



# **BOGNOR REGIS TOWN COUNCIL**

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## **MINUTES OF THE ANNUAL MEETING OF BOGNOR REGIS TOWN COUNCIL**

**HELD ON MONDAY 14<sup>th</sup> MAY 2018**

### **PRESENT:**

Cllr. P. Woodall (Town Mayor 2017/2018)  
Cllrs: K. Batley, J. Brooks, J. Cosgrove, A. Cunard (till Min. 34),  
Mrs. S. Daniells (till Min. 34), P. Dillon, D. Enticott (till Min. 37),  
T. Gardiner, S. Goodheart, S. Reynolds, M. Smith, M. Stanley and  
Mrs. J. Warr

### **IN ATTENDANCE:**

Mrs. G. Frost (Town Clerk)  
Mrs. S. Norman (Deputy Clerk)  
Mrs. J. Davis (Civic & Office Manager)  
Approximately 13 members of the public (part of meeting)  
2 members of the Press (part of meeting)  
3 Mayor's Cadets (part of meeting)

***The Town Mayor presented Ordinary Cadet Jack Golding, from the Sea Cadets, with a certificate in recognition of his services as the Mayor's Cadets since January 2017. Corporal Gregory Cocks, from the Air Cadets, and OC Callum Birch, from the Sea Cadets, were appointed as Mayor's Cadets for 2018/2019 and presented with their badges and certificates as they begin a year of service in the role***

***A vote of thanks was given to the Town Mayor for having done an exceptionally good job during his year in office***

***The Meeting opened at 6.36pm***

The retiring Town Mayor, Cllr. P. Woodall, welcomed everyone present and, having given thanks, dismissed the Mayor's Cadets. Cllr. Woodall read the Council's opening statement. Particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

### **1. ELECTION OF TOWN MAYOR FOR 2018/2019**

The Town Mayor called for nominations for the position of Town Mayor for 2018/2019. It was proposed and seconded that Cllr. S. Reynolds be

elected Town Mayor, in accordance with S.O. 2.6 and as recommended by the Mayoralty Selection Committee.

There being no other nominations, it was unanimously **RESOLVED** that Cllr. S. Reynolds be elected Town Mayor for 2018/2019.

**2. STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr. S. Reynolds made the Statutory Declaration of Acceptance of Office and took the Chair.

**3. ELECTION OF DEPUTY TOWN MAYOR FOR 2018/2019**

The Town Mayor called for nominations for the position of Deputy Town Mayor for 2018/2019. It was proposed and seconded that Cllr. P. Woodall be elected Deputy Town Mayor, as recommended by the Mayoralty Selection Committee (S.O. 2.6 refers).

It was further proposed and seconded that Cllr. S. Goodheart be elected Deputy Town Mayor.

A signed ballot was requested (S.O. 6.3).

Following collection and counting of papers, Cllr. P. Woodall was duly elected Deputy Town Mayor for 2018/2019.

**4. NON-STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr. P. Woodall made the customary, non-statutory, Declaration of Acceptance of Office.

**5. ACCEPTANCE SPEECH AND WELCOME BY NEWLY ELECTED TOWN MAYOR**

A presentation on behalf of the Council was made by the Mayor to the retiring Mayor Cllr. P. Woodall and he was thanked for his hard work during his mayoral year.

The Town Mayor made the customary speech of acceptance and thanked Members for electing him as Town Mayor for 2018/2019. His chosen charity for his Civic Year would be Arun Angels.

**6. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs. M. Lineham who was on annual leave, and W. Toovey who was working.

