



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744 Fax: 01243 865744
E-mail - bognortc@bognorregis.gov.uk

Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.00pm** on **WEDNESDAY 27TH NOVEMBER 2013.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.) Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

PLEASE NOTE CHANGE TO START TIME

DATED this 19TH NOVEMBER 2013

CLERK TO THE COUNCIL

Please note change of time

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 23rd September 2013
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Ward Allocation Environmental Projects Budget including consideration of 2013/2014 Budget
7. Bognor In Bloom Working Party – Consideration of the Recommendations and Reports in the Notes of the non-quorate meeting held on 7th November 2013
8. Christmas Illuminations Sub-Committee –Report of the Resolutions, Recommendations and Reports of the Meeting held on 23rd September and 12th November 2013
9. Allotments Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meeting held on 5th October 2013

10. Consideration of proposals for the use of the unspent balance of the Town Council's Proportion of 2013/2014 New Homes Bonus Grant – Policy & Resources Min. 84.2 Refers
11. Consideration of future storage of Bathing Machine following new information on ownership
12. Update on Gloucester Road Launching Ramp – Min. 54 Refers
13. Seafront Concessions Update – Min. 5. Refers
14. To ratify first payment of £20,000 to Arun District Council for the 2013/2014 Partnership Contribution for Public Conveniences (Revenue) as agreed in the Service Level Agreement
15. Update on Business Survey, Town Centre Study and Action Plan – Public Realm and Branding Projects
16. Consideration of proposals from Arun District Council to allow 2 hours free disc parking in Hothamton Car Park under Civil Enforcement and Consolidation) Order 2010
17. Consideration of email regarding a new sticker to combat increasing dog fouling
18. Report on Arun Wellbeing and Health Partnership Meeting held on 1st October 2013
19. Consideration of Budget proposals for 2014/2015 including allocations for: In Bloom Working Party; Christmas Illuminations Sub-Committee; and the Allotments Sub-Committee (if Budget Breakdowns are available)
20. Reports:
 - (a) To note Financial Reports, previously circulated
 - (b) Any other reports
21. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED