bognor Road & Mead Lane Conservation area</p>	<p>OBJECTION on the material planning grounds that Members consider this proposal to be over-development, as a result of the layout and density of buildings. Additionally, permitting the proposals on this site could see further loss of ecological habitat in an area that only recently suffered a loss with the development of the Technology Park on adjacent land. Members are also concerned at the visual impact that this proposal may create.</p>
<p><u>BR/301/20/PL</u> <u>2 London Road</u> Bognor Regis PO21 1QU</p>	<p>Alteration, conversion and partial demolition of existing building including the addition of 2nd floor extension to form 3 No one bed apartments with associated refuse & cycle storage. This site is in CIL Zone 4 (Zero Rated) as flats</p>	<p>NO OBJECTION</p>
<p><u>BR/123/21/HH</u> <u>112 Victoria Drive</u> Bognor Regis PO21 2EJ</p>	<p>Erection of side and rear extension following demolition of existing conservatory</p>	<p>NO OBJECTION</p>

PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE CANCELLED PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 8th JUNE 2021 FOR WHICH MEMBERS OF THE COMMITTEE WERE CANVASSED FOR THEIR OPINIONS AND CORRESPONDING COMMENTS SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 14th, 21st AND 28th MAY 2021)

<p><u>BR/108/21/HH</u> <u>49 Chestnut Grove</u> Bognor Regis PO22 9JF</p>	<p>Erection of single storey rear extension and side porch</p>	<p>NO OBJECTION</p>
<p><u>BR/109/21/A</u> <u>53 Hawthorn Road</u> Bognor Regis PO21 2BW</p>	<p>Installation of various signage</p>	<p>NO OBJECTION</p>
<p><u>BR/127/21/HH</u> <u>12 Ivydale Road</u> Bognor Regis PO21 5LX</p>	<p>Erection of front porch extension</p>	<p>NO OBJECTION</p>
<p><u>BR/122/21/HH</u> <u>3 Sandymount Close</u> Bognor Regis PO22 9EL</p>	<p>Erection of rear extension</p>	<p>NO OBJECTION</p>
<p><u>BR/133/21/CLE</u> <u>62 Ockley Road</u> Bognor Regis PO21 2HR</p>	<p>Lawful development certificate for use as existing large HMO</p>	<p>NO OBJECTION</p>
<p><u>BR/135/21/PL</u> <u>Aronel Cottage Nursing Home</u> 5-11 Highfield Road Bognor Regis PO22 8BQ</p>	<p>Three storey side extension, additional 16 double bedrooms with en-suite, lift & additional living accommodation (resubmission following BR/234/20/PL). This site is in CIL Zone 4 (Zero Rated) as other development</p>	<p>NO OBJECTION</p>

[BR/129/21/OUT](#)
[26 Burnham Avenue](#)
Bognor Regis
PO21 2JU

Outline application with all matters reserved for 10 new dwellings consisting of 1 No. 1 bed property, 8 No. 2 bed properties and 1 No. 4 bed property with associated services, landscaping, car parking & amenity (resubmission following BR/190/20/OUT)

OBJECTION Members object to the proposals set out in planning application BR/129/21/OUT on the material planning grounds of: - access and highway safety; traffic generation; overbearing nature of the proposal; design and appearance; visual impact; layout and density of buildings; loss of ecological habitat.

Policy D SP1 of the Arun Local Plan 2011-2031 stipulates that the design should reflect the characteristics of the site and local area. Members were of the opinion that these proposals do not meet this criteria and show a lack of sensitive understanding of the site/context and does not respond to locally distinctive patterns of development. The scale of the proposed development detracts from the local and wider area's character and is not within the general confines of the overall character. The proposed dwellings would, by virtue of its layout, siting and size, result in an overdevelopment of the site and have an overbearing impact on the neighbouring properties.