## **7. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) whether it is a Pecuniary or Ordinary interest
- c) the nature of the interest
- d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
- e) if it is a Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

***Cllr. Brooks declared an Ordinary Interest in Agenda item 22 & 23 as a Member of Arun District Council***

***Cllr. Cunard declared an Ordinary Interest in Agenda item 23, as the owner of an alternative publication. Cllr. Cunard also declared a Disclosable Pecuniary Interest in Agenda items 29 & 30, as the Tenant of the Picturedrome Cinema, and stated that he would leave the Meeting when these Agenda items were discussed***

***Cllr. Mrs. Daniells declared an Ordinary Interest in Agenda items 22 & 23, as a Member of Arun District Council, and advised that she didn't intend to leave the Meeting and will take part in any vote. Cllr. Mrs. Daniells also declared a Disclosable Pecuniary interest in Agenda items 29 & 30, as an employee of the Picturedrome Cinema, and stated that she would leave the Meeting when these Agenda items were discussed***

***Cllr. Dillon declared a Disclosable Pecuniary Interest as a Member of Arun District Council***

***Cllr. Goodheart declared Ordinary Interests in Agenda item 9, as the Subject Member and Agenda items 22 & 23, as a volunteer with the 4BR group***

***Cllr. Reynolds declared a Disclosable Pecuniary Interest as a Member of Arun District Council***

***Cllr. Smith declared an Ordinary Interest in Agenda items 22 & 23 as a Member of Arun District Council***

***Cllr. Stanley declared an Ordinary Interest in Agenda items 9, 22 & 23 as a Member of Arun District Council***

**8. TO REVIEW THE COUNCIL'S TERMS OF REFERENCE AND ANY DELEGATION ARRANGEMENT TO COMMITTEES AND SUB-COMMITTEES**

The Town Clerk's report was noted.

Members **RESOLVED** to **ADOPT** the Terms of Reference for the 2018/2019 Municipal Year.

A Member questioned the purpose and need of the Mayoralty Selection Committee if, as had happened earlier in the meeting, proposals differing to the agreement of the Committee are presented. It was therefore **AGREED** that the reappointment of the Mayoralty Selection Committee should be referred to the Policy and Resources Committee for discussion.

**9. TO RECEIVE THE DECISION NOTICE PUBLISHED BY ARUN DISTRICT COUNCIL FOLLOWING A HEARING HELD BEFORE AN ASSESSMENT PANEL ON 4<sup>th</sup> APRIL 2018 AND TO NOTE THE PRESENTATION OF A FURTHER REPORT AT THE JULY COUNCIL MEETING REGARDING THE SANCTIONS RECOMMENDED BY THE PANEL**

The Town Clerk's report was noted.

**10. APPOINTMENT TO COMMITTEES**

The Town Clerk's report was noted including the proposed Committee Membership. It was noted that in accordance with Standing Orders, the Council may appoint any number of Members to serve on each Committee provided that the total number of places on Committees fairly and accurately reflects the political composition of the Council {S.O. 20.1(iii)}. The quorum of a Committee or Sub-Committee shall not be less than

three Members. **ADDITIONAL NOTE:** A Committee may arrange for the discharge of its functions by a sub-committee - LGA 1972 - S.101(2).

The Town Clerk reminded Members that the Town Mayor and Deputy Town Mayor would be Ex-officio to the Policy and Resources Committee only.

Cllr. Goodheart sought clarification in regard to reference made in the report that two Independent Members had been aligned within the Conservative group. It was explained that whilst the two Councillors concerned would effectively form a coalition with the Conservative group, for the 2018/2019 Municipal Year, they would continue to be Independent Members within their Ward.

The Council **RESOLVED** to appoint Members to Committees as detailed in **Appendix 1** and furthermore **AGREED** with Cllr. Cosgrove taking the Conservative vacancy on the Community Engagement and Environment Committee. Cllr. Gardiner asked that his abstention from voting be noted.

Nominations for Cllr. Cunard and Cllr. Stanley were proposed and seconded for Chairman of the Policy and Resources Committee.

A recorded vote was requested by a Member (S.O. 6.4).

A signed ballot was also requested by two Members (S.O. 6.3).

After some consideration and with the agreement of the Member who had requested the recorded vote, the request was withdrawn.

A signed ballot was requested by two Members (S.O. 6.3).

Following collection and counting of papers it was **RESOLVED** to appoint Cllr. Cunard as Chairman of the Policy and Resources Committee.

Nominations for Cllr. Cosgrove and Cllr. Stanley were proposed and seconded for Vice-Chairman of the Policy and Resources Committee.

A signed ballot was requested by two Members (S.O. 6.3).

Following collection and counting of papers it was **RESOLVED** to appoint Cllr. Stanley as Vice-Chairman of the Policy and Resources Committee.

Nominations for Cllr. Dillon and Cllr. Smith were proposed and seconded for Chairman of the Community Engagement and Environment Committee.

A signed ballot was requested by two Members (S.O. 6.3).

Following collection and counting of papers it was **RESOLVED** to appoint Cllr. Smith as Chairman of the Community Engagement and Environment Committee.

Nominations for Cllr. Enticott and Cllr. Goodheart were proposed and seconded for Vice-Chairman of the Community Engagement and Environment Committee.

A signed ballot was requested by two Members (S.O. 6.3).

Following collection and counting of papers it was **RESOLVED** to appoint Cllr. Goodheart as Vice-Chairman of the Community Engagement and Environment Committee.

Cllr. Mrs. Warr was proposed and seconded as Chairman of the Planning and Licensing Committee and following a vote it was **RESOLVED** to appoint Cllr. Mrs. Warr.

Cllr. Dillon was proposed and seconded as Vice-Chairman of the Planning and Licensing Committee and following a vote it was **RESOLVED** to appoint to appoint Cllr. Dillon.

Nominations for Cllr. Brooks and Cllr. Mrs. Daniells were proposed and seconded for Chairman of the Events, Promotion and Leisure Committee.

A signed ballot was requested by two Members (S.O. 6.3).

Following collection and counting of papers it was **RESOLVED** to appoint Cllr. Mrs. Daniells as Chairman of the Events, Promotion and Leisure Committee.

Nominations for Cllr. Brooks and Cllr. Enticott were proposed and seconded for Vice-Chairman of the Events, Promotion and Leisure Committee.

A signed ballot was requested by two Members (S.O. 6.3).

Following collection and counting of papers, and with a tied vote, the Mayor used his second, and casting, vote (S.O. 6.5(i)) and it was **RESOLVED** to appoint Cllr. Enticott as Vice-Chairman of the Events, Promotion and Leisure Committee.

Membership of the Allotments Sub-Committee would continue to comprise all Planning and Licensing Committee Members (Chairman to be appointed at the first meeting of the Sub-Committee). Membership of the Bognor Regis in Bloom Working Group would be considered by the Community Engagement and Environment Committee.

**11. TO APPOINT REPRESENTATIVES TO OTHER 'OUTSIDE' BODIES INCLUDING A REVIEW OF MEMBERSHIP OF THE INVITEES TO THE BRTC/ADC LIAISON MEETINGS**

The Town Clerk's report was noted.

It was **RESOLVED** that Cllr. Cunard would continue as the representative to JWAAC and **AGREED** that he should be nominated as Chairman of the JWAAC Committee, as the 2018/19 Chairman is to be a Town/Parish Councillor.

Cllr. Cosgrove proposed himself to take the position of representative to the Bognor Regis Regeneration Board (B.R.R.B.) rather than as reserve as he currently is. This was seconded by Cllr. Cunard. Cllr. Gardiner proposed that Cllr. Brooks remain as the representative and this was seconded by Cllr. Goodheart.

Following a vote, it was **RESOLVED** that Cllr. Brooks continue as the representative to the B.R.R.B. Cllr. Cosgrove subsequently requested to be removed as the reserve for the B.R.R.B. and Members **RESOLVED** that Cllr. Mrs. Daniells should take the reserve place.

***Cllr. Cunard declared an Ordinary Interest as Chairman of the Chamber of Commerce***

***Cllr. Mrs. Daniells declared an Ordinary Interest as a Member of the Chamber of Commerce***

The Council **RESOLVED** to appoint representatives as detailed in attached **Appendix 2** with the changes agreed. Cllr. Cunard abstained from voting for the representative to the Chamber of Commerce as Chairman of the Chamber.

The Council **RESOLVED** to appoint representatives to the BRTC/ADC Liaison Meetings to include the Town Mayor, Chairman of Policy and Resources, Group Leaders, Chairman of Community Engagement and Environment and the Chairman of Events, Promotion and Leisure.

**12. TO CONFIRM BANK SIGNATORIES**

The Town Clerk's report was noted.

Members **RESOLVED** that:

All Councillors would continue to be bank signatories, unless individual written notice expressing a wish not to be a signatory had been received previously by the Town Clerk;

The signatories for the Town Mayor's Charity account shall remain as the Town Clerk, Cllr. Dillon and Cllr. Mrs. Warr (both as former Mayors) for

the final year of this administration, with any two of the three signatories being able to sign cheques;

That the Resolutions as detailed in the Co-operative Bank mandate will continue to apply for all Town Council accounts.

**13. TO NOTE THE CALENDAR OF MEETINGS 2018/2019**

This was noted and **APPROVED** as detailed in the report.

**14. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY 12<sup>th</sup> MARCH AND THE EXTRAORDINARY MEETING HELD ON 30<sup>th</sup> APRIL 2018**

The Minutes of the Meetings held on the 12<sup>th</sup> March and 30<sup>th</sup> April 2018 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

**15. WRITTEN QUESTIONS FROM COUNCILLORS**

None were received.

**16. ADJOURNMENT FOR PUBLIC QUESTION TIME**

There were no questions.

**17. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS**

There were none received.

**18. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)**

**19. Policy and Resources Committee Meeting of 9<sup>th</sup> April 2018**

The Chairman of Committee, Cllr. Cunard, reported.

**19.1 Min. 179 - Recommendation that the Terms of Reference for the Playing Out Scheme Topic Team be adopted**

Members **RESOLVED** to **APPROVE** the recommendation that the Terms of Reference for the Playing Out Scheme Topic Team be adopted.

**19.2 Min. 181 - Recommendation of the virement of undrawn Members' Allowance to the Orchard Ward and Hatherleigh Ward Allocation Budgets**

Members **RESOLVED** to **APPROVE** the recommendation of virement of undrawn Members' Allowance to the Orchard Ward and Hatherleigh Ward Allocation Budgets.

**19.3 Min. 187.7 - Recommendation to adopt the revised Corporate Strategy**

Members **RESOLVED** to **APPROVE** the recommendation of the Policy and Resources Committee to adopt the revised Corporate Strategy with the proposed amendments.

**20. Community Engagement and Environment Committee Extraordinary Meeting of 14<sup>th</sup> March and the Meeting of 26<sup>th</sup> March 2018**

The Chairman of Committee, Cllr. Smith, reported.

**21. Planning and Licensing Committee Meetings of 13<sup>th</sup> March, 3<sup>rd</sup> and 24<sup>th</sup> April 2018**

The Chairman of Committee, Cllr. Mrs. Warr, reported.

**22. Events, Promotion and Leisure Committee Extraordinary Meeting of 21<sup>st</sup> March and the Meeting of 16<sup>th</sup> April 2018**

The former Chairman of Committee, Cllr. Brooks, reported.

**Min. 133 - Consideration of a request to Arun District Council for further improvements to the Hothamton Play Area**

A Member expressed concern that whilst the Hothamton site continues to be a Play Area it should be safe for users, and it was noted that this had been raised at a recent BRTC/ADC Liaison Meeting.

**23. Mayoralty Selection Committee Meeting of 18<sup>th</sup> October 2017, and 28<sup>th</sup> March 2018**

**Min. 11 - Recommendation that Cllr. P. Woodall be appointed as the Deputy Town Mayor for 2018/2019**

The recommendation for Deputy Town Mayor was noted having been already dealt with at the commencement of business. Cllr. Gardiner asked that his abstention be noted.

**24. TO FORMALLY ADOPT THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY**

The Council **RESOLVED** to 'formally adopt the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

25. **TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN FEBRUARY AND MARCH AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (APRIL NOT YET AVAILABLE)**

The Council **RESOLVED** 'to note the payments and transfers made in February and March and to note the balances, bank reconciliation and financial reports'.

26. **CONSIDERATION OF ANY RESOLUTIONS MADE AT THE ANNUAL TOWN MEETING OF ELECTORS MEETING OF 19<sup>th</sup> MARCH 2018**

Following a vote Members **AGREED** that the resolution made at the Annual Town Meeting of Electors Meeting of 19<sup>th</sup> March 2018 will be considered by the Policy and Resources Committee at the June meeting.

*Members AGREED that Agenda items 22 & 23 would be considered together*

27. **NOTICE OF MOTION (S.O. 9.1) PROPOSED BY CLLR. M. STANLEY, SECONDED BY CLLR. M. SMITH**

**"We request that Bognor Regis Town Council host an exhibition of the Bognor Regis regeneration proposals. This will demonstrate our willingness to engage with the community, as well as our commitment to act on the motion passed at the annual electors meeting. The exhibition will inform the community of the scope and potential of the various regeneration visions."**

The Town Clerk's report was noted.

Cllr. Stanley spoke as Proposer of the Motion, seconded by Cllr. Smith.

*Cllr. Goodheart declared an Ordinary Interest as a volunteer with the 4BR group*

28. **NOTICE OF MOTION (S.O. 9.1) PROPOSED BY CLLR. D. ENTICOTT, SECONDED BY CLLR. J. COSGROVE**

**"I have been in contact with the editorial of the Observer and they have agreed to publish all the regeneration plans in an Observer pullout book and run a poll to the public. This will give the public the chance to see all the different plans in one place and give the public a chance to actually voice their opinion. The first condition that the observer has said is that this must come from the full council and we must provide the information. The second condition is that the articles will be published as coming from us. I would like to put a motion forward for the council to agree to provide the Observer with all the necessary information to publish this so we can get the public's opinion rather than keep**

**speculating what they want, without it costing the tax payer money."**

Cllr. Enticott spoke as Proposer of the Motion, seconded by Cllr. Cosgrove.

The Town Clerk's report including the update to the report, concerning correspondence received from the Bognor Regis Observer to clarify their position relating to Cllr. Enticott's Motion was noted.

***Cllr. Cunard declared a Disclosable Pecuniary Interest as the owner of an alternative publication and left the Meeting***

The Town Clerk suggested, and with the Mayor's agreement, that there be a short adjournment for a revised collaborative Motion to be drafted by the Proposers of the Motions, Cllrs. Stanley and Enticott.

***The Mayor adjourned the Meeting at 8.32pm***

***The Mayor reconvened the Meeting at 8.43pm***

***Cllr. Cunard returned to the Meeting***

Cllr. Stanley presented the revised collaborative Motion, and this was seconded by Cllr. Enticott.

**"This Council believes no adequate consultation has happened regarding Bognor Regis regeneration. We request an Extraordinary Meeting of the Policy and Resources Committee to fully investigate all viable consultation options, and necessary expenditure."**

The Motion was moved and following a vote the Motion was **CARRIED**.

Subsequent to the vote, Cllr. Cunard highlighted his concern with the wording of the Motion and that due process had not been followed as the suggestion that "This Council believes no adequate consultation has happened..." had not been debated and, therefore, the decision was not sound.

Members discussed Cllr. Cunard's concern and with the agreement of all Members, the previous Resolution was **RESCINDED**.

Cllrs. Stanley and Enticott agreed to a second adjournment to revise the wording of the Motion a second time.

***The Mayor adjourned the Meeting at 8.50pm***

***The Mayor reconvened the Meeting at 9.00pm***

Cllr. Stanley read the following Motion, which was seconded by Cllr. Enticott;

**“This Council:**

- a) Considers that there may have been inadequate consultation on Bognor Regis Regeneration and that the public should have opportunities to view proposals by suitable means and;**
- b) Decides that the Council will fully explore all cost-effective means of achieving this.”**

The Motion was subsequently moved and following a vote the Motion was **CARRIED**.

***Cllrs. Dillon, Mrs. Daniells and Reynolds requested that their abstention be noted***

The Town Clerk informed Members that subject to the availability of the Council Chamber an Extraordinary Meeting of the Policy and Resources Committee would be held on Tuesday 22<sup>nd</sup> May 2018, at 6.30pm, and the Agenda issued at the appropriate time. Cllr. Batley requested that his apologies be noted as he will be working and, therefore, unable to attend.

**29. ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS: TO CONSIDER THE NOTES OF THE MEETING HELD ON 25<sup>th</sup> APRIL 2018**

The notes of the meeting were not yet available.

**30. TO NOTE OUTGOING TOWN MAYOR’S REPORT AND DUTIES UNDERTAKEN**

The list was noted. Cllr. Woodall informed Members that during his year in office a total of £1,328.31 had been raised for his Mayor’s Charities.

**31. TOWN CRIER’S REPORT AND DUTIES UNDERTAKEN**

The list was noted.

**32. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS**

The Town Clerk reported that reports had been received from the following Representatives to other organisations, and had been emailed to all Councillors:

- 32.1 Cllr. Brooks** - Bognor Regis Heritage Partnership; Bognor Regis Old Town; Bognor Regis Regeneration Board; Town Centre Manager; Chamber of Commerce; Bognor Regis BID Board (received at meeting).
- 32.2 Cllr. Cosgrove** - Chamber of Commerce; West Sussex ALC Ltd.
- 32.3 Cllr. Daniells** - Arun District Association Local Councils; Bognor Regis Twinning Association.

**32.4 Cllr. Gardiner** - Arun District Association Local Councils; Arun Housing/Homeless Forum; Parish Liaison Meetings; VAAC Executive Board; West Sussex ALC Ltd; Bognor & Bersted United Charities.

**32.5 Cllr. Woodall** - Arun Arts Ltd; Bognor Regis Concert Band; LSP/AWHP; Stonepillow.

Verbal Reports:

There were none.

### **33. CORRESPONDENCE**

The Committee noted receipt of correspondence as detailed in the lists.

*Cllrs. Cunard and Mrs. Daniells redeclared their Disclosable Pecuniary Interests and left the Meeting*

### **34. TO CONSIDER ARRANGEMENTS OF AN OPENING CEREMONY FOR THE FOURTH SCREEN OF THE PICTUREDROME CINEMA**

The Town Clerk reported that a member of the public had written to the Town Council suggesting that HRH Prince Harry and Ms. Meghan Markle be invited to officially open the fourth screen of the Picturedrome Cinema.

Members **AGREED** that an invitation should be sent.

Cllr. Cosgrove suggested that the Lord-Lieutenant of West Sussex, as the Queen's Representative, also be invited to the Opening Ceremony.

It was **AGREED** that the decision about a date for the Ceremony would be deferred to the Full Council Meeting to be held 2<sup>nd</sup> July 2018.

### **35. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE**

The Town Clerk's report was noted, and Members were informed that an element of the report would need to be discussed under Confidential Business. There were no questions on the public part of the Town Clerk's report.

### **36. PICTUREDROME UPDATE DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION**

The previously circulated Director's Report was noted, and actions taken as detailed were ratified. It was noted that an element of the report would need to be discussed under Confidential Business.

**37.** The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O. 31.1) - Agenda items 30 and 31 (contractual).

*Cllrs. Dillon and Enticott left the Meeting*

**38. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE**

Members received and noted the confidential, verbal report from the Town Clerk.

*Cllr. Dillon returned to the Meeting*

**39. PICTUREDROME UPDATE DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION**

Members received and noted the confidential, verbal report from the Town Clerk in relation to the letting of 1a Linden Road, including details of the Heads of Terms that had been agreed.

A verbal update in relation to 1b Linden Road, and further concerns that have been raised by the tenant regarding the impact of the expansion project and resulting action taken, was given by the Town Clerk.

Following some discussion, Members **RESOLVED** to proceed with Option 2 as detailed in the confidential Appendix (appended to File Minutes).

*The Meeting closed at 9.36pm*

## TOWN COUNCIL COMMITTEES

### **POLICY AND RESOURCES COMMITTEE**

Mayor	Stephen Reynolds (C)
Deputy Mayor	Phil Woodall (LD)
	Jim Brooks (I)
	Jan Cosgrove (L)
Chairman	Adam Cunard (I aligned C)
	Sandra Daniells (I aligned C)
	Steve Goodheart (SBI)
Vice Chairman	Matt Stanley (LD)
	Jeanette Warr (LD)

### **COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE**

	Jim Brooks (I)
(originally Conservative Place)	Jan Cosgrove (L)
	Sandra Daniells (I aligned C)
	Pat Dillon (C)
	Damien Enticott (L)
Vice Chairman	Steve Goodheart (SBI)
Chairman	Martin Smith (LD)
	Jeanette Warr (LD)
	Phil Woodall (LD)

### **PLANNING AND LICENSING COMMITTEE**

	Jim Brooks (I)
	Sandra Daniells (I aligned C)
Vice Chairman	Pat Dillon (C)
	Damien Enticott (L)
	Steve Goodheart (SBI)
	Steve Reynolds (C)
Chairman	Jeanette Warr (LD)
	Phil Woodall (LD)
Vacancy (LD)	

### **EVENTS, PROMOTION AND LEISURE COMMITTEE**

	Kenton Batley (LD)
	Jim Brooks (I)
	Adam Cunard (I aligned C)
Chairman	Sandra Daniells (I aligned C)
	Pat Dillon (C)
Vice Chairman	Damien Enticott (L)
	Steve Goodheart (SBI)
	Martin Smith (LD)
	Jeanette Warr (LD)

**TOWN COUNCIL REPRESENTATIVES TO EXISTING  
'OUTSIDE BODIES' MAY 2018**

Armed Forces Day Committee	Representative Officer	Cllr. P. Dillon
Arun Arts Limited	Representative	Cllr. P. Woodall
Arun District Association Local Councils (ADALC)	Representative Representative	Cllr. A. Gardiner Cllr. Mrs. S. Daniells
Arun Housing/Homeless Forum (Contact by email only)	Representative	Cllr. A. Gardiner
Bognor & Bersted United Charities	Ex officio Trustee (whilst a Town Council Member until the end of present administration)	Cllr. A. Gardiner
Bognor Regis BID Board	Officer	
Bognor Regis Concert Band	Mayor as President	Town Mayor
Bognor Regis Heritage Partnership	Representative Representative Representative Representative Reserve Reserve Reserve Reserve	Cllr. P. Dillon Cllr. Mrs. J. Warr Cllr. S. Goodheart Vacant Cllr. A. Gardiner Cllr. J. Cosgrove Cllr. Mrs. S. Daniells Vacant
Bognor Regis Old Town	Ward Rep	Cllr. J. Brooks
Bognor Regis Regeneration Board	Representative Reserve Officer	Cllr. J. Brooks Cllr. Mrs. S. Daniells
Bognor Regis Seafront Lights	Representative	Cllr. P. Dillon
Bognor Regis Twinning Association	Representative	Cllr. Mrs. S. Daniells
BRTC/ADC Liaison Meetings	Representative Representative Representative Representative Representative Representative Representative	Cllr. S. Reynolds Cllr. A. Cunard Cllr. M. Smith Cllr. Mrs. S. Daniells Cllr. P. Dillon Cllr. Mrs. J. Warr Cllr. J. Cosgrove
Chamber of Commerce	Representative Reserve	Cllr. D. Enticott Cllr. J. Brooks
Grant Aid Recipients of £5K or over: -		
- Bognor Birdman	Representative	Cllr. Mrs. S. Daniells
- Southdowns Folk Festival	Representative	Cllr. W. Toovey

May 2018

## Appendix 1

Joint Action Group	Officer	
Joint Western Arun Area Committee (JWAAC)	Representative Reserve	Cllr. A. Cunard Cllr. S. Goodheart
(JWAAC) Highways & Transport Sub Group	Representative Reserve	Cllr. S. Goodheart Vacant
Parish Liaison Meetings	Representative Representative Reserve Reserve	Cllr. P. Dillon Cllr. A. Gardiner Cllr. J. Cosgrove Cllr. W. Toovey
Rural Transport Partnership for Arun District	Representative	Cllr. W. Toovey
Stonepillow (Christian Care Association)	Patron	Town Mayor
VAAC Executive Board	Representative	Cllr. A. Gardiner
West Sussex ALC Ltd	Representative Representative	Cllr. A. Gardiner Cllr. J. Cosgrove