



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON TUESDAY 29th JULY 2014

PRESENT: Cllrs. Mrs. S. Daniells, P. Dillon and Mrs. J. Warr.

IN ATTENDANCE: Mrs. H. Knight (Civic & Support Services Manager)
Mrs. S. Green (Project & Street Scene Support Officer)
Ms.D.Moles (Arun District Council Neighbourhood Planning Officer)
Mr. M. White (Arun District Council Conservation Officer Planning)
Ms. L.Beth (Planning Aid Officer Locality)
Aaron Davis (Integrated Urbanism)
1 Town Councillor and 1 member of public in gallery

The meeting opened at 2.05pm

34. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs. T. Gardiner and R. Nash

35. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Pecuniary and/or non-Pecuniary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is a non-Pecuniary interest and the nature of the interest
- c) Whether it is also a Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will take no part in discussion, nor vote on, the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Pecuniary and non-Pecuniary. These forms to be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Committee noted that there were no Declarations of Interest made at this point in the Meeting.

36. TO RECEIVE DRAFT REPORT FROM INTEGRATED URBANISM FOR REVIEW AND COMMENT PRIOR TO FINAL SUBMISSION

Integrated Urbanism presented a revised copy of the draft report on the built heritage/townscape assessment that had been previously circulated. The updated version included some additional sections, more text and landscaping details. A brief overview was given as to how the report had been put together along with a review of the content. Following the presentation there was an opportunity for questions and discussion including: *How to keep what we have?* (Belmont Lodge was given as an example) The Planning Aid Officer replied that buildings like this stressed the importance of developing clear informed policies within the Neighbourhood Plan on design guidance to protect the heritage which in turn will help to regenerate Bognor. *The Goods Shed at the Railway Station – is it included in the Conservation Area?* The ADC Conservation Officer (ADCCO) confirmed that this section of the area was not included and a discussion took place about re-assessing boundary areas and updating listed buildings. The ADCCO advised that due to lack of information from the past some buildings had been missed as being listed and there were a number of sites that needed appraisals and management plans. The report was APPROVED subject to some small details within the report that required attention which IU will address. The final report along with the agreed 5 paper copies will be submitted by the due date of 31st July 2014. The Chairman thanked Integrated Urbanism for their work and thorough report which would enable the work on drawing up policies to progress.

The meeting closed at 3.15pm