



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

E-mail: [bognortc@bognorregis.gov.uk](mailto:bognortc@bognorregis.gov.uk)

Dear Sir/Madam,

## **ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE**

I hereby give you Notice that an Online Meeting of the Planning and Licensing Committee of the Bognor Regis Town Council will be held at **4pm on TUESDAY 23<sup>rd</sup> FEBRUARY 2021** in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

All Members of the Planning and Licensing Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

The public will not be permitted to speak during the Meeting. However, an opportunity will be afforded to **Members of the Public** to have **Questions** put, or make **Statements** to, the Committee during an adjournment shortly after the meeting has commenced.

**NB: All Questions and Statements MUST be submitted in writing (preferably by email) and MUST be received by the Town Clerk before 9am on Tuesday 23<sup>rd</sup> February 2021.**

Online access to the Meeting will be via ZOOM using the following Webinar ID: [863-8000-7632](https://zoom.us/j/863-8000-7632). The meeting will also be streamed live to the 'Bognor Regis Town Council' Facebook page.

**PLEASE NOTE START TIME**

**DATED this 15<sup>th</sup> day of FEBRUARY 2021**

**CLERK TO THE COUNCIL**

**THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest  
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.  
Members and Officers should make their declaration by stating:  
a) the item they have the Interest in

- b) whether it is a Disclosable Pecuniary or Ordinary Interest
  - c) the nature of the Interest
  - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
  - e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
3. To approve the Minutes of the Online Meeting of the Planning and Licensing Committee held on 2<sup>nd</sup> February 2021
  4. Adjournment for the Chairman to read public questions and statements submitted in accordance with the requirements noted above
  5. To receive the Clerk's report
  6. To ratify any Pavement Licence application representations submitted by the Town Clerk in accordance with the delegated authority and process
  7. To consider Planning Applications on Lists dated 29<sup>th</sup> January, 5<sup>th</sup> and 12<sup>th</sup> February 2021
  8. To resolve to suspend Standing Orders (S.O. 7a) to consider revisiting the previous decision, or making further comment, following minor adjustment to planning application BR/244/20/PL - The Beach Hotel, Former Mud Club, Waterloo Square, Bognor Regis (Min. 307.3 of 10<sup>th</sup> November 2020 refers)
  9. To receive an update regarding planning application BR/244/20/PL - The Beach Hotel, Former Mud Club, Waterloo Square, Bognor Regis (Min. 307.3 of 10<sup>th</sup> November 2020 refers)
  10. To consider commenting on any significant Planning Applications outside the wards of Bognor Regis, that may impact on the infrastructure of Bognor Regis on Lists dated 29<sup>th</sup> January, 5<sup>th</sup> and 12<sup>th</sup> February 2021
  11. To consider Premises Licence Applications, including any variations and any other Licence Applications
  12. To receive an update and consider preparation of a spending plan in relation to Community Infrastructure Levy (CIL)
  13. To note that Aldingbourne Parish Council has submitted to Arun District Council Local Planning Authority Area (LPAA), their Plan Modification Proposal under Part 5 of the Neighbourhood Planning (General) Regulations 2012
  14. To agree any comments in response to Arun District Council's proposal to vary the parking charges
  15. Correspondence

**ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND REMOTELY**



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## **MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE**

**HELD ON TUESDAY 2<sup>nd</sup> FEBRUARY 2021**

### **PRESENT ONLINE:**

Cllrs: J. Barrett, Mrs. S. Daniells, Ms. A. Sharples,  
W. Smith and Mrs. J. Warr

### **IN ATTENDANCE ONLINE:**

Mrs. J. Davis (Civic & Office Manager and  
Meeting Host)

Mrs. S. Norman (Deputy Clerk)

No members of the public attended via Zoom  
(at start of meeting)

5 members of the public watching via Facebook  
(at start of meeting)

***The Meeting opened at 4.00pm***

### **344. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE**

In the absence of the Chairman, Cllr. Goodheart, the Vice-Chairman of the Committee, Cllr. Mrs. Warr, chaired the Meeting.

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the Meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

Apologies for absence had been received from Cllr. Erskine, due to work commitments, and Cllr. Goodheart who had another Meeting.

