



BOGNOR REGIS TOWN COUNCIL
STANDING ORDERS
ADDENDUM

Approved by the Council at its Meeting held on 8th June 2020

Following the enactment of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 it is necessary for certain temporary amendments to be made to the Standing Orders to enable Online, remote meetings to take place (Reg. 6 refers).

The temporary changes required are as follows and these were agreed by the Town Council at the Meeting held 8th June 2020:

- S.O. 3e : Amended to allow Meetings of the Council to be held remotely on dates to be confirmed as required, as per Reg. 4
- S.O. 3h : Amended to reflect that public participation will be via written Question and Statements to be read out by the Mayor/Chairman under the appropriate Agenda item
- S.O. 3j : Amended to require that if a Member is visually in attendance at a remote meeting, they must raise their "virtual" hand and will be invited to speak in order
- Amended to show that for any Member attending using audio only, they will be asked if they have any comment to make on the Agenda item as they are unable to raise a "virtual" hand
- Amended to read that there is no requirement for a Member to stand when speaking
- S.O. 3v : Amended to enable voting, rather than by show of hands, by either:
- The affirmation of the meeting if there is no dissent (for approval of Minutes only)
 - to be verbal by roll call in order to comply with Reg. 5(3)(c)
- S.O. 5a-c : Removal of requirement to hold an Annual Town Council Meeting with appropriate appointments as per Reg. 4(2)
- S.O. 15bi : Amended to include the website as a conspicuous place for the public notice/Agenda as per Reg. 13(a)