

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
21	Vehicles & Equipment	294,960	275,616	19,344
41	Infrastructure Assets	243,305	235,033	8,272
61	Community Assets	69,774	6,703	63,071
	Total Fixed Assets	608,039	517,352	90,687
	<u>Other Assets</u>			
600	INVESTMENT BPCL	447,225		
601	INVESTMENT IN SCREEN 4	957,557		
602	SCREEN 4 DEPRECIATION	(287,268)		
610	INVESTMENT B R LTD	825		
615	Shares in WS & DS Credit Union	4,500		
650	W S & S Loan Fund	25,500		
	Total Other Assets		1,148,339	
	<u>Current Assets</u>			
101	Town Force Debtors	11,952		
103	Recoverable Expenses	1,816		
105	VAT CONTROL	7,694		
111	PREPAID EXPENSES	2,962		
201	CO-OP CURRENT A/C	25,605		
205	BRTC MAYORS CHARITY	174		
210	PETTY CASH	300		
213	Float - Parking Discs	30		
241	CCLA PSDF General	1,598,928		
	Total Current Assets		1,649,461	
	<u>Current Liabilities</u>			
500	CREDITORS CONTROL	59,167		
516	SALARIES CONTROL	(51,014)		
525	CHILD CARE CONTROL	51,044		
551	ALLOTMENT HOLDING DEPOSITS	4,760		
560	INCOME IN ADVANCE	2,581		
598	BR Ltd Current Account	6		
	Total Current Liabilities		66,544	
	Net Current Assets			2,731,256
	Total Assets less Current Liabilities			2,821,943
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	121,916		
391	Deferred Grants W/Back	(93,772)		
400	PWLB LOAN - 497614 (BPCL)	224,513		
401	PWLB LOAN - 504584 (SCR4)	499,655		
402	PWLB LOAN - 507281 (S4	76,766		
	Total Long Term Liabilities		829,078	
	Total Assets less Total Liabilities			1,992,864

Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<u>Represented by :-</u>	
301	CURRENT YEAR FUND	350,789
310	GENERAL RESERVE	476,750
315	ROLLING CAPITAL PROG FUND	231,375
320	EMR Economic Development	387,857
321	EMR CIVIC FUND	2,618
322	EMR ELECTION FUND	10,000
325	EMR ALLOTMENTS	1,688
326	EMR PROMOTION/PUBLICITY	2,880
327	EMR ADMINISTRATION	8,040
328	EMR EVENTS UNDERSPEND	4,606
330	EMR P&R PROJECTS	1,081
331	EMR E&L PROJECTS	4,799
332	EMR ROAD CLOSURE ADMIN	400
333	EMR GRANT AID/PARTNERSHIP	6,795
334	EMR TOURISM & EVENTS	556
337	EMR SEIB / FLORAL DISPLAYS	5,593
338	EMR Xmas Lights/Switch On	13,000
342	EMR STREET SCENE	26,898
343	EMR DECKING AREAS	4,379
350	EMR Training (Cllrs)	3,604
354	EMR Personal Safety Prov'n	446
358	EMR Bike Repair Project	325
361	EMR Training (Staff)	7,924
362	EMR Town Crier	4,098
364	EMR CiL 2020-21	686
365	EMR CiL 2025-26	5,982
367	EMR CiL 2023-24	7,340
368	EMR CiL 2024-25	12,408
380	Capital Finance Reserve	409,948
	Total Equity	1,992,864