Members are concerned that this proposal will have a significant impact on the road network. The plans fail to demonstrate that this development

		will not impact on existing capacity of public highways to accommodate parking and is, therefore, contrary to Policy 8b of the Bognor Regis Neighbourhood Development Plan 2015-2030.
BR/139/21/HH 35 Westingway Bognor Regis PO21 2XX	Erection of single storey rear extension following the demolition of existing workshop	NO OBJECTION

PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE CANCELLED PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 29th JUNE 2021 FOR WHICH MEMBERS OF THE COMMITTEE WERE CANVASSED FOR THEIR OPINIONS AND CORRESPONDING COMMENTS SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 4th, 11th AND 18th JUNE 2021)

<p><u>BE/87/21/OUT</u> <u>Nursery Fields</u> Land to the North of Chalcraft Lane West Bersted PO21 5TS</p>	<p>Outline application with all matters, except for site access, reserved for the development of up to 225 residential units with associated infrastructure, open space and vehicular and pedestrian access (resubmission following BE/148/20/OUT). This application affects a Public Right of Way</p>	<p>OBJECTION Bognor Regis Town Council OBJECT to planning application BE/87/21/OUT on the material planning grounds of traffic generation, resulting in increased traffic movements arising from the proposed development.</p>
<p><u>BR/145/21/HH</u> <u>Little Haven</u> Thorndene Avenue Bognor Regis PO21 2TP</p>	<p>Erection of single storey rear extension with associated internal alterations</p>	<p>NO OBJECTION</p>
<p><u>BR/152/21/HH</u> <u>38 Ash Grove</u> Bognor Regis PO22 9JH</p>	<p>Loft conversion with 2 x dormers</p>	<p>NO OBJECTION</p>
<p><u>BR/162/21/PL</u> <u>35 Glamis Street</u> Bognor Regis PO21 1DJ</p>	<p>Application for the continued use as a 7 No. HMO (Sui Generis) due to change of ownership</p>	<p>NO OBJECTION</p>
<p><u>BR/154/21/PO</u> <u>55 & 57 West Street</u> Bognor Regis PO21 1XB</p>	<p>Application to modify planning obligation dated 13/01/1989 under reference BR/424/88 to remove age restriction obligation</p>	<p>NO OBJECTION</p>

<p><u>BR/165/21/PL</u> <u>Blake House</u> 71 High Street Bognor Regis PO21 1RZ</p>	<p>Change of use from class sui generis (drinking establishment) to Class E (a) shop. This application affects the character & appearance of The Steyne, Bognor Regis Conservation Area & is in CIL Zone 4 (Zero Rated) as other development</p>	<p>NO OBJECTION</p>
<p><u>BR/131/21/HH</u> <u>78 Orchard Way</u> Bognor Regis PO22 9HP</p>	<p>Dropped kerb</p>	<p>NO OBJECTION</p>
<p><u>BR/134/21/PL</u> <u>Clayton House</u> 1-3 Elm Grove Bognor Regis PO21 2SW</p>	<p>Sub-division of existing four-bedroom flat on first and second floors to create 2no. 1-bedroom flats, insertion of three dormer windows at second floor, insertion of rooflights to north and south elevations and removal of window to western elevation. This site is in CIL Zone 4 (Zero Rated) as flats</p>	<p>NO OBJECTION</p>
<p><u>BR/157/21/HH</u> <u>18A Devonshire Road</u> Bognor Regis PO21 2SY</p>	<p>Conversion of roofspace to habitable use to include 2 x rooflights and alterations to fenestration</p>	<p>NO OBJECTION</p>

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING -
31st AUGUST 2021**

AGENDA ITEM 8 - TO RATIFY RESPONSES MADE TO PLANNING APPLICATIONS ON LISTS DATED BETWEEN 25th JUNE 2021 AND 30th JULY 2021, MADE UNDER DELEGATED AUTHORITY

REPORT BY THE CIVIC & OFFICE MANAGER

FOR RATIFICATION

Due to the expiration of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, on Friday 7th May 2021, the Planning and Licensing Meetings scheduled to be held on 20th July and 10th August were cancelled. Members of the Planning and Licensing Committee were instead canvassed for their opinion on the applications on the Lists dated between 25th June and 30th July 2021, and corresponding comments were submitted to Arun District Council by the Town Clerk under their Delegated Authority (attached to this report as **Appendix 1**).

DECISION

Members are invited to **RATIFY** the responses made to planning applications on lists dated between 25th June 2021 and 30th July 2021, made under Delegated Authority.

**PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE
 CANCELLED PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 20th JULY 2021
 FOR WHICH MEMBERS OF THE COMMITTEE WERE CANVASSED FOR THEIR OPINIONS AND
 CORRESPONDING COMMENTS SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
 (AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 25th JUNE, 2nd AND 9th JULY 2021)**

<p><u>BR/137/21/L</u> BergheStede 1 Shripney Road Bognor Regis PO22 9LW</p>	<p>Listed building consent for replacement of existing non-original sash windows with retention of existing frames</p>	<p>NO OBJECTION</p>
<p><u>BR/153/21/A</u> Bognor Regis Railway Station Station Road Bognor Regis PO21 1BP</p>	<p>Installation of 1 x non-illuminated hanging sign (This application may affect the character and appearance of the Bognor Regis Railway Station Conservation Area and a listed building)</p>	<p>NO OBJECTION</p>
<p><u>BR/173/21/HH</u> 37 Murina Avenue Bognor Regis PO21 2BD</p>	<p>Single storey side extension</p>	<p>NO OBJECTION</p>
<p><u>BR/174/21/T</u> The Maples 45 Victoria Drive Bognor Regis PO21 2TQ</p>	<p>Various works to various trees</p>	<p>NO OBJECTION</p>

**PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE
CANCELLED PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 10th AUGUST
2021 FOR WHICH MEMBERS OF THE COMMITTEE WERE CANVASSED FOR THEIR OPINIONS AND
CORRESPONDING COMMENTS SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 16th, 23rd and 30th JULY 2021)**

<p>BR/180/21/T 4 The Orchard Close Bognor Regis PO21 2PT</p>	<p>Fell 1 No. Sycamore tree in rear back garden 3m from house and replace with either Willow or Silver Birch as directed</p>	<p>NO OBJECTION</p>
<p>BR/175/21/HH 2 Frith Road Bognor Regis PO21 5LL</p>	<p>Proposed single storey rear and side extension</p>	<p>NO OBJECTION</p>
<p>BR/119/21/PL Rear of 73-75 Aldwick Road Bognor Regis PO21 2NW</p>	<p>Change of use from Class E (retail)/B8 storage to C3 residential & the creation of 3 No. dwelling units through the conversion of the rear of nos. 73 & 75 & the erection of a part single storey/part two storey rear extension with associated amenity space & refuse/recycling stores. This site is in CIL Zone 4 (Zero Rated) as flats</p>	<p>OBJECTION The development results in an intensification of use that adversely affects the character of the area which would affect public and neighbouring amenities, would result in the generation of excessive parking demands which would harm nearby public amenity; contrary to Policies H SP4, QE SP1 and T SP1 of the Arun Local Plan.</p> <p>The proposal would have the appearance of an unduly cramped form of development which is out of character and would have an unacceptable impact on the established pattern of development in</p>

<i>BR/119/21/PL (cont.)</i>		the locality in conflict with policies D DM1 and D SP1 of the Arun Local Plan and Part P of the Arun Design Guide.
BR/182/21/PL Bognor Regis Cricket Club Hawthorn Road Bognor Regis PO21 2UU	Install a new non-turf practice batting facility to the North-West corner of Bognor sports field and cricket club. This site is in CIL Zone 4 (Zero Rated) as other development	NO OBJECTION

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING OF THE
 PLANNING AND LICENSING COMMITTEE TO BE HELD ON 31st AUGUST 2021
 (AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 6th, 13th AND 20th AUGUST 2021)**

