



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail - bognortc@bognorregis.gov.uk

Dear Sir/Madam,

ONLINE MEETING OF THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE

I hereby give you Notice that an Online Meeting of the Community Engagement and Environment Committee of Bognor Regis Town Council will be held at 6.30pm on MONDAY 12th APRIL 2021 in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

All Members of the Community Engagement and Environment Committee are HEREBY SUMMONED to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

The public will not be permitted to speak during the Meeting. However, an opportunity will be afforded to Members of the Public to have Questions put, or make Statements to, the Committee during an adjournment shortly after the meeting has commenced.

NB: All Questions and Statements MUST be submitted in writing (preferably by email) and MUST be received by the Town Clerk before 9am on Monday 12th April 2021. Alternatively, a video recording of any Questions and Statements can be emailed to bognortc@bognorregis.gov.uk but MUST be received before 9am on Friday 9th April 2021. Recordings should be no longer than 2 minutes in duration, of good sound quality and appropriate. Persons submitting a recording that fails to meet these requirements will be notified via email by no later than 5pm on Monday 22nd March 2021.

Online access to the Meeting will be via ZOOM using the following Webinar ID: [827-4169-3146](https://join.zoom.us/j/827-4169-3146) The meeting will also be streamed live to the 'Bognor Regis Town Council' Facebook page.

DATED THIS 6th APRIL 2021

TOWN CLERK

THE AGENDA and BUSINESS to be TRANSACTED is:

1. **Chairman's Announcement and Apologies for Absence**
2. **Declarations of Interest:**
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes

apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
 - b) whether it is a Disclosable Pecuniary or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
3. To Approve the Minutes of the Online Meeting held on 8th February 2021
 4. Adjournment for public questions and statements submitted in accordance with the requirements noted above
 5. Clerk's Report
 6. To receive the Notes from the Online Community Open Forum Meeting held on the 24th February 2021 including:
 - Consideration of any items for a future agenda
 - Arrangements for the next meeting
 7. Ward Allocation Environmental Projects Budget including:
 - To Note the opening balances for 2021/22
 - Ratification of any spend and the utilisation of any remaining funds
 8. Flexible Community Fund including:
 - To Note the opening balance for 2021/22
 - To Note and determine any applications
 9. To receive the Notes from the Online Climate Change Topic Team Meeting held on the 25th March 2021 and consideration of any recommendations
 10. To receive the Notes from the Online Beach Access Topic Team held on the 18th March 2021 and consideration of any recommendations
 11. Bognor Regis in Bloom Working Group - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Non-Quorate Online Meeting held on the 22nd March 2021
 12. To ratify Locality membership subscription renewal for 2021/22
 13. Consideration of Playrangers Play Days Event for August 2021
 14. Correspondence
 15. To resolve to move to Confidential Business (S.O. 3d) - (item of a sensitive nature)
 16. Update on Youth Provision

Agenda item 16 will contain confidential items and require a resolution to exclude public & press.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND REMOTELY



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MINUTES OF THE ONLINE MEETING OF THE
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
HELD ON MONDAY 8th FEBRUARY 2021

PRESENT ONLINE:

Cllr. W. Smith (Chairman); Cllrs. J. Barrett,
J. Brooks, A. Cunard, Mrs. I. Erskine, H. Jones,
Miss. C. Needs, Ms. A. Sharples and Mrs. J. Warr

IN ATTENDANCE ONLINE:

Mrs. S. Hodgson (Projects Officer)
Mrs. J. Davis (Hosting the Meeting)

2 members of the public attending via Zoom
2 Councillors attending via Zoom. Cllrs: Mrs. S.
Daniells and S. Goodheart
11 members of the public viewing via Facebook

The Meeting opened at 6.32pm

138. CHAIRMAN'S ANNOUNCEMENT AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

No apologies had been received.

139. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

If a Member were required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

140. TO APPROVE THE MINUTES OF THE ONLINE MEETING HELD 7th DECEMBER 2020

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 7th December 2020. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee APPROVED the Minutes of the Online Meeting held on 7th December 2020 as an accurate record of the proceedings and the Chairman duly signed them.

141. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no Public Questions or Statements

142. CLERK'S REPORT FROM PREVIOUS MINUTES

142.1 7th December 2020 - Min. 124 - Consideration of a proposal to make a recommendation to the Policy and Resources Committee to earmark any unspent 2020/21 Ward Allocation funds from the current years allowance to carry forward to 2021/22

At the Policy and Resources Committee Meeting held on the 19th January 2021 (Min. 208 refers), it was unanimously AGREED that any unspent 2020/21 Ward Allocation funds as of 31st March 2021 should be earmarked and carried forward for use in 2021/22.

142.2 7th December 2020 - Min. 128 refers - Consideration of a proposal by Cllr. Daniells regarding the possible redistribution and recycling of the Poppy Wreaths laid at the War Memorial

The wreaths are currently being stored at the Town Council's Town Force Unit. A member of the community has agreed to be involved with this project and preparations are underway to contact all those who laid the wreaths to seek their permission to upcycle.

143. CONSIDERATION OF THE NOTES FROM THE ONLINE COMMUNITY OPEN FORUM MEETING HELD ON THE 15th DECEMBER 2020 INCLUDING CONSIDERATION OF ARRANGEMENTS FOR THE NEXT MEETING

The Projects Officer's report, including the related appendix was NOTED.

There were no items from the open forum that Members wished to consider further.

Members AGREED for Officers to make arrangements to hold an evening community online open forum during February and further AGREED that going forward the online community forums would alternate between evening and daytime sessions.

144. CONSIDERATION OF THE PRESENTATIONS RECEIVED FROM RAMPION 2 AND PROTECT COASTAL ENGLAND ON THE 3rd FEBRUARY 2021

The Projects Officer's report was NOTED.

Following presentations received from Rampion 2 and Protect Coastal England, Members were asked to consider if they wished to support the Rampion 2 project and make recommendation to Council.

During the discussion, some Members raised concerns and objections relating to:

- The impact on the skyline
- The effect on tourism
- The potential size of the wind turbines
- The environmental impact

Comments were made that Rampion 2 is a corporate investment company and the presentation was nothing more than a sales pitch. Any benefit comes at too large a cost.

However, another Member felt that:

- as this Council had declared itself a Council of Climate Emergency it should be more committed to tackling climate change
- Rampion 2 is a corporate investor, but investment encourages investment
- The turbines would not prevent people coming to Bognor Regis and that has been reflected in other areas that have wind farms

Following discussion Members AGREED to RECOMMEND to Council NOT to support the Rampion 2 project.

145. WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING RATIFICATION OF ANY SPEND AND THE UTILISATION OF ANY REMAINING FUNDS

The Projects Officer's report, including the related appendix was NOTED.

Members AGREED to RATIFY the sum of £36.00 from the Hotham Ward allocation budget to St Mary's School as a contribution to enable the installation of a defibrillator.

146. TO RECEIVE THE NOTES FROM THE ONLINE CLIMATE CHANGE TOPIC TEAM MEETING HELD ON THE 21st JANUARY 2021 AND CONSIDERATION OF ANY RECOMMENDATIONS

The Projects Officer's report, including the related appendices was NOTED.

Members were asked to consider the following recommendations from the Climate Change Topic Team:

- To submit the collated responses relating to the 20 questions for Council's for consideration and possible recommendation to Full Council
- To request that a budget be identified to purchase some bee attracting seeds for distribution to encourage rewilding

Following consideration Members AGREED that all 20 questions be submitted to Full Council.

Members further AGREED to purchase some bee bombs for distribution to encourage bee corridors and rewilding.

Cllr. Mrs. Erskine reported that she would like to donate her Councillor Allowance towards the purchase of the bee bombs and would liaise with the Committee Clerk regarding arrangements for its return.

As there was some confusion over the costs for the bee bombs and the remaining balances of the Ward Allocation Allowance, it was AGREED that after deducting Cllr. Mrs. Erskine's Allowance, the Projects Officer would email Members with a list of possible options so Members could decide how many bee bombs to purchase and how to fund the remaining balance from the available Ward Allocation Allowance.

Cllr. Cunard asked for it to be noted that he did not wish his Ward Allocation allowance to be included.

147. FLEXIBLE COMMUNITY FUND INCLUDING: TO NOTE THE UTILISATION OF THE FLEXIBLE COMMUNITY FUND FOR THE 2020/21 ALLOWANCE, RATIFICATION OF THE REMAINING BALANCE OF £501 PAID TO ST MARY'S CATHOLIC SCHOOL TOWARDS INSTALLATION COSTS FOR A DEFIBRILLATOR

The Projects Officer's report, including the related appendix was NOTED along with the utilisation of the 2020/21 Flexible Community Fund.

Members AGREED unanimously to RATIFY the payment of £501 to St Mary's Catholic School as a contribution toward the installation costs of a defibrillator.

148. UPDATE ON YOUTH PROVISION

The Projects Officer's report was NOTED.

A Member wished to acknowledge the work undertaken by U CAN Spray and expressed her gratitude to Keely Hardy and staff. She also felt the Council should do all it could to support youth provision and activities where possible.

The Chairman spoke about his concerns regarding the effect any disposal of WSCC built assets may have on youth provision and Members unanimously AGREED for Officers to gather further information to clarify the WSCC intended position and report back to the Committee.

149. TO NOTE THE UPDATE ON WORKS TO THE TOWN HALL CLOCKS AND RATIFY THE OVERSPEND OF THE MILLENNIUM & OLBYS CLOCKS MAINTENANCE BUDGET – MIN. 126 REFERS

The Town Clerk's report was NOTED and Members RATIFIED the overspend of the Millennium and Olby's Clock Maintenance Budget by £709.17.

150. TO CONSIDER A BRIEF FOR THE BEACH ACCESS TOPIC TEAM IN RESPONSE TO THE ADC DECISION TO LOOK AT BUDGETING FOR BEACH ACCESS WHEN THEY SET BUDGETS FOR 2021/2022 – MIN. 136 REFERS

The Projects Officer's report was NOTED.

Following a brief discussion Members AGREED unanimously that the Beach Access Topic Team's current Terms of Reference gave sufficient guidance and the only addition required was to ensure the Topic Team give consideration to any latest developments as they arise.

151. CONSIDERATION OF A REQUEST FROM A MEMBER OF THE PUBLIC TO SUPPORT A "CHANGING PLACES" FACILITY FOR THE DISABLED TO BE INCLUDED IN FUTURE REGENERATION PLANS

Cllr. Cunard declared a Personal Interest during this item relating to a regeneration proposal

The Projects Officer's report was NOTED.

A Member reported that as of January 2021 building regulations require that all new builds and major refurbishment must now include a changing places facility. Therefore, with the likelihood of such a facility being included within the regeneration plans for the seafront promenade area, it was suggested that Members look at existing sites within other areas of the Town, such as the Station, Library or the Bedford Street toilets that could accommodate a changing place facility.

Following discussion Members unanimously AGREED that a letter be sent to the relevant authorities, drawing attention to the need for changing place facilities and to ask them to consider installing these facilities in their existing premises.

152. CORRESPONDENCE

The Clerk reported some additional correspondence had been received following the circulation of the list as follows:

- Email from Bognor Makerspace giving an update on their project
- Email re Armed Forces Champions Event
- Email from a member of the public re adopting a telephone box
- Letter from St Mary's School thanking the Committee for their donation towards the installation costs for a defibrillator.

The Meeting closed at 7.30pm

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 6 - TO RECEIVE THE NOTES FROM THE ONLINE COMMUNITY OPEN FORUM MEETING HELD ON THE 24th FEBRUARY 2021 INCLUDING:

- CONSIDERATION OF ANY ITEMS FOR A FUTURE AGENDA
- ARRANGEMENTS FOR THE NEXT MEETING

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION
& DECISION

Members are asked to receive the Notes from the online Community Open Forum Meeting held on the 24th February 2021 (Appendix 1).

Members are asked to advise if there are any items within the Notes that they would like placed on a future Agenda for further consideration.

Members are also asked to advise if they would like Officers to make arrangements for a future Online Community Open Forum. As Members agreed to alternate the time of the Open Forums the next meeting will be held in the evening.

DECISIONS

Members are asked to AGREE if there are any items within the Notes they would like placed on a future Agenda for further consideration?

Members are asked to AGREE if they would like to hold a future evening online Community Open Forum.

Questions and Statements from the Online Community Open
Forum held on 25th February 2021

In attendance:

Bognor Regis Town Council

Councillors: Smith (Chairman), Brooks, Barrett, Cunard, Mrs. S. Daniells,
Goodheart, Ms. A. Sharples and Mrs. J. Warr.

Committee Clerk: Mrs. S. Hodgson

Committee Host: Mrs. J. Davis

Before taking questions from Facebook the Chairman asked if any questions had been previously received from members of the public.

The Committee Clerk summarised an email received from a member of the public relating to dog fouling and the request to raise awareness via posters on lamp posts.

Questions and Statements were then taken from members of the public via Facebook.

Questions

How about Foreshore staff being employed this year and out of furlough to do their job?

Toilets?

Disappointed to see turfing over the flowerbeds in the Steyne Gardens. Does the budget come from ADC or BRTC? If there is no budget could the developers of The Royal be approached to contribute?

Can I ask if BRTC will assist the community in chasing ADC for storage in Bognor Regis that would benefit many community groups. The arcade has many empty shop units that could be occupied on a one month rolling rental. Can there be cross party support for this?

Would the Committee agree it would be useful to hear more from local County Councillors on issues such as highways and other County related issues?

Can I ask why all the kiosks on the Seafront are painted beige/red/blue? Can they not be painted to brighten up the Promenade a bit?

As a keen cyclist do the Councillors plan to lobby to make a continuous cycle path route to link up the Littlehampton path with the Chichester path. It is a shame there is not a safe cycle path through Bognor Regis

I note the JWAAC meetings are not taking place can the Town Council lobby for this forum to re-sit?

Statements

The Arctic Fox Explores would like to thank BRTC for their continued support especially Cllr. Wayne Smith.

Cllr. Cunard - Steyne Gardens are traditional seaside gardens and should have traditional bedding displays and would be willing to spearhead moves to bring back this traditional attraction.

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 7 - WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING:

- TO NOTE THE OPENING BALANCES FOR 2021/22
- RATIFICATION OF ANY SPEND AND THE UTILISATION OF ANY REMAINING FUNDS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Members are invited to note the balances for the Ward Allocation budgets for 2021/22 as appended to this report (Appendix 1).

Members are asked to ratify the sum of £100.00 from Pevensey Ward towards the purchase of Bee Bombs for a Climate Change Topic Team project.

Members are asked to ratify the sum of £400.00 from Pevensey Ward to be earmarked for Playranger events.

DECISION

Do Members AGREE to RATIFY the payment of £100.00 to purchase Bee Bombs and £400.00 to be earmarked for Playranger events from Pevensey Ward?

WARD ALLOCATION

FUNDS	HOTHAM		MARINE		ORCHARD		PEVENSEY		HATHERLEIGH
Allowance 2020/21	£500.00		£500.00		£500.00		£375.00		£125.00
Funds B/fwd from 2019/20	£85.00		NIL		£500.00		£375.00		£125.00
Sub Total	£585.00		£500.00		£1,000.00		£750.00		£250.00
Less	£125.00	Donation to Street Art Project	£250.00	Donation to Street Art Project	£250.00	Donation to Street Art Project	£250.00	Donation to Street Art Project	
	£36.00	Donation to St Mary's School towards installation cost for a defibrillator	£250.00	Donation to West End for Trees			£100.00	Towards Purchase of Bee Bombs	
							£400.00	Earmarked for play rangers event	
Total left Available	£424.00		£0.00		£750.00		Nil		£250.00

**£49.00 Earmarked from the old Marine North Ward to purchase more beach litter posters.*

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 8 - FLEXIBLE COMMUNITY FUND INCLUDING:

- TO NOTE THE OPENING BALANCE FOR 2021/22
- TO NOTE AND DETERMINE ANY APPLICATIONS

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION

Members are asked to note the Flexible Community Fund (FCF) Budget for 2021/22 of £5,000 and to further note there are no applications to be determined at this time.

FLEXIBLE COMMUNITY FUND APRIL 2021 - MARCH 2022

2021/22 Allocation £5,000.00

Total Available £5,000.00

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 9 - TO RECEIVE THE NOTES FROM THE ONLINE CLIMATE CHANGE TOPIC TEAM HELD ON THE 25th MARCH 2021 AND CONSIDERATION OF ANY RECOMMENDATIONS

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION
& DECISION

Members are asked to receive the Notes from the online Climate Change Topic Team Meeting held on the 25th March 2021 (Appendix 1).

Members are further invited to consider the following recommendation from the Climate Change Topic Team Meeting as follows:

- To change the name of the Climate Change Topic Team to the Climate Emergency Focus Group.

DECISION

Do Members AGREE to change the name of the Climate Change Topic Team to the Climate Emergency Focus Group?

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
ONLINE CLIMATE CHANGE TOPIC TEAM
MEETING 25th MARCH 2021

Attendees:

Suzi B, Kim Davis, Gill Edom, Liz McCallum, Iain Palot and Clive Mott

Bognor Regis Town Councillors: (BRTC)

Cllrs: Samantha-Jayne Staniforth (Chairman) and John Barratt

In Attendance:

Sheila Hodgson - BRTC, Projects Officer & Clerk for the meeting

1. Chairman's Welcome and Introduction

The Chairman opened the Meeting at 4.00pm and welcomed those present.

2. To Approve the Notes from the Meeting held 21st January 2021
Approved.

3. Update from Committee Clerk including the Recommendations from the Climate Change Topic Team which were considered by the Community Engagement and Environment Committee at their Meeting held on the 8th February 2021

The Clerk reported that the recommendation to purchase some seed bombs has been approved and actioned and as a result 108 bee friendly seed bombs had been purchased and distributed via Eco-Swap.

The list of 20 Questions has been referred back to the CCTT from Full Council. Councillors asked that the questions be reconsidered and re-focused. This will therefore be on the next Agenda for further discussion at the next meeting.

4. To identify two small projects for immediate action including any associated budget

The Chairman asked members to identify two small short-term projects that could be delivered quickly.

Kim reported that she had already taken on a project to tidy up the piece of land in the West End, which is used as a car park. She has stumped around the edges to prevent parking on the verge, improved the soil and re-seeded. The Bognor Regis In Bloom Working Group are also looking to get landowners to repair the fences and gain permission to add trellis so clematis can be added.

Kim has also been working on an area by the side of the Pier that gets grassy and weedy and is ready to put in some chicory plants.

It was reported that the Arun District Council (ADC) Parks and Greenspace Officer had been actively using the Green Map produced by Bognor today to showcase what is being done and what it proposed.

During discussion some of the ideas included:

- To undertake some further research into the possibility of installing a cycle hub within Bognor Regis. To seek possible suitable locations, gain the relevant permissions, look at costs and consider identifying possible funding streams
- To expand on the bee-bombs, seek to obtain donations from garden centres and retailers
- Explore and build on promotional opportunities to raise awareness, design a logo and raise profile on social media sites
- Soil improvement – ask ADC for suitable green waste to be spread over the Community Orchard
- Find areas to green up
- Look to work with other community organisations
- Invite the new ADC Climate Officer to a meeting

As some of the suggestions were very easy and quick to execute, it was AGREED to proceed with the above. Clive offered to liaise with a local designer in relation to the logo and contact local garden centres and retailers regarding the bee bombs. The Clerk will circulate information on the cycle hubs and start some initial research into permissions. She will also make the necessary approaches to ADC relating to the other points.

5. Items referred from the last meeting for discussion:

- Consideration of forming a Citizens Assembly
- Consideration of making recommendation to Bognor Regis Town Council to revisit the Neighbourhood Plan
- Discussion on Compulsory Purchase Orders
- Further consideration on the installation of Cycle Points for Bognor Regis
- Consideration of making recommendation to Bognor Regis Town Council to write to ADC to find an area within Bognor Regis that the groups can "green-up"

It was noted that some of the topics had already been discussed under the previous item.

Citizens Assembly (CA):

A CA is defined as a group of people who are brought together, including members with areas of expertise, to discuss an issue or issues and reach a conclusion about what they think should happen.

It was felt that to a certain extent that was what the CCTT is but there were some concerns that if the group became a CA it may get bogged down and not concentrate on more local issues. However, it was agreed that it would be helpful to invite experts from various fields to give presentations to the

CCTT. The Chairman asked members to think about any area/topic they may like to receive a presentation from in the future.

Neighbourhood Plan (NP):

There was some discussion relating to the benefits of revisiting the NP. A member felt that this was much needed, but it should not be via a sub-committee where some members of that committee (ie, non- Councillors) had no voting rights.

The Clerk advised that should the Town Council look to revisit their NP it would have to be via a Committee. As a NP is primarily a planning document it may not be the right vehicle for what this group is trying to achieve.

It was felt that the CCTT should focus on what it can achieve and what will have an impact, and not try competing with large landowners, such as Langmeads or Government Guidelines.

Compulsory Purchase Orders (CPO):

Compulsory purchase is the process by which a public authority can compulsorily take land from the owner when it is necessary for public purposes.

A member felt the CCTT should have bigger ambitions and be looking for land to create food forests and offsetting the climate damage major development causes.

6. Recommendations to the Community Engagement and Environment Committee

During the discussions it was suggested that the name "Climate Change Topic Team" did not reflect the seriousness of climate change and members felt a more appropriate name is needed.

Therefore, it was AGREED to Recommend to the Community Engagement and Environment Committee that the topic team be changed to "Climate Emergency Focus Group".

7. Items for Future Agenda

Invite Parkvision and the ADC Parks and Greenspace Officer to give a presentation/update on the current situation and plans for tree planting in the area.

To invite the newly appointed ADC Climate Emergency Officer to a future meeting.

8. Date of next Meeting

The date for the next meeting has been scheduled for Thursday 20th May 2021 @ 6.00pm

The Meeting closed at 5.30pm

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 10 - TO RECEIVE THE NOTES FROM THE ONLINE BEACH ACCESS TOPIC TEAM HELD ON THE 18th MARCH 2021 AND CONSIDERATION OF ANY RECOMMENDATIONS

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION
& DECISION

Members are asked to receive the Notes from the online Beach Access Topic Team Meeting held on the 18th March 2021 (Appendix 1).

