



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Kate Gill, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail - bognortc@bognorregis.gov.uk

Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 17th MAY 2010**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 10th MAY 2010

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve the Minutes of the Meeting held on 15th March 2010
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. Appointment of Sub-Committees and Working Parties
 - (a) Allotments Sub-Committee including consideration of recommendations to Council of co-options for ratification
 - (b) Christmas Illuminations Sub-Committee including consideration of recommendations to Council of co-options for ratification
 - (c) South East in Bloom Working Party including consideration of recommendations to Council of co-options for ratification
 - (d) Public Conveniences Working Party
8. Reinstatement of Olby's Clock - update and consideration of Annual Maintenance Contract - Min. 119 refers
9. Ward Allocations Environmental Projects Budget update - Min.121 refers
 - (a) Hotham Ward additional expenditure
 - (b) Orchard Ward consideration of new proposal
 - (c) Pevensey Ward update

10. A.D.C. Asset Management Review and funding from Butlins Lease Extension - to note response from A.D.C. Services Director and copy of Report to Cabinet on the Litter Bin Review from the Head of Environmental Amenities and Community Safety at A.D.C. - Min 123 refers - copied to Councillors
11. Cleansing of Footpaths report from Cllr. McDougall referred from last meeting (if available) - Min. 124 refers
12. Millennium Clock Repair update and consideration of the way forward - Min 125 refers
13. Further consideration of purchase of secure storage for Met Site equipment and possible purchase of BRTC plaque - Min. 127 refers
14. ADC proposals for Hothamton Gardens and Hampshire Avenue Play Areas and for the Seafront Mounds - to note response from ADC copied to Councillors - Mins. 112 and 128 refer
15. ADC Variation to Car Parking Charges April 2010 - to ratify response agreed at the last meeting - Min. 129.2 refers
16. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 18th March and 26th April 2010 (if available)
17. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meetings held on 17th March and 7th April 2010
18. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Extraordinary meeting held on 30th March 2010
19. Reports:
 - (a) Financial Reports including to note Earmarked Reserves for year ending 31st March 2010
 - (b) Any other reports
20. Correspondence