



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 1st JUNE 2009**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 26th MAY 2009

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve the Minutes of the Meeting held on 21st April 2009
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. To ratify the appointment of Sub-Committees and Working Parties as agreed at the Annual Meeting including:
 - (a) Allotments Sub-Committee including consideration of recommendations to Council of co-options for ratification
 - (b) South East in Bloom Working Party including consideration of recommendations to Council of co-options for ratification
8. To consider appointment of Sub-Committees and Working Parties
 - (a) Christmas Illuminations Sub-Committee including consideration of recommendations to Council of co-options for ratification
 - (b) Public Conveniences Working Party
9. Greening Campaign update including copies of Phase 1 pack copied to Committee - Min. 165 refers
10. Residents Parking - Issue raised at BRTC/ADC Liaison Meeting and consideration by Committee of any response - referred from last meeting Min. 169 refers

11. Reinstatement of Olby's Clock - consideration of quotations
12. Hotham Park House - Consideration of approach to be made to the owners regarding possible improvements to the external decoration - referred from Town Council Meeting 11th May 2009
13. A.D.C. Developer and Partner Charter - consideration of BRTC being a signatory to the Charter at the forthcoming launch event on 9th June 2009 at Butlins Shoreline Conference Centre - associated paperwork copied to Councillors
14. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 7th May 2009 including:
 - (a) Town Force entry into Carnival on behalf of Bognor Regis In Bloom
 - (b) Further information on commemorative and memorial lamp post sponsorship signs - referred from last meeting Min. 173.2 refers (if available)
15. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 6th May 2009
16. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 26th May 2009
17. Reports:
 - (a) Financial Reports including to note Earmarked Reserves for year ending 31st March 2009
 - (b) Any other reports
18. Correspondence
19. Consideration of confidential report received from A.D.C. regarding Grant Aid for Hotham Park Heritage Trust
20. Meteorological Observations - Update

NOTE: Agenda items 19 and 20 will contain confidential items and require a resolution to exclude public and press