



# BOGNOR REGIS TOWN COUNCIL

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## **MINUTES OF THE ENVIRONMENT & LEISURE COMMITTEE MEETING**

**HELD ON MONDAY 21<sup>ST</sup> JULY 2014**

**PRESENT:** Cllrs. A. Cunard (Chairman), P. Dillon (Vice-Chairman), J. Brooks and T. Gardiner

**IN ATTENDANCE:** Mrs. S. Holmes (Head of Street Scene and Leisure Services)  
Mrs. L. Gill (Committee Clerk)  
1 Councillor in the Public Gallery

*The Meeting opened at 6.30 p.m.*

### **23. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE**

The Chairman welcomed those present. Apologies for absence had been received from Cllrs. Mrs. E. Anderson and Mrs. J. Warr. It was **AGREED** that item 12 on the Agenda would be deferred to the next meeting as Cllr. Mrs. E. Anderson was not present.

### **24. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Pecuniary and/or non-Pecuniary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is a non-Pecuniary interest and the nature of the interest
- c) Whether it is also a Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Pecuniary and non-Pecuniary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

There were no declarations of interest at this point in the Meeting.

### **25. TO APPROVE THE MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> MAY 2014**

The Minutes of the Meeting held on the 19<sup>th</sup> May 2014 were **APPROVED** by the Committee as a correct record and were signed by the Chairman.

**26. ADJOURNMENT FOR PUBLIC QUESTION TIME**

The Councillor in the Public Gallery asked what was the procedure for reporting abandoned vehicles on the highway. A Member responded that he would inform Highways and the Police.

**27. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS**

**27.1 19<sup>th</sup> May 2014 - Min. 12: Public Realm Works.** Members had previously queried the colour of the new lampposts in London Road. The Head of Street Scene and Leisure Services had reviewed the plans from September 2013 which did show the lampposts as grey. A Member noted that the lampposts have fixings for banners which the Head of Street Scene and Leisure Services said will be hung with banners to be decided in conjunction with the Town Centre Manager.

**27.2 19<sup>th</sup> May - Min. 15: Drinking fountain in West Street.** A Councillor had spoken to a company who will clean the fountain at no cost to the Council. A possible avenue of funding has been identified by a Member that would allow the fountain to be returned to working order. However, as this could possibly lead to cost implications for the Council to maintain it in use, it was **AGREED** to investigate further and bring this item to the next meeting for further consideration.

**27.3 19<sup>th</sup> May - Min. 16: Weather records.** The Head of Street Scene and Leisure Services reported that the old weather records had been collected by the Records Office at West Sussex County Council and were being stored by them.

**28. WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING CONSIDERATION OF 2014/2015 BUDGET**

The Head of Street Scene and Leisure Services reminded Members they have £500 to use on projects to benefit their Wards. A Councillor asked if fellow Ward Members present would agree to their allocation being given towards a public access defibrillator at the Regis Centre. The Head of Street Scene and Leisure Services reminded him that all Ward Councillors should give written agreement.

A Member asked whether money previously earmarked for a particular group which had not now formed could be used for another purpose. The Head of Street Scene and Leisure Services said she thought any unused money would go back into general reserves.

**29. BOGNOR IN BLOOM WORKING PARTY – CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS OF THE MEETING HELD ON 22ND MAY AND DRAFT NOTES OF THE MEETING HELD 26TH JUNE 2014**

**29.1** The Committee **NOTED** the appointment of the Chairman and Vice-Chairman of the Bognor in Bloom Working Party and **RESOLVED** to **ACCEPT** the Recommendations and Reports in the Notes of the meetings held on 22<sup>nd</sup> May and the non-quorate meeting of 26<sup>th</sup> June 2014 (appended to the Minutes as Appendix 1.)

**29.2** Members **NOTED** the expenditure of £34.19 which was the final cost of the launch event previously approved by this Committee.

**29.3** Members **RESOLVED** to **APPROVE** payment in respect of costs for refreshments for the small reception for the Guides who had made the bunting of £2.19.

**29.4** Draft notes of the non-quorate meeting held on 26<sup>th</sup> June 2014 detailing the recommendations in relation to expenditure proposed or already incurred for ratification had been circulated as detailed below:

**29.5** Members **RESOLVED** to **APPROVE** payment of the costs of the prizes for the Scarecrow Competition of up to £50, plus the cost of rosettes.

