



# BOGNOR REGIS TOWN COUNCIL

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## Allotments Newsletter: November 2016

### TENANTS AGM AND NOVEMBER SUB-COMMITTEE MEETING

The Allotment Sub-Committee met on 14<sup>th</sup> November 2016. Copies of the Minutes are enclosed. I have also enclosed the minutes of the Allotments AGM held on 25<sup>th</sup> October.

### TENANT REPRESENTATIVES

**Original Site:** Mr Colin Penfold (Plot 7a) and Mr E. Popov (Plot 18B)

**Re-Established Site:** Miss S. Trodd (Plots 46, 47 & 48) and  
Mrs Louise Russell (Plots 104 -108)

I would like to thank our Tenant Representatives for giving up their time to help the Town Council manage the Allotments.

There are a couple of issues I would like to raise:-



#### LOCKS

All locks will shortly be changed to a different type which does not have a button on the base. Please ensure the padlock is closed and the number spun on entering or leaving the allotment

The numbers on the locks will be changed on Monday 28<sup>th</sup> November. Please see enclosed letter regarding the new codes.



#### WATER

Water will be turned off now until the Spring to prevent pipes from freezing.



#### WINTER MAINTENANCE

May I remind everyone that plots must be kept tidy and well maintained over the winter period and not be allowed to get over-grown. Site visits will continue over this period. Can I also ask that those with sheds and greenhouses keep a check following periods of high winds and any damage is attended to promptly? **All plots should have a path of at least 2ft running on all sides, as access is required for maintenance. If your shed or greenhouse is less than 2ft from the boundary fence it must be moved.** Please make sure that your plots are kept clear of any obstructions or hazardous material and that tools and hosepipes are put away. Can everyone please make sure that ALL concrete marker posts are in place, and that paths & fence areas are kept clear and free of rubbish. There is a lot of rubbish building up by fences at the end of allotments and this **MUST** be removed. Your co-operation is appreciated.



## CHILDREN ON ALLOTMENTS

While children are welcome with a responsible adult at the allotment site, children must be kept under the control of an adult. They should remain within the area of the plot and not be allowed to run around the site.

Large play equipment such as swings, slides and trampolines are **NOT** allowed on the allotment.



## RENTS 2016/17

Thank you to those who sent in payment for 2016/17 rent promptly. Receipts for those who have not already had them are attached. Welcome also to all the new plot holders.



## LEAVES

As usual leaves have been left by the substation gates for use in compost making/leafmould.



## GREEN WASTE

Tenants are responsible for removing their green waste. The Town Council Town Force team can remove green waste only but there would be a charge for this. Current Town Force charges are £22.00 + VAT per man per hour. Any charges incurred at the tip would also be passed on.



## BONFIRES & BBQS

The Council has received complaints from some local residents about the smoke from bonfires and BBQs. I would draw your attention to the following points under paragraph 3 your tenancy agreement:

- t. To ensure that smoke from bonfires does not interfere with peoples use and enjoyment of neighbouring properties.
- u. To burn only dry materials to create a quick hot fire.
- v. Not to burn household rubbish or plastics.

***In addition please do not leave a bonfire or BBQ burning and leave the site. Fires must be put out before you leave them.***



## FOXES AND WILDLIFE

Tenants will be aware of the incident earlier in the year regarding a snare being found on the allotment. May I remind you again that snares or traps of any kind are not allowed on the allotments and anyone found using such traps will be evicted immediately.

There were also reports of a firearm in the possession of a tenant and being used to shoot birds.



I would draw your attention to the following points under paragraph 3 your tenancy agreement:

- w. Not to bring, or keep on said plot, any firearms, imitation firearms, or any other offensive weapon (such as knives, air rifles, air guns, catapults) and not to discharge firearms or use any weapons on the allotment site, as they may be liable to prosecution. This is applicable to tenants, or people associated with said tenants.



## PUBLIC LIABILITY INSURANCE

Following a request from the Town Council for tenants to hold 3rd party liability insurance for their plots, one of the tenants had made enquiries with a couple of insurance companies who confirmed that the liability within their household policies may not extend to the allotments. An extra premium would be required which the majority of allotments holders have indicated they are not prepared to pay. It was

also suggested that 3rd party liability could not be enforced. Following advice from their own insurance company the Town Council acknowledge that this cover is not compulsory by law however tenants are advised that the Town Council hold liability cover for their own legal liabilities but this will not provide indemnity to individual plot holders and that they should consider the risks of individual law suits for injury or damage that they may cause.

Therefore it will be the responsibility of each plot holder to decide whether to take 3rd party liability insurance cover. This can be obtained by membership to certain Allotment Associations.

*If at any time you are having difficulties regularly maintaining your plot please let us know as soon as possible. Unfortunately weeds do not make allowances for personal circumstances and continue to grow and seed but if you let us know we may be able to offer some assistance.*

Thank you for your support in these matters and please do not hesitate to let me or any of the representatives know if you have any concerns.

Lynette Gill  
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