### **345. DECLARATIONS OF INTEREST**

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

If a Member were required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

***There were no declarations of Interest***

### **346. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 12<sup>th</sup> JANUARY 2021**

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 12<sup>th</sup> January 2021. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee **APPROVED** the Minutes of the Online Meeting held on 12<sup>th</sup> January 2021 as an accurate record of the proceedings and the Chairman duly signed them.

**347. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS**

There were no public questions or statements.

**348. TO RECEIVE THE CLERK'S REPORT**

There was nothing to report.

**349. TO RATIFY ANY PAVEMENT LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS**

There had been no notification of any Pavement Licence Applications, in relation to Bognor Regis, being submitted to Arun District Council.

**350. TO CONSIDER PLANNING APPLICATIONS ON LISTS 8<sup>th</sup>, 15<sup>th</sup> AND 22<sup>nd</sup> JANUARY 2021**

**350.1** The Committee noted that there were no views from other Town Councillors to report.

**350.2** The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

**350.3** The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

**351. TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 8<sup>th</sup>, 15<sup>th</sup> AND 22<sup>nd</sup> JANUARY 2021**

There were no applications to consider.

**352. TO CONSIDER PREMISES LICENCE APPLICATIONS, INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS**

**Licensing Act 2003**

**Premises: Butlins Resort, Upper Bognor Road, Bognor Regis, PO21 1JJ**

**Application Number: 114456**

The Committee noted the application that had been received for a Variation of a Premises Licence to be granted for the sale of alcohol and regulated entertainment Monday to Sunday 1000 to 2300 in the Temporary Entertainment Venue.

Members **RESOLVED** unanimously to offer **NO OBJECTION** to a Variation of Premises Licence for Butlin's.

**353. TO RATIFY ATTENDANCE OF A TOWN COUNCIL REPRESENTATIVE FOR THE ADC DEVELOPMENT CONTROL COMMITTEE MEETING, TO BE HELD ON 3<sup>rd</sup> FEBRUARY, IN RELATION TO PLANNING APPLICATION BR/286/20/HH IF REQUIRED**

The Civic & Office Manager's report was **NOTED**.

As there had been no nominations submitted to the Civic & Office Manager, it was not therefore necessary to ratify any attendance of a Town Council representative for the ADC Development Control Committee Meeting, to be held on 3<sup>rd</sup> February, in relation to planning application BR/286/20/HH.

It was noted the Town Council's previous representation on the application, as agreed at the Planning and Licensing Committee Meeting held on the 22<sup>nd</sup> December 2020 (Min. 328.3 refers), would be summarised for the Development Control Committee in the officer report.

**354. TO AGREE SENDING A LETTER TO BERSTED PARISH COUNCIL, IN RELATION TO RECENT PLANNING APPLICATIONS, AND, IF RELEVANT, APPROVE THE DRAFT LETTER TO BE SENT - MIN. 340 REFERS**

The Civic & Office Manager's report was **NOTED**.

Following a vote, Members **RESOLVED** unanimously to **AGREE** that a letter, as proposed in the draft letter attached to the report as Appendix 1, be sent to Bersted Parish Council to express the concerns raised by the Town Council in objection to planning application BE/148/20/OUT (Nursery Fields, Land to the North of Chalcraft Lane, West Bersted).

**355. CORRESPONDENCE**

The Committee **NOTED** receipt of correspondence previously circulated.

***The Meeting closed at 4.23pm***

<b><u>APPENDIX 1</u></b> <b><u>ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 2<sup>nd</sup> FEBRUARY 2021</u></b> <b><u>REPRESENTATIONS ON PLANNING APPLICATIONS ON LISTS DATED 8<sup>th</sup>, 15<sup>th</sup> AND 22<sup>nd</sup> JANUARY 2021</u></b>		
<b>BR/298/20/PL</b> 25 Sudley Road Bognor Regis PO21 1EW	New 2 storey extension on first floor with loft floor including 8 (4 front & 4 rear) dormer windows), first floor rear extension (mansard floor) with 8 No roof windows, alterations to ground floor shopfront and new access to upper floor into use for 10 residential units (5 No 1-bed & 5 No 2-bed) (resubmission following BR/196/20/PL). This application may affect the setting of a listed building & the site is in CIL Zone 4 (Zero Rated) as flats.	<b>NO OBJECTION</b>
<b>BR/305/20/PL</b> Flat 2 42 Sudley Road Bognor Regis PO21 1ES	Ground floor rear extension. This site is in CIL Zone 4 (Zero Rated) as extensions under 100 sqm.	<b>NO OBJECTION</b>
<b>BR/307/20/PL</b> Butlin's Upper Bognor Road Bognor Regis PO21 1JJ	New reception kiosk and alterations to car park layout. This application is in CIL Zone 4 zero rated as other development.	<b>NO OBJECTION</b>
<b>BR/302/20/PL</b> 3 York Road Bognor Regis PO21 1LW	Change of use from shop (Class E) to nail salon (Sui Generis). This site is in CIL Zone 4 (Zero Rated) as other development.	<b>NO OBJECTION</b>
<b>BR/1/21/HH</b> 69 Longford Road Bognor Regis PO21 1AE	Extension and conversion of detached garage into habitable space.	<b>NO OBJECTION</b>