Members are further invited to consider the following recommendation from the Beach Access Topic Team Meeting as follows:

- To change the name of the Beach Access Topic Team to the Beach and Sea Access Topic Team.

DECISION

Do Members AGREE to change the name of the Beach Access Topic Team to the Beach and Sea Access Topic Team?

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
ONLINE BEACH ACCESS TOPIC TEAM
MEETING 18th MARCH 2021

Attendees: Jan Malpas (Chairman), Andrew Clark, Michael Goody, Patricia Clow, Phillip King, Clive Mott, Marilyn Warner, and Cllr. Amanda Worne (ADC)

BRTC Cllrs: Jim Brooks, Steve Goodheart, Alison Sharples and Jeanette Warr

In Attendance: Sheila Hodgson - BRTC, Projects Officer and Clerk for the Meeting

The Meeting opened at 6.05pm.

1. Chairman's Welcome and Introduction

The Chairman welcomed those present and asked them to introduce themselves.

2. To Receive an update from the Chairman on matters since the last meeting

As the Beach Access Topic Team (BATT) had not met since October 2019, the Chairman gave a brief overview of the history of the BATT and the news that Arun District Council (ADC) had since agreed to lead on the Project and were investigating several options to enable access to the foreshore. The update also included a brief summary of the ADC Senior Engineer's report to Cabinet and the outcome of that meeting.

The Chairman further stressed that as owners of the Promenade and the beach any project would require the permission and backing of ADC and therefore it would be sensible for the BATT to consider the 3 options agreed by ADC for further investigation and look to work in partnership with them.

These options are:

Type / description	Cost (indication)	Constraints / opportunities	Comment
Option 4 Provision of special 'buggies' – potentially in combination with matting	Medium but cost of providing service should be factored in - potentially as a concession?	Would need almost constant (daily) management of shingle to provide suitable gradient. Seasonal 'offer' only	More suited to shallow sloping sandy beaches (e.g. Studland Bay)

Option 5 Powered 'shuttle' service e.g. tracked machine with low loading bed	Medium to high initial cost (need for development) and cost of operation and making the beach slope suitable on a daily basis	Pre-existing machinery? If not, then would need extensive development and certification to carry persons	Probably only viable as a seasonal offer
Option 7 Timber piled ramp	High capital Ongoing maintenance cost of structure (to combat timber abrasion) and clearing of surface	Should allow natural littoral drift to continue. Potential life – 25 years	Would need careful design to achieve goals whilst being Equalities Compliant

A discussion took place which included some of the following comments:

- Option 7 of the ADC recommendation -BATT need to work with ADC
- ADC need to acknowledge BATT and allow us to be part of the project and any project team
- Disappointed that ADC had not opted for option 1 of the Engineer's report
- Will any money ADC have budgeted for the project remain safe and not get used for something else?
- Shuttle not a preferred option
- As ADC have chosen the above options does this mean there is no scope for an alternative?
- Going forward, option 7 is the only viable option for independent access for wheelchair users
- Clearing away the stones from 2/3 of the bays would help access. Getting rid of the stones should be a priority
- Disregard option 5 as seasonal only and people want access all year round
- Any agreed option should be all inclusive and allow access and use for all

Two members of the BATT asked the Chairman if they could show some ideas they had regarding possible solutions to solving the beach access problem. However, another member felt that the group should be concentrating on the ADC options and giving feedback and comment on those. The Chairman said she would allow a brief presentation later in the meeting, prior to agenda item 4.

3. To review the Terms of Reference as recommended by the Community Engagement and Environment Committee
Following discussion, the Terms of Reference were agreed as recommended by the Town Councils Community Engagement and Environment Committee with the following amendment:

Point 2. – to add “and to have representation on any Arun District Council Project Team”

The Terms of Reference will now be referred back to the Community Engagement and Environment Committee.

4. Open discussion on proposals to set some short, medium and long-term outcomes to enable the progression of the Topic Team to reach its objectives

Before asking for input from members of the BATT, a short presentation was given by Cllr. Brooks and Clive Mott.

Cllr. Worne clarified ADC's position to make it clear that any budget they agreed would be strictly in relation to their chosen options.

The Chairman opened the floor and invited comments from the BATT and their suggestions for short, medium and long-term objectives.

Short Term:

- Make a list of basic requirements for a successful ramp
- Request to ADC to recognise the BATT and include representation in any project team
- To rename as Beach and Sea Access Topic Team
- Commit to ensuring Access for All
- Try to get lifeguards and the Lifeboat Association on board

Medium Term:

- To install a roller ramp while waiting for a more permanent ramp
- Challenge ADC to clear some stone to see what happens
- Request access to the Foreshore Office bulldozer to clear stone
- Build up groynes and clear stones

Long Term:

- Approach Visit England for input
- Future Regeneration to include Beach Access

5. Recommendations to the Community Engagement and Environment Committee

To recommend the amendments to the Terms of Reference as above.

That the Beach Access Topic Team be renamed the Beach and Sea Access Topic Team.

7. Date of next meeting

It was agreed to hold a meeting bi-monthly in between the cycle of the Town Council's Community Engagement and Environment Committee to avoid any delays in presenting any recommendations.

The Committee Clerk will make the necessary arrangements and advise.

The Meeting closed at 8.10pm.

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 11 - BOGNOR REGIS IN BLOOM WORKING GROUP -
CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND
REPORTS IN THE NOTES OF THE NON-QUORATE ONLINE MEETING HELD
ON THE 22nd MARCH 2021

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION
& DECISION

Members are asked to receive the Notes of the Bognor Regis in Bloom Working Group Meeting held on 22nd March 2021 (Appendix 1).

As Members will note, this meeting was not quorate and therefore Members are asked to RATIFY the following recommendation:

- That the GreenMap as referred to in the report be implemented by the Town Council, including the Bognor Regis in Bloom Working Group for planting projects going forward.

DECISION

Do Members AGREE the GreenMap as referred to in the report be implemented by the Town Council, including the Bognor Regis in Bloom Working Group for planting projects going forward?

NOTES AND RECOMMENDATIONS

Bognor Regis Town Council
Bognor Regis in Bloom Working Group
Monday 22nd March 2021

PRESENT: Cllrs. S. Goodheart and J. Warr, also Ms. G. Edom, Mrs. M. Huntingdon, Mr. B. Jackson, Mrs. J. Jackson, Mr. D. Meagher, Mr. C. Mott (part of meeting) and Mrs. R. Vervecken (Committee Clerk)

The Meeting began at 10.00am

It was noted that the meeting was non-quorate and that any decisions would need to be made as Recommendations to the Community Engagement and Environment Committee

1. APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Apologies had been received from Mr. R. Earl, Mr. S. Hearn, Mr. J. Jones-McFarland and Ms. P. Keane.

2. APPROVAL OF THE NOTES OF THE MEETING HELD ON 12th MARCH 2019 AND THE NON-QUORATE NOTES OF 30th APRIL 2019, 27th JUNE 2019, 29th AUGUST 2019 AND 3rd OCTOBER 2019, 16th JANUARY 2020 AND 22nd NOVEMBER 2020

As the meeting was not quorate, the Notes would be formally approved at the next quorate meeting but, in the meantime, they were RECOMMENDED to the Community Engagement and Environment Committee.

3. BOGNOR REGIS IN BLOOM (BRiB) INCLUDING: - BRiB ANNUAL COMPETITION - TO DISCUSS IDEAS FOR 2021'S COMPETITION, INCLUDING WHETHER CURRENT CATEGORY SPONSORS ARE OFFERED A ONE-YEAR EXTENSION, TO COVER THIS YEAR'S COMPETITION, AS NO AWARDS EVENING WAS HELD LAST YEAR; GUIDES COMPETITION - TO DISCUSS IDEAS FOR 2021'S COMPETITION; SCHOOLS COMPETITION - TO DISCUSS IDEAS FOR 2021'S COMPETITION; ANY OTHER PROJECT FOR 2021, INCLUDING UPDATE ON CHESTNUT TREE HOUSE POTENTIAL PROJECT

BRiB Annual Competition – To discuss ideas for 2021's competition, including whether current category sponsors are offered a one-year extension, to cover this year's competition, as no awards evening was held last year:

Members discussed the Committee Clerk's (CC) suggestion of offering all current sponsors a one-year extension to their sponsorship contract for the main competition.

Members AGREED with this proposal, feeling it was important to show support for our local businesses, as they begin to reopen, and felt that any extra promotion they can gain, through In Bloom, would be highly beneficial for them. The CC shall contact sponsors to advise of this.

Members NOTED the categories will therefore have to remain the same for this year. SG suggested when categories are potentially changed next year, whether a back garden category could be considered. It was unanimously AGREED that the ethos of the Bognor Regis in Bloom competition, was to help enhance floral displays and to make the Town a brighter and more 'blooming' place for it's residents and visitors to enjoy. Back gardens would not therefore fit this criteria.

Another Member raised the possibility of holding an 'open garden' event, whereby visitors are invited into participants back gardens. The CC advised Members this will be discussed later in the meeting.

The Chairman will deliver entry forms for 2021's competition to entrants from the past two years, and forms will be sent out during April.

Guides competition – To discuss ideas for 2021's competition: Following email exchanges with the new Girlguiding District Commissioner, Members were pleased to note that the Girlguiding Leaders are very excited to partake once again, in a design and planting competition.

After discussion, Members AGREED the theme for this year's competition will be '100-year Anniversary of Poppy Day'. The Guiding groups will be encouraged to design a floral display, marking this important centenary anniversary of the Royal British Legion, 100 years on.

Members discussed various locations for the planting up of the winning design, including the railway planters outside the railway station (by Reynolds) and the War Memorial, which would be fitting for this occasion.

The Working Group (WG) AGREED the CC should investigate the feasibility of both locations, before a final decision is made by Members. The CC shall, in the meantime, contact the Girlguiding Commissioner, so the groups can get designing.

Schools Competition – To discuss ideas for 2021's competition: It was unanimously AGREED that, unfortunately, the schools competition would not be held this year. Members felt that due to the amount of time schools had been closed over the past twelve months, and the catch-ups inevitably now taking place, schools would simply not have time to partake in a competition at this time. This of course shall be revisited next year, where hopefully the situation will be different.

Any other project for 2021, including update on Chestnut Tree House potential project:

Following a brief reference earlier in the meeting, the CC informed the WG of Chestnut Tree Houses' desire to work with In Bloom in hosting an 'open garden/farmers market' style event in Bognor Regis. The vision for this event is to create a 'trail' of gardens in the Town over a weekend, for visitors to look around, concluding with a farmers market selling seeds, saplings and providing ideas and information for making our local area a greener and more environmentally place to live. Chestnut Tree House have many sponsors and partners who would like to be involved in this, with donations going to Chestnut Tree House.

Members NOTED that due to restrictions, this event would be unlikely to take place until 2022. However, Members were keen to learn more from the Chestnut Tree House contact and AGREED this would be a fantastic event to be involved in, offering excellent promotion of Bognor Regis in Bloom, the Town and our Tree Wardens, who could be a focal part of this.

The CC will therefore liaise with the contact at Chestnut Tree House, to arrange a meeting with Members, potentially as part of the next In Bloom Meeting.

Members discussed the possibility of holding any other competitions in 2021. It was unanimously AGREED In Bloom would just focus on the main competition and Girlguiding competitions for this year, due to the uncertainty surrounding easing of restrictions and the ever changing situation, making it inevitably harder to hold new events/competitions.

4. CONSIDERATION OF PARTAKING IN THE GREAT BRITISH SPRING CLEAN 2021 (28th MAY - 13th JUNE)

Members were pleased to note the Keep Britain Tidy annual event will be going ahead and AGREED In Bloom should organise a litter pick along the seafront, as this had been very successful in previous years.

The litter pick will take place on Thursday 10th June and a time will be decided by Members once the CC has checked the tide times.

The CC will register this event on the GBSC website and a decision on how to promote this and how many volunteers can take part will be taken in the coming weeks and months, following government advice which is being regularly reported on the GBSC website. Equipment will be borrowed from ADC, as usual.

5. CONSIDERATION OF ANY PLANTING PROJECTS FOR 2021 AT BOGNOR REGIS RAILWAY STATION, AS A STATION PARTNER. ALSO, TO NOMINATE A SECOND REPRESENTATIVE TO ATTEND STATION PARTNERSHIP MEETINGS.

Up-to-date photos of the station planters had been circulated to Members prior to the meeting.

The WG were delighted at the condition of the plants and flowers and acknowledged Town Force's advice that they may need a new coat of varnish during the coming months.

SG is the current representative, appointed by the Town Council, and is regularly invited to attend Station Partnership Meetings. The importance of having an additional representative from In Bloom was discussed, as this would be the first port of call for finding out about the latest projects proposed by other Partners at the station, and may lead to further ideas for planting projects the WG could partake in.

Members AGREED DM should be the second representative. The CC will inform the station contact that both SG and DM will be attending their virtual meeting on Monday 12th April. They will report back at the next In Bloom Meeting and ideas for any planting projects for this year, will be discussed following this.

6. AREAS OF CONCERN/EYESORES IN THE TOWN FOR POSSIBLE IN BLOOM WORKING GROUP ATTENTION. INCLUDING VICTORIA ROAD SOUTH CAR PARK, POTENTIAL FOR PLANTING AT THE HIGH STREET ENTRANCE AT HOTHAM PARK AND THE CORNER OF GLOUCESTER ROAD (AS DISCUSSED AT THE LAST MEETING)

Victoria Road South car park – The CC reported on email correspondence received by a community volunteer, expressing concerns of cars continuously parking on the verge of this car park. The volunteer has herself planted bulbs, seed bombs and placed logs to highlight the edge of the verge, which as a temporary measure has stopped cars parking on it. She has asked for clarification as to who owns the car park, and whether more can be done to stop the current onslaught of parking up the verges, including to repaint parking spaces and to highlight the entrance to the car park more clearly.

It was AGREED the CC should investigate this and once ownership is established, the CC shall inform the volunteer and report to Members at the next meeting.

NB: For clarification, the car park referred to is Victoria Road South car park (not West End car park, as it is informally known). This has been updated on the headers above.

Hotham Park (Lawn by gate entrance), High Street - Following Members decision at the previous meeting, the CC had spoken to Ben Whiffin (BW), to obtain permission for In Bloom to plant up the sparse area outside this entrance to Hotham Park, potentially without applying for a licence to plant. Members NOTED BW would be happy for 'soft planting' in the area, at a low level (so as not to cause obstruction on the verge) and has asked for Members to submit a 'planting plan', before permission may be granted.

DM suggested a site meeting between a few Members to formulate ideas for appropriate planting. This would need to be approved by Members, before being submitted for WSCC consideration. This was AGREED and any decisions on this will be ratified at the next meeting.

Corner of Gloucester Road (by car park and Pier) - The CC reminded Members of previous suggestions for tree planting on this corner, to add colour and protection to the wall. At the last meeting, JJM commented on the complications of responsibility for this area and was due to research this and update Members. However, as JJM is not present, this will be added to the Agenda of the next meeting.

Cycling lanes around the Town - The WG were pleased to note a response from BW on the reporting of cycle lanes needing remarking. A link has been provided for reporting specific areas where this has become an issue, and where remarking is needed. The CC will forward the link to all Members. This was NOTED.

Linden Rd/Victoria Drive roundabout - A Member queried whether a circular planter could be installed on this concrete roundabout, which is in a focal part of the Town, to make it look more attractive and offer potential sponsorship for a local business. Another Member commented on the current state of the roundabout, which had been damaged by a car. As the roundabout is WSCC owned, Members AGREED the CC should contact BW to query when the roundabout will be repaired and whether a planter here would be feasible.

BT Site (Gloucester Road) - Members NOTED the difficulty in contacting the relevant manager at the BT site, for permission to plant the overgrown grassed area. A Member suggested perhaps some urban style gorilla planting may be more favourable and get a better response. Whips could be planted to make the currently unkempt grass more of an 'urban vision garden', fitting for a gateway to the Town. This style of planting could be easily removed if it ever needed to be.

It was AGREED the CC should put forward this plan to the BT Site Manager and await a response.

7. ANY TREE PLANTING PROJECT UPDATES TO BE REPORTED

Report by Gillian Edom (GE) - Tree Warden:

A project is currently being discussed with Chris Bemrose from L'Arche, who are looking to improve the wildlife of the small cemetery in Highland Road. GE has suggested planting of more hedgerow trees and potentially some standalone ones to enhance the woodland edge attributes of the site, of which Chris, along with residents of the L'Arche houses, have some responsibility for maintaining.

A Member raised concerns about the tree planting being in such a small space and reiterated the importance of JJM being involved in maintenance and feasibility discussions.

It was suggested that local residents should be consulted with a view to recruiting volunteers to help maintain any planting.

Members **AGREED** to provisionally support the project, with any updates being reported to Members by GE as and when they become available.

GE also queried whether any Members had placed or are due to place a tree order with The Woodland Trust, for trees to be delivered for autumn planting (specifically hedgerow saplings). SG will be placing an order with the Woodland Trust shortly and has asked GE to supply him with a list of her tree requirements. Any update on this will be supplied and if necessary **RATIFIED** at the next meeting.

Report by SG and Clive Mott (CM) - GreenMap:

SG explained to Members the 'green projects' currently being worked on by himself and likeminded colleagues. ParkVision (which has been discussed at previous meetings) aims to plant more trees in Bognor Regis and throughout the district. Along with ADC, SG and CM have built a map for information on trees and planting throughout Arun. Bognor.today is the web address, where all the information can be found and includes a page on 'ParkVision' itself, as well as an interactive 'GreenMap'.

CM provided Members with a demonstration of the GreenMap, which aims to highlight planting projects and potential opportunities for planting in the district. The map can show parish boundaries and highlights locations chosen for project sites, where photos can also be uploaded as well as information shared on the plan for the area.

The main purpose of the map is to give groups and individuals, ideas of areas where planting projects can commence and this can be shared throughout the towns and parishes in the area, to celebrate and encourage, the planting of more trees.

The map is interactive, and as well as being regularly updated by ADC, allows members of the public to highlight places they would like to see specific planting work done. These suggestions are overseen and then assessed by the relevant officer.

A current planting project, as indicated on the GreenMap, is for an 'avenue of trees' in Shripney Road. Partnership working is taking place between ParkVision, ADC, and landowners to get this planted. Various local companies are interested in sponsoring and as such, more mature trees are being chosen for the location, to create an instant impact. This has become a good example of grassland being turned into tree land.

DM proposed whips being planted along the edge of Hotham Park's bare fence towards the University, noting JJM had previously acknowledged this idea. Using the GreenMap, CM informed Members a 'proposal' for wildflower planting had already been made for this area.

Members were very grateful to SG and CM for this informative presentation and AGREED to RECOMMEND to the Community Engagement and Environment Committee that the GreenMap be implemented by the Town Council, including the Bognor Regis in Bloom Working Group, for planting projects going forward.

8. UPDATE FROM VOLUNTEER PROJECTS INCLUDING BOGNOR COMMUNITY GARDENERS AND GREENER BOGNOR NETWORK COMMUNITY ORCHARD PROJECT

Greener Bognor Network Community Orchard Project:

The orchard has been stripped right back, with just trees and Japanese Knotweed remaining. ADC have bought new roses for the Rose Garden, which have now been installed. Volunteers are hoping to get in soon to do some weeding. The Rose Garden is going to look fantastic this year!

Bognor Community Gardeners:

The holly hedge in Hotham Park has taken nicely. Whips have been planted along the conservation area. Brambles have now been removed from the area towards Church Path, meaning more whips can be planted, when restrictions allow. Volunteers have been planting tête-à-tête and bluebells in the park, which are blooming well.

9. CORRESPONDENCE

Catalogue received from Marshall Seeds.

10. DATE OF NEXT MEETING

The next meeting will be held on Monday 10th May 2021 at 10.00 am.

The Meeting ended at 11.40am

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 12 - TO RATIFY LOCALITY MEMBERSHIP SUBSCRIPTION
RENEWAL FOR 2021/22

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Members are asked to ratify the renewal of the Town Council's Membership of Locality.

Locality is a national membership network for community organisations that focuses on the power of the community and helps groups meet local needs. They offer specialist advice, support and resources to help local people get involved and create change in their community.

DECISION

Do Members AGREE to ratify the renewal of the Town Council's Membership of Locality.

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

AGENDA ITEM 13 - CONSIDERATION OF PLAYRANGERS PLAY DAYS
EVENT FOR AUGUST 2021

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION
& DECISION

As Members are aware this Committee has a budget of £3,500 to provide a series of playday events during the summer holidays. This budget has been further advanced by a donation of £400 from the Pevensy Ward 2020/21 Ward Allocation budget.

Some initial preparation has been undertaken with approaches made to possible event providers to obtain some availability and quotations. As it is still unclear at the moment what the Government and ADC guidelines will be regarding events in relation to Covid-19, the quotations may be liable to change, should any additional resources or related costs need to be factored in. However, Members should also note that should it be possible to proceed, an event application will need to be made to ADC 8 weeks in advance and therefore a decision needs to be made before the next Community Engagement and Environment Meeting in June.

It is therefore recommended that an application be submitted to ADC for a series of dates during August with delegation to Officers to continue to liaise with the event providers to ascertain what can be provided, at what cost and more importantly ensure they are able to supply the necessary Health & Safety and Covid Risk Assessments as required. Members will be kept informed by email regarding the final costs, dates and content with ratification at the June Meeting if required.

DECISIONS

Do Members AGREE for Officers to submit a provisional event application to ADC for a series of playday events during the summer holidays?

Do Members further AGREE for Officers to liaise with events providers as detailed in the report, keeping Members informed via email and to ratify any requirements at the June meeting?

BOGNOR REGIS TOWN COUNCIL
ONLINE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th APRIL 2021

CORRESPONDENCE

1. Facebook Comment from Member of the Public during a Planning and Licencing Meeting referred to this Committee
2. Email WSCC Early Help re formal consultation to redesign the Early Help service
3. Email from The Mill Skill re a social enterprise scheme for Young People
4. Email from ADC Land Charges re Asset of community Value five-year listing for the Alexandra Tavern, 56. London Road
5. Email from member of the public re dog fouling (previously presented at online Open Forum meeting)
6. Email from a member of the public regarding anti-social behaviour by youth in the Town and on trains