



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **approximately 7.00pm** on **MONDAY 21<sup>st</sup> DECEMBER 2009** following the Extraordinary P&R Meeting

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 14<sup>th</sup> DECEMBER 2009**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 9<sup>th</sup> November 2009
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Millennium Clock Repair update and consideration of the way forward following response from A.D.C.
7. Olby's Clock update
8. Provision of new Public Seat - Twinning Gift from Weil Am Rhein - Min 44.1 August 2007 refers
9. Consideration of request to Tesco's to replace commemorative plaque owing to current plaque being obscured by new front enclosure
10. Ward Allocations Environmental Projects Budget - Report from Cllr Brooks detailing proposed use of budget allocation in Marine Ward - copied to Councillors
11. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 22<sup>nd</sup> October and 3<sup>rd</sup> December 2009 (if available)
12. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 25<sup>th</sup> November 2009

13. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 24<sup>th</sup> November 2009
14. Reports:
  - (a) Financial Reports
  - (b) Any other reports
15. Correspondence
16. Meteorological Observations - Update

**NOTE:** Agenda item 16 will contain confidential items and require a resolution to exclude public and press