



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 9<sup>th</sup> NOVEMBER 2009**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 2<sup>nd</sup> NOVEMBER 2009**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 28<sup>th</sup> September 2009
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Millennium Clock - to note completion of annual service and consideration of letter from Smith of Derby Ltd. in connection with need for repairs to lighting system to be undertaken and approval of expenditure - copied to Councillors
7. Consideration of payment of £21.00 Railfuture subscription
8. Provision of dog bins - report from Chairman
9. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 22<sup>nd</sup> October 2009 (if available)
10. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meetings held on 21<sup>st</sup> September and 28<sup>th</sup> October 2009 (if available)
11. Consideration of Budget proposals for 2010-2011 including allocations for In Bloom Working Party, Christmas Illuminations Sub-Committee and Allotments Sub-Committee
12. Reports:
  - (a) Financial Reports
  - (b) Any other reports
13. Correspondence