<p><u>BR/184/21/HH</u> 39 Pevensey Road Bognor Regis PO21 5NS</p>	<p>Erection of single storey side extension</p>	<p><i>Comment by 03-SEP-21</i></p>
<p><u>BR/190/21/HH</u> 57 Chichester Road Bognor Regis PO21 2XH</p>	<p>Hip to gable extension with rear flat roof dormer</p>	<p><i>Comment by 03-SEP-21</i></p>
<p><u>BR/172/21/HH</u> 41 Ash Grove Bognor Regis PO22 9JT</p>	<p>Erection of an outbuilding following demolition of existing outbuildings</p>	<p><i>Comment by 10-SEP-21</i></p>
<p><u>BR/189/21/HH</u> 2A Merchant Street Bognor Regis PO21 1QH</p>	<p>Installation of 1 x rear dormer</p>	<p><i>Comment by 10-SEP-21</i></p>
<p><u>BR/198/21/HH</u> 88B Nyewood Lane Bognor Regis PO21 2TT</p>	<p>Single storey rear extension</p>	<p><i>Comment by 17-SEP-21</i></p>

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING -
31st AUGUST 2021**

**AGENDA ITEM 11 - TO CONSIDER AND AGREE ANY ATTENDANCE AT A
WSCC CONSULTATION WEBINAR IN RELATION TO THE DRAFT WEST
SUSSEX TRANSPORT PLAN 2022-2036**

REPORT BY THE CIVIC & OFFICE MANAGER

FOR DECISION

The West Sussex Transport Plan (WSTP) is being reviewed to update the County Council's strategic approach to investment in, and management of, the transport network. They are consulting on this draft version of the [Plan](#) to get feedback on its content and the strategies that it sets out. Subject to the consultation feedback it is expected that the plan will be adopted in early 2022.

WSCC's pre-existing West Sussex Transport Plan 2011-2026 is available to view at: [www.westsussex.gov.uk/ltp\(External link\)](http://www.westsussex.gov.uk/ltp(External link)). They have also published a [snapshot](#) of the draft Plan as well as some background documents including a [Sustainability Appraisal](#) and associated [Scoping Report](#), [Habitats Regulation Assessment](#) report, an [Evidence Base Document](#) and a [Frequently Asked Questions](#) document.

A webinar is being hosted on Microsoft Teams during the consultation to introduce the draft plan and officers will be available to respond to questions. This will take place on Wednesday 8th September 2021, from 2pm until 3.30pm.

The consultation closes on 8th October 2021 and Members will be asked to consider and agree any response to the consultation at the Planning and Licensing Committee Meeting to be held 21st September 2021.

DECISION

Members are invited to **CONSIDER** and **AGREE** any attendance at the WSCC consultation webinar on 8th September 2021 in relation to the Draft West Sussex Transport Plan 2022-2036.

**BOGNOR REGIS TOWN COUNCIL
PLANNING AND LICENSING COMMITTEE MEETING -
31st AUGUST 2021**

**AGENDA ITEM 12 - CORRESPONDENCE RECEIVED SINCE THE LAST
MEETING HELD ON 27th APRIL 2021**

REPORT BY THE CIVIC & OFFICE MANAGER FOR INFORMATION

1. ADC - Notification of Travellers off Shripney Road, Bognor Regis
2. WSCC - Press Release: Upgrade ahead for traffic signals at busy Bognor Regis crossroads (Chichester Road/Town Cross Avenue/ Bersted Street)
3. WSCC - Notice of temporary closure to all traffic Nyton Road, Aldingbourne. The temporary closure is scheduled to commence on 24th May 2021 for up to 5 days (It is estimated to be completed on 26th May 2021), between the junctions with Westergate Street to Barnham Road, to undertake resurfacing works. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.
4. WSCC - Notice of temporary closure of Sea Lane, Middleton-on-Sea, adjacent to the pond. The temporary closure is scheduled to commence on 4th June 2021 for up to 5 days (It is estimated to be completed on 4th June 2021) whilst work is carried out repairing the carriageway. The restriction will be in place daytime only from 09:30 until 16:00 Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.
5. WSCC - Notice of temporary closure of Lower Bognor Road, Pagham. The temporary closure is scheduled to take place overnight on 8th and 9th June 2021 (2000hrs - 0600hrs). The closure is necessary for the removal of road studs in advance of surface dressing.
6. ADC - Notification that the Council has received the Examiner's report on the Aldingbourne Neighbourhood Development Plan Review. The Examiner's Report concludes that subject to the modifications in the report, the Plan should be 'made' by Arun District Council. It does not require a referendum.
7. ADC - Notification that a virtual Informal Hearing is to be held into the appeal on 22nd June 2021 in relation to planning application BR/86/20/PL (Aldwick House Care Home, 41-45 Nyewood Lane, Bognor Regis).
8. ADC - Travellers Update, 7th June 2021 - Woodland Park Sports Field, Angmering.
9. ADC - Notification that planning application BR/85/21/HH (12 Cavendish Road, Bognor Regis) is expected to be determined by the Planning Committee on 23rd June 2021 – subsequently cancelled until a later date.
10. WSCC - annual Public Rights of Way (PROW) Parish Report 2020.
11. WSCC - Public Notice - Temporary Traffic Regulation Order - High Street, Bognor Regis - Start date: 24/6/21.
12. ADC - HELAA Call for sites 2021.
13. ADC - Travellers update, 17th June 2021 - Rolls Royce factory, Newlands Road, Bognor Regis.
14. ADC - Decision Statement for Aldingbourne Neighbourhood Development Plan 2019-2031.