<p><b>BR/2/21/PL</b>            9-11 Station Road            Bognor Regis            PO21 1QD</p>	<p>Change of use from commercial on ground floor &amp; dwelling on first floor &amp; conversion to the ground floor, first floor, loft &amp; new first floor over the garage area to create bed &amp; breakfast accommodation. This site is in CIL Zone 4 (Zero Rated) as other development.</p>	<p><b>NO OBJECTION</b></p>
<p><b>BR/4/21/HH</b>            Courtney Lodge            Sylvan Way            Bognor Regis            PO21 2RS</p>	<p>Rear/side single storey extension and alterations.</p>	<p><b>NO OBJECTION</b></p>



**PLANNING APPLICATIONS TO BE CONSIDERED AT THE  
ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE TO BE HELD ON 2<sup>3rd</sup> FEBRUARY 2021  
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 29<sup>th</sup> JANUARY, 5<sup>th</sup> AND 12<sup>th</sup> FEBRUARY 2021)**

<p><b><u>BR/292/20/PL</u></b> <i>RE-ADVERTISED</i>  <a href="#">Butlin's</a>          Upper Bognor Road          Bognor Regis          PO21 1JJ</p>	<p>Erection of temporary enclosed buildings to accommodate performance stage and seating for a period of up to 3 years (January 2021-amended description: plans now include mechanical ventilation system/external plant equipment). Re-consultation. This site is in CIL Zone 4 (Zero Rated) as other development.</p>	<p><i>Comment by 25-FEB-21</i></p>
<p><b><u>BR/306/20/HH</u></b>  <a href="#">Holly Holm</a>          Sylvan Way          Bognor Regis          PO21 2RS</p>	<p>Installation of Solar PV system 8.28kWp to be mounted to flat roof of the house.</p>	<p><i>Comment by 25-FEB-21</i></p>
<p><b><u>BR/308/20/L</u></b>  <a href="#">20 Glamis Street</a>          Bognor Regis          PO21 1DQ</p>	<p>Listed building consent for the removal of two internal basement walls.</p>	<p><i>Comment by 04-MAR-21</i></p>
<p><b><u>BR/8/21/RES</u></b>  <a href="#">Richmond Arms</a>          224 London Road          Bognor Regis          PO21 1AU</p>	<p>Approval of reserved matters following BR/142/18/OUT for the demolition &amp; conversion of existing public house with residential accommodation to 1st floor to form 10 No. residential flats over 3.5 storeys.</p>	<p><i>Comment by 04-MAR-21</i></p>
<p><b><u>BR/16/21/PL</u></b>          St Mary's Roman Catholic School          Glamis Street          Bognor Regis          PO21 1DJ</p>	<p>Erection of trim trail items, concrete games area, a MUGA (Multi Use games Area) with an artificial grass pitch, Daily Mile Track and Clamber Stack. This site is in CIL Zone 4 (Zero Rated) as other development.</p>	<p><i>Comment by 04-MAR-21</i></p>
<p><b><u>BR/15/21/HH</u></b>          32 Murina Avenue          Bognor Regis          PO21 2DA</p>	<p>Two storey rear extension and balcony with internal alterations.</p>	<p><i>Comment by 04-MAR-21</i></p>

<a href="#"><u>BR/17/21/HH</u></a> 12 Tennyson Road Bognor Regis PO21 2SB	Conversion of roof space to habitable use.	<i>Comment by 04-MAR-21</i>
<a href="#"><u>BR/19/21/HH</u></a> 34 Bassett Road Bognor Regis PO21 2JH	Loft conversion to form new second floor with roof alteration to form gable end and rear dormer projection.	<i>Comment by 04-MAR-21</i>
<a href="#"><u>BR/21/21/HH</u></a> 8 Waverley Road Bognor Regis PO21 5NB	Proposed single storey rear extension.	<i>Comment by 11-MAR-21</i>

## **AGENDA ITEM 8**

### **BOGNOR REGIS TOWN COUNCIL ONLINE PLANNING AND LICENSING COMMITTEE MEETING - 23<sup>rd</sup> FEBRUARY 2021**

**AGENDA ITEM 8 - TO RESOLVE TO SUSPEND STANDING ORDERS (S.O. 7a) TO CONSIDER REVISITING THE PREVIOUS DECISION, OR MAKING FURTHER COMMENT, FOLLOWING MINOR ADJUSTMENT TO PLANNING APPLICATION BR/244/20/PL - THE BEACH HOTEL, FORMER MUD CLUB, WATERLOO SQUARE, BOGNOR REGIS (MIN. 307.3 OF 10<sup>th</sup> NOVEMBER 2020 REFERS)**

**REPORT BY THE CIVIC & OFFICE MANAGER**

**FOR DECISION**

At the Planning and Licensing Committee Meeting held 10<sup>th</sup> November 2020, Members considered planning application BR/244/20/PL - The Beach Hotel, former Mud Club, Waterloo Square, Bognor Regis (Min. 307.3 refers). The proposal was for "redevelopment into 11 No. 2 bed apartments & 2 No. commercial units (A1 Retail or A3 Restaurant/Cafe)". Having considered the proposals, Members resolved to agree to submit no objection in response to the consultation.

The Town Council has recently received further information, from the Local Planning Authority, to advise that the applicant has amended the proposal by reducing the number of units from 11 to 10. These adjustments will not affect elevations or sections submitted with the plans, and the changes do not require that the planning application be readvertised. However, the Town Council are invited to submit further comment in response to these changes.

Should Members wish to revisit their previous decision, and discuss the changes to planning application BR/244/20/PL, then Standing Orders will need to be suspended.

#### **DECISION**

Do Members wish to suspend Standing Orders (S.O. 7a) to revisit the previous decision, and discuss the recent changes, in relation to planning application BR/244/20/PL?

## **AGENDA ITEM 12**

### **BOGNOR REGIS TOWN COUNCIL ONLINE PLANNING AND LICENSING COMMITTEE MEETING - 23<sup>rd</sup> FEBRUARY 2021**

#### **AGENDA ITEM 12 - TO RECEIVE AN UPDATE AND CONSIDER PREPARATION OF A SPENDING PLAN IN RELATION TO COMMUNITY INFRASTRUCTURE LEVY (CIL)**

##### **REPORT BY THE CIVIC & OFFICE MANAGER**

##### **FOR INFORMATION**

Since Members received the last CIL update, at the Planning and Licensing Committee Meeting held 29<sup>th</sup> September 2020 (Min. 287 refers), the Housing and Land Availability Assessment (HELAA) document, used to prepare the Parish/Town CIL income trajectory, has been updated. The updated document is available on Arun District Council's website: [HELAA, Brownfield Land & Self Build Registers | Arun District Council](#).

Parish/Town CIL income trajectories are a forecast only and cannot show with certainty exactly what development will be coming forward and when. Sites with a CIL amount higher than £10,000 are also able to pay in instalments which may cause a delay in receiving the full amount payable on a site. Furthermore, as the CIL Charging Authority, Arun District Council will only receive CIL payments once liable developments commence on site, and this can take up to 3 years. If, as in the case of Bognor Regis Town Council, the Parish/Town CIL income trajectory shows no forecasted income, there may be other development that comes through over the next 3 years on smaller sites.

Preparing a CIL spending plan is an important task for all town and parish councils, because it sets out a clear and transparent approach to CIL spending and can guide spending. However, it will also play an important role in responding to the Arun District Council's Infrastructure Investment Plan (IIP) consultation later in the year. The stakeholder consultation will ask whether each town or parish wish to submit any projects for CIL spending between 2022-2025. Therefore, the importance of preparing an infrastructure spending plan, with specific thought given to any projects that could be jointly funded or might overlap with District Council priorities, should not be underestimated.

In readiness to prepare an infrastructure prioritisation list, Members are asked to think about potential project ideas. It should be ensured that the projects address the extra demand on services caused by development. Considerations to take into account include: - whether the project's manageable and deliverable; CIL to be spent within 5 years of receipt; CIL cannot be used to pay for everyday Parish or Town Council expenditure.

Members are invited to email any suggestions to the Civic & Office Manager, by no later than 9am on Monday 8<sup>th</sup> March 2021, with a report back to this Committee given at the meeting to be held 16<sup>th</sup> March 2021.

## AGENDA ITEM 13

### BOGNOR REGIS TOWN COUNCIL ONLINE PLANNING AND LICENSING COMMITTEE MEETING - 23<sup>rd</sup> FEBRUARY 2021

**AGENDA ITEM 13 - TO NOTE THAT ALDINGBOURNE PARISH COUNCIL HAS SUBMITTED TO ARUN DISTRICT COUNCIL LOCAL PLANNING AUTHORITY AREA (LPAA), THEIR PLAN MODIFICATION PROPOSAL UNDER PART 5 OF THE NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012**

**REPORT BY THE CIVIC & OFFICE MANAGER**

**FOR INFORMATION**

Members are advised that Aldingbourne Parish Council has submitted to Arun District Council Local Planning Authority Area (LPAA), their Plan Modification Proposal under Part 5 of the Neighbourhood Planning (General) Regulations 2012. They are proposing a Neighbourhood Development Plan Review/Modification for the proposed area.

The submission documents will be publicised at:

[Aldingbourne Neighbourhood Development Plan 2 | Arun District Council](#)

**PLEASE NOTE:**

**Due to COVID-19 restrictions it is not possible to have any hard copy deposit points so the documents can only be viewed electronically. This complies with the temporary suspensions in the Arun Statement of Community Involvement**

Consultation is now open, and all comments must be received by **1<sup>st</sup> April 2021 (by 5pm)** and can be made by email to [ndpconsultation@arun.gov.uk](mailto:ndpconsultation@arun.gov.uk), online on the [Objective Portal](#) or by post to Neighbourhood Plans, Planning Policy and Conservation, Arun District Council, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF.

If replying by post, you are encouraged to use this comment form:

[Reg.16 and 23 comment form plan proposal submission 2019.pdf \[pdf\] 141KB](#)

## AGENDA ITEM 14

### BOGNOR REGIS TOWN COUNCIL ONLINE PLANNING AND LICENSING COMMITTEE MEETING - 23<sup>rd</sup> FEBRUARY 2021

#### AGENDA ITEM 14 - TO AGREE ANY COMMENTS IN RESPONSE TO ARUN DISTRICT COUNCIL'S PROPOSAL TO VARY THE PARKING CHARGES

##### REPORT BY THE CIVIC & OFFICE MANAGER

##### FOR DECISION

It was agreed by the Cabinet of Arun District Council, on the 11<sup>th</sup> January 2021, that the proposal to vary the parking charges should be put out for consultation.

Therefore, notice has been given that the Arun District Council, in exercise of its powers under Section 35C of the Road Traffic Regulation Act 1984 and all other enabling powers, propose to vary the car parking charges as shown on the attached schedule (**Appendix 1**). Such variation to take effect from the 1<sup>st</sup> April 2021.

Any comment on the proposed charges should be emailed to ADC's Customer & Parking Services Manager by the 25<sup>th</sup> February 2021. Any comments will be included in the report to be considered by the Cabinet Member before a final decision is made.

##### **DECISION**

Members are invited to **AGREE** any comments in response to Arun District Council's proposal to vary the parking charges.

**ARUN DISTRICT COUNCIL**  
**The Arun District Council (Civil Enforcement and Consolidation) Order 2010**

NOTICE IS HEREBY GIVEN that the Council intends, under Section 35C of the Road Traffic Regulation Act 1984 and all other enabling powers, proposes to vary the charges set out in schedules to The Arun District Council (Civil Enforcement and Consolidation) Order 2010 as shown below, such variation to take effect from the 1<sup>st</sup> April 2021.

