



BOGNOR REGIS TOWN COUNCIL

Town Council Office, the Town Hall, Clarence Road
Bognor Regis, West Sussex, PO21 1LD
Telephone/Answer Machine 01243 825535
E-mail allotments&inbloom@bognorregis.gov.uk

PERMISSION TO ERECT A STRUCTURE FORM

Before completing this form, please be sure to read Clauses 9, 23 and 26 of your Allotment Information Leaflet. Please complete all personal details below and return to the Allotments Officer.

Plot number:..... Name:.....

Address:.....

..... Postcode:

Tel. No.: Email:

Note: Structures must not cast a shadow on a neighbouring plot and must be built within the border of your plot. Once your application has been considered, you will be notified in writing. Structures must not be erected until permission has been granted by the Council.

Dimensions	Shed	Greenhouse	Polytunnel
Length			
Width			
Height			

Please specify your proposed type of base:
(Concrete, paved, hard core, raised on blocks, plastic grid, other)

Declaration

I confirm that the structure will: (a) not straddle any path; (b) not cast any shade on another plot or obstruct access to another plot; (c) not use materials considered to be dangerous (e.g. asbestos); (d) be built of appropriate materials and of sound design and construction; and (e) be used in the cultivating of an allotment garden and for no other purpose. I understand that if the structure breaks the Tenancy Agreement or Allotment Information Leaflet, or if it becomes dilapidated to the point where it is considered by the Town Council to be unsound, that I must remove the structure and dispose of the materials off-site at my own expense as instructed by the Town Council, or be invoiced by the Town Council if we have to step in to complete the work.

Signed (Tenant) **Date**

Signed (Town Council) **Date**