



# **BOGNOR REGIS TOWN COUNCIL**

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## **MINUTES OF THE EXTRAORDINARY MEETING OF THE EVENTS, PROMOTION AND LEISURE COMMITTEE HELD ON WEDNESDAY 21<sup>st</sup> MARCH 2018**

**PRESENT:** Cllrs. J. Brooks (Chairman), Mrs. S. Daniells, M. Smith and  
Mrs. J. Warr.

**IN ATTENDANCE:** Mrs. S. Hodgson (Projects Officer)

***The Meeting opened at 2.00pm***

### **121. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE**

The Chairman welcomed those present. Apologies had been received from Cllr. Batley due to work commitments and Cllrs. Dillon and Lineham as they were both unwell. No other apologies had been received.

### **122. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is an Ordinary Interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary Interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

***There were no Declarations of Interest at this time***

### **123. ADJOURNMENT FOR PUBLIC QUESTION TIME**

There were no members of the public present and no written questions had been received.

### **124. CONSIDERATION OF SECOND DRAFT OF EVENTS PAMPHLET - MIN. 107 REFERS**

The Chairman was very disappointed that the pamphlet did not include reference to Bognor.today or the webcam and stated that he was not aware that the Town Council's Partnership, Promotion and Sponsorship Policy restricted the promotion of these two services without prior approval from the Policy and Resources Committee. The Chairman went on to report that he was upset that Officers had not mentioned this to him ahead of the meeting and asked that these comments be recorded in the Minutes.

The issue was debated by the Committee and the consensus from the other Members of the Committee was that they did not feel that Bognor.today or the webcam should be included on the events pamphlet. This was **AGREED**.

Following discussion Members **AGREED** to the following amendments and changes to the second draft of the pamphlet:

- For a larger header on the front page to include the heading;  
Bognor Regis 2018  
Free Family Events
- Remove the Facebook and Twitter logos from the front
- Remove the picture of the chalk
- If possible add a hat to the donkey or replace with a different donkey picture
- If room replace the picture of the sunset behind the Pier with a picture of the Drive Through Time event
- The selected background colour on the back page to be the darker option
- To change the order of listings so that the Kite Festival is above the Illuminations Gala and the Hotham Park Country Fair is above the Funshine Days to reflect the order in which these events happen
- Use the white outlined version of the "Sunniest Bognor Regis" logo as listed in the guidelines

The Projects Officer will take these comments back to the Events Officer to action prior to publication and print.

***The Meeting closed at 3.50pm***