

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2023

| <u>A/c</u> | <u>Description</u>                           | <u>Actual</u>  |                  |                  |
|------------|----------------------------------------------|----------------|------------------|------------------|
|            | <u>Fixed Assets</u>                          | Asset Value    | Depreciation     | Net Value        |
| 21         | Vehicles & Equipment                         | 269,388        | 236,311          | 33,077           |
| 41         | Infrastructure Assets                        | 242,003        | 230,894          | 11,109           |
| 61         | Community Assets                             | 69,774         | 5,877            | 63,897           |
|            | <b>Total Fixed Assets</b>                    | <b>581,165</b> | <b>473,082</b>   | <b>108,083</b>   |
|            | <u>Other Assets</u>                          |                |                  |                  |
| 600        | INVESTMENT BPCL                              | 447,225        |                  |                  |
| 601        | INVESTMENT IN SCREEN 4                       | 957,557        |                  |                  |
| 602        | SCREEN 4 DEPRECIATION                        | (191,512)      |                  |                  |
| 610        | INVESTMENT B R LTD                           | 825            |                  |                  |
|            | <b>Total Other Assets</b>                    |                | <b>1,214,095</b> |                  |
|            | <u>Current Assets</u>                        |                |                  |                  |
| 101        | Town Force Debtors                           | 13,101         |                  |                  |
| 103        | Recoverable Expenses                         | (13)           |                  |                  |
| 105        | VAT CONTROL                                  | 10,082         |                  |                  |
| 111        | PREPAID EXPENSES                             | 31,843         |                  |                  |
| 116        | ACCRUED INCOME                               | 12,000         |                  |                  |
| 118        | Accrued Interest Income                      | 3,974          |                  |                  |
| 201        | CO-OP CURRENT A/C                            | 77,954         |                  |                  |
| 205        | BRTC MAYORS CHARITY                          | 1,642          |                  |                  |
| 210        | PETTY CASH                                   | 300            |                  |                  |
| 213        | Float - Parking Discs                        | 30             |                  |                  |
| 241        | CCLA PSDF General                            | 1,058,062      |                  |                  |
|            | <b>Total Current Assets</b>                  |                | <b>1,208,975</b> |                  |
|            | <u>Current Liabilities</u>                   |                |                  |                  |
| 500        | CREDITORS CONTROL                            | 63,323         |                  |                  |
| 501        | OTHER CREDITORS                              | 1,642          |                  |                  |
| 510        | ACCRUALS                                     | 617            |                  |                  |
| 511        | ACCRUED EXPENSES                             | 35,661         |                  |                  |
| 551        | ALLOTMENT HOLDING DEPOSITS                   | 4,600          |                  |                  |
| 560        | INCOME IN ADVANCE                            | 18,657         |                  |                  |
| 561        | INCOME IN ADVANCE - Grants                   | 25,000         |                  |                  |
| 598        | BR Ltd Current Account                       | 6              |                  |                  |
|            | <b>Total Current Liabilities</b>             |                | <b>149,505</b>   |                  |
|            | <b>Net Current Assets</b>                    |                |                  | <b>2,273,565</b> |
|            | <b>Total Assets less Current Liabilities</b> |                |                  | <b>2,381,648</b> |
|            | <u>Long Term Liabilities</u>                 |                |                  |                  |
| 390        | Deferred Grants Applied                      | 121,916        |                  |                  |
| 391        | Deferred Grants W/Back                       | (94,504)       |                  |                  |
| 400        | PWLB LOAN - 497614 (BPCL)                    | 270,306        |                  |                  |
| 401        | PWLB LOAN - 504584 (SCR4)                    | 600,208        |                  |                  |
| 402        | PWLB LOAN - 507281 (S4)                      | 85,043         |                  |                  |
|            | <b>Total Long Term Liabilities</b>           |                | <b>982,969</b>   |                  |

## Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2023

| <u>A/c</u>                          | <u>Description</u>         | <u>Actual</u> |                  |
|-------------------------------------|----------------------------|---------------|------------------|
| Total Assets less Total Liabilities |                            |               | <u>1,398,679</u> |
| <i><u>Represented by :-</u></i>     |                            |               |                  |
| 301                                 | CURRENT YEAR FUND          | 81,881        |                  |
| 310                                 | GENERAL RESERVE            | 415,603       |                  |
| 315                                 | ROLLING CAPITAL PROG FUND  | 117,451       |                  |
| 320                                 | EMR Economic Development   | 298,000       |                  |
| 321                                 | EMR CIVIC FUND             | 5,407         |                  |
| 322                                 | EMR ELECTION FUND          | 3,146         |                  |
| 325                                 | EMR ALLOTMENTS             | 1,171         |                  |
| 326                                 | EMR PROMOTION/PUBLICITY    | 7,245         |                  |
| 327                                 | EMR ADMINISTRATION         | 1,200         |                  |
| 328                                 | EMR EVENTS UNDERSPEND      | 534           |                  |
| 330                                 | EMR P&R PROJECTS           | 13,581        |                  |
| 331                                 | EMR E&L PROJECTS           | 14,558        |                  |
| 333                                 | EMR Grant Aid              | 11,485        |                  |
| 334                                 | EMR TOURISM & EVENTS       | 1,328         |                  |
| 335                                 | EMR PARKING SCHEME         | 12,161        |                  |
| 337                                 | EMR SEIB / FLORAL DISPLAYS | 5,603         |                  |
| 339                                 | EMR EVENTS SPONSORSHIP     | 1,777         |                  |
| 340                                 | EMR BRTC FUNDING OF SRB    | 965           |                  |
| 341                                 | EMR WSCC SRB CONTRIBUTION  | 500           |                  |
| 342                                 | EMR STREET SCENE           | 32,540        |                  |
| 343                                 | EMR DECKING AREAS          | 4,379         |                  |
| 345                                 | EMR Ward Alloc'n Orchard   | 1,000         |                  |
| 346                                 | EMR Ward Alloc'n Marine    | 549           |                  |
| 347                                 | EMR Ward Alloc'n Hotham    | 924           |                  |
| 348                                 | EMR Ward Alloc'n Pevensey  | 753           |                  |
| 349                                 | EMR Website                | 1,477         |                  |
| 350                                 | EMR Training (Cllrs)       | 3,604         |                  |
| 351                                 | EMR TF General             | 2,197         |                  |
| 354                                 | EMR Personal Safety Prov'n | 799           |                  |
| 358                                 | EMR Our Place              | 1,729         |                  |
| 361                                 | EMR Training (Staff)       | 9,368         |                  |
| 362                                 | EMR Town Crier             | 4,622         |                  |
| 364                                 | EMR CiL 2020-21            | 725           |                  |
| 365                                 | EMR CiL 2021-22            | 1,209         |                  |
| 380                                 | Capital Finance Reserve    | 339,209       |                  |
| Total Equity                        |                            |               | <u>1,398,679</u> |

Bank Reconciliation Statement as at 31/03/2023  
for Cashbook 1 - CO-OP CURRENT A/C