Bank Reconciliation Statement as at 30/11/2025
for Cashbook 1 - CO-OP CURRENT A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-Op Current Account	30/11/2025	432	51,561.65
			<u>51,561.65</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
13/08/2025 7270 Stubbs Copse Woodyard		188.80	
15/10/2025 7326 Stubbs Copse Woodyard		34.80	
28/10/2025 7335 Daniel James		300.00	
28/10/2025 7337 West Meads Surgery		120.00	
11/11/2025 107924 JM Entertainment Ltd		774.00	
11/11/2025 107926 Bognorphenia CIC		2,500.00	
11/11/2025 107928 BR Youth & Community Centre		4,000.00	
11/11/2025 107929 Making Theatre Gaining Skills		3,500.00	
11/11/2025 107931 Young Peoples Shop		3,000.00	
11/11/2025 107933 West Sussex Fire & Rescue Svce		3,000.00	
12/11/2025 7342 Drayton Medical Services Ltd		280.00	
12/11/2025 7351 Seaco Screenprint & Signs Ltd		166.50	
12/11/2025 7353 SLCC Enterprises Ltd		293.40	
12/11/2025 7354 Society of Local Council Clerk		440.00	
12/11/2025 7356 Storewatch.co.uk Ltd		6,132.42	
25/11/2025 107934 Rock Awnings		1,227.00	
			<u>25,956.92</u>
			25,604.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,604.73
		Balance per Cash Book is :-	25,604.73
		Difference is :-	0.00

Councillor:

NameSignedDate

Date: 12/12/2025

Bognor Regis Town Council

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Cashbook 1

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CO-OP CURRENT A/C

For Month No: 8

Receipts for Month 8

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		45,671.47					45,671.47	
Mamma Mia Banked: 03/11/2025		180.00						
	Sales Recpts Page 2546	180.00	180.00		101			Sales Recpts Page 2546
BR BID Banked: 04/11/2025		13.20						
	Sales Recpts Page 2547	13.20	13.20		101			Sales Recpts Page 2547
Aldwick PC Banked: 04/11/2025		730.80						
	Sales Recpts Page 2548	730.80	730.80		101			Sales Recpts Page 2548
Bacs Banked: 04/11/2025		5,735.83						
Bacs	CCLA PSDF Dividend	5,735.83			1096	101	5,735.83	CCLA PSDF Dividend
Mamma Mia Banked: 13/11/2025		180.00						
	Sales Recpts Page 2549	180.00	180.00		101			Sales Recpts Page 2549
SouthernB Banked: 17/11/2025		192.00						
	Sales Recpts Page 2550	192.00	192.00		101			Sales Recpts Page 2550
Bacs Banked: 18/11/2025		31,000.00						
Bacs	CCLA PSDF Drawdown	31,000.00			241		31,000.00	CCLA PSDF Drawdown
BRHospital Banked: 24/11/2025		530.82						
	Sales Recpts Page 2551	530.82	530.82		101			Sales Recpts Page 2551
NL Autos Banked: 26/11/2025		180.00						
	Sales Recpts Page 2552	180.00	180.00		101			Sales Recpts Page 2552
FelphamPC Banked: 27/11/2025		285.63						
	Sales Recpts Page 2553	285.63	285.63		101			Sales Recpts Page 2553
Total Receipts for Month		39,028.28	2,292.45	0.00			36,735.83	
Cashbook Totals		84,699.75	2,292.45	0.00			82,407.30	

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Payments for Month 8				Nominal Ledger Analysis						
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail	
17/03/2025	G Kegya	107857CANC	-7.00			560		-7.00	G Kegya -Allot O'pd Plot 61	
07/04/2025	M Bigos	107885CANC	-16.00			560		-16.00	M Bigos -Allot O'pd Plot 20c	
07/04/2025	T Podsiadlo	107886CANC	-13.00			560		-13.00	T Podsiadlo -O'pd Plot 13d	
03/11/2025	Intuit Ltd	CARD	24.41		4.07	4032	208	20.34	Intuit Ltd Mailchimp	
04/11/2025	Adobe AcroPro	CARD	16.64			4054	101	16.64	Adobe AcroPro	
04/11/2025	Adobe AcroPro	CARD	16.64			4054	101	16.64	Adobe AcroPro	
05/11/2025	Co-Op Bank Service Charge	DR	7.00			4051	101	7.00	Co-Op Bank Service Charge	
05/11/2025	Co-Op Bank Commission Fee	DR	22.35			4051	101	22.35	Co-Op Bank Commission Fee	
05/11/2025	Co-Op Bank Delta Card Fee	DR	7.00			4051	101	7.00	Co-Op Bank Delta Card Fee	
05/11/2025	Co-Op Bank Giro Transactions	DR	1.60			4051	101	1.60	Co-Op Bank Giro Transactions	
07/11/2025	Adobe Acrobat	CARD	19.97		3.33	4054	101	16.64	Adobe Acrobat	
10/11/2025	Adobe AcroPro	CARD	16.64			4054	101	16.64	Adobe AcroPro	
10/11/2025	Wider Plan Ltd	S/O	37.20	37.20		500			20626/Childcare vouchers Nov25	
11/11/2025	JM Entertainment Ltd	107924	774.00	774.00		500			Purchase Ledger	
11/11/2025	39 Youth Club	107925	4,000.00			4401	208	4,000.00	39 Youth Club	
11/11/2025	Bognorphenia CIC	107926	2,500.00			4401	208	2,500.00	Bognorphenia CIC	
11/11/2025	Bognor Regis Town Football Cl	107927	10,000.00			4401	208	10,000.00	BRT Football Club	
11/11/2025	BR Youth & Community Centre	107928	4,000.00			4401	208	4,000.00	BR Youth & Community Centre	
11/11/2025	Making Theatre Gaining Skills	107929	3,500.00			4401	208	3,500.00	Making Theatre Gaining Skills	
11/11/2025	Saltwater Creations CIC	107930	1,200.00			4401	208	1,200.00	Saltwater Creations CIC	
11/11/2025	Young Peoples Shop	107931	3,000.00			4401	208	3,000.00	Young Peoples Shop	
11/11/2025	Resourceful Comm Scrapstore	107932	1,072.50			4401	208	1,072.50	Resourceful Comm Scrapstore	
11/11/2025	West Sussex Fire & Rescue Svce	107933	3,000.00			4401	208	3,000.00	West Sussex Fire & Rescue Svce	
11/11/2025	Bank Fee re 1Password Payment	DR	6.03			4051	101	6.03	Bank Fee re 1Password Payment	
11/11/2025	1Password	CARD	219.43			4054	101	219.43	1Password -Teams Starter Pack	
12/11/2025	The Business Supplies Group Lt	7339	144.53	144.53		500			20611/Stationery	
12/11/2025	Chichester Enterprises Ltd	7340	124.68	124.68		500			20612/Poster prints	
12/11/2025	Chichester City Band	7341	125.00	125.00		500			20583/Carols in the Park	
12/11/2025	Drayton Medical Services Ltd	7342	280.00	280.00		500			20584/Occupational Health -RP	
12/11/2025	J. P. McDougall & Co Ltd	7343	281.16	281.16		500			20587/Paint, brushes, rollers	
12/11/2025	Fenton I.T Ltd	7344	13.82	13.82		500			20613/Microsoft 365	
12/11/2025	Ferring Nurseries	7345	4,894.81	4,894.81		500			20592/Winter bedding delivery	
12/11/2025	James Hallam Ltd	7346	564.48	564.48		500			20595/Cyber ins 12Nov25-9Aug26	

Date: 12/12/2025

Bognor Regis Town Council

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Cashbook 1

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CO-OP CURRENT A/C

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
12/11/2025	Medical & Support Services Ltd	7347	1,460.40	1,460.40		500			20599/First aid svcs 9Nov
12/11/2025	Nova Events & Entertainment Lt	7348	2,424.00	2,424.00		500			20615/Skaters
12/11/2025	J Davis	7349	96.75	96.75		500			20617/Petty Cash to 12Nov25
12/11/2025	DCK Accounting Solutions Ltd	7350	2,314.04	2,314.04		500			20618/Budget setting 2026-27
12/11/2025	Seaco Screenprint & Signs Ltd	7351	166.50	166.50		500			20601/Allotment comp signs
12/11/2025	Securitas Security Services (U	7352	46.50	46.50		500			20602/Personal safety app -Oct
12/11/2025	SLCC Enterprises Ltd	7353	293.40	293.40		500			20619/Local council admin
12/11/2025	Society of Local Council Clerk	7354	440.00	440.00		500			20604/SLCC subs - MH
12/11/2025	Iain Stirling	7355	700.00	700.00		500			20621/Father Christmas - 29Nov
12/11/2025	Storewatch.co.uk Ltd	7356	6,132.42	6,132.42		500			20608/Council wardens Oct25
12/11/2025	Rope Services	CARD	28.80		4.80	4048	207	24.00	Rope Services -Decking Rope
12/11/2025	Co-Op Bank Stop Cheque Fee	DR	5.00			4051	101	5.00	Co-Op Bank Stop Cheque Fee
13/11/2025	Worldline IT Services UK Ltd	DD1	364.19	364.19		500			20594/Fuel Oct2025
14/11/2025	Amazon	CARD	12.99			4203	102	12.99	Amazon -Keyboard Riser
17/11/2025	Amazon	CARD	4.95		0.83	4023	101	4.12	Amazon - Liquid Chalk Marker
17/11/2025	Amazon	CARD	41.88		6.98	4023	101	7.41	Amazon - Keyboard Wrist Rest
						4203	102	-12.99	Amazon -Keyboard Riser
						4023	101	12.99	Amazon - Keyboard Riser
						4023	101	27.49	Amazon - Laptop Bag
17/11/2025	Zoom Video Comms	CARD	61.67		10.28	4054	101	51.39	Zoom Video Comms 16Nov-15Dec
17/11/2025	Trade UK - A/c 633164001602799	Card1	44.66	44.66		500			20625/Goldscrews
17/11/2025	Source for Business	Card2	165.03	165.03		500			20607/Ac5078327004 21Apr-21Oct
17/11/2025	Source for Business	Card3	386.32	386.32		500			20606/Ac5078327003 21Apr-21Oct
17/11/2025	Source for Business	Card4	607.37	607.37		500			20605/Ac5078327002 22Apr-21Oct
17/11/2025	Vodafone Ltd	DD2	241.20	241.20		500			20719/Mobile phone charges
18/11/2025	Amazon	CARD	45.04		7.51	4028	306	37.53	Amazon -Elf Costume
19/11/2025	Amazon	CARD	74.97		12.50	4054	101	62.47	Amazon -Philips Monitor
21/11/2025	Arun District Council	CARD	108.99			4409	114	108.99	ADC - Event Licence
21/11/2025	Arun District Council	CARD	167.01			4409	114	167.01	ADC -Event Licence
21/11/2025	Francotyp-Postalia Ltd	DD3	130.00	130.00		500			20665/Teleset postage download
24/11/2025	AVT Imports	CARD	93.36		15.56	4044	207	77.80	AVT Imports -Ratchet Straps

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Payments for Month 8					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
25/11/2025	Arun District Council	DD4	773.00	773.00		500			Purchase Ledger
25/11/2025	Rock Awnings	107934	1,227.00	1,227.00		500			20675/Gazebo x3
26/11/2025	Amazon	CARD	19.74			4007	202	19.74	Amazon -Hi Vis Jacket
26/11/2025	British Gas Business	DD5	21.30	21.30		500			20610/Gas601074661 2Oct-1Nov
27/11/2025	Amazon	CARD	123.95		20.67	4028	306	4.80	Amazon - Napkins
						4028	306	10.19	Amazon - Cutlery, Tableware
						4028	306	13.32	Amazon - Sweets
						4028	306	49.98	Amazon - Candy Canes
						4028	306	24.99	Amazon - Candy Canes
27/11/2025	Limpio Office Solutions Ltd	DD6	59.54	59.54		500			20596/Waste copier toners
27/11/2025	Amazon	CARD	23.27			4028	306	23.27	Amazon -Refreshments
28/11/2025	British Gas Business	DD7	33.89	33.89		500			20661/Ac601000379 10Oct-9Nov
28/11/2025	Portsmouth Communications Ltd	DD8	322.00	322.00		500			20616/Phone charges Nov2025
Total Payments for Month			59,095.02	25,689.19	86.53			33,319.30	
Balance Carried Fwd			25,604.73						
Cashbook Totals			84,699.75	25,689.19	86.53			58,924.03	