



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 15th MAY 2018

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: Mrs. S. Daniells,
P. Dillon and D. Enticott

IN ATTENDANCE: Mrs. J. Davis (Civic & Office Manager)
2 members of the public (part of Meeting)

The Meeting opened at 6.30pm

1. **TO NOTE THE APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN AS AGREED AT THE ANNUAL TOWN COUNCIL MEETING**

It was noted that Cllr. Mrs. J. Warr was elected Chairman and Cllr. P. Dillon was elected Vice-Chairman of this Committee at the Annual Town Council meeting held on 14th May 2018.

2. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE**

The Chairman welcomed those present. There were apologies for absence from Cllrs. J. Brooks and S. Goodheart, who both had other meetings to attend, S. Reynolds who had a prior engagement, and P. Woodall who was on annual leave.

3. **DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) whether it is a Pecuniary or Ordinary interest
- c) the nature of the interest
- d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
- e) if it is a Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

Cllrs. Mrs. Daniells and Dillon stated that, as a Members of Arun District Council, they will be voting on the matters before them having regard only to such information as placed before the Town Council. If they should come to consider any matters again at the District Council, and further information may be available, they will consider the information available at that time and may come to a different decision

4. **TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 24th APRIL 2018**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 24th April 2018 as an accurate record of the proceedings and the Chairman signed them.

5. **ADJOURNMENT FOR PUBLIC QUESTION TIME**

There Chairman adjourned the meeting from 6.32pm to 6.37pm to allow for questions from the public. Questions related to Planning Application BR/93/18/PL.

6. **MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS**

There were no matters arising.

7. **TO CONSIDER TERMS OF REFERENCE INCLUDING UPDATES AND AMENDMENTS IF REQUIRED**

Members **RESOLVED** to **RECOMMEND** the Planning and Licensing Committee Terms of Reference, with no amendments, to the Policy and Resources Committee for approval.

8. **TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS**

There were none.

9. **TO RATIFY THE REPRESENTATION SUBMITTED TO ARUN DISTRICT COUNCIL'S LICENSING TEAM ON 12th APRIL 2018, IN RESPECT OF PREMISES LICENCE REVIEW 14603: TAO - SLADEBARS LTD, 41/43 HIGH STREET, BOGNOR REGIS**

The Civic & Office Manager's report was noted and Members **RESOLVED** to **RATIFY** the representation submitted to Arun District Council's Licensing Team on 12th April 2018, in respect of Premises Licence Review 14603: TAO - Sladebars Ltd, 41/43 High Street, Bognor Regis.

10. **TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 27th APRIL, 4th and 11th MAY 2018**

10.1 The Committee noted that there was an email from a Councillor regarding BR/93/18/PL.

10.2 The Committee noted that representations had been received by the Town Council from the public in respect of BR/93/18/PL. None had been received from neighbouring parishes in respect of these applications.

10.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

11. **TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 27th APRIL, 4th and 11th MAY 2018**

There were none.

12. **NOTIFICATION OF ANY APPLICATIONS TO BE CONSIDERED AT THE NEXT ADC DEVELOPMENT CONTROL COMMITTEE MEETING**

There were none.

13. **TO CONSIDER COMMENTING ON THE WSCC BUS STRATEGY CONSULTATION**

Members **AGREED** to consider the questions asked within the WSCC Bus Strategy Consultation and submitted a response as detailed in **Appendix 2**.

14. CORRESPONDENCE

The Committee noted receipt of correspondence previously circulated.

The Meeting closed at 7.26pm

APPENDIX 1

PLANNING AND LICENSING COMMITTEE MEETING HELD ON 15th MAY 2018

REPRESENTATIONS ON LISTS DATED 27th APRIL, 4th and 11th MAY 2018

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p>BR/93/18/PL Clubhouse and Grounds Hampshire Avenue Bognor Regis PO21 5JH</p>	<p>Single storey pitch roof side extension, flat roof rear extension with replacement of existing garage with 2 No. metal storage containers on a concrete slab with access ramps</p>	<p>OBJECTION - Whilst the Committee did not object to the proposed extension to the Clubhouse, it did object to the 2 No. metal storage containers. The Committee are aware of reports from residents whose properties back on to the Grounds, of anti-social behavior resulting from the location of the existing garage, it being in such close proximity to their rear garden fences. Whilst the Committee would approve of the existing garage being removed, it does not believe that a replacement structure should be erected on the same site. The Committee are however sympathetic to the needs of the applicant and may be minded to raise no objection, in principle, should a planning application be submitted for 2 No. metal storage containers to be located elsewhere on the Grounds, i.e. to the south-west side of the Clubhouse, although this would be dependent on the plans submitted with any future application.</p>
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BR/100/18/HH 33 Tennyson Road Bognor Regis PO21 2SA	Detached double garage & detached single garage	NO OBJECTION
BR/92/18/HH 12 Mansfield Road Bognor Regis PO22 9EY	Erection of 1 No. single storey pitched roof detached annexe to rear garden ancillary to main dwelling	NO OBJECTION
BR/98/18/CLE 1 & 5 Bedford Street Bognor Regis PO21 1SD	Lawful development certificate for an existing use as storage & sales of second hand white goods (A1 Shops)	NO OBJECTION
BR/94/18/A Clubhouse and Grounds Hampshire Avenue Bognor Regis PO21 5JH	Extension of 1 No. non-illuminated fascia sign to east elevation & logo signs to north elevation	NO OBJECTION

Appendix 2

Response ID ANON-3SDC-TAY3-E

Submitted to **Bus Strategy Consultation**

Submitted on **2018-05-18 12:00:03**

Introduction

Tell us what you think about the new Bus Strategy proposals

1 Please tell us whether you support the proposed objectives for the new Bus Strategy.

Do you agree with the objectives? - Bus services are punctual, reliable and accessible:

Yes

Do you agree with the objectives? - Bus users can plan, book and pay for travel using the latest technology:

Yes

Do you agree with the objectives? - Bus services give people a viable alternative to being a car owner:

Yes

Do you agree with the objectives? - Bus services allow older people to continue to live independently:

Yes

Do you agree with the objectives? - Bus operators and their services give a consistently good level of quality for users across the county: Yes

Do you agree with the objectives? - Bus travel is affordable for users: Yes

Do you agree with the objectives? - Air quality is better as a consequence of investment in cleaner buses as opposed to cars: Yes

2 The proposed priorities for the new Bus Strategy are listed below. We would like to know which THREE of these priorities are most important to you.

Priorities - Give buses priority over other travel modes when congestion occurs:

Priorities - Implement cross ticketing and easy payment systems:

Priorities - Promote the use of latest clean engine technology:

Priorities - Prioritise investment in good accessible bus infrastructure for bus users:

1

Priorities - Work with property developers to design developments to incorporate buses as a priority with suitable infrastructure (such as bus stops, shelters and real time information): 2

Priorities - Work with all tiers of Local Government in seeking funding for prioritised local bus and community transport services:

Priorities - Explore whether it makes sense to use our own vehicles to provide services working with Community Transport where appropriate:

Priorities - Work with bus operators to provide affordable bus fares for younger people:

3

3 Can you explain why you have chosen/ranked the priorities in this way?

Enter here why you have ranked the priorities in this way:

Accessible bus infrastructure is essential if the buses are to be used to their maximum potential , in order to achieve this, it is necessary for developers to consider the infrastructure when designing new developments .

Appendix 2

As well as being beneficial to younger people in terms of cheaper fares, it will enable our evening economy to thrive more successfully by facilitating the transport to and from the less accessible villages and town for non drivers such as younger people.

4 Is there anything you think we have missed, or need to include, as part of the new Bus Strategy?

Enter below anything you think we have missed or need to include in the Bus Strategy:

Smaller buses to be used for outlying areas.

Later services running to facilitate young adults.

About you

5 Please enter your full postcode, leaving a space e.g. PO19 1RQ

Please enter your full postcode:

PO21 1LD

6 Are you primarily completing this questionnaire as...

A Parish/Town/District/Borough Council

Please enter the name of your organisation if applicable:

Bognor Regis Town Council