<b>Parking Place</b>	<b>Period of Parking</b>	<b>Present Charge</b>	<b>Proposed Charge</b>
Gloucester Rd, Bognor Regis Culver Road, Bognor Regis Rock Gardens, Bognor Regis West Green, Littlehampton East Green, Littlehampton Sea Road, Littlehampton The Wall, Littlehampton West Beach, Littlehampton Banjo Road, Littlehampton Mewsbrook, Littlehampton	Up to 1 hour	Winter Tariff (Nov to Feb)  £0.60	Winter Tariff (Nov to Feb)  £0.70
	Up to 2 hours	£1.20	£1.40
	Over 2 hours	£2.40	£2.50
Gloucester Rd, Bognor Regis East Green, Littlehampton Sea Road, Littlehampton The Wall, Littlehampton West Beach, Littlehampton	Up to 1 hour	Summer Tariff (Mar to Oct)  £1.50	£1.60
	Up to 2 hours	£3.20	£3.30
	Over 2 hours	£7.40	Mar to June £8.00
			July & August £10.00 Sept & Oct £8.00
West Green, Littlehampton	Up to 1 hour	£1.50	£1.60
	Up to 3 hours	£3.20	£3.30
	Over 3 hours	March to June £7.40	March to June £8.00
		July & August £8.40 Sept & Oct £7.40	July & August £10.00 Sept & Oct £8.00

Mewsbrook, Littlehampton	Up to 2 hours Up to 4 hours Over 4 hours	Summer Tariff (Apr to Sept)  £1.00 £3.00 £6.00	£1.60 £3.30 Mar to June £8.00 July & August £10.00 Sept & Oct £8.00
Banjo Road, Littlehampton Culver Road, Bognor Regis Rock Gardens, Bognor Regis	Up to 1 hour Up to 4 hours Over 4 hours	Summer Tariff (Mar to Oct)  £1.00 £3.20 £7.40	Summer Tariff (Mar to Oct)  £1.10 £3.20 £8.00

This Notice only applies to the charges above and in all other respects the provisions of The Arun District Council (Civil Enforcement and Consolidation) Order 2010 will remain the same.

Any comments on the above variation of the charges must be submitted in writing not later than the 25<sup>th</sup> February 2021 to the address below or by E Mailing [car.parks@arun.gov.uk](mailto:car.parks@arun.gov.uk)

The Customer & Parking Services Manager  
 Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF  
 Dated 28<sup>th</sup> January 2021



## **AGENDA ITEM 15**

### **BOGNOR REGIS TOWN COUNCIL ONLINE PLANNING AND LICENSING COMMITTEE MEETING - 23<sup>rd</sup> FEBRUARY 2021**

#### **AGENDA ITEM 15 - CORRESPONDENCE**

##### **REPORT BY THE CIVIC & OFFICE MANAGER**

##### **FOR INFORMATION**

1. WSCC - Public Notice that the Southbound Side of Shripney Road in Bognor Regis, on the Centre Island to the side of Daubney House, will be temporarily closed to all traffic from the junction with Orchard Way Roundabout to the junction with Chichester Road Roundabout. The closure will commence on 1<sup>st</sup> March 2021 for up to 5 days (it is estimated to be completed on 1<sup>st</sup> March 2021). The closure is required for the safety of the public and workforce while West Sussex County Council undertakes the replacement of bollard 7S & sign 8S. The restriction will be in place off-peak only from 09:30 until 14:30. An alternative route will be signed on site. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.
2. DLP Planning Ltd - Changes to the Standard Method - Implications for the South West - Webinar presentation slides and key messages
3. WSCC - Public Notice that Walton Avenue, between the junctions with Walton Road to The Esplanade, will be temporarily closed to all traffic on 1<sup>st</sup> March 2021. It is estimated to be completed on 29<sup>th</sup> March 2021 and is required for the safety of the public and workforce while SGN undertakes gas mains replacement project in the carriageway. The restriction will be in place 24hrs. An alternative route will be signed on site. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.
4. WSCC - Highways, Transport & Planning Members Update - February. Circulated to Committee Members.
5. WSCC - News Release: Improvements for pedestrians and energy efficiency with an upgraded pedestrian crossing. Circulated to all Members.
6. WHP Telecoms Ltd - pre-planning consultation letter. Emailed to P&L Committee Members.
7. Independent planning report in relation to planning application BE/148/20/OUT. Emailed to all P&L Committee Members.
8. CPRE – Campaigns Update, February 2021.