

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2024

| <u>A/c</u> | <u>Description</u>                           | <u>Actual</u>  |                  |                  |
|------------|----------------------------------------------|----------------|------------------|------------------|
|            | <u>Fixed Assets</u>                          | Asset Value    | Depreciation     | Net Value        |
| 21         | Vehicles & Equipment                         | 294,960        | 253,492          | 41,468           |
| 41         | Infrastructure Assets                        | 242,003        | 234,507          | 7,496            |
| 61         | Community Assets                             | 69,774         | 6,290            | 63,484           |
|            | <b>Total Fixed Assets</b>                    | <b>606,737</b> | <b>494,289</b>   | <b>112,448</b>   |
|            | <u>Other Assets</u>                          |                |                  |                  |
| 600        | INVESTMENT BPCL                              | 447,225        |                  |                  |
| 601        | INVESTMENT IN SCREEN 4                       | 957,557        |                  |                  |
| 602        | SCREEN 4 DEPRECIATION                        | (239,390)      |                  |                  |
| 610        | INVESTMENT B R LTD                           | 825            |                  |                  |
| 615        | Shares in WS & DS Credit Union               | 4,500          |                  |                  |
| 650        | W S & S Loan Fund                            | 25,500         |                  |                  |
|            | <b>Total Other Assets</b>                    |                | <b>1,196,217</b> |                  |
|            | <u>Current Assets</u>                        |                |                  |                  |
| 101        | Town Force Debtors                           | 13,289         |                  |                  |
| 103        | Recoverable Expenses                         | (40)           |                  |                  |
| 105        | VAT CONTROL                                  | 3,405          |                  |                  |
| 111        | PREPAID EXPENSES                             | 13,865         |                  |                  |
| 118        | Accrued Interest Income                      | 5,337          |                  |                  |
| 201        | CO-OP CURRENT A/C                            | 130,728        |                  |                  |
| 205        | BRTC MAYORS CHARITY                          | 222            |                  |                  |
| 210        | PETTY CASH                                   | 300            |                  |                  |
| 213        | Float - Parking Discs                        | 30             |                  |                  |
| 241        | CCLA PSDF General                            | 1,077,881      |                  |                  |
|            | <b>Total Current Assets</b>                  |                | <b>1,245,016</b> |                  |
|            | <u>Current Liabilities</u>                   |                |                  |                  |
| 500        | CREDITORS CONTROL                            | 43,702         |                  |                  |
| 501        | OTHER CREDITORS                              | 222            |                  |                  |
| 510        | ACCRUALS                                     | 586            |                  |                  |
| 511        | ACCRUED EXPENSES                             | 7,802          |                  |                  |
| 518        | ACCRUED INTEREST PAYABLE                     | 14,054         |                  |                  |
| 551        | ALLOTMENT HOLDING DEPOSITS                   | 4,640          |                  |                  |
| 560        | INCOME IN ADVANCE                            | 10,604         |                  |                  |
| 598        | BR Ltd Current Account                       | 6              |                  |                  |
|            | <b>Total Current Liabilities</b>             |                | <b>81,616</b>    |                  |
|            | <b>Net Current Assets</b>                    |                |                  | <b>2,359,617</b> |
|            | <b>Total Assets less Current Liabilities</b> |                |                  | <b>2,472,065</b> |
|            | <u>Long Term Liabilities</u>                 |                |                  |                  |
| 390        | Deferred Grants Applied                      | 121,916        |                  |                  |
| 391        | Deferred Grants W/Back                       | (93,881)       |                  |                  |
| 400        | PWLB LOAN - 497614 (BPCL)                    | 261,523        |                  |                  |
| 401        | PWLB LOAN - 504584 (SCR4)                    | 580,605        |                  |                  |
| 402        | PWLB LOAN - 507281 (S4)                      | 83,433         |                  |                  |
|            | <b>Total Long Term Liabilities</b>           |                | <b>953,596</b>   |                  |

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2024

| <u>A/c</u>                          | <u>Description</u>         | <u>Actual</u>    |
|-------------------------------------|----------------------------|------------------|
| Total Assets less Total Liabilities |                            | <u>1,518,469</u> |
| <i><u>Represented by :-</u></i>     |                            |                  |
| 301                                 | CURRENT YEAR FUND          | (7,944)          |
| 310                                 | GENERAL RESERVE            | 497,484          |
| 315                                 | ROLLING CAPITAL PROG FUND  | 193,256          |
| 320                                 | EMR Economic Development   | 268,000          |
| 321                                 | EMR CIVIC FUND             | 4,240            |
| 322                                 | EMR ELECTION FUND          | 13,146           |
| 325                                 | EMR ALLOTMENTS             | 1,602            |
| 326                                 | EMR PROMOTION/PUBLICITY    | 5,600            |
| 327                                 | EMR ADMINISTRATION         | 8,040            |
| 328                                 | EMR EVENTS UNDERSPEND      | 9,034            |
| 330                                 | EMR P&R PROJECTS           | 8,000            |
| 331                                 | EMR E&L PROJECTS           | 8,458            |
| 333                                 | EMR Grant Aid              | 14,395           |
| 334                                 | EMR TOURISM & EVENTS       | 469              |
| 335                                 | EMR PARKING SCHEME         | 28,661           |
| 337                                 | EMR SEIB / FLORAL DISPLAYS | 5,893            |
| 338                                 | EMR Xmas Lights/Switch On  | 13,000           |
| 339                                 | EMR EVENTS SPONSORSHIP     | 1,777            |
| 340                                 | EMR BRTC FUNDING OF SRB    | 965              |
| 341                                 | EMR WSCC SRB CONTRIBUTION  | 500              |
| 342                                 | EMR STREET SCENE           | 27,568           |
| 343                                 | EMR DECKING AREAS          | 4,379            |
| 346                                 | EMR Ward Alloc'n Marine    | 49               |
| 347                                 | EMR Ward Alloc'n Hotham    | 724              |
| 349                                 | EMR Website                | 1,477            |
| 350                                 | EMR Training (Cllrs)       | 3,604            |
| 351                                 | EMR TF General             | 487              |
| 354                                 | EMR Personal Safety Prov'n | 799              |
| 358                                 | EMR Bike Repair Project    | 2,175            |
| 361                                 | EMR Training (Staff)       | 8,233            |
| 362                                 | EMR Town Crier             | 4,537            |
| 364                                 | EMR CiL 2020-21            | 713              |
| 365                                 | EMR CiL 2021-22            | 1,209            |
| 366                                 | EMR CiL 2022-23            | 2,419            |
| 369                                 | EMR PWLB Loan Repayment    | 30,453           |
| 380                                 | Capital Finance Reserve    | 355,069          |
| Total Equity                        |                            | <u>1,518,469</u> |

Bank Reconciliation Statement as at 31/03/2024  
for Cashbook 1 - CO-OP CURRENT A/C

| <u>Bank Statement Account Name (s)</u>         | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u>   |
|------------------------------------------------|-----------------------|-----------------------------|-------------------|
| Co-Op Current Account                          | 31/03/2024            | 343                         | 167,413.64        |
|                                                |                       |                             | <u>167,413.64</u> |
| <u>Unpresented Payments (Minus)</u>            |                       | <u>Amount</u>               |                   |
| 08/02/2024 6760 Bognor Regis Town Football Clu |                       | 200.00                      |                   |
| 08/02/2024 6774 Site Supply Solutions Ltd      |                       | 91.26                       |                   |
| 22/02/2024 6785 Fenton I.T Ltd                 |                       | 120.94                      |                   |
| 22/02/2024 6789 Positively Delicious           |                       | 330.00                      |                   |
| 07/03/2024 6791 Aerial and Handling Services L |                       | 432.00                      |                   |
| 07/03/2024 6797 Positively Delicious           |                       | 990.00                      |                   |
| 07/03/2024 6799 Stubbs Copse Woodyard          |                       | 304.80                      |                   |
| 07/03/2024 6800 Sunbelt Rentals Ltd            |                       | 163.20                      |                   |
| 07/03/2024 6803 S J Berry                      |                       | 250.00                      |                   |
| 07/03/2024 107764 Animal Concern Ltd           |                       | 100.00                      |                   |
| 21/03/2024 6804 J. P. McDougall & Co Ltd       |                       | 90.02                       |                   |
| 21/03/2024 6805 Fenton I.T Ltd                 |                       | 849.29                      |                   |
| 21/03/2024 6806 Value Products Limited         |                       | 15.48                       |                   |
| 21/03/2024 6807 JC Secure Systems              |                       | 1,195.00                    |                   |
| 21/03/2024 6808 Jest Events                    |                       | 100.00                      |                   |
| 21/03/2024 6809 STARK Building Materials UK Li |                       | 47.39                       |                   |
| 21/03/2024 6810 SRP Design and Print Limited   |                       | 771.00                      |                   |
| 21/03/2024 6811 West Sussex County Council     |                       | 294.36                      |                   |
| 25/03/2024 107767 Boom Community Bank          |                       | 30,000.00                   |                   |
| 25/03/2024 107766 Positively Delicious         |                       | 120.00                      |                   |
| 27/03/2024 107768 Freak Music                  |                       | 221.33                      |                   |
|                                                |                       |                             | <u>36,686.07</u>  |
|                                                |                       |                             | 130,727.57        |
| <u>Unpresented Receipts (Plus)</u>             |                       |                             |                   |
|                                                |                       | 0.00                        |                   |
|                                                |                       |                             | <u>0.00</u>       |
|                                                |                       |                             | 130,727.57        |
|                                                |                       | Balance per Cash Book is :- | 130,727.57        |
|                                                |                       | Difference is :-            | 0.00              |

### Receipts for Month 12

## Nominal Ledger Analysis

[illegible]

Continued on Page 1247

| Receipts for Month 12 |                        |                 |           | Nominal Ledger Analysis |     |        |            |                                |
|-----------------------|------------------------|-----------------|-----------|-------------------------|-----|--------|------------|--------------------------------|
| Receipt Ref           | Name of Payer          | £ Amnt Received | £ Debtors | £ VAT                   | A/c | Centre | £ Amount   | Transaction Detail             |
| DTT                   | Banked: 12/03/2024     | 10.00           |           |                         |     |        |            |                                |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| Cash                  | Banked: 14/03/2024     | 10.00           |           |                         |     |        |            |                                |
| Cash                  |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   | Banked: 14/03/2024     | 180.00          |           |                         |     |        |            |                                |
| DTT                   | Dave Vickers           | 5.00            |           |                         | 560 |        | 5.00       | Dave Vickers -Charity Fair     |
| DTT                   | Margaret Gumbrell      | 5.00            |           |                         | 560 |        | 5.00       | Margaret Gumbrell-Charity Fair |
| DTT                   | Stephanie Jenner       | 25.00           |           |                         | 560 |        | 25.00      | Stephanie Jenner -Craft Fair   |
| DTT                   | Jules Dent             | 25.00           |           |                         | 560 |        | 25.00      | Jules Dent -Craft Fair         |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      |                                |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| DTT                   |                        | 10.00           |           |                         | 560 |        | 10.00      | DTT                            |
| Cheque                | Banked: 14/03/2024     | 675.48          |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2263 | 675.48          | 675.48    |                         | 101 |        |            | Sales Recpts Page 2263         |
| Felpham PC            | Banked: 18/03/2024     | 39.60           |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2265 | 39.60           | 39.60     |                         | 101 |        |            | Sales Recpts Page 2265         |
| BR BID                | Banked: 18/03/2024     | 2,400.00        |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2266 | 2,400.00        | 2,400.00  |                         | 101 |        |            | Sales Recpts Page 2266         |
| Mamma Mia             | Banked: 19/03/2024     | 198.00          |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2267 | 198.00          | 198.00    |                         | 101 |        |            | Sales Recpts Page 2267         |
| BRHospital            | Banked: 20/03/2024     | 316.80          |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2268 | 316.80          | 316.80    |                         | 101 |        |            | Sales Recpts Page 2268         |
| PRN Homeca            | Banked: 25/03/2024     | 180.00          |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2269 | 180.00          | 180.00    |                         | 101 |        |            | Sales Recpts Page 2269         |
| Ultimate              | Banked: 25/03/2024     | 186.00          |           |                         |     |        |            |                                |
|                       | Sales Recpts Page 2270 | 186.00          | 186.00    |                         | 101 |        |            | Sales Recpts Page 2270         |
| CHAPS                 | Banked: 27/03/2024     | 133,000.00      |           |                         |     |        |            |                                |
| CHAPS                 | CCLA PSDF              | 133,000.00      |           |                         | 241 |        | 133,000.00 | CCLA PSDF                      |

