



# BOGNOR REGIS TOWN COUNCIL

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Dear Tenant,

## **VOTING PROCESS - MOST IMPROVED PLOT - ORIGINAL AND RE-ESTABLISHED AREAS**

A voting form for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place for the Most Improved Plot - Original and Re-established areas is enclosed for your use. The closing date for entries will be 23<sup>rd</sup> September 2011 and forms need to be returned to Bognor Regis Town Council at anytime between now and September 23<sup>rd</sup>. Tenants' representatives will also have extra copies in case anyone mislays their form. Please show your support for the hard work your fellow tenants have put into their plots and vote.

## **YOUNG ACHEIVERS AWARDS**

It is hoped that the Young Achievers Awards will be presented this year at the Allotment Holders A.G.M. Unfortunately due to a lack of nominations, this award was not given out for the last two years. If your children or grandchildren have helped you tending your plot and you would like them to receive a certificate for their hard work on the allotments, please let us know. Please supply the name and age of your nominee, as well as a reason why they deserve a certificate and we can arrange for one to be presented to them.

Winners will be announced at the Allotment Holders AGM on the 25<sup>th</sup> October 2011, when awards will also be presented for the Best Kept Plot and Roy Gristwood - Best Use of Allotment Please put this date in your diary, an Agenda will be sent out nearer the time.

## **RENTAL INCREASES 2011/12**

I am pleased to announce that at a recent meeting of the Allotments Sub-Committee it was AGREED that there will be no increase in rents for 2011/12. New rental forms for 2011/12 will be sent out in September for payment by the 1<sup>st</sup> October 2011.

## **ALLOTMENT INFORMATION LEAFLET**

The guidelines leaflet included with this letter has been produced by the Sub-Committee for tenants' information and includes current guidelines for both the Gravits Lane allotment sites. Please keep it safe for reference. This along with your Tenancy Agreement forms the basis of your contract with the Council. This leaflet will also be issued to new tenants when they take on an allotment. You will find an item relating to abusive behaviour to staff. Unfortunately there have been several instances of verbal abuse to Town Council staff and as a result the Allotments Sub-Committee has AGREED that the Town Council will operate **Zero Tolerance to abusive behaviour** to members of staff. Any such behaviour may result in the immediate eviction of a tenant.

There is also an item about Cultivation and the consequences of failing to do this. In recent months it has been necessary to evict a number of tenants from the allotments due to plots not being cultivated. If you are sent a warning letter please contact me as soon as possible to discuss your situation, once a Notice to Quit is issued it cannot be revoked. Along with the tenant representatives, I keep an eye on plots that are not being cultivated. Please remember to notify the office if you are unwell, are away for a length of time or have moved.

### **TENANTS ON THE RE-ESTABLISHED SITE**

It has been brought to the attention of the Town Council that there have been instances of tenants leaving hose pipes left running unattended. This is unacceptable and a waste of water.

Following the installation of the mains water supply to the re-established site last summer, tenants are once again reminded that if the next water bill is excessive, the cost **will** be passed on to tenants on this site, as agreed by the Town Council in 2010. So please be vigilant with water usage.

### **ALLOTMENT WATCH SCHEME**

**Reminder:** If you would like any of your equipment marked with a UV marker please contact PCSO Myfanwy Moore on 0845 607 0999 to arrange a suitable time to meet. This is a free service.

All tenants are reminded to keep the gates locked and report any incidents to the police. If the police are regularly informed they will help keep an eye on the area.

Please also find enclosed information on the Bognor Regis Community Town Show and an entry form.

Thank you for your support in these matters.

Yours faithfully,

Ruth Hambleton  
Allotment Committee Clerk