



NOTIFICATION OF GIFTS/HOSPITALITY RECEIVED

This form is used by Councillors to notify the Town Clerk at Bognor Regis Town Council of all gifts or hospitality they receive over the value of £50.00 or a series of gifts that are collectively worth more than £50.00. The information provided will be forwarded to the Group Head of Council Advice & Monitoring Officer at Arun District Council and be placed on a public register.

1	COUNCILLOR'S NAME	
2	SPECIFY THE GIFT OR HOSPITALITY RECEIVED (Full Description required)	
3	ESTIMATED VALUE OF THE GIFT OR HOSPITALITY	
4	NAME OF THE PERSON(S) OR COMPANY FROM WHOM THE GIFT OR HOSPITALITY HAS BEEN RECEIVED	
5	THE REASON WHY YOU CONSIDER IT WAS APPROPRIATE FOR YOU TO ACCEPT THE GIFT	
6	SIGNED	
7	DATE	

Please return the completed form to the Town Clerk at Bognor Regis Town Council
 Address: The Town Hall, Clarence Road Bognor Regis, West Sussex, PO21 1LD
 Email: clerk@bognorregis.gov.uk
 Tel: 01243 867744

For Office Purposes	
Date of receipt by Town Clerk	
Date form forwarded to the Monitoring Officer	
Date of receipt by Monitoring Officer	
Does it require any declaration on the Councillor's Register of Interests?	