



# **BOGNOR REGIS TOWN COUNCIL**

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 17<sup>th</sup> AUGUST 2009**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 10<sup>th</sup> AUGUST 2009**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 13<sup>th</sup> July 2009
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Request from Bognor Regis Local History Society and Museum for release of annual funding to assist with running expenses at Museum for the 2009 season
7. Consideration of purchase of Anemometer and Direction Indicator including cost of electrical supply to Weather Station for recommendation to P&R for funding from the Rolling Capital Programme - report from Projects Officer
8. Consideration of West Sussex Fire & Rescue Service Action Plan 2010/2011 - copied to Councillors
9. Reinstatement of Olby's Clock update on costs for electricity supply and scaffolding (if available)
10. 'Action for Youth' - referred from Extraordinary Allotments Sub-Committee Meeting of 23<sup>rd</sup> June 2009 - Min. 21 refers
11. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 12<sup>th</sup> August 2009 (if available)
12. Reports:
  - (a) Financial Reports
  - (b) Any other reports
13. Correspondence