



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

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Dear Sir/Madam,

## MEETING OF THE PLANNING AND LICENSING COMMITTEE

I hereby give you Notice that an Online Meeting of the Planning and Licensing Committee of the Bognor Regis Town Council will be held at 4pm on TUESDAY 29<sup>th</sup> SEPTEMBER 2020 in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

All Members of the Planning and Licensing Committee are HEREBY SUMMONED to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

The public will not be permitted to speak during the Meeting. However, an opportunity will be afforded to Members of the Public to have Questions put, or make Statements to, the Committee during an adjournment shortly after the meeting has commenced.

NB: All Questions and Statements MUST be submitted in writing (preferably by email) and MUST be received by the Town Clerk before 9am on Tuesday 29<sup>th</sup> September 2020.

Online access to the Meeting will be via ZOOM using the following Webinar ID: [893-7611-3563](https://zoom.us/j/893-7611-3563). The meeting will also be streamed live to the 'Bognor Regis Town Council' Facebook page.

**PLEASE NOTE START TIME**

DATED this 21st day of SEPTEMBER 2020

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. **Chairman's** Announcements and Apologies for Absence
2. Declarations of Interest  
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.  
Members and Officers should make their declaration by stating:
  - a) the item they have the Interest in

- b) whether it is a Disclosable Pecuniary or Ordinary Interest
  - c) the nature of the Interest
  - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
  - e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
3. To approve the Minutes of the Online Meeting of the Planning and Licensing Committee held on 8<sup>th</sup> September 2020
  4. Adjournment for the Chairman to read public questions and statements submitted in accordance with the requirements noted above
  5. To ratify any Pavement Licence application representations submitted by the Town Clerk in accordance with the delegated authority and process
  6. To consider Planning Applications on Lists dated 4<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup> September 2020
  7. To consider commenting on any significant Planning Applications outside the wards of Bognor Regis, that may impact on the infrastructure of Bognor Regis on Lists dated 4<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup> September 2020
  8. To consider Premises Licence Applications, including any variations and any other Licence Applications
  9. To note the revisions made to the Arun District Design Guide Supplementary Planning Document, following the responses received during the consultation which closed on 21<sup>st</sup> February 2020
  10. To note the previously circulated 'Barnham, Eastergate and Westergate Framework Masterplan Consultation' **launched by Arun District Council** and to consider any comments in response by the deadline of 9<sup>th</sup> October 2020
  11. To receive an update on the Community Infrastructure Levy (CIL)
  12. Correspondence

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND REMOTELY



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## MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE

HELD ON TUESDAY 8<sup>th</sup> SEPTEMBER 2020

PRESENT ONLINE: Cllr. S. Goodheart (Chairman), Cllrs: J. Barrett,  
Mrs. S. Daniells, J. Erskine, W. Smith,  
Ms. A Sharples and Mrs. J. Warr

IN ATTENDANCE ONLINE: Mrs. J. Davis (Civic & Office Manager)  
Mrs. G. Frost (Town Clerk)  
Mrs. S. Norman (Deputy Clerk)

### ***The Meeting opened at 6.36pm***

#### 266. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

As all Members were present, there were no apologies for absence.

#### 267. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members were informed that should they be required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

***There were no declarations of Interest***

268. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 18<sup>th</sup> AUGUST 2020

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 18<sup>th</sup> August 2020. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee APPROVED the Minutes of the Online Meeting held on 18<sup>th</sup> August 2020 as an accurate record of the proceedings and the Chairman duly signed them.

269. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no public questions or statements.

270. TO RATIFY ANY PAVEMENT LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

The Civic & Office Manager's report was NOTED, and the following decision was RATIFIED:

- Licence Application Number: 114038 in relation to Best Kebab, 18 Queensway, Bognor Regis - Members AGREED to offer NO OBJECTION to the application to place 2 bench tables with integrated chairs, 4 seats on each table, from midday until 21:00hrs, 7 days a week.

271. TO CONSIDER PLANNING APPLICATIONS ON LISTS 14<sup>th</sup>, 21<sup>st</sup> AND 28<sup>th</sup> AUGUST 2020

271.1 The Committee noted that there were no views from other Town Councillors to report.

271.2 The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

271.3 The Committee, having considered the applications, RESOLVED that its representations be forwarded to ADC (Appended to these Minutes as Appendix 1).

272. TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 14<sup>th</sup>, 21<sup>st</sup> AND 28<sup>th</sup> AUGUST 2020

There were no applications to consider.

273. TO CONSIDER PREMISES LICENCE APPLICATIONS, INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

Licensing Act 2003

Premises: Best Kebab, 18 Queensway, Bognor Regis, PO21 1QT

Application Number: 114058

The Committee noted the application received for a Variation to a Premises Licence to be granted for the Sale of Alcohol for consumption off the premises 1200-2300 every day. Alcohol to only be sold for delivery with a food order via internet or telephone sale, and not to be sold to personal callers at the shop.

Members RESOLVED to raise NO OBJECTION to the Variation of a Premises Licence being granted, subject to the satisfaction of the Licensing Authorities that the premises meet all four licensing objectives and continue to do so. Members further commented that, upon delivery, proof of age should be required to ensure that alcohol is not supplied to those under the age of 18.

274. TO NOTE THE PREVIOUSLY CIRCULATED 'CHANGES TO THE CURRENT PLANNING SYSTEM' GOVERNMENT CONSULTATION PAPER AND TO AGREE ANY COMMENTS TO BE SUBMITTED IN RESPONSE TO THE NATIONAL ASSOCIATION OF LOCAL COUNCILS BY THE DEADLINE OF 17<sup>th</sup> SEPTEMBER 2020

The Civic & Office Manager's report, including the circulation of the Government Consultation paper titled "Changes to the Current planning System", was NOTED.

Members debated fully the implications of the proposals being consulted upon with a range of opinions for and against. The Civic & Office Manager updated Members on communication with the ADC Planning Department who had highlighted that any actual changes to the planning system would be some years away. This is essentially a proposed whole new system that would require enormous changes to all sorts of planning legislation and guidance, and it is not yet known which parts the Government will or won't proceed with.

Following the discussion, it was AGREED that Members would submit comments on the Consultation individually and the Civic & Office Manager would circulate the necessary links and Members were reminded that the deadline for response was 17<sup>th</sup> September 2019.

275. TO NOTE THE PREVIOUSLY CIRCULATED 'WEST OF BERSTED MASTERPLAN CONSULTATION' LAUNCHED BY ARUN DISTRICT COUNCIL AND TO CONSIDER ANY COMMENTS IN RESPONSE BY THE DEADLINE OF 14<sup>th</sup> SEPTEMBER 2020

The Civic & Office Manager's report, including the previously circulated ADC consultation titled "West of Bersted Masterplan", was NOTED.

Some Members expressed concern about the impact of the implementation of the Masterplan, particularly on infrastructure and a resulting adverse effect on Bognor Regis. However, it was noted that the area is designated within the Local Plan and that this consultation is asking for comment on the five specific areas as detailed in the report. Furthermore, for the Committee to submit a collective response, evidence would be needed to substantiate any comments or concerns.

Following discussion, it was AGREED that Members would submit comments on the Consultation individually and the Civic & Office Manager

would circulate the necessary links. Members were reminded that the deadline for response was 21<sup>st</sup> September 2019 rather than the 14<sup>th</sup> as noted on the Agenda.

276. CORRESPONDENCE

The Committee NOTED receipt of correspondence previously circulated.

***The Meeting closed at 7.47pm***

APPENDIX 1ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 8<sup>th</sup> SEPTEMBER 2020  
REPRESENTATIONS ON PLANNING APPLICATIONS ON LIST DATED 14<sup>th</sup>, 21<sup>st</sup> AND 28<sup>th</sup> AUGUST 2020

The Planning and Licensing Committee of Bognor Regis Town Council RESOLVED as follows:

<p>BR/175/20/PL 23 Mead Lane Bognor Regis PO22 8AP</p>	<p>Change of use from Student Accommodation to 3 no. dwellings, comprising 1 no. one bed apartment, 1 no. two bedroom house and 1 no. three bedroom house (resubmission of application BR/99/20/PL). This application may affect the setting of a listed building &amp; affects the Upper Bognor Road &amp; Mead Lane Conservation Area</p>	<p>NO OBJECTION</p>
<p>BR/164/20/HH 19 Pevensey Road Bognor Regis PO21 5NS</p>	<p>Single storey side extension. Conversion of roof space to habitable use and single storey outbuilding to rear for use as a playroom/gym and addition of rendering</p>	<p>NO OBJECTION</p>
<p>BR/179/20/PL Police Station London Road Bognor Regis PO21 1BA</p>	<p>Replacement of existing windows (119) with aluminium top hung casement, insulated panels to the ground floor level, replacement roof covering &amp; mansard tiles to the main building including an increase in perimeter height to accommodate thicker insulation. This application is in CIL Zone 4 (Zero Rated) as 'other development'</p>	<p>NO OBJECTION</p>
<p>BR/189/20/HH 32 Murina Avenue Bognor Regis PO21 2DA</p>	<p>Proposed two storey rear extension with internal alterations</p>	<p>NO OBJECTION</p>



BR/192/20/T Various locations Servite Close Bognor Regis	Various works to various trees	NO OBJECTION
BR/196/20/PL 25 Sudley Road Bognor Regis PO21 1EW	New 2 storey extension on first floor with loft floor & 8 No. new dormer windows (4 No. at front, 4 No. at rear), first floor rear extension (mansard floor) with 8 No. roof windows, alterations to ground floor shopfront & new access to upper floors for use for 10 No. residential units (5 No. 1 bed units & 5 No. 2 bed units) (resubmission following BR/83/20/PL). This application may affect the setting of a Listed Building and is in CIL zone 4 (Zero Rated) as flats	NO OBJECTION
BR/191/20/PL Flat 10 Linden Court 35 Linden Road Bognor Regis PO21 2AP	Replace old timber windows with new uPvc	NO OBJECTION - Members suggested that wood coloured uPVC be used rather than white to blend with other nearby buildings.
BR/122/20/OUT Garth House High Street Bognor Regis PO21 1HQ	Outline application with some matters reserved for demolition of Garth House and West View to be replaced with 20No. self-contained apartments consisting of 10 No. 1 bed and 10 No. 2 bed apartments	OBJECTION Members of the Town Council's Planning and Licensing Committee unanimously object to planning application BR/122/20/OUT on the material planning grounds of inadequate parking; the proposed amount of residential building and consider the proposals to be over-development of the site as a result of the layout and density of the buildings, and a lack of affordable housing allocation.

BOGNOR REGIS TOWN COUNCIL  
ONLINE PLANNING AND LICENSING COMMITTEE MEETING –  
29<sup>th</sup> SEPTEMBER 2020

AGENDA ITEM 5 - TO RATIFY ANY PAVEMENT LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

REPORT BY THE DEPUTY CLERK

FOR RATIFICATION

At the Online Planning and Licensing Committee Meeting held on 18<sup>th</sup> August 2020, it was reported to Members that the Town Council will be notified by Arun District Council when Pavement Licence applications have been received within the area. Due to there only being 7 days in which to submit any comments in response to these applications, when notification of an application is received, Members will be notified by email and asked to respond to the Committee Clerk within a specified timeframe.

Based upon a majority decision to either raise no objection, or an objection with comments agreed, the Town Council's representation will be submitted under the Town Clerk's Delegated Authority. Any such representations submitted to Arun District Council in this way will then be considered for ratification by Members at the next Planning and Licensing Committee Meeting.

Since the last report made at the Online Planning and Licensing Committee Meeting held 8<sup>th</sup> September 2020 (Min. 270 refers) the subsequent decisions have been taken: -

- Licence Application Number: 114179 in relation to Costa Coffee, 33 London Road, Bognor Regis – Councillors Barrett, Mrs. Daniells, Erskine, Ms. Sharples and Mrs. Warr responded to the Deputy Clerk and AGREED to offer NO OBJECTION to the application to place 2 tables, 6 chairs and barriers directly outside the store from 8am until 5pm Monday to Saturday and 8am to 4.30pm on Sundays.

