



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,  
Bognor Regis, West Sussex PO 21 1LD  
Telephone: 01243 867744 E-mail: [bognortc@bognorregis.gov.uk](mailto:bognortc@bognorregis.gov.uk)

Dear Sir/Madam,

## **MEETING OF THE MAYORALTY SELECTION COMMITTEE**

I hereby give you Notice that a Meeting of the Mayoralty Selection Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Bognor Regis at **9.30am on WEDNESDAY 18<sup>th</sup> OCTOBER 2017**

All Members of the Mayoralty Selection Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

**DATED this 12<sup>th</sup> day of OCTOBER 2017**

**TOWN CLERK**

## **AGENDA AND BUSINESS**

1. To appoint Chairman of the Committee
2. Welcome by Chairman and Apologies for Absence
3. Declarations of Interest
4. To Approve the Minutes of the Meeting held on 31<sup>st</sup> October 2016
5. To consider replacement nominee for the position of Deputy Mayor 2017-2018, together with nominations for Mayor and Deputy Mayor 2018-2019, and make recommendation to Annual Council Meeting 2018

**Committee Members : Cllrs J. Brooks, P. Dillon and Mrs. J. Warr  
Distribution to other Councillors for information only**



# **BOGNOR REGIS TOWN COUNCIL**

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,  
Bognor Regis, West Sussex PO21 1LD  
Telephone: 01243 867744  
E-mail: [bognortc@bognorregis.gov.uk](mailto:bognortc@bognorregis.gov.uk)

## **MINUTES OF THE MAYORALTY SELECTION COMMITTEE MEETING**

**HELD ON MONDAY 31<sup>st</sup> OCTOBER 2016**

**PRESENT:** Cllrs: A. Cunard, D. Maconachie and P. Woodall

**IN ATTENDANCE:** Mrs. S. Norman (Assistant Clerk)  
Mrs. J. Davis (Civic and Office Manager)

*The Meeting opened at 9.57am*

### **1. APPOINTMENT OF CHAIRMAN OF THE COMMITTEE**

It was **RESOLVED** to appoint Cllr. Maconachie as Chairman for this meeting.

### **2. APOLOGIES FOR ABSENCE**

The Chairman welcomed all to the meeting. All Committee Members were in attendance.

### **3. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda.

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) Whether it is an Ordinary interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Assistant Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all

Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Committee noted that there were no Declarations of Interest made at this point in the Meeting.

4. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 26<sup>th</sup> APRIL 2016**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 26<sup>th</sup> April 2016 as an accurate record of the proceedings and the presiding Chairman signed them.

5. **CONSIDER NOMINATIONS FOR DEPUTY MAYOR 2017-18 AND MAKE RECOMMENDATION TO ANNUAL COUNCIL MEETING 2017**

The Chairman nominated Cllr. A. Cunard for Deputy Mayor. It was noted that the Liberal Democrats Group was supportive of Cllr. Maconachie's nomination.

Members **RESOLVED** to **RECOMMEND** that Cllr. A. Cunard be appointed as the Deputy Town Mayor for 2017-18 at the Annual Council Meeting.

***The Meeting closed at 10.01am***