



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE MEETING

HELD ON MONDAY 23RD JULY 2012

PRESENT: Cllrs: J. Brooks, Mrs. S. Daniells, P. Dillon, and Mrs. J. Warr

IN ATTENDANCE: Mrs. S. Holmes (Head of Street Scene and Leisure Services)
Mrs. L. Gill, (Clerical Assistant)
I. Harding, Bognor Regis Chamber Of Commerce

The meeting started at 6.30pm

1. TO APPOINT CHAIRMAN AND VICE CHAIRMAN

1.1 Chairman

It was proposed and seconded that Cllr. Mrs. J. Warr be nominated Chairman of the Christmas Illuminations Sub-Committee. There being no other nominations, it was **RESOLVED** that Cllr. Mrs. Warr be duly elected Chairman of the Sub-Committee.

1.2 Vice Chairman

It was proposed and seconded that Cllr. Mrs. S. Daniells be nominated Vice-Chairman of the Christmas Illuminations Sub-Committee. There being no other nominations, it was **RESOLVED** that Cllr. Mrs. Daniells be duly elected Vice-Chairman of the Sub-Committee.

2. CHAIRMAN'S ANNOUNCEMENTS & APOLOGIES FOR ABSENCE

The Chairman welcomed those present. Apologies for absence were received from Cllr. W. Toovey. Mr Harding expressed a wish to be co-opted onto this Sub-Committee and this will be formally considered at the next Meeting. He was invited to take part in the discussions during the Meeting.

3. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

You should declare your interest by stating:

- a) The item you have the interest in
- b) Whether it is a non-pecuniary interest and the nature of the interest
- c) Whether it is also a pecuniary interest
- d) If it is a pecuniary interest, whether you will be exercising your right to speak under Question Time.

The Clerk advised that, in accordance with good practice, individual forms were available to those Councillors present in order that they can personally record their interests – both Pecuniary and Non-Pecuniary. These forms should then be returned to the Clerk to enable all declarations of interest to be accurately recorded in the Minutes.

There were no Declarations of Interest at this point in the Meeting.

4. TO NOTE TERMS OF REFERENCE

The Sub-Committee considered the Terms of Reference and **RESOLVED** that no amendments to these were required.

5. UPDATE ON CHRISTMAS ILLUMINATIONS FOR 2012

The Head of Street Scene and Leisure Services referred to her report (Appended to file copy of the Minutes). The existing Christmas lights are one year into a three year contract. There were some issues last year with some of the lights not being on for some time. The cause of this is being investigated. Some of the lights on the displays in London Road and the High Street were also not working and a Member enquired why these could not be repaired in situ. It was explained that because the lights are on hire they have to go back to the manufacturers for repair and this would involve removing them completely from the display.

With regard to the possibility of purchasing further remote switches to cover all the lights in the High Street and London Road, Members **AGREED** this should be looked at for this year. The Sub-Committee requested that the lighting contractor be invited to the next meeting to discuss the issues around the failure of some of the lights and the cost of installing further remote switches.

A Member asked if it would be possible to have a map showing the position of the lighting and also the control boxes. This will be investigated.

Christmas Trees were discussed and it was **AGREED** that the William Hardwick pub should be approached again this year with regard to sponsoring a tree outside their premises.

There was a further discussion regarding Christmas Trees; whether any more could be sponsored by groups or shops and whether there were opportunities for advertising for businesses in the Town on baubles on the trees. Other suggestions included an electronic sign in front of the Arcade and boards or electronic displays on the catenary wires where space permitted. The Head of Street Scene and Leisure Services agreed to draft a programme of ideas to present to the next Traders meeting and to the Chamber of Commerce to see if their members would be interested in such advertising opportunities. Christmas trees are normally placed at the William Hardwick, the Railway Station and the Town Hall. Members asked whether Arun District Council could be approached to sponsor the tree on the balcony at the Town Hall.

6. CORRESPONDENCE

The Correspondence was **NOTED**. (Appended to File copy of the Minutes)

Date of next meeting Monday 24th September 2012

The meeting closed at 7.10 pm