DECISION

Members are invited to RATIFY the decision, as listed above, taken in liaison with Members of the Planning and Licensing Committee, with representation submitted by the Town Clerk in accordance with the Delegated Authority and process.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE  
ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE TO BE HELD ON 29<sup>th</sup> SEPTEMBER 2020  
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 4<sup>th</sup>, 11<sup>th</sup> AND 18<sup>th</sup> SEPTEMBER 2020)

<p><a href="#">BR/199/20/T</a> <a href="#">Burlington Nursing Home</a> 109-111 Victoria Drive Bognor Regis PO21 2DZ</p>	<p>Fell 8 No. Macrocarpa and 1 No. Bay</p>	<p>Comment by 01-OCT-20</p>
<p><a href="#">BR/201/20/PL</a> <a href="#">29 Highcroft Crescent</a> Bognor Regis PO22 8DH</p>	<p>Re-establishment of dwelling to form former pair of semi-detached bungalows (resubmission following BR/139/20/PL)</p>	<p>Comment by 01-OCT-20</p>
<p><a href="#">BR/190/20/OUT</a> <a href="#">26 Burnham Avenue</a> Bognor Regis PO21 2JU</p>	<p>Outline application with all matters reserved for 10 No. new dwellings consisting of 1 No. 1 bed property, 8 No. 2 bed properties &amp; 1 No. 4 bed property with associated services, landscaping, car parking &amp; amenity (resubmission following BR/49/19/OUT)</p>	<p>Comment by 08-OCT-20</p>
<p><a href="#">BR/186/20/PL</a> <a href="#">Noelbury Court</a> Flat 3 5 Stocker Road Bognor Regis PO21 2QH</p>	<p>Minor alteration to rear elevation</p>	<p>Comment by 08-OCT-20</p>
<p><a href="#">BR/209/20/HH</a> <a href="#">Holyrood</a> Sylvan Way Bognor Regis PO21 2RS</p>	<p>Proposed front and rear two storey extensions, raising the roof height, internal and external alterations</p>	<p>Comment by 15-OCT-20</p>

<p><a href="#">BR/213/20/PL</a> <a href="#">Former Royal Bay Care Home</a> 86 Aldwick Road Bognor Regis PO21 2PE</p>	<p>Temporary change of use from Care Home (C2) to temporary accommodation for seasonal agricultural workers for 12-month period (re-submission following BR/138/20/PL). This application is in CIL Zone 4 (Zero Rated) as 'other development'</p>	<p>Comment by 15-OCT-20</p>
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## **PUBLIC NOTICE**

### **Licensing Application Licensing Act 2003**

An application has been made by Alisan Gundogdu to the Licensing Authority for Arun District Council for the grant of a Premises Licence at Howards Café, 17 The Arcade, Bognor Regis, PO21 1LH

The application includes proposals for the following:

- 1. Sale of Alcohol for consumption on and off the premises 1000-0000 every day. 1000-0100 Xmas and NY Eve**
- 2. Late Night Refreshment 2300-0000 everyday. 2300-0100 Xmas and NY Eve**

A public register of all Licensing Act 2003 permissions and applications is held by Arun District Council. The public register is also available on [www.arun.gov.uk/licensingact2003](http://www.arun.gov.uk/licensingact2003)

The application is open to representation from interested parties and responsible authorities between 8th September 2020 and 5<sup>th</sup> October 2020

All representations should be made in writing and sent to Licensing Team, Environmental Health Service, Arun District Council, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex BN17 5LF or [licensing@arun.gov.uk](mailto:licensing@arun.gov.uk).

“It is an offence to knowingly or recklessly to make a false statement in connection with an application and the maximum fine for this offence is £5,000.”

(Application Form: [file:///C:/Users/joannedavis/Downloads/1599552654 - Premises-licence-application-Howards-Cafe.pdf](file:///C:/Users/joannedavis/Downloads/1599552654_-_Premises-licence-application-Howards-Cafe.pdf))

BOGNOR REGIS TOWN COUNCIL  
ONLINE PLANNING AND LICENSING COMMITTEE MEETING –  
29<sup>th</sup> SEPTEMBER 2020

AGENDA ITEM 9 - TO NOTE THE REVISIONS MADE TO THE ARUN DISTRICT DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT, FOLLOWING THE RESPONSES RECEIVED DURING THE CONSULTATION WHICH CLOSED ON 21<sup>st</sup> FEBRUARY 2020

REPORT BY THE CIVIC & OFFICE MANAGER

FOR INFORMATION

In early 2020, Arun District Council (ADC) carried out consultation on the Arun District Design Guide Supplementary Planning Document. Arun District Council have considered the responses received during the earlier consultation and the Design Guide Supplementary Planning Document has been revised to address the representations and suggestions received during the consultation.

Information has been made available under Regulations 35 (Availability of documents: General) and 12b (Public participation) of the Town and Country Planning Regulations (2012) for 4 weeks from 16<sup>th</sup> September to 5pm on 14<sup>th</sup> October 2020. The documents can be viewed on:

[https://u6693381.ct.sendgrid.net/ls/click?upn=yUEXKnvc-2BFpJpsOPn9WtII8cWRg8U04UyRXjIuEJJJ1IGkN8dDuSetNfy77LLq5CEXZ84uyVfBgwyvDOgJEOmdKyCz4qTkm16iM2TuP1rU-3DnfZD\\_IEsBqRXSsWsbueoH8KNEwdfANIbOUd6Jsb-2B5j1ZuqEwFvOKDI8PdLD6mHtdA-2FJ4KjX22DJAU4e-2FOk9G-2BI-2BP-2BVgFKOXPiMuHTGHC9g-2BTzmtggafelOgX2toOzA7Zxfq-2BroqkSnIR3YMHnC3pWRbrNmQ9uPNA5a3xBEUpY4MpTbPto6mXmrh3XdaRg0YnpcRP66pPnOam80j7buZ6-2BM4PnZun95dduiEEjP5MAo2n9zdM-3D](https://u6693381.ct.sendgrid.net/ls/click?upn=yUEXKnvc-2BFpJpsOPn9WtII8cWRg8U04UyRXjIuEJJJ1IGkN8dDuSetNfy77LLq5CEXZ84uyVfBgwyvDOgJEOmdKyCz4qTkm16iM2TuP1rU-3DnfZD_IEsBqRXSsWsbueoH8KNEwdfANIbOUd6Jsb-2B5j1ZuqEwFvOKDI8PdLD6mHtdA-2FJ4KjX22DJAU4e-2FOk9G-2BI-2BP-2BVgFKOXPiMuHTGHC9g-2BTzmtggafelOgX2toOzA7Zxfq-2BroqkSnIR3YMHnC3pWRbrNmQ9uPNA5a3xBEUpY4MpTbPto6mXmrh3XdaRg0YnpcRP66pPnOam80j7buZ6-2BM4PnZun95dduiEEjP5MAo2n9zdM-3D)

Further representation may be emailed to [localplan@arun.gov.uk](mailto:localplan@arun.gov.uk) or made in writing to: Design Guide, Planning Policy Team, Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF.

At the Town Council's Planning and Licensing Committee Meeting, held 28<sup>th</sup> January 2020, Members resolved to submit their own responses to the earlier consultation (Min. 199 refers). Therefore, it would not be appropriate to comment further as a Council. However, individual Members are invited to submit their own representation should they wish to do so by the deadline of 14<sup>th</sup> October 2020.

DECISION

Members are asked to NOTE the revisions made to the Arun District Design Guide Supplementary Planning Document, following the responses received during the consultation which closed on 21<sup>st</sup> February 2020.

BOGNOR REGIS TOWN COUNCIL  
ONLINE PLANNING AND LICENSING COMMITTEE MEETING –  
29<sup>th</sup> SEPTEMBER 2020

AGENDA ITEM 10 - TO NOTE THE PREVIOUSLY CIRCULATED 'BARNHAM, EASTERGATE AND WESTERGATE FRAMEWORK MASTERPLAN CONSULTATION' LAUNCHED BY ARUN DISTRICT COUNCIL AND TO CONSIDER ANY COMMENTS IN RESPONSE BY THE DEADLINE OF 9<sup>th</sup> OCTOBER 2020

REPORT BY THE CIVIC & OFFICE MANAGER

FOR DECISION

Arun District Council has launched a community consultation exercise to gather views on the draft '[Barnham, Eastergate and Westergate Framework Masterplan](#)'.

The Framework Masterplan will support the development of housing, employment, education provision, sports and other community facilities. The site has been allocated for development within the Local Plan (adopted July 2018) and provisional studies undertaken by the developers, in conjunction with the Council, indicate the site can deliver 4,300 homes as well as employment uses. The Masterplan will shape the future growth of Barnham, Eastergate and Westergate by providing a comprehensive vision and framework for consideration of future planning applications within the site.

The consultation follows on from the public consultation recently carried out by the developers on the Framework Masterplan which has been summarised in this updated version of the document. This consultation is an opportunity for you to make comments directly to the Council on the Framework Masterplan prior to endorsement of the document.

The Framework Masterplan considers:

- \* Principles of layout
- \* Vehicular, pedestrian and cycle access points serving the development
- \* Likely quantum of housing
- \* Location of infrastructure provision in relation to schools, sports pitches and local centres
- \* Principles of blue and green infrastructure

The consultation runs until the 9<sup>th</sup> of October 2020. Following the consultation, a report will be prepared for Arun's Development Control Committee Meeting, seeking endorsement of the Masterplan. Comments received will be reviewed and reported to the Committee.

As with the 'West Bersted Framework Masterplan' ADC Consultation, considered by Members at the Planning and Licensing Committee Meeting held 8<sup>th</sup> September 2020, Members may be minded to once again respond individually to the 'Barnham, Eastergate and Westergate Framework Masterplan' Consultation.

## DECISIONS

Members are asked to NOTE the previously circulated 'Barnham, Eastergate and Westergate Framework Masterplan' Consultation launched by Arun District Council (ADC).

Do Members AGREE that any comments in response to the Consultation should be submitted as individuals or done so as a Committee?

If Members agree to submit a response as a Committee then Members are invited to AGREE any comments to be submitted to ADC in response to the circulated 'Barnham, Eastergate and Westergate Framework Masterplan' Consultation.



BOGNOR REGIS TOWN COUNCIL  
ONLINE PLANNING AND LICENSING COMMITTEE MEETING –  
29<sup>th</sup> SEPTEMBER 2020

AGENDA ITEM 11 - TO RECEIVE AN UPDATE ON THE COMMUNITY  
INFRASTRUCTURE LEVY (CIL)

REPORT BY THE CIVIC & OFFICE MANAGER

FOR INFORMATION

Arun District Council have advised that the Town and Parish CIL Guidance is now available on the council's CIL webpage.

As the CIL Charging Authority, Arun District Council will only receive CIL payments once liable developments commence on site, and this can take up to 3 years.

Prior to receiving CIL monies, town and parish councils are encouraged to start thinking about CIL spending which might include a list of projects involving infrastructure needed to support development in the Town, rough costs for each project identified, rough timescales for delivery. An aim would be to set out this list of projects in priority order and in order of when income might become available (matching up scheme costs to predicted income timescales).

Once in receipt of CIL monies, the Town Council will have 5 years in which to spend it. Therefore, the matter of drawing up a list of priorities on which to spend any monies received will be referred back to this Committee at the relevant time.

BOGNOR REGIS TOWN COUNCIL  
ONLINE PLANNING AND LICENSING COMMITTEE MEETING -  
29<sup>th</sup> SEPTEMBER 2020

AGENDA ITEM 12 - CORRESPONDENCE

REPORT BY THE CIVIC & OFFICE MANAGER

FOR INFORMATION

1. SSALC – Pavement Parking briefing and questionnaire issued by the Department for Transport. Circulated to Committee Members by email 18<sup>th</sup> September 2020. The consultation period began on 31<sup>st</sup> August 2020 and will run until 22<sup>nd</sup> November 2020. Members wishing to individually respond to the consultation should ensure that their response reaches the Department for Transport before the closing date.
2. NALC - Planning for the future - the planning white paper. Circulated to Committee Members by email 18<sup>th</sup> September 2020. Members wishing to individually respond to the consultation should ensure that their response reaches NALC before the deadline of 15<sup>th</sup> October 2020.
3. NALC - Transparency and competition: a call for evidence on data on land control. Circulated to Committee Members by email 18<sup>th</sup> September 2020. Members wishing to individually respond to the consultation should ensure that their response reaches NALC before the deadline of 16<sup>th</sup> October 2020.
4. Housing, Communities and Local Government Committee - Pre-legislative scrutiny of draft Building Safety Bill focuses on building control and building materials. Evidence session to take place 21<sup>st</sup> September at 4pm. Emailed to Members 18<sup>th</sup> September 2020.