**29.6** Members also **RESOLVED** to **APPROVE** costs relating to erecting a sign to accompany the floral display on the square about to celebrate the 50<sup>th</sup> anniversary of Britain in Bloom.

**30. ALLOTMENTS SUB-COMMITTEE – CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> JUNE 2014**

The Committee **NOTED** the appointment of the Chairman and Vice-Chairman of the Allotments Sub-Committee and **RESOLVED** to **ACCEPT** the Resolutions, Recommendations and Reports from the Minutes of the meeting held on Tuesday 17th June 2014.

**31. UPDATE ON BUSINESS SURVEY, TOWN CENTRE STUDY AND ACTION PLAN, INCLUDING PUBLIC REALM WORKS, BOGNOR REGIS TRADERS ASSOCIATION AND LATEST SHOP AUDIT FIGURES – MIN. 12 REFERS, INCLUDING RESOLUTION FROM ANNUAL TOWN MEETING OF ELECTORS RELATING TO THIS ISSUE**

**31.1 Public Realm Works.** The Head of Street Scene and Leisure Services reported that the work in the Precinct is due to finish shortly although there will be some deep cleaning and sealing of the paving to be done once the barriers have been removed.

**31.2 Railway Station paving works.** County Council Members had been unable to reach a decision on whether the existing red bricks in the pavement around the Railway Station should be replaced with the same paving stones as the Precinct. This will now go to the W.S.C.C. Cabinet Member for a decision. There is concern that any delay in a decision could hold back the start of the project, which must begin in October or the funding could be at risk. Members asked that it be **NOTED** that the Town Council were not consulted on the plans. The Committee **RESOLVED** to write to the Cabinet Member at West Sussex County Council regarding their concerns regarding the paving around the Railway Station.

**31.3 Traders Association.** The last Traders Association meeting was a presentation from the Town Centre Manager on his plans for the town. There has not been a meeting since. Members enquired about the constitution of the Association and also where crossovers with the Chamber of Commerce occurred. They requested to see a copy of the constitution at the next meeting.

**31.4 Shop Audit.** The Town Centre Manager has now taken on the task of producing a shop audit. His report as at 26<sup>th</sup> June is given below:  
‘The wider town centre shows a decrease in the number of empty shops since March (now 27 – 10.5% of total). New shops include Condor Blinds, Little Deli, Fashion Gate The William Hardwick came back in use and of course the Core Business Hub. Brides of Sussex has been added – this was previously excluded. There was one closure which was Charles Peck Estate agents in the High Street.

Shop vacancy rates fell below 14% for the first time since July 2010 to 13.9% in December last year, according to the latest figures from the Local Data Company (LDC). That compares to 14.6% in February 2012, suggesting that an improving

economy and widespread efforts to help town centres are paying off. This report came out in Feb 2014. However, LDC's figures should be taken with caution as their boundaries for what constitutes as a town centre are based on ODPM maps from years ago. Since then town centres have changed considerably.

For the core town centre area the vacancy rate has dropped with 9 empty shops (8% of total).

There have been a number of new businesses opening up. Particularly in the upper London Road area with a hairdresser, clothes and furniture shop, new cafe on Cake Heaven and apparently a nail bar is opening up. In the High Street a new upmarket shoe shop has opened which has relocated from Chichester after 15 years, due to high rent and rates. The owner reports that his customers have stayed loyal and visited him at the new store.

WH Smith will be relocating to the British Bookstore site in London Rd when their lease comes to an end in September. British Bookstore is part of their group. So we will lose them and have a quite big vacant site in London Road. This could be a good opportunity to attract another multinational retailer into the area.'

The report was **NOTED**.

**32. CONSIDERATION OF REQUEST FROM A MEMBER OF THE PUBLIC REGARDING THE UNKEMPT STATE OF THE FOOTBRIDGE OVER THE RAILWAY LINE AT LONGFORD ROAD. REFERRED FROM COUNCIL MEETING 7TH JULY 2014**

At the Council meeting on 7th July, a member of the public raised the issue of the unkempt state of the footbridge going over the railway line between Longford Road and London Road.

The Head of Street Scene and Leisure Services reported that there is an area near to the footbridge that the Town Council had looked at previously, between the footbridge and the Richmond Arms public house. Plans for a planting scheme were drawn up, although this was not actually done. Some planting of shrubs was carried out but maintenance of the area proved to be a problem, due to the number of vehicles that parked on the grass verge, making it difficult for Town Force to gain access to keep the grass cut.

Following discussion it was **AGREED** to ask Town Force to undertake a litter pick and to tidy the vegetation around the area and to then write to Network Rail to ask them to maintain the footbridge in future.

**33. CONSIDERATION OF UPDATE ON OUTCOME OF MEETING WITH WEST SUSSEX COUNTY COUNCIL RE VICTORIA ROAD CAR PARK - MIN. 17 REFERS**

The Head of Street Scene and Leisure Services and a Councillor had met with representatives from WSCC regarding this car park. A response has now been received from the County Estates Management team which gives two options. The first option is to take full responsibility for the car park, including rate liability, compliance with relevant parking standards, and indemnifying the County Council. The Town Council does not really have the resources to undertake this. The second option is to take on a general maintenance licence to keep the area tidy. The report also said that the County Council would consider sale of the land to the Town Council if this was an avenue they wanted to pursue. Following discussion a **RESOLUTION** was proposed that the Head of Street Scene and Leisure Services

investigate the costs involved in obtaining the licence, whether any funds would be forthcoming from W.S.C.C. and also make enquiries as to whether any of the Aldwick Road shops would contribute towards this. A vote was taken with 3 in favour and 1 against. Accordingly the **RESOLUTION** was passed.

*Cllr. Cunard asked that his objection be noted.*

**34. CONSIDERATION OF ISSUES RELATING TO MARINE PARK GARDENS - REPORT FROM CLLR. MRS. E. ANDERSON**

It had been agreed at the beginning of the Meeting that this Agenda item would be deferred until the next meeting as Cllr. Mrs. Anderson was absent.

**35. CONSIDERATION OF PUBLIC CONSULTATION ON DRAFT FIRE & RESCUE SERVICE PROPOSALS 2015/16 AND ANY RESPONSE**

Members had received a copy of the consultation on the draft Fire and Rescue Service. Members **NOTED** the report but did not wish to comment on it at this time.

**36. REPORT ON RECENT COMMUNITY ASSET MAPPING EVENING ORGANISED BY WEST SUSSEX COUNTY COUNCIL**

The Head of Street Scene and Leisure Services reported on the meeting she attended on 5<sup>th</sup> June regarding W.S.C.C. Community Asset Mapping. The object of the exercise was to identify people, associations and institutions with the intention of using these resources to resolve issues and complete projects with the help of, and to the benefit of, the community. The report was **NOTED**.

**37. CONSIDERATION OF REQUEST FROM MEMBER OF THE PUBLIC FOR THE INSTALLATION OF A BUS SHELTER IN ASH GROVE**

The Head of Street Scene and Leisure Services reported that an enquiry had been made regarding the provision of a bus shelter in Ash Grove. The bus stop concerned is within the four wards of Bognor Regis. The Council currently do not own any bus shelters. The Head of Street Scene and Leisure Services had previously reported on a Bus Shelter Grant Scheme, run by West Sussex County Council, which pays for up to 50% of the cost of providing a new shelter. Unfortunately the submission deadline for the 2014/2015 Scheme was 23<sup>rd</sup> June but the County Council officer responsible for the Scheme had confirmed they would consider a late application, subject to funds still being available.

Following discussion Members **AGREED** that the Head of Street Scene and Leisure Services investigate the cost of providing and maintaining the bus shelter and the Bus Shelter Scheme and report back to this Committee. A Councillor suggested also investigating the Adshel system of advertising in bus shelters.

**38. UPDATE ON ISSUES RELATING TO FLOODING, INCLUDING UPDATE ON S.W.S. INTERNAL DRAINAGE DISTRICT - MIN. 120 REFERS**

The Briefing from the Environment Agency on the changes being proposed to the South West Sussex Internal Drainage District (IDD) and W.S.C.C. – Surface Water Management Plans in West Sussex Newsletter – June 2014 were **NOTED**.

**39. UPDATE ON GLOUCESTER ROAD LAUNCHING RAMP - MIN. 114 REFERS**

The Head of Street Scene and Leisure Services reported that there had been a total of 119 launches to the end of June. The total for 2013, which started on 27<sup>th</sup> July and only ran for half of the season, was 124.

There had been one issue raised by Arun District Council, that of vehicles being parked on the promenade. This was brought to the attention of the operator and it is understood that steps have been taken to ensure that this does not re-occur. Members asked if any decisions had been made for 2015 regarding the concession. The Head of Street Scene and Leisure Services responded that until discussions on budgets had taken place no negotiations or decisions could be made. The report was **NOTED**.

**40. CONSIDERATION OF DRAFT SUSTAINABLE COMMUNITIES ACT PROPOSAL – THE RIGHT FOR PARISH AND TOWN COUNCILS TO SELL ELECTRICITY. REFERRED FROM TOWN COUNCIL MEETING 7TH JULY 2014**

Local Works Organisation had written to the Council asking for their support in proposing that Town and Parish Councils should be able to sell any electricity produced in local energy schemes back to the national grid. The report was **NOTED** and therefore no further action would be taken.

**41. REPORTS:**

**41.1 TO NOTE FINANCIAL REPORTS, PREVIOUSLY CIRCULATED**

The Committee **NOTED** the Financial Reports which had been previously circulated.

**41.2 ANY OTHER REPORTS**

There were no further reports.

**42. CORRESPONDENCE**

The Committee **NOTED** receipt of the correspondence list, previously circulated and appended to file copy of the Minutes, including the following additional correspondence received:

1. WSCC - Community Solutions Team, copy of gov.uk website page on Details of £5 million fund to repair, protect and conserve First World War memorials
2. ADC - email with attached letter from the Post Office to Nigel Lynn regarding proposed changes to the Summerley Post Office, Summerley Lane, Felpham, Bognor Regis
3. WSCC - 4 applications for busking licences
4. St John Ambulance - Fire Marshal training
5. Flags and Flagpoles - WW1 Centenary Flags

The Head of Street Scene and Leisure Services drew Members attention to correspondence from the list including:

1. ADC - email regarding the Bognor Seaside Award 2014 and poster
2. Invitation to the official launch of Lifeguards service which is now operational
3. Correspondence between a member of the public, the Head of Street Scene and Leisure Services and the Town Centre Manager regarding Street drinkers
4. A letter of complaint regarding the state of Bedford Street public conveniences from a visiting member of the public, the Head of Street Scene and Leisure Services response and letter to ADC

***The Meeting closed at 7.26 p.m.***

**GENERAL CORRESPONDENCE FOR ENVIRONMENT AND LEISURE COMMITTEE**

**MEETING**  
**21<sup>st</sup> July 2014**

1. ADC - email regarding the Bognor Seaside Award 2014 and poster
2. WSCC - further information on the Bus Shelter Grant Scheme 2014/15
3. Copy of documents and email sent by Acting chair/trustee of Number 18 project to WSCC Cabinet Member responsible for youth services
4. Further email correspondence re above
5. WSCC Adults' Services - letter and poster re changes to their model of service delivery from Monday 2<sup>nd</sup> June
6. Email correspondence from No18 Club re the Sainsbury's local charities appeal
7. WSCC - Grace Church Chichester application to hold a pre-planned activity on the highway
8. Event Application - Kenny Smith MS Trust
9. Lindum - request for information on the Town Councils purchase of bus shelters
10. UK Point of Sale - 24 hr special offer
11. Email correspondence between the Head of Street Scene and Leisure Services and a member of the public regarding the state of disrepair of ADC's fingerpost signage in the town
12. ADC - Sea Water Quality in the Arun District to 19<sup>th</sup> May 2014
13. WSCC - further correspondence re Event Application - Kenny Smith MS Trust
14. WSCC - 16 Applications for a Busking Licence
15. Arun Association of Local Councils - email forwarded from WSCC re mapping Youth and Early Years Groups Needs in West Sussex - Copied to Councillors
16. WSCC information on LEADER Workshops and Invitation to a workshop on Future LEADER funding for West Sussex
17. ADC Sea Water Quality in the Arun District to 27<sup>th</sup> May
18. Email correspondence between a member of the public and BRTC re the possibility of starting a new business on the prom
19. Invitation to the official launch of Lifeguards service - copied to Marine and Hotham Ward Councillors
20. External Works - email sample bulletin
21. Sea Water Quality in the Arun District to 4<sup>th</sup> June
22. Number 18 Invitation to Councillors to attend the Number 18 project - circulated to Councillors
23. Sea Water Quality in the Arun District to 11<sup>th</sup> June
24. SECamb stakeholder briefing - Make Ready Centre, Chichester planning application. Copied to Councillors
25. WSCC Application form for a person wishing to hold a pre-planned activity on the highway
26. Earth Anchors - WW1 Memorial seat offer
27. West Sussex Trading Standards Service - Reporting concerns to Trading Standards
28. Webform re shopmobility Trustees required
29. Sea Water Quality in the Arun district week ending 16<sup>th</sup> June
30. Email correspondence between WSCC and BRTC re a non-licensed busker
31. The Landscape Product Directory - latest products
32. WSCC - application for a B Sky event in Bognor Regis
33. Ningbo furniture - Restaurant and Cafe Furniture
34. Arun District Council - Sea Water Quality in the Arun District to 25<sup>th</sup> June
35. WSCC - email re Salt bag and bin audit in preparation for winter maintenance

