



BOGNOR REGIS TOWN COUNCIL

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SANDS OF TIME SEASIDE FESTIVAL

NOTES OF A MEETING OF THE SANDS OF TIME 2007 COMMITTEE

Wednesday 21st February 2007 at the Council Chamber

PRESENT: Cllr. D. Eldridge (Chairman), Cllr. J. Hayward.

IN ATTENDANCE: E. Benackova, E. Holmes, S. Holmes.
1 Member of the Public

The meeting opened at 6.01pm.

1. WELCOME BY THE CHAIRMAN

The Chairman welcomed those present. As the meeting was not quorate it was **AGREED** to make recommendations where necessary.

2. APOLOGIES FOR ABSENCE

Apologies of absence were noted as being received from Cllr. M. Chapman, Cllr. Mrs. J. Warr, Cllr. Mrs. S. Daniells, T. Bell, S. Hardy and L. Evans.

3. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

The Committee noted there were no Declarations of Interest made at this point in the Meeting.

4. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions.

5. CONSIDERATION OF POSSIBLE VENUES AND TO APPROVE EXPENDITURE FOR PROVISION OF MARQUEES

The Events Officer reported on the estimated cost of hiring the marquees, in the region of £700-£800. A bid has been put in for Awards for All for £3,500 to cover the cost of hiring marquees and workshops. It was noted that the result should be known within 8 weeks. However there would be some delay as the organisers claimed that the application was incomplete. After it was queried they admitted mistake on their side. Members were advised that the Events Officer would plan for the events the Committee can afford at the moment.

Query was raised whether security would be required for the marquees over night. The Events Officer advised that this needs to be looked at. She was awaiting quotes from two security companies. It was also emphasized that we would not accept responsibility for anything left behind. The security cost also depends on whether we have 2 day road closure or just a day. It was **AGREED** to **RECOMMEND** that the expenditure of £700-£800 be accepted.

6. PROPOSALS FOR 2007 EVENT

It was understood that most of the entertainment had been booked and everything was in order.

It was hoped that S. Hardy would be present to check the starting time and the rules for the Sandcastle competition. The Events officer will approach her as well as Cllr. Mrs. J. Warr. There was some discussion regarding cheating in the children's category and suggested that a steward could supervise the entrants. Additionally it was felt that if any adult help was received, the entry should not be judged.

So far 44 entries for Cars Cavalcade had been received. There was some interest from an American car club. It was noted that too many American cars can make the parking difficult as the vehicles take up too much space. If too many entries are received, the parking arrangements might need to be reviewed.

With regard to the junk modelling competition between schools to design a sea creature, the Events Officer had approached the craft bank in Southsea. The joining fee would be £80 per year. As there are no funds in the budget at the moment, this need to be put on hold until the result of the bid is known. It was also noted that £500 had been allocated for the children's activities. Some would be free, others charged for i.e. £1. The Events Officer would make a list of possible activities which could be developed if the funding is received.

The Events Officer had been contacted by few crafts people asking for a table at the Festival. Although it had previously been agreed not to have the craft fair this year, it was pointed out that it is a source of income which could be useful if no funding is obtained. Additionally, it was reported that the RNH has been holding the Garden Room for our use anyway. It was **AGREED** to **RECOMMEND** that the craft fair is organised.

As for the donkey rides, their availability has been confirmed however there had been a slight increase in the cost from £650 last year to £800 this year. It was **AGREED** to **RECOMMEND** that the expenditure is approved. Also there is an issue of finding a suitable field for the donkeys as the one provided last year is not available anymore.

The Events Officer emphasized that a decision on organising the Deep Sea Ball needed to be reached. The tickets would have to be sold for about £35-£40 to cover the costs of hot buffet, drinks and a band. There was a concern that not many people would pay that amount of money and the necessary numbers would not be reached. Following some discussion on the matter, it was **AGREED** to **RECOMMEND** that this is not pursued further.

The Events Officer had contacted the Environmental Agency and Whale & Dolphin Conservation Society whether they would be interested in taking part in the Festival. Unfortunately the offer had been declined due to staff shortages. The Conservation Society could supply some material.

Report was made on a company that could supply Games Arena - giant traditional games at the cost of £525. Brochure was circulated to those present and it was **AGREED** to **RECOMMEND** that the expenditure is approved.

The Events Officer also reported on other activities that could be brought in if the funding is granted. Those included SpaceBall rides, 15' high interactive jelly fish with two mermaids called 'Mermaids and Tentacles', Interactive Circus Skills Workshop, 6m span Inflatable Crab, Inflatable Octopus run or Pirate Galleon.

8. DRAFT BUDGET APPROVAL

The draft budget was handed out to those present. It was pointed out that the children's activities are included twice. Further a quote had been received from St John for First Aid cover totalling £360 which is half the cost we pay to Red Cross. It was therefore agreed to use St Johns services. The Events Officer had applied for 2 day road closure but emphasized that it doesn't have to be put in place on Saturday. It was suggested to have a small road closure in place around the Pier and the

Waterloo Square on Saturday due to children's safety. The Events Officer agreed to obtain a revised quote. It was noted that the Observer had agreed to design and print the programme as last year.

It was **AGREED** to **RECOMMEND** that the budget is approved.

9. CONSIDERATION OF REQUEST FROM VICTORY JIVERS FOR PAYMENT OF EXPENSES

The Events Officer reported on the request. The dancers asked for a contribution of £200 towards the cost of petrol. Most of them come from around the London area. It was noted that they were offered payment in 2005, but turned it down in favour of giving it to charity. It was felt that the dancers are very popular and provide great entertainment. It was **AGREED** to **RECOMMEND** that the expenditure is approved.

10. PUBLICITY AND MARKETING

There have been over 200 hits on the events section of the BRTC website. Email database of coach companies is being put together. Further it was noted that Environment & Leisure Committee had agreed to support Paul Wells's event list which will go out with his map to about 10,000 people. Press releases will also be done on regular basis.

11. CORRESPONDENCE

11.1 Classic Cars Booking Forms

11.2 Letter from Mr. J. Whitney re his non attendance at this years Cavalcade

11.3 Letter from Mr. M. Riley re his non attendance at this years Cavalcade

11.4 Letter from Mr. J. Auckland re the £5 entry charge for motorcycles

12. DATE OF NEXT MEETING

The next meeting will be held on **21st March 2007 at 6pm in the Council Chamber.**

The meeting ended at 7.02pm