



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 17TH NOVEMBER 2014**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 11TH NOVEMBER 2014

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 22nd September 2014
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Ward Allocation Environmental Projects Budget including consideration of 2014/2015 Budget
7. Christmas Illuminations Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meeting held on 1st October and Notes of the non-quorate meeting held on 30th October 2014
8. Allotments Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meeting held on 11th November 2014 (if available)
9. Consideration to revert matters relating to the Christmas Illuminations to the responsibility of the Environment and Leisure Committee
10. Update on Business Survey, Town Centre Study and Action Plan, including Public Realm Works, Bognor Regis Traders Association and latest Shop Audit figures - Min. 51 refers

11. Update on request from member of the public for the installation of a bus shelter in Ash Grove - Min. 55 refers
12. Update on Gloucester Road Launching Ramp - Min. 56 refers
13. Consideration of issues relating to Flood Risk Management and new housing development, referred from Planning and Licensing Committee and Council
14. Consideration of West Sussex County Council A27 campaign draft report on impact of noise on local Communities – copy attached
15. Report from Head of Street Scene and Leisure Services on first meeting of the newly-formed Old Quarter Working Group
16. Consideration of Budget proposals for 2015/2016 including allocations for: In Bloom Working Party; Christmas Illuminations Sub-Committee; and the Allotments Sub-Committee (if Budget Breakdowns are available)
17. Reports:
 - a. To note Financial Reports, previously circulated
 - b. Any other reports
18. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED