



BOGNOR REGIS TOWN COUNCIL

Town Council Office, the Town Hall, Clarence Road
Bognor Regis, West Sussex, PO21 1LD
Telephone/Answer Machine 01243 825535
E-mail allotments&inbloom@bognorregis.gov.uk

PERMISSION TO PLANT TREES FORM

In order to ensure that plots remain viable for future tenants, the Town Council seek to control the planting of trees and prevent plots becoming unusable. Before completing this form, please be sure to read Clauses 4 and 23 of your Allotment Information Leaflet. Please complete all personal details below and return to the Allotments Officer.

Plot number:..... Name:.....

Address:.....

..... Postcode:

Tel. No.: Email:

Note: Trees must not cast a shadow on a neighbouring plot wherever possible and must be planted within the border of your plot. Once your application has been considered, you will be notified in writing. Trees must not be planted until permission has been granted by the Council.

Tree Species Type

Please indicate number and species of tree where applicable:

☐ Apple

☐ Pear

☐ Plum

☐ Other (please specify)

Declaration

I confirm that the tree will: (a) not straddle any path; (b) not cast any shade on another plot or obstruct access to another plot; (c) not be positioned less than 50cm from boundary fences or hedges; (d) be of dwarf root stock variety only (e) be kept in good order and not allowed to grow taller than 8 feet in height. I understand that if the tree(s) breaks the Tenancy Agreement or Allotment Information Leaflet, or if it becomes unsafe to the point where it is considered by the Town Council to warrant removal, that I must remove the tree(s) and dispose of the waste off-site at my own expense as instructed by the Town Council, or be invoiced by the Town Council if we have to step in to complete the work.

Signed (Tenant) **Date**

Signed (Town Council) **Date**