15. WSP - A259 Bognor Regis to Littlehampton Proposed Enhancements Consultation 21st June – 25th July 2021.
16. ADC - Publicising a Plan Modification Barnham and Eastergate Parish Council Proposal - Consultation 24th June to 19th August 2021 (by 5pm).
17. WSCC - Member's Newsletter - Highways, Transport and Planning.
18. WSCC - Public Notice Mead Lane, Bognor Regis - Start Date 19/072021.
19. ADC - Travellers Update, 28th June 2021 - Kingley Gate, Littlehampton.
20. ADC - Travellers Update, 1st July 2021 - Bilsham Road, Yapton.
21. WSCC - Public Notice Ash Grove, Bersted - start 25/07/21.
22. Correspondence from a resident of Chalcraft Lane in relation to Planning Application BE/87/21/OUT. Circulated to Councillors.
23. ADC - Notification that planning application BR/85/21/HH (12 Cavendish Road, Bognor Regis) is to be determined by the Planning Committee meeting at 2pm on 21st July 2021.
24. ADC - Travellers Update, 13th July 2021 - Yapton Road.
25. ADC - Notification that an appeal has been made to the Secretary of State against the decision of Arun District Council to refuse planning permission in relation to BE/148/20/OUT (Nursery Fields Land to the North of Chalcraft Lane, West Bersted, PO21 5TS).
26. WSCC - Road Closure date notification - Amberley Drive and surrounding cul-de-sacs, Bognor Regis - Various Dates - Western Arun.
27. ADC - Notification that planning application BR/129/21/OUT (26 Burnham Avenue) is to be determined by the Planning Committee on 28th July 2021.
28. WSP UK Ltd. - Extended: A259 Bognor Regis to Littlehampton Proposed Enhancements Consultation 21st June - 15th August 2021.
29. ADC - Aldingbourne NDP Review has been 'made'.
30. WSCC - Road Closure date notification - Ash Grove, Bognor Regis - Arun - 03/08/2021.
31. WSCC - Notification that Public Rights of Way Routine Maintenance in Bognor Regis will be carried out in September.
32. WSCC - Public Notice that Sussex Street (at the side of 1-8 Clock Walk), Bognor Regis, will be temporarily closed to all traffic on 6th September 2021 for up to 5 days (It is estimated to be completed on 10th September 2021). The closure is required for the safety of the public and workforce and will be in place 24hrs. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.
33. Solaris Lighting - Solar LED Street Lights.
34. WSCC - Public Notice that the use of (and parking on) High Street, Bognor Regis from junction with Hotham Park Roundabout to junction with Gloucester Road is temporarily prohibited from 01/09/2021 at 10.00 until 01/09/2021 at 14.00. This closure is necessary to allow Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC. Emergency vehicle, Residential and Pedestrian access will be maintained at all times. The alternative route for traffic will be signed on site. This restriction will be effective for a maximum of 5 days from the start date given above.