|                          |                   |                 |             |                   |
|--------------------------|-------------------|-----------------|-------------|-------------------|
| Total Receipts for Month | 180,874.43        | 7,193.58        | 0.00        | 173,680.85        |
| Cashbook Totals          | <u>221,895.97</u> | <u>7,193.58</u> | <u>0.00</u> | <u>214,702.39</u> |

| Payments for Month 12 |                                |           |              |             | Nominal Ledger Analysis |      |        |          |                                    |  |
|-----------------------|--------------------------------|-----------|--------------|-------------|-------------------------|------|--------|----------|------------------------------------|--|
| Date                  | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT                   | A/c  | Centre | £ Amount | Transaction Detail                 |  |
| 01/03/2024            | British Gas Business           | DD1       | 37.48        | 37.48       |                         | 500  |        |          | 18517/Ac601000379<br>10Jan-8Feb    |  |
| 01/03/2024            | Limpio Office Solutions Ltd    | DD2       | 57.96        | 57.96       |                         | 500  |        |          | 18456/Waste toner bottles          |  |
| 04/03/2024            | Excel Power Ltd                | 107762    | 420.00       | 420.00      |                         | 500  |        |          | 18561/Service 2 generators         |  |
| 04/03/2024            | Wider Plan Ltd                 | 107763    | 17.20        | 17.20       |                         | 500  |        |          | 18579/Chidcare vouchers<br>Mar24   |  |
| 04/03/2024            | Adobe AcroPro                  | CARD      | 16.64        |             |                         | 4054 | 101    | 16.64    | Adobe AcroPro                      |  |
| 04/03/2024            | Adobe AcroPro                  | CARD      | 16.64        |             |                         | 4054 | 101    | 16.64    | Adobe AcroPro                      |  |
| 04/03/2024            | SSE                            | DD3       | 431.75       | 431.75      |                         | 500  |        |          | 18602/Ac8700274551 1-<br>31Jan2024 |  |
| 05/03/2024            | Co-Op Bank Service Charge      | DR        | 7.00         |             |                         | 4051 | 101    | 7.00     | Co-Op Bank Service Charge          |  |
| 05/03/2024            | Co-Op Bank Commission Charge   | DR        | 18.05        |             |                         | 4051 | 101    | 18.05    | Co-Op Bank Commission Charge       |  |
| 05/03/2024            | Co-Op Bank Delta Card Fee      | DR        | 3.85         |             |                         | 4051 | 101    | 3.85     | Co-Op Bank Delta Card Fee          |  |
| 06/03/2024            | VonHaus/Domu Brands Ltd        | CARD      | 178.97       |             | 29.83                   | 4044 | 101    | 149.14   | Domu Brands-Rising<br>Workstation  |  |
| 07/03/2024            | Aerial and Handling Services L | 6791      | 432.00       | 432.00      |                         | 500  |        |          | 18558/LOLER inspection             |  |
| 07/03/2024            | Marshall Clark LLP             | 6792      | 6,626.26     | 6,626.26    |                         | 500  |        |          | 18577/TF Unit 2 rent Mar-<br>Jun   |  |
| 07/03/2024            | F J Shillingford               | 6793      | 525.00       | 525.00      |                         | 500  |        |          | 18565/Big Art workshop             |  |
| 07/03/2024            | STARK Building Materials UK Li | 6794      | 10.25        | 10.25       |                         | 500  |        |          | 18562/Timber -Martlets<br>Planter  |  |
| 07/03/2024            | Southern Monitoring Services L | 6795      | 43.49        | 43.49       |                         | 500  |        |          | 18566/StanleyGuard<br>Feb2024      |  |
| 07/03/2024            | NL Autos                       | 6796      | 133.00       | 133.00      |                         | 500  |        |          | 18563/MOT & tyre<br>BW66PZD        |  |
| 07/03/2024            | Positively Delicious           | 6797      | 990.00       | 990.00      |                         | 500  |        |          | Purchase Ledger Payment            |  |
| 07/03/2024            | DCK Accounting Solutions Ltd   | 6798      | 1,248.00     | 1,248.00    |                         | 500  |        |          | 18564/Contract accounts<br>Feb24   |  |
| 07/03/2024            | Stubbs Copse Woodyard          | 6799      | 304.80       | 304.80      |                         | 500  |        |          | Purchase Ledger Payment            |  |
| 07/03/2024            | Sunbelt Rentals Ltd            | 6800      | 163.20       | 163.20      |                         | 500  |        |          | 18572/Road signage hire            |  |
| 07/03/2024            | Teddy Mountain UK Ltd          | 6801      | 638.40       | 638.40      |                         | 500  |        |          | 18573/Stuffed dinosaur kits        |  |
| 07/03/2024            | West Sussex County Council     | 6802      | 42,850.85    | 42,850.85   |                         | 500  |        |          | 18578/Salaries February<br>2024    |  |
| 07/03/2024            | S J Berry                      | 6803      | 250.00       | 250.00      |                         | 500  |        |          | 18559/Artwork -Big Switch<br>On    |  |
| 07/03/2024            | Adobe Acrobat                  | CARD      | 19.97        |             | 3.33                    | 4054 | 101    | 16.64    | Adobe Acrobat                      |  |
| 07/03/2024            | Animal Concern Ltd             | 107764    | 100.00       |             |                         | 4203 | 102    | 100.00   | Animal Concern Ltd -<br>Donation   |  |
| 11/03/2024            | Bognor Regis Town Football Clu | 107765    | 80.00        | 80.00       |                         | 500  |        |          | 18603/Catering Civic<br>Reception  |  |
| 11/03/2024            | Adobe AcroPro                  | CARD      | 16.64        |             |                         | 4054 | 101    | 16.64    | Adobe AcroPro                      |  |
| 13/03/2024            | Grundon Waste Management Ltd   | Card1     | 47.52        | 47.52       |                         | 500  |        |          | 18576/Disposal of timber           |  |
| 13/03/2024            | Trade UK - A/c 633164001602799 | Card2     | 52.86        | 52.86       |                         | 500  |        |          | 18575/Flexi tubs/buckets -<br>BPCL |  |
| 13/03/2024            | Worldline IT Services UK Ltd   | DD4       | 172.60       | 172.60      |                         | 500  |        |          | 18560/Fuel Feb2024 -<br>BW66PZD    |  |
| 15/03/2024            | Francotyp-Postalia Ltd         | DD5       | 90.00        | 90.00       |                         | 500  |        |          | 18663/Postbase mini rental         |  |
| 18/03/2024            | Zoom Video Comms               | CARD      | 53.99        |             | 9.00                    | 4054 | 101    | 22.49    | Zoom Video Comms 16Mar-<br>15Apr   |  |

| Payments for Month 12    |                                |           |              |             | Nominal Ledger Analysis |     |        |            |                                |
|--------------------------|--------------------------------|-----------|--------------|-------------|-------------------------|-----|--------|------------|--------------------------------|
| Date                     | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT                   | A/c | Centre | £ Amount   | Transaction Detail             |
|                          |                                |           |              |             |                         | 111 | 0      | 22.50      | Zoom Video Comms 16Mar-15Apr   |
| 18/03/2024               | Vodafone Ltd                   | DD6       | 133.20       | 133.20      | 500                     |     |        |            | 18540/Mobile phone charges     |
| 19/03/2024               | Just Seed                      | CARD      | 13.24        |             | 4311                    | 204 |        | 13.24      | Just Seed -Tomoto Seeds        |
| 21/03/2024               | J. P. McDougall & Co Ltd       | 6804      | 90.02        | 90.02       | 500                     |     |        |            | 18607/Clock mntnce materials   |
| 21/03/2024               | Fenton I.T Ltd                 | 6805      | 849.29       | 849.29      | 500                     |     |        |            | 18609/Office 365 Mar24-Feb25   |
| 21/03/2024               | Value Products Limited         | 6806      | 15.48        | 15.48       | 500                     |     |        |            | 18610/First aid kit            |
| 21/03/2024               | JC Secure Systems              | 6807      | 1,195.00     | 1,195.00    | 500                     |     |        |            | 18611/TF Unit intruder alarm   |
| 21/03/2024               | Jest Events                    | 6808      | 100.00       | 100.00      | 500                     |     |        |            | Purchase Ledger Payment        |
| 21/03/2024               | STARK Building Materials UK Li | 6809      | 47.39        | 47.39       | 500                     |     |        |            | 18616/Gutter repair materials  |
| 21/03/2024               | SRP Design and Print Limited   | 6810      | 771.00       | 771.00      | 500                     |     |        |            | 18615/BRTC newsletter 2024     |
| 21/03/2024               | West Sussex County Council     | 6811      | 294.36       | 294.36      | 500                     |     |        |            | 18620/Fire equipment servicing |
| 22/03/2024               | British Gas Business           | DD7       | 23.90        | 23.90       | 500                     |     |        |            | 18604/Gas601074661 2Feb-1Mar   |
| 22/03/2024               | Hiscox Insurance               | DD8       | 793.92       | 793.92      | 500                     |     |        |            | Purchase Ledger Payment        |
| 25/03/2024               | Boom Community Bank            | 107767    | 30,000.00    |             | 4765                    | 107 |        | 30,000.00  | Boom Community Bank            |
| 25/03/2024               | Positively Delicious           | 107766    | 120.00       | 120.00      | 500                     |     |        |            | 18679/Catering 27Mar24         |
| 27/03/2024               | Freak Music                    | 107768    | 221.33       | 221.33      | 500                     |     |        |            | 18664/Salute to Vera Lynn dep  |
| 27/03/2024               | Telefonica UK Limited          | DD9       | 153.92       | 153.92      | 500                     |     |        |            | 18613/Mobile phone charges     |
| 28/03/2024               | Portsmouth Communications Ltd  | DD10      | 291.98       | 291.98      | 500                     |     |        |            | 18614/Phone charges Mar2024    |
| Total Payments for Month |                                |           | 91,168.40    | 60,723.41   | 42.16                   |     |        | 30,402.83  |                                |
| Balance Carried Fwd      |                                |           | 130,727.57   |             |                         |     |        |            |                                |
| Cashbook Totals          |                                |           | 221,895.97   | 60,723.41   | 42.16                   |     |        | 161,130.40 |                                |