| <u>Bank Statement Account Name (s)</u>          | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u>  |
|-------------------------------------------------|-----------------------|-----------------------------|------------------|
| Co-Op Current Account                           | 31/03/2023            | 293                         | 84,512.77        |
|                                                 |                       |                             | <u>84,512.77</u> |
| <u>Unpresented Cheques (Minus)</u>              |                       | <u>Amount</u>               |                  |
| 03/11/2022 6369 Acorn Fencing                   |                       | 14.87                       |                  |
| 03/01/2023 107652 Grandads Front Room           |                       | 25.00                       |                  |
| 23/02/2023 6453 Bognor Regis Concert Band       |                       | 150.00                      |                  |
| 23/02/2023 6460 Monster Bookshop                |                       | 175.00                      |                  |
| 23/02/2023 6463 Same Difference Arts            |                       | 1,475.20                    |                  |
| 20/03/2023 107662 Fenton I.T Ltd                |                       | 895.20                      |                  |
| 21/03/2023 6470 Rebecca Ford                    |                       | 225.00                      |                  |
| 21/03/2023 6471 The Business Supplies Group Lt  |                       | 151.73                      |                  |
| 21/03/2023 6472 Cartridge Save Limited          |                       | 86.52                       |                  |
| 21/03/2023 6475 Fairy Dust Entertainment Limit  |                       | 59.00                       |                  |
| 21/03/2023 6476 Fenton I.T Ltd                  |                       | 508.93                      |                  |
| 21/03/2023 6478 Graffiti Removal Limited        |                       | 2,079.00                    |                  |
| 21/03/2023 6479 Excel Power Ltd                 |                       | 384.24                      |                  |
| 21/03/2023 6486 Stubbs Copse Woodyard           |                       | 28.80                       |                  |
| 21/03/2023 107663 Bognor Regis Action Group     |                       | 100.00                      |                  |
| 21/03/2023 107665 Bognor Regis Foodbank         |                       | 100.00                      |                  |
| 21/03/2023 107666 Samaritans of BR & Chichester |                       | 100.00                      |                  |
|                                                 |                       |                             | <u>6,558.49</u>  |
|                                                 |                       |                             | 77,954.28        |
| <u>Receipts not Banked/Cleared (Plus)</u>       |                       |                             |                  |
|                                                 |                       | 0.00                        |                  |
|                                                 |                       |                             | <u>0.00</u>      |
|                                                 |                       |                             | 77,954.28        |
|                                                 |                       | Balance per Cash Book is :- | 77,954.28        |
|                                                 |                       | Difference is :-            | 0.00             |

### Receipts for Month 12

## Nominal Ledger Analysis

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Continued on Page 1184

Date: 14/04/2023

Bognor Regis Town Council

Page: 1184

Time: 16:39

Cashbook 1

User: RLB

CO-OP CURRENT A/C

For Month No: 12

## Receipts for Month 12

## Nominal Ledger Analysis

| <u>Receipt Ref</u>       | <u>Name of Payer</u>   | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>    |
|--------------------------|------------------------|------------------------|------------------|--------------|------------|---------------|-----------------|------------------------------|
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  | St Wilfrids Hospice    | 5.00                   |                  |              | 560        |               | 5.00            | St Wilfrids Hospice -Stall   |
| Cheques                  | Stephanie Jenner       | 20.00                  |                  |              | 560        |               | 20.00           | Stephanie Jenner -Stall      |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| Cheques                  |                        | 10.00                  |                  |              | 560        |               | 10.00           | DTT                          |
| CHAPS                    | Banked: 22/03/2023     | 101,000.00             |                  |              |            |               |                 |                              |
| CHAPS                    | CCLA PSDF              | 101,000.00             |                  |              | 241        |               | 101,000.00      | CCLA PSDF                    |
| CHAPS                    | Banked: 23/03/2023     | 70,000.00              |                  |              |            |               |                 |                              |
| CHAPS                    | CCLA PSDF              | 70,000.00              |                  |              | 241        |               | 70,000.00       | CCLA PSDF                    |
| Bacs                     | Banked: 24/03/2023     | 10,000.00              |                  |              |            |               |                 |                              |
| Bacs                     | National Lottery Award | 10,000.00              |                  |              | 560        |               | 10,000.00       | National Lottery -Coronation |
| Homecare                 | Banked: 27/03/2023     | 180.00                 |                  |              |            |               |                 |                              |
|                          | Sales Recpts Page 2092 | 180.00                 | 180.00           |              | 101        |               |                 | Sales Recpts Page 2092       |
| Cheque                   | Banked: 27/03/2023     | 50.00                  |                  |              |            |               |                 |                              |
| Cheque                   | Cllr Brooks            | 50.00                  |                  |              | 4215       | 208           | 50.00           | Cllr Brooks -Marine Ward     |
| Bersted                  | Banked: 30/03/2023     | 327.93                 |                  |              |            |               |                 |                              |
|                          | Sales Recpts Page 2093 | 327.93                 | 327.93           |              | 101        |               |                 | Sales Recpts Page 2093       |
| Total Receipts for Month |                        | 187,246.81             | 2,218.61         | 0.00         |            |               | 185,028.20      |                              |
| Cashbook Totals          |                        | 208,988.24             | 2,218.61         | 0.00         |            |               | 206,769.63      |                              |

Continued on Page 1185

| Payments for Month 12 |                                |           |              |             | Nominal Ledger Analysis |      |        |          |                                    |
|-----------------------|--------------------------------|-----------|--------------|-------------|-------------------------|------|--------|----------|------------------------------------|
| Date                  | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT                   | A/c  | Centre | £ Amount | Transaction Detail                 |
| 02/03/2023            | Safety Gloves                  | CARD      | 51.55        |             | 8.59                    | 4006 | 110    | 42.96    | Safety Gloves                      |
| 02/03/2023            | British Gas Business           | DD1       | 64.96        | 64.96       |                         | 500  |        |          | 17330/Ac601000379<br>10Jan-9Feb    |
| 03/03/2023            | Co-Op Bank Service Charges     | DR        | 7.00         |             |                         | 4051 | 101    | 7.00     | Co-Op Bank Service<br>Charges      |
| 03/03/2023            | Co-Op Bank Commission Charge   | DR        | 29.05        |             |                         | 4051 | 101    | 29.05    | Co-Op Bank Commission<br>Charge    |
| 03/03/2023            | Co-Op Bank Card Purchases Fee  | DR        | 3.85         |             |                         | 4051 | 101    | 3.85     | Co-Op Bank Card<br>Purchases Fee   |
| 03/03/2023            | Co-Op Bank Giro Transactions   | DR        | 0.80         |             |                         | 4051 | 101    | 0.80     | Co-Op Bank Giro<br>Transactions    |
| 06/03/2023            | Adobe AcroPro                  | CARD      | 12.64        |             |                         | 4054 | 101    | 12.64    | Adobe AcroPro                      |
| 06/03/2023            | Adobe AcroPro                  | CARD      | 12.64        |             |                         | 4054 | 101    | 12.64    | Adobe AcroPro                      |
| 08/03/2023            | Adobe Acrobat                  | CARD      | 19.97        |             | 3.33                    | 4054 | 101    | 16.64    | Adobe Acrobat                      |
| 10/03/2023            | Adobe AcroPro                  | CARD      | 12.64        |             |                         | 4054 | 101    | 12.64    | Adobe AcroPro                      |
| 10/03/2023            | Wider Plan Ltd                 | 107661    | 16.00        | 16.00       |                         | 500  |        |          | 17429/Childcare vouchers<br>Mar23  |
| 14/03/2023            | Worldline IT Services UK Ltd   | DD2       | 128.41       | 128.41      |                         | 500  |        |          | 17375/Fuel Feb2023 -<br>BW66PZD    |
| 16/03/2023            | Francotyp-Postalia Ltd         | DD3       | 90.00        | 90.00       |                         | 500  |        |          | 17485/Post machine 15Mar-<br>14Jun |
| 16/03/2023            | Vodafone Ltd                   | DD4       | 206.16       | 206.16      |                         | 500  |        |          | 17343/Mobile phones<br>Feb2023     |
| 17/03/2023            | Zoom Video Comms               | CARD      | 53.99        |             | 9.00                    | 4054 | 101    | 22.49    | Zoom Video Comms 16Mar-<br>15Apr   |
|                       |                                |           |              |             |                         | 111  | 0      | 22.50    | Zoom Video Comms 16Mar-<br>15Apr   |
| 20/03/2023            | Fenton I.T Ltd                 | 107662    | 895.20       | 895.20      |                         | 500  |        |          | 17431/Dell 3000 Laptop             |
| 21/03/2023            | Arundel Electrical Ltd         | 6467      | 118.80       | 118.80      |                         | 500  |        |          | 17390/Intruder alarm<br>services   |
| 21/03/2023            | Arundel Trophies & Engravers   | 6468      | 58.00        | 58.00       |                         | 500  |        |          | 17392/Town Crier trophies          |
| 21/03/2023            | Marshall Clark LLP             | 6469      | 6,626.26     | 6,626.26    |                         | 500  |        |          | 17413/TF Unit rent 25Mar-<br>23Jun |
| 21/03/2023            | Rebecca Ford                   | 6470      | 225.00       | 225.00      |                         | 500  |        |          | 17419/Robinettes -Civic<br>Receipt |
| 21/03/2023            | The Business Supplies Group Lt | 6471      | 151.73       | 151.73      |                         | 500  |        |          | 17395/Stationery                   |
| 21/03/2023            | Cartridge Save Limited         | 6472      | 86.52        | 86.52       |                         | 500  |        |          | 17396/Toner cartridges -<br>Yellow |
| 21/03/2023            | J. P. McDougall & Co Ltd       | 6473      | 364.14       | 364.14      |                         | 500  |        |          | 17399/Zinsser cover stain          |
| 21/03/2023            | EQH Ltd                        | 6474      | 1,500.00     | 1,500.00    |                         | 500  |        |          | 17400/Consultancy<br>BRTC/BPCL     |
| 21/03/2023            | Fairy Dust Entertainment Limit | 6475      | 59.00        | 59.00       |                         | 500  |        |          | 17371/Bubbles &<br>Facepainting    |
| 21/03/2023            | Fenton I.T Ltd                 | 6476      | 508.93       | 508.93      |                         | 500  |        |          | 17403/Barracuda svc Mar-<br>Feb    |
| 21/03/2023            | Full Tilt Graphics Ltd         | 6477      | 108.00       | 108.00      |                         | 500  |        |          | 17406/Book day posters             |
| 21/03/2023            | Graffiti Removal Limited       | 6478      | 2,079.00     | 2,079.00    |                         | 500  |        |          | 17407/Spraycan remover             |
| 21/03/2023            | Excel Power Ltd                | 6479      | 384.24       | 384.24      |                         | 500  |        |          | 17377/Petrol generators<br>servic  |
| 21/03/2023            | Saint-Gobain Building Distribu | 6480      | 109.38       | 109.38      |                         | 500  |        |          | 17411/Rawlplugs                    |

