



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.45pm** on **MONDAY 22nd JULY 2013.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

Prior to the meeting there will be a presentation at 6.45pm from a representative of the No 18 Youth Club.

DATED this 16TH JULY 2013

CLERK TO THE COUNCIL

Please note change of time

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 20th May 2013
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To re-consider Terms of Reference for Environment & Leisure Committee (item i.) – referred from Council meeting of 8th July 2013
7. Ward Allocation Environmental Projects Budget including consideration of 2013/2014 Budget including:
Replacement of a damaged tree in Orchard Way, previously funded by Ward Allocation Money
Installation of timer units in a number of Town Council owned lights in the Skate Park area

8. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Notes of the non-quorate Meeting held on 9th July 2013
9. Bognor In Bloom Working Party – Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 14th May 2013 and the non-quorate meeting held on 27th June 2013
10. Allotments Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meeting held on 11th June 2013
11. Consideration of proposal for the use of the Town Council’s Proportion of 2013/2014 New Homes Bonus Grant – Policy and Resources Min. 26 Refers
12. Further consideration of Arun District Council Public Conveniences, including breakdown of costs – Min. 13 refers, and the issue of the Waterloo Square underground toilets
13. Update on possible sponsorship for the provision of additional dog bins Min. 18 Refers
14. Consideration of query from West Sussex County Council as to whether the Town Council wishes to prepare a Winter Maintenance Plan, including the order of supplies of salt
15. Update on Business Survey, Town Centre Study and Action Plan – Public Realm and Branding Projects
16. Consideration of suggestion for the painting of bollards around the Railway Station area
17. Consideration of issues relating to Youth Service provision in the Bognor Regis area
18. Consideration of issues relating to the granting of Busking licenses in Bognor Regis, including guidance issued by West Sussex Country Council
19. Consideration of Sussex Community NHS Trust public consultation on plans to become an NHS Foundation Trust
20. Report on meeting of the Arun Wellbeing & Health Partnership
21. Reports:
 - (a) To note Financial Reports, previously circulated
 - (b) Any other reports
22. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED