



# **BOGNOR REGIS TOWN COUNCIL**

## **TERMS OF REFERENCE**

### **JOINT CONSULTATIVE**

### **SUB-COMMITTEE (STAFFING)**

Adopted by the Council at its Meeting held on 4<sup>th</sup> July 2022

## BOGNOR REGIS TOWN COUNCIL

### TERMS OF REFERENCE: JOINT CONSULTATIVE SUB-COMMITTEE (STAFFING)

This is a Sub-Committee of the Policy and Resources Committee

Member representation on the Joint Consultative Sub-Committee shall comprise: Town Mayor and Deputy Town Mayor, Chairman of Policy and Resources Committee and Group Leaders from the political groups

Staff representation on the Joint Consultative Sub-Committee shall comprise: Town Clerk, **Assistant Clerk** and the Civic & Office Manager

**Quorum 3**

Function of Sub-Committee Column 1	Delegation of Functions Column 2
<ol style="list-style-type: none"><li>1. All matters relating to Terms and Conditions of Employment</li><li>2. Issues of Health and Safety and Accommodation</li><li>3. Training</li><li>4. Pensions</li><li>5. Duty of Care</li></ol>	<ul style="list-style-type: none"><li>• To discuss and recommend to Policy and Resources Committee</li></ul>