| Payments for Month 12 |                                |           |              |             | Nominal Ledger Analysis |      |        |           |                               |
|-----------------------|--------------------------------|-----------|--------------|-------------|-------------------------|------|--------|-----------|-------------------------------|
| Date                  | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT                   | A/c  | Centre | £ Amount  | Transaction Detail            |
| 21/03/2023            | Southern Monitoring Services L | 6481      | 36.24        | 36.24       |                         | 500  |        |           | 17388/StanleyGuard Feb2023    |
| 21/03/2023            | NL Autos                       | 6482      | 43.00        | 43.00       |                         | 500  |        |           | 17414/BW66PZD MOT             |
| 21/03/2023            | DCK Accounting Solutions Ltd   | 6483      | 3,533.70     | 3,533.70    |                         | 500  |        |           | 17417/Terms of Ref review     |
| 21/03/2023            | Rialtas Business Solutions Ltd | 6484      | 1,169.97     | 1,169.97    |                         | 500  |        |           | 17418/Omega licence/support   |
| 21/03/2023            | Showmen Events Ltd             | 6485      | 1,725.00     | 1,725.00    |                         | 500  |        |           | 17379/Big screen - Coronation |
| 21/03/2023            | Stubbs Copse Woodyard          | 6486      | 28.80        | 28.80       |                         | 500  |        |           | 17389/Green waste disposal    |
| 21/03/2023            | West Sussex County Council     | 6487      | 41,147.46    | 41,147.46   |                         | 500  |        |           | 17428/Salaries February 2023  |
| 21/03/2023            | Bognor Regis Action Group      | 107663    | 100.00       |             |                         | 4215 | 208    | 100.00    | Bognor Regis Action Group     |
| 21/03/2023            | Bognor Regis Foodbank          | 107665    | 100.00       |             |                         | 4215 | 208    | 100.00    | Bognor Regis Foodbank         |
| 21/03/2023            | Samaritans of BR & Chichester  | 107666    | 100.00       |             |                         | 4215 | 208    | 100.00    | Samaritans of BR & Chichester |
| 22/03/2023            | Hiscox Insurance               | DD5       | 799.52       | 799.52      |                         | 500  |        |           | Purchase Ledger Payment       |
| 22/03/2023            | L.I.T.E. Limited               | 107686    | 13,088.64    | 13,088.64   |                         | 500  |        |           | 17488/Xmas lights 2022        |
| 23/03/2023            | Amazon                         | CARD      | 120.01       |             | 20.03                   | 4745 | 301    | 99.98     | Amazon -Book Day Decorations  |
| 23/03/2023            | Teatime Bookshop               | CARD      | 175.00       |             |                         | 111  |        | 175.00    | Teatime Bookshop-Used Books   |
| 23/03/2023            | Amazon                         | CARD      | -120.01      |             | -20.03                  | 4745 | 301    | -99.98    | Amazon -Book Day Decorations  |
| 23/03/2023            | Amazon                         | CARD      | 120.01       |             | 20.03                   | 111  |        | 99.98     | Amazon -Book Day Decorations  |
| 23/03/2023            | British Gas Business           | DD6       | 11.53        | 11.53       |                         | 500  |        |           | 17393/Gas601074661 2Feb-1Mar  |
| 27/03/2023            | SSE                            | DD7       | 208.33       | 208.33      |                         | 500  |        |           | 17425/Ac701906251 1Oct-1Nov   |
| 28/03/2023            | Telefonica UK Limited          | DD8       | 133.20       | 133.20      |                         | 500  |        |           | 17415/Mobile phone charges    |
| 29/03/2023            | Grundon Waste Management Ltd   | Card1     | 36.00        | 36.00       |                         | 500  |        |           | 17376/Bulky waste disposal    |
| 29/03/2023            | Trade UK - A/c 633164001602799 | Card2     | 47.13        | 47.13       |                         | 500  |        |           | 17427/Hand cleaner pump       |
| 30/03/2023            | British Gas Business           | DD9       | 46.98        | 46.98       |                         | 500  |        |           | 17394/Ac601000379 10Feb-9Mar  |
| 30/03/2023            | 60 Minutes of Classical Music  | 107667    | 1,000.00     |             |                         | 111  |        | 1,000.00  | 60 Minutes of Classical Music |
| 30/03/2023            | Grandads Front Room CIC        | 107678    | 8,663.82     |             |                         | 111  |        | 8,663.82  | Grandads Front Room CIC       |
| 31/03/2023            | Public Works Loan Board        | DD        | 44,506.35    |             |                         | 4071 | 109    | 8,602.48  | PWLB 497614 - Capital         |
|                       |                                |           |              |             |                         | 4072 | 109    | 5,843.12  | PWLB 497614 - Interest        |
|                       |                                |           |              |             |                         | 4071 | 109    | 19,354.60 | PWLB 504584 - Capital         |
|                       |                                |           |              |             |                         | 4072 | 109    | 7,930.40  | PWLB 504584 - Interest        |
|                       |                                |           |              |             |                         | 4071 | 109    | 1,588.89  | PWLB 507281 - Capital         |
|                       |                                |           |              |             |                         | 4072 | 109    | 1,186.86  | PWLB 507281 - Interest        |
| 31/03/2023            | Portsmouth Communications Ltd  | DD10      | 229.42       | 229.42      |                         | 500  |        |           | 17416/Phone charges           |

|                          |            |           |       |            |
|--------------------------|------------|-----------|-------|------------|
| Total Payments for Month | 131,033.96 | 76,064.65 | 40.95 | 54,928.36  |
| Balance Carried Fwd      | 77,954.28  |           |       |            |
| Cashbook Totals          | 208,988.24 | 76,064.65 | 40.95 | 132,882.64 |