

## **BOGNOR REGIS TOWN COUNCIL**

## **TERMS OF REFERENCE**

# BOGNOR REGIS IN BLOOM WORKING GROUP

Adopted by the Council at its Meeting held on 2<sup>nd</sup> January 2024

# BOGNOR REGIS TOWN COUNCIL TERMS OF REFERENCE: BOGNOR REGIS IN BLOOM WORKING GROUP

This is a Working Group of the Environmental and Leisure (E&L) Committee

**6 Members of the Authority and co-opted Members** 

Quorum = 3

#### **Function of Working Group Column 1**

**Delegation of Functions Column 2** 

- The In Bloom Working Group is responsible for the promotion and planning of the Bognor Regis in Bloom competition and the application including the portfolio, planning and promotion for Bognor Regis' entry to South and South-East in Bloom.
- 2. The Working Group will deal under delegated powers with the following specific decision-making issues within the budget and policies approved by the Environmental and Leisure (*E&L*) Committee.

Bognor Regis In Bloom Competition		
(i) (ii) (iii)	Promote the competition through the media and other methods  Collate, plan and judge all entries received at the office  Organise presentation evening, awards and certificates	<ul> <li>Working Group within Budget</li> <li>Working Group within Budget</li> <li>Working Group within Budget</li> </ul>
	South & South East in Bloom Competition	
(i)	Collate material over the year for inclusion in the portfolio	Working Group within Budget
(ii)	Complete application to competition and representatives of the Working Group to attend seminars and presentations	Working Group within Budget
(iii)	Promote South & South East in bloom through media, schools and other organisations	<ul><li>Working Group within Budget</li><li>Working Group within Budget</li></ul>
(iv) (v)	Organise planting competitions  Liaise with BRTC and ADC on planting programs / projects planned for year	Working Group within Budget
(vi)	Plan route and itinerary for judging day	<ul> <li>Working Group within Budget</li> <li>Working Group within Budget</li> </ul>
(vii)	Organise planting displays at national events to promote the town of Bognor Regis	