



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 20th FEBRUARY 2018

PRESENT: Cllr. S. Reynolds (Vice-Chairman), Cllrs: K. Batley,
Mrs. S. Daniells, P. Dillon and P. Woodall

IN ATTENDANCE: Mrs. J. Davis (Civic & Office Manager)

The Meeting opened at 6.32pm

163. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

In the absence of the Chairman, the Vice-Chairman took the chair, welcomed those present, and went through the evacuation procedure in the event of a fire.

Apologies of absence were noted from Cllr. Mrs. J. Warr who was on Annual Leave. No apologies had been received from Cllr. Goodheart.

164. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) Whether it is an Ordinary Interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary Interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer

of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

Cllrs. Mrs. Daniells and Dillon stated that, as a Members of Arun District Council's Development Control Committee, they will be voting on the matters before them having regard only to such information as placed before the Town Council. If they should come to consider any matters again at the District Council, and further information may be available, they will consider the information available at that time and may come to a different decision

165. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 30th JANUARY 2018

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 30th January 2018 as an accurate record of the proceedings and the Chairman signed them.

166. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions.

167. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

There were no matters arising.

168. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There were none.

169. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 2nd, 9th and 16th FEBRUARY 2018

169.1 The Committee noted that there were no views from Town Councillors to report.

169.2 The Committee noted that no representations had been received by the Town Council from the public or neighbouring parishes in respect of these applications.

169.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

170. TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 2nd, 9th and 16th FEBRUARY 2018

There were no significant planning applications that Members wished to raise on lists dated 2nd, 9th and 16th February 2018.

171. NOTIFICATION OF ANY APPLICATIONS TO BE CONSIDERED AT THE NEXT ADC DEVELOPMENT CONTROL COMMITTEE MEETING

There were none.

172. CORRESPONDENCE

The Committee noted receipt of correspondence previously circulated.

Additional correspondence included: -

- 172.1** Notification of upcoming West Sussex Highway Works: 14th-28th February 2018. Emailed to Committee and on Town Council Facebook page.
- 172.2** CPRE - Campaigns Update.
- 172.3** Email from member of the public reporting a pothole in Mansfield Road, Bognor Regis. Civic & Office Manager responded.
- 172.4** WSCC - Early Warning Notice of Temporary Traffic Regulation Order - Aldwick Road, Bognor Regis, between 27th and 29th April 2018.
- 172.5** Email from local bus driver concerned about the lack in enforcing the traffic restrictions on the High Street. Civic & Office Manager responded and wrote to Sussex PCC for advice. Reply from Sussex PCC shared with Committee.

The Meeting closed at 6.56pm

APPENDIX 1**PLANNING AND LICENSING COMMITTEE MEETING HELD ON 20th FEBRUARY 2018****REPRESENTATIONS ON LISTS DATED 2nd, 9th and 16th FEBRUARY 2018**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

BR/17/18/T Danehurst Sylvan Way Bognor Regis PO21 2LR	Re-shape & balance 1No. Liriodendron tree removing 1 metre all round	NO OBJECTION subject to the approval of the ADC Arboriculturist. It is recommended, if approved, that no work should be carried out if any birds or bats are nesting.
BR/19/18/A Bruce Dixon South Bersted Garage Shripney Road Bognor Regis PO22 9LN	5 No. internally illuminated fascia signs on various elevations	NO OBJECTION
BR/21/18/PL 93 Hawthorn Road Bognor Regis PO21 2BE	Change of use of ground floor from vacant shop (A1 shops) to take away (A5 Hot Food Take Away) to include roof mounted condenser & flue to side elevation	NO OBJECTION
BR/16/18/PL 131 Orchard Way Bognor Regis PO22 9JY	Erection of log cabin to rear to be used as hairdressers	NO OBJECTION

<p>BR/26/18/HH 47 Orchard Way Bognor Regis PO22 9HH</p>	<p>Rear single storey extension & front single storey porch & garage extension</p>	<p>NO OBJECTION</p>
<p>BR/20/18/PL Shingle beach Outside Coffee Cup Kiosk Bognor Regis Esplanade Bognor Regis PO21 1NY</p>	<p>Change of use of shingle beach opposite the kiosk for the installation of decking with a wooden windbreak to form a seating area</p>	<p>NO OBJECTION</p>
<p>BR/35/18/PL Car Parking Site Adjacent to 112 Gravits Lane Bognor Regis PO21 5LW</p>	<p>2 No. 2 bedroom semi-detached houses with associated parking, bin & cycle store</p>	<p>NO OBJECTION</p>
<p>BR/28/18/HH 167 Orchard Way Bognor Regis PO22 9JY</p>	<p>New vehicular access</p>	<p>NO OBJECTION</p>
<p>BR/324/17/PL 283-285a Chichester Road Bognor Regis PO21 5AH</p>	<p>Residential Development: restoration of 2 houses and attached commercial annexe to pair of semi-detached houses, replacement of bungalow with pair of semi-detached houses, development of land to rear for eight flats (6 x 2 bed & 2 x 1 bed)</p>	<p>NO OBJECTION</p>