



BOGNOR REGIS TOWN COUNCIL

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Dear Tenant,

With the worst of the winter months behind us, and as you prepare your plots for the season ahead, I wanted to bring to your attention a few matters.

The Allotment Sub-Committee met in February and decided to send a number of letters to cultivate to tenants whose plots were unkempt and in need of tending. These plots had not been touched for a number of months and had become overgrown. Please could tenants ensure that plots are dug ready for the winter months and not left to overgrow. Preparing plots for the winter also makes an easier job for you.

I would like to remind tenants that checks are carried out by both myself and occasionally the tenant representatives, to ensure plots are being maintained to an acceptable standard. Letters to cultivate will be sent out to tenants failing to work their plot and if necessary a Notice to Quit will be issued. As you are aware there is a large demand for allotments, please let me know if you no longer require your plot so that it can be let to the next person on the waiting list. If you have more than one plot and are struggling to maintain them, you do not have to give all of them up.

Tenants on the re-established Site

Following the installation of the mains water supply to the re-established site last summer, the water bill has been received by the Council. Unfortunately the bill was dramatically higher than anticipated and the Allotment Sub-Committee believes that this is due to a tap which was left running over a number of months.

As previously advised Tenants on this site are reminded that if the next water bill is excessive, the cost will be passed on to tenants, as agreed by the Town Council in 2010. So please be vigilant with water usage.

Please could any tenants with plots backing up to the hedges/fences keep these areas tidy and free from obstructions.

All tenants are reminded of the following

- Glass not being used for purpose should be kept in sheds at all times
- **All paths** should be kept clear and regularly maintained
- Edges of plots should be clearly defined
- Tools must be kept in sheds when not in use
- Sheds or Greenhouses should be kept locked
- Damaged or broken property must be removed or repaired
- Mypex should be well secured
- Children and dogs are always welcome on the allotment sites but please be mindful of others and ensure they do not intrude on tenants plots

At the last Allotment Sub-Committee meeting, PCSO Myfanwy Moore was present and updated us on the Allotment Watch Scheme. If you would like any of your equipment marked with a UV marker please contact her on 0845 607 0999 to arrange a suitable time to meet. This is a free service.

All tenants are reminded to keep the gates locked and report any incidents to the police. If the police are regularly informed they will help keep an eye on the area.

Please find enclosed an entry form for the annual Bognor Regis In Bloom competition.

Thank you for your support in these matters.

Yours faithfully,

Ruth Hambleton
Allotment Committee Clerk