



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

E-mail: [bognortc@bognorregis.gov.uk](mailto:bognortc@bognorregis.gov.uk)

## **MEMBERS' ALLOWANCES**

Under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) (Part 5), which came into force on 1<sup>st</sup> May 2003, Bognor Regis Town Council was given the right to pay a basic allowance, attendance allowance and travel and subsistence allowances to its elected Members.

The Council received the revised recommendations of the District Parish Remuneration Panel, which were published by Arun District Council in September 2013. The Panel gave two options for the level of the Basic Allowance with the preferred option being agreed by the District Council at the meeting held on 23<sup>rd</sup> October 2013.

The resulting recommendation for the Parishes for the Basic Allowance is therefore £505.50, being 10% of the Arun District Council Members' Basic Allowance. Parish Councils may also pay travelling expenses and Carers Allowance on the basis of the Arun District Council Members' Allowance Scheme. The Town Council in reaching its decision has had regard to the recommendations of the District Parish Remuneration Panel.

On 6<sup>th</sup> January 2014, the Policy and Resources Committee of Bognor Regis Town Council

**RESOLVED "that an increase to the Town Councillors' annual allowance to the limit of £505.50 per annum be approved, in line with the recommendation by the Arun District Independent Panel."**

This would be implemented from 1<sup>st</sup> April 2014.

Subsequently, in January 2015, Arun District Council approved an increase to the recommended Basic Allowance in line with staff salary increases.

On 18<sup>th</sup> May 2015, the Council considered the increase to the District Council's level of Basic Allowance and

**RESOLVED "that the Basic Parish Allowance paid to Town Council Members should remain at £505.50 for the current financial year"**

The following was agreed on 17<sup>th</sup> November 2003 by the Town Council and in view of the guidelines this has not been amended.

**RESOLVED "that each Town Councillor may receive an allowance in respect of travelling and subsistence for all journeys (within and outside the parish) whilst on agreed/approved Town Council duties on the basis of the Arun District Council Member Allowances Scheme of Travel and Subsistence Allowances i.e. the Inland Revenue Scheme of 40p per mile for travel and subsistence rates based on actual costs, with receipts being provided whenever possible".**

Bognor Regis Town Council keeps a record of Members' allowances paid. These will be available for inspection given reasonable notice. Copies of this record can be provided on request for a nominal charge of £0.50 per copy.

Summaries of the amounts paid to each Councillor in each financial year are available on the Town Council's website.

Town Clerk  
1<sup>st</sup> April 2016