



# BOGNOR REGIS TOWN COUNCIL

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## **MEMBERS' ALLOWANCES**

Under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) (Part 5), which came in force on 1<sup>st</sup> May 2003, Bognor Regis Town Council was given the right to pay the 'Basic Parish Allowance' and travel and subsistence allowances to its elected Members.

The policy of the Town Council in the past has been to pay Members this allowance to recognise the time and effort they put into their parish duties. When paying this allowance, the Town Council has to have regard to any recommendations from the District Council's Parish Independent Remuneration Panel.

The Parish Basic Allowance is linked to the District Basic Allowance and is also subject to being inflated in line with officer pay. The Local Authorities (Members' Allowances) (England) Regulations 2003, therefore allows for all elected Town/Parish Councillors to receive a Basic Parish Allowance equating to 10% of the District Council's Basic Allowance.

Following the last Local Elections, consideration was given at the Annual Town Council Meeting held on 22<sup>nd</sup> May 2023 as to whether to continue paying the Councillors' Allowances including the Basic Parish Allowance during this administration (2023-2027) and continuation of payment of a travelling and subsistence allowance to Members whilst on agreed Town Council duties outside of the town. Following discussion, continuation of both allowances was subsequently agreed (Min. 25 refers) as follows: -

***"RESOLVED to AGREE to continue payment of the Basic Parish Allowance for all Members that wish to receive the allowance during this administration."***

***"RESOLVED to AGREE to the continued payment of travel and subsistence allowance to Members representing the Town Council on approved duties outside of the town. All such approved duties will be agreed at the appropriate Committee."***

Following a review by the District Independent Remuneration Panel (IRP) in early 2024, it was recommended that the District Council's Basic Allowance be increased to £6,638 with effect from 1<sup>st</sup> April 2024. This was subsequently approved by ADC Full Council on 13<sup>th</sup> March 2024.

On the 25<sup>th</sup> March 2024, the Policy and Resources Committee of Bognor Regis Town Council agreed as follows: -

***"RESOLVED to APPROVE an increase to the Councillors' Allowance to the limit of £663.80 per annum, equating to 10% of the District Council's Basic Allowance, in line with the recommendation by the District"***

***Independent Remuneration Panel (IRP) payable from 1st April 2024."***

Bognor Regis Town Council keeps a record of Members' allowances paid. These will be available for inspection given reasonable notice. Copies of this record can be provided on request for a nominal charge of £0.50 per copy.

Summaries of the amounts paid to each Councillor in each financial year are also available on the Town Council's website.

In the financial year 1<sup>st</sup> April 2024 - 31<sup>st</sup> March 2025 a total of £9,183 was paid in Parish Basic Allowance. No travel or subsistence was paid to Members during this period.

*Glenna Frost*

Glenna Frost, Town Clerk  
31<sup>st</sup> March 2025