36. Email from Acting Chair/Trustee of the Number 18 project regarding two press stories about hip hop sessions on the seafront and the new Find It Out Centre
37. Email conversation between Arun District Council Senior Regeneration/LSP Manager and a Councillor regarding the Trees in London Road
38. External Works - sample bulletin
39. Trafalgar Cleaning Equipment - cleaning chewing gum from streets
40. Smith of Derby - Time news
41. Southern Railway Stakeholder News email with link to Stakeholder Brief
42. South East Coast Ambulance Service Foundation NHS Trust - stakeholder briefing - Make Ready Centre, Chichester - Copied to all Councillors
43. Further correspondence from South East Coast Ambulance Service Foundation NHS Trust, regarding Make Ready Centre, Chichester
44. Correspondence between a member of the public, the Head of Street Scene and Leisure Services and the Town Centre Manager regarding Street drinkers
45. Email copy of letter to the editor of Bognor Observer regarding No 18 Project
46. Sea Water Quality in the Arun District to 1<sup>st</sup> July 2014
47. Letter of complaint regarding the state of Bedford Street public conveniences from a visiting member of the public, the Head of Street Scene and Leisure Services response and letter to ADC



# NOTES AND RECOMMENDATIONS

## Bognor Regis Town Council Bognor Regis in Bloom Working Party Thursday 22<sup>nd</sup> May 2014

**PRESENT:** Cllrs. P. Dillon (till item 7) and Mrs. J. Warr, Mrs. M. Huntingdon, Ms. P. Keane, Mr. G. Burt (Chairman) and Mrs. S. Green.

*The meeting opened at 4.06pm*

**It was noted that the meeting was non-quorate and that any decisions would need to be made as recommendations to the Environment & Leisure Committee.**

### **1. APPOINTMENT OF CHAIRMAN**

Greg Burt was nominated as Chairman and there being no other nominations this was unanimously **AGREED**.

### **2. MEMBERSHIP – TO NOTE CO-OPTED MEMBERS**

The Co-opted members, as appointed by the Environment & Leisure Committee, were **NOTED**. It was also **NOTED** that P. Mortimer had decided to step down as a co-opted member.

### **3. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs. Mrs E. Anderson and Ms. K. Davis.

### **4. APPROVAL OF NOTES OF THE MEETING ON TUESDAY 8<sup>th</sup> APRIL 2014 AND ANY MATTERS ARISING THAT ARE NOT SEPARATE AGENDA ITEMS**

There were no matters arising. As the meeting was not quorate the notes would be formally approved at the next meeting but in the meantime they were recommended to the Environment and Leisure Committee.

### **5. SOUTH & SOUTH EAST IN BLOOM (SSEIB) INCLUDING:**

- **Update from launch day and to note actual costs**
- **Preparations for judging day**
- **Update on Longford Road Planter**
- **Feedback from sowing day at BT site**
- **Areas of concern**

#### **Update from launch day and to note actual costs:**

There were mixed views as to whether the launch had been a success however all agreed that the location was not helpful. It did generate some good press coverage and there was a lot of interest in the Scarecrow competition. The actual costs for the event totalled £34.19.

Members **RESOLVED to RECOMMEND** the approval of the costs to the **Environment & Leisure Committee of £34.19**

#### **Preparations for Judging date:**

SG had started work on the portfolio which would be submitted to SSEIB by the due date on the 20<sup>th</sup> June 2014.

It was agreed that this year the Chairman would accompany the Judges on their tour along with HW and SG will drive the Car which will be a hired vehicle as in previous years. The judging route was re-visited and some amendments were made. It was agreed that the Chairman and SG would arrange to drive the route and work out timings.

Cllr. Dillon will liaise with West Sussex via the JWAAC meeting about getting the relevant grass verges cut and tidy prior to the visit. The nomination for the SSEiB Chairmans Award was discussed and agreed. This year the nominations are to be desk topped so SG will email the nomination by the agreed closing date.

There is still Earmarked Reserves for additional signage which has been discussed on previous occasions but not actioned. As lack of signage was highlighted by the Judges last year it was agreed to recommend that 20 Foamalux signs be commissioned and displayed on some of the planters throughout the town to be funded from the earmarked reserve from the 2013 competition expenses budget.

**Update on the Longford Road Planter:** SG reported that she had visited the 1<sup>st</sup> Bognor Cubs to see the work that has been done so far on the backdrop and could confirm that it was all going to plan and looking good.

**Feedback from sowing day at BT Site:** The sowing event attracted some good press coverage and the white markers are now in position. There was some concern that the plaque that had been erected on the wall was in danger of being obscured by the plants. SG will ask HW to liaise with her contact at BT about moving the sign to a more prominent area.

**Areas for concern:** Members were concerned about some of the Hebes in the Gloucester Road Wall as they were not looking very healthy. That part of the wall has to tolerate some extreme weather conditions and there seems to be problems with whatever is planted there however, SG will raise the matter with the Town Force Co-ordinator.

## **6. BOGNOR REGIS IN BLOOM (BRIB) INCLUDING:**

- **Preparations for Big Beach Clean Up 25<sup>th</sup> May 2014**
- **Scarecrow competition**
- **Feedback from Guides bunting project and approval of costs**
- **Update on campaign or more entries into annual competition**
- **Bognor In Bloomers Update**
- **Update from meeting re National Citizens Service Project**

**Preparations for Big Beach Clean Up 25<sup>th</sup> May 2014:** SG is unable to be present on the day but will arrange for the necessary equipment to be ready for collection on Friday. She will also send out a reminder to all Councillors about participating in the event.

**Scarecrow Competition:** There has already been a good response to this new completion with 14 entries to date. MH has made a template for the competition entries and these will be sent out with an information pack 2 weeks before the competition judging day.

**Feedback from Guides Bunting project and approval of costs:** In total the Guides produced over 40 metres of bunting which was used for the launch and will also be displayed on the day of the SSEiB Judging. A small reception was held at the Town Hall and the Town Mayor Presented Certificates of Appreciation to some of the

Guides, with press coverage in the Bognor Observer. The cost totalled £2.19 for refreshments.

Members **RESOLVED to RECOMMEND** the approval of the costs to the **Environment & Leisure Committee of £2.19.**

**Update on campaign for more entries into annual competition:** Hand-outs were distributed to the members who had volunteered to help with this campaign who were asked to make a start mid-June.

**Bognor In Bloomers Update (deferred from the meeting 8<sup>th</sup> April 2014):** After further discussion it was decided by the members that whilst this is a fun idea there is not sufficient time to action this year but the working party will revisit the idea next year.

**Update from meeting re National Citizens Service Project (see notes 8th April 2014):** A meeting was attended by SG and PK at Hotham Park Lodge along with representatives of Greener Bognor Network, Bersted Brooks, Bognor Community Gardeners, ADC and BRTC to discuss how to proceed with this project and whether it was viable.

There was a good appetite to make this a success resulting in the opportunity to offer 5 full days of varied events for the students. A meeting with the co-ordinator from WSCC will be arranged to see how to move this joint project on to the next stage.

#### **7. TO NOTE BALANCES OF 2014/15**

This item was deferred to the next meeting as the relevant information had not been available.

*Cllr. Dillon left the meeting at this point.*

#### **8. UPDATE FROM VOLUNTEER PROJECTS INCLUDING BOGNOR COMMUNITY GARDENERS, GREENER BOGNOR NETWORK AND COMMUNITY ORCHARD PROJECT**

The Bognor Community Gardeners are continuing with the work in the Sunken Garden and have recently sown some London Pride Seeds. There has also been work at the weather station, Gloucester Road and the Morrisons Alley. The pink poo campaign has been extended with success.

The Greener Bognor Network have been painting benches at the Community Orchard and a new sign will be in place on 1<sup>st</sup> June. The community payback team have been helping to remove knotweed.

#### **9. CORRESPONDENCE**

The SSEiB Picnic at Tilgate Park has been postponed.

HW successfully volunteered to assist the HS at the Chelsea Flower Show.

#### **10. DATE OF NEXT MEETING**

Thursday 26<sup>th</sup> June 2014 @ 4.00pm and will be held at The Museum in West Street.

*The meeting closed at 5.45pm*