



# BOGNOR REGIS TOWN COUNCIL

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## **MINUTES OF THE EXTRAORDINARY MEETING OF** **BOGNOR REGIS TOWN COUNCIL** **HELD ON TUESDAY 26<sup>th</sup> MARCH 2024**

### **PRESENT:**

Mayor: Cllr. F. Oppler; Cllrs: J. Barrett, D. Dawes, S. Goodheart, R. Nash, Miss. C. Needs, N. Smith, M. Stanley, Mrs. J. Warr (during Min. 201), B. Waterhouse and P. Wells (during Min. 201)

### **IN ATTENDANCE:**

Mrs. G. Frost (Town Clerk)  
Mrs. J. Davis (Assistant Clerk)  
Mrs. R. Vervecken (Civic & Office Manager)  
Mr. D. Kemp (DCK Accounting Solutions Ltd.)

***The Meeting opened at 6.04pm***

### **196. WELCOME BY MAYOR**

The Mayor welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

### **197. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA**

Apologies for absence were received from Cllrs. Batley, Ralph, Woodall and Mrs. Yeates, with the Clerk recommending that the reasons given were acceptable. These absences were therefore **APPROVED** by Members.

There were no apologies for absence received from Cllr. Brooks and this, therefore, could not be approved.

### **198. DECLARATIONS OF INTEREST**

Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

***There were no declarations of Interest***

## **199. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS**

There were no members of the public seated in the public gallery, therefore, the meeting was not adjourned.

## **200. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (S.O. 3.D) (CONTRACTUAL)**

Members **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O. 3d) - Agenda item 6 (Contractual).

## **201. PICTUREDROME REVIEW INCLUDING PENDING RENT REVIEW FOR ELEMENTS OF THE BUILDING**

***Cllrs. Mrs. Warr and P. Wells arrived at the Meeting***

Members **NOTED** the Town Clerk's verbal report, which included detail regarding the rent reviews of units 1a and 1b Linden Road that were due to be undertaken in June 2024.

The Town Clerk further advised of 'extensive' repairs which were required to the roof of the building, following water ingress, which had been exacerbated by months of heavy rainfall.

A Town Councillor asked that a list of questions sent to the Town Clerk, for forwarding to the cinema operator in relation to maintenance and improvement works schedules, be sent to all Councillors for any additions. The Town Clerk confirmed that the list of questions sent by the Member had already been forwarded to the Group Operations Manager and the tenant and she would provide an update to Members on any response received, in due course.

Further to discussions, as detailed in the confidential Appendix (appended to the File Minutes) Members unanimously **RESOLVED** to allow the Town Clerk, as Director of The Bognor Pier Company Limited, the authority to undertake works required to protect the fabric of the building, in liaison with the Chair of the Policy and Resources Committee.

***The Meeting closed at 7.04pm***