



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE EVENTS, PROMOTION & PUBLICITY COMMITTEE

I hereby give you Notice that a Meeting of the Events, Promotion & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 29TH OCTOBER 2012**

All Members of the Events, Promotion & Publicity Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

CLERK TO THE COUNCIL

DATED THIS 23RD OCTOBER 2012

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meetings held on 28th August, and Extraordinary meetings held on 10th September and 11th October 2012
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Update on Christmas Illuminations Switch-on event 2012 including transfer of Switch-on event to Illuminations Sub-Committee for 2013
7. Consideration of budgets for events in 2013
8. To consider Promotion and Publicity budget 2013

9. Update, if available, on proposal from Bognor Regis Public Realm Project Group for a Branding exercise for the Town
10. Consideration of proposal to site a webcam on the Foreshore office
11. Consideration of sale of Bognor Regis logo flags, handwaving flags and policy on sale of same
12. To consider Report on Town Guide including proposals for 2013 advertising rates
13. To note correspondence
14. Items for inclusion on JWAAC Agenda
15. Date of next Meeting Monday 